

**MAYOR AND COUNCIL MEETING**

**WORK SESSION**

**March 11, 2014**

**6:30 P.M.**

Present: Councilmembers Cangialosi, Bertini, Oppelt, Hopper, Bosi, Council President Galdi, and Mayor Maguire

Absent: None

Also Present: John E. Ten Hoeve, Jr., Borough Attorney  
Kelley O'Donnell, Borough Clerk/Administrator  
Colleen Ennis, CFO  
Lyn Beer, Interim Deputy Borough Clerk

**Mayor Maguire read the Compliance Statement as required by the Open Public Meetings Act, P.L. 1975, and Chapter 231 to conduct a Special Meeting.**

**Marlene Casey & Leonard Carney, Principals of Capital Alternatives Corporation** introduced themselves, explained how they went about applying for Grants and advised they had previously been brought in by former Administrator, Charles E. Gasior. They distributed a Grant History showing that five grants had been received during the period of 1993 to 1997 for a total of \$278,000.

Councilman Bosi distributed a "Grant Wish List", the first two of which, were Public Safety-Police and Fire Department. Ms. Casey explained that filing for Grants had changed over the years and was now done primarily on-line. She said the two categories would come under Homeland Securities and could also include Tri-Boro Ambulance Corps. It was also explained that both the Police Department and Fire Departments would be an intrinsic part of the application requiring input from both. It was suggested that interaction be done through the Council Liaisons. Ms. Casey also said they would not undertake any applications they did not feel had a chance of being granted.

Council asked whether grants could be obtained for road paving, bikeways, drainage and were told there were four categories within D.O.T. for this.

In order to proceed, **a resolution to hire would be needed – scheduled for March 25<sup>th</sup> agenda....after which a Contract would be adopted....**officials from the Police Department and Fire Department would need to input data...there would be no initial outlay of money....payment after Grant received.

(Ms. Casey and Mr. Carney left at 7:20pm)

Council continued discussion....wanted Borough Engineer to be involved in the D.O.T. applications...Council agreed to move ahead and **hire Capital Alternatives Corporation with Borough Attorney first reviewing the Contract.**

**Public Hearing began 8:15 p.m.**

**Public Hearing ended 8:25 p.m.**

**Open Public Meeting began 9:20 p.m.**

**William D. Diedrich Award**

**Decision made to award to Joan Valas and John Thomas –  
Presentation at March 25<sup>th</sup> meeting**

Councilmember Bertini to obtain the necessary information from Joan Valas and Council President to obtain John Thomas information.

**Private Debt Collection**

Borough Attorney had not yet spoken to Judge...**will contact Judge Norton and advise.**

**MacGregor's Trailer Request:**

Council discussed the request for 6 trailers on the municipal pool parking lot and had concerns as to whether they would be removed prior to the date of the Car Show, which takes place on the parking lot. The rain date for the Car Show is the conflict. