

MAYOR AND COUNCIL MEETING
WORK SESSION

April 8, 2014

8:05 P.M.

Present: Councilmembers; Cangialosi, Bertini, Bosi, Oppelt, Hopper, and Acting Mayor Galdi

Absent: Mayor Maguire

Also Present: John Ten Hoeve, Borough Attorney
Kelley O'Donnell, Borough Clerk/Administrator
Colleen Ennis, CFO

Acting Mayor Galdi read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

- **Mayor's Wellness Program – Councilwoman Bertini**
 - Kickoff is set for 4/22
 - Agenda will include proclamation and resolution of support
 - Councilwoman Bertini distributed materials for those present
 - 3 weigh-in partners
 - Flyer
 - Registration form & disclaimer
 - Personal weight loss tracker
 - Councilwoman Bertini advised that she is still finalizing the process
 - Councilwoman Bertini advised that she is setting up the outgoing phone message on the dedicated line
 - Weigh-in partners will be at 4/22 meeting
 - Information will be on website and electronic sign board
 - Council discussion on a registration number instead of using names
 - Councilman Oppelt to request PKRG-TV to record 4/22 meeting
 - Council discussion on changes to forms
 - Duplication costs will be covered by Borough

Adjourned to Public Hearing at 8:15 p.m.

Open Work Session reconvened at 10:28 p.m.

BOROUGH CLERK / ADMINISTRATOR REPORT

- **BCOSTF – 2011 Funding round**
 - Waiting for final plan – Mill Pond Phase II
- **Police Consolidation Study**
 - Settlement Agreement authorized
 - Mayor and Council adopted resolution 4/8

- **Police Accreditation – CALEA**
 - Still waiting for letter of confirming accreditation
 - Needs to be forwarded to JIF
 - Presentation to be made at future Mayor & Council meeting
- **Evaluation of Recreation Facilities for ADA Compliance**
 - Grant opportunities to be pursued
- **Borough Hall Improvements**
 - Award of contract for roof repairs & upgrades adopted 4/8
 - Waiting for proposal on servers and network for Borough facilities
- **BCOSTF – 2013 Funding**
 - Sulak Recreation area
 - Waiting for notice of award from Bergen County
- **Telephone System**
 - To be included with Borough Hall upgrades
- **BC CDBG – Funding Year 2013**
 - Agreement executed authorizing \$3,247 senior activities
- **ADA Ramps – Park Avenue – Pascack Road to Kinderkamack Road**
 - E. Mancuso working with NJ Transit and Bergen County to get approval of plans asap
 - Once plans are approved we will schedule with Concrete Construction
- **FY 2013 NJDOT – Municipal Aid Grant**
 - Vouchers requesting reimbursement have been submitted
- **2013 Road Improvement Program**
 - Final Punch list of items to be completed and final payment will be released
- **Removal of bump out at 70-72 Park Avenue**
 - Waiting for PSE&G to mark-out utilities
 - Marini Construction ready to commence work
- **Borough Hall Security System**
 - Mayor & Council to consider with improvements to Borough Hall
- **Interactive Map on Website**
 - Mayor & Council to consider with website upgrade
- **FY 2014 NJDOT – Municipal Aid Grant**
 - Waiting for Notice of award from NJDOT

- **2014 Road Improvement Program**
 - Notice to Bidders published 4/3
 - Acceptance of proposals 4/17
 - Hope to award contact on 4/22

- **2014 Road Improvement Program – Professional Services**
 - Interlocal agreement executed with Board of Education
 - Professional Service contract amended to reflect additional Board of Ed. Work

- **William Diedtrich Award**
 - Awards to be presented 4/22
 - Bio info on Joan Valas received
 - Info needed for John Thomas – Chief Diedtrich working on it

- **Downtown Improvements**
 - Scope of work includes west side of Kinderkamack, Berthoud to Park Avenue
 - K. O'Donnell to request proposal from E. Mancuso for professional services
 - K.O'Donnell & E. Mancuso to see if work could be included as part of County Grant program
 - ADA ramps

