

MAYOR AND COUNCIL MEETING

WORK

March 25, 2014

9:10 P.M.

Present: Councilmembers Cangialosi, Bertini, Oppelt, Bosi, Hopper, Council President Galdi and Mayor Maguire

Absent: None

Also Present: John E. Ten Hoeve, Jr., Borough Attorney
Colleen Ennis, CFO
Lyn Beer, Deputy Borough Clerk (Interim)

Engineer's Report:

BCUA Meter #335 off Echo Place – BCUA wants to place grass pavers on the site...it is Borough owned, Lot 5 in Block 1103...this will replace the existing gravel road which has eroded into an unsafe condition....**Approved by Council...Borough Attorney to write up for next meeting.**

Verizon Wireless Standby Generator – Borough Attorney advised a new lease and new site plan needs to be submitted...**to be discussed by Board of Public Works**

Emergency Action Plan – draft of plan completed and submitted to Borough for review...after comments a mock emergency situation will be scheduled.

Handicapped Ramps – Park Avenue – Engineer will submit plans with the estimate...N.J. Transit wants existing planter removed, sidewalk to be extended but island to be eliminated...engineer will handle but landscaping needed in the area...**Plans to be shown to Pete Jacobsen as he is doing the Veterans' Park landscaping.**

2013 Road Improvement Program – all required work done by Marini Bros...final paperwork for reimbursement by the NJDOT for the Local Aid Grant has been submitted.

NJDOT Local Aid Grant – FY 2014 – Awaiting response from State...continuation of Ridge Avenue is priority one and continuation of Fifth Street to Colony is priority two.

2014 Road Improvement Program – Scope of work will include Brae Blvd, together with Russet Place, Crown Street & Forest Street...coordinating with Boswell Eng to include BOE work in bids...**anticipate completion of bid documents by end of March...request authorization to advertise project & receive bids...90% of work done just waiting for BOE portion.**

Updates to Tax Maps – Borough Clerk to arrange for both consultants to speak with each other to coordinate efforts.

Borough Clerk Administrator's Report

BCOSTF Grant Application: BC OST 2011 Funding Round
no action at this time

Police Consolidation Study
Borough Attorney provided update

Police Accreditation Grant – CALEA
no action at this time

Borough Hall Improvements

Council President Galdi met with a roofer on March 20th ...meeting with Hageman roofing scheduled for March 25th (see Council President Galdi's report)...

Borough Network Update – Backup Plan

On March 14th, B. Beattie, A. Dell'Armo, S. Galdi & Administrator met with Doug Neeumtzer of DART computers to review Borough's network...DART will make recommendation

SNAP server to backup key computers

B. Beattie, C. Ennis & Administrator discussed implementation in 60-90 days.

no action at this time.

BC OSTF 2013 Funding Round
no action at this time

Telephone System
no action at this time

BC CDBG Funding for Year 2013
no action at this time

BC CDBG Funding for Year 2014
no action at this time

ADA Ramps – Park Avenue – Pascack Road to Kinderkamack Road
Response received from N.J. Transit – Borough Engineer included in her report
no further action at this time

FY 2013 NJDOT – Municipal Aid Grants
no action at this time

2013 Road Improvement Program – Professional Services
no action at this time

Additional Road Improvement Work – Removal of Bump-Out at 70-72 Park Avenue and Bermed Curb on Fremont Avenue

2 proposals received for bump-out work ... Borough Engineer scheduled work with Marini Bros.

51 Fremont Avenue – **Borough Attorney discussed in closed session.**

Borough Hall Security System

awaiting determination from Mayor & Council

Interactive Map on Borough Website

no action at this time

NJDOT FY 2014 State Aid Program

no action at this time

William D. Diedtrich Award

J. Valas & John Thomas to be recipients – awards to be presented April 22

no further action at this time

Downtown Improvements – Construction cost estimate received from Steve Rich...scope of work requires receipt of bids....E. Mancuso to prepare bid specs & provide construction oversight...E. Mancuso will contact County as to whether there is Grant money for this....**Pete Wayne given the authorization to remove the trees at this time.**

Fifth Street Culvert -

no action at this time – waiting for TranSystem report

Mill Pond Dredging -

Green Team and Open Space Committee to prepare draft plan and timeline

no further action at this time

2014 Road Improvement Program -

Certified Resolution and Interlocal Agreement forwarded to Bob Wright, Park Ridge Board of Education... question whether the Grant Consultants could work on this...decision was Borough Engineer would do roads not Grant Consultants...resolution on agenda authorizing receipt of bids

Private Debt Collection for Court Fines – Mr. Ten Hoeve said he was advised that using the service not helpful as the bench warrants covers it.