- **Fifth Street Culvert**
 - Waiting for report from TransSystems

- **Mill Pond Dredging**
 - Green Team & Open Space Committees were asked to prepare draft plan & timeline
 - Liaisons to follow up with committees

- **Private Debt Collection for Court Fines**
 - Judge Norton does issue bench warrants
 - Councilman Bosi to meet with Cathy Cullen week of 4/14

- **MacGregor request for Use of Pool Parking Lot**
 - Mayor and Council adopted resolution authorizing use
 - Rich's Automotive proposed \$500/trailer to move if necessary
 - \$5,000 bond needed in the event of damage to pool parking lot
 - K. O'Donnell to advise Mrs. MacGregor

- **Sulak Cell Tower – Verizon request for generator**
 - Covered in Closed Session report

- **Request for reimbursement of Property Damage**
 - J. Hansen has requested replacement of a damaged wheelbarrow as a result of snow piled up on it

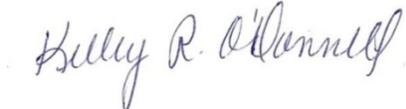
- Corner of Homestead and Park Avenue
 - Photos have been provided
 - Quote from vendor received
 - \$375 + \$125 S/H = \$500
 - Mayor and Council request another proposal
 - If reimbursed it will be this one time only
 - K. O'Donnell to discuss with John Hansen
- **Endorsing Resolution – Establish Bergen Watershed Flood Prevention and Protection Taskforce – Assembly Bill A2226**
 - Sample Resolution to be Provided
 - All present agree to include on 4/22 agenda
- **Termination of Solid Waste Facility Permit – Waste Management**
 - Notification received on 3/31
 - Copy attached
- **Gerace – 70 Glen Road WCL**
 - Has requested reimbursement of expense to repair her “invisible fence”
 - \$159.18
 - Mayor and Council deny request
- **PRPD Odometer Readings**
 - Provided as an FYI only
 - Council discussion on size of fleet
 - Council discussed waste
 - Wants to see fleet size reduced
- **Valley Medical Group requested use of Hawthorne/Madison lot for Open House**
 - Mayor and Council approve with appropriate Hold Harmless and COI
 - K. O'Donnell to advise Valley Health
- **2014 Exempt Employee Salary Range Ordinance and Resolution**
 - Copies distributed of 2013 Ordinance and Resolution

CFO REPORT

- C. Ennis advised that at the 4/22 meeting the 2014 Municipal Budget is scheduled for adoption
 - She further advised that there will be an amendment to the budget
- Amendment must be heard first and then the adoption
- C. Ennis advised that the tax appeal line cannot be used to fund appraisals
- Councilman Cangialosi advised that he will be on a business trip, but will be calling in his vote on the budget
 - K. O'Donnell provided phone number

- Councilman Cangialosi wanted to discuss the website and launch of the Borough Facebook page
 - Requested new photos for the website
 - Acting Mayor Galdi's brother-in-law will take photos at no charge
 - Acting Mayor Galdi to handle scheduling
- Council discussion on Facebook parameters
 - Goals for week
 - Page cannot be dormant
 - 1 post per day Monday through Friday
 - Should include Events/Meeting/Photos/ Real time updates
 - Karen Prezant will share calendar with webmaster
 - Discussion on flyers and photos
 - Mayor and Council meeting should include link to agenda
 - Park Ridge Borough, Park Ridge Police and Park Ridge Fire – Only Facebook pages
 - All others to be taken down
 - Profanity filter has been set to high
 - Commenting as an individual to a page is prohibited
 - Commenting on a post is permitted
 - At this point Council would like to block comments
 - Council discussion on setting up a general email – info@parkridgeboro.com
 - Email should be forwarded to Karen Prezant's email

Respectfully submitted,



Kelley R. O'Donnell, RMC
Borough Clerk / Administrator