McGregor Request for Use of Pool Parking Lot – resident requested May 5th and 6th...Resolution and Agreement prepared by Borough Attorney...still waiting for Rich's Auto to give cost estimate for towing...need resident to post security...

Sulak Cell Tower – Verizon wishes to install a generator –

Borough Attorney gave update...to be discussed by Board of Public Works

Recreation Committee - Council President Galdi reported the charge for **the fields** would be the same this year as last...he distributed spread sheets detailing the proposed changes in the **Day Camp fees** and salaries...proposed fee per family \$175.00 a slight increase over last year but with 201 enrollees, same as last year, it will be a wash...the counselor salaries were being increased slightly as in the past but the Directors would like to introduce a longevity incentive to keep experienced counselors returning...also being proposed an increase of \$500 to each director...camp will run 5 weeks, 8:00am-12:30pm...cost to run in 2013 \$15,600, proposed for 2014 \$17,625....Council President Galdi also advised deposits were needed for many of the items for the **Town Picnic** (amusements, food, fireworks)...**CFO Ennis explained**

in order to do this an InterFund Loan was needed which could be done at the next meeting...Council President Galdi reminded the governing body that many of the programs are self-sustaining based on fees and others are run as a result of donations.

NJ DOT – Notification of two programs received – Safe Routes & Transportation Alternatives
no action to be taken at this time

Employee Barbeque- Borough received \$2,000 check from JIF (Gold Award in 2013)...in past was used to fund the barbeque...**council agreed to do same this year & set date for Friday, June 20** and that **Borough Hall offices could be closed for ½ day.**

Mayor & Council Work Session Updates:

Borough Hall Updates – Council President Galdi reported on Fire Department roof – quotes received from Sebastian \$28,750....Borough Hall estimate to repair roof leak, \$16,000....Councilman also reported on Library roof stating that he had been on all of the roofs and found that the membrane has pulled away on the Library walls and that the area over the hallway has bubbled up...he is asking for a quote to repair the Library as well....Council President Galdi said he is waiting for two more quotes to come in for the Borough Hall roof....**CFO Ennis said an Emergency Resolution could be done at next meeting for the work on the Borough roof.**

The next item discussed were the windows at Borough Hall and the Councilman said Joe Bruno had put him in touch with Marvin Windows who will come out and look at them within the next week...**Council said to move on the roof now & go out to bid.**

Council President Galdi distributed a sketch he had done of **the interior of Borough Hall** showing a proposed floor plan...Council reviewed and suggested that Perry Petrillo be asked to take a look at the Councilman's plan and be asked to submit a proposal.

Mayor's Wellness Program – Councilmember Bertini said she would wait for the next meeting.

Due to the lateness of the hour (11:15pm) the remaining Councilmembers said they would hold off on their various reports.

Motion made by Councilmember Cangialosi and seconded by Councilmember Bosi to confirm to adjourn the open work session at 11:15pm. Carried unanimously.

Respectfully submitted,

Helyn N. Beer
Deputy Borough Clerk (Interim)

Council President Galdi reported on the **Roof** situation at Borough Hall...said quotes received from Sebastian for repairing the roof on the Fire House came to \$28,750....he said the Borough Hall roof to repair the leak came to \$16,000....Council President advised the Borough also had a problem with the Library roof in that the membrane has begun to pull away and the roof over the hallway has bubbled up...he has asked for quotes for the Library as well....**waiting for two more quotes for the Borough roof...need Emergency Ordinance for next meeting for roof repairs.**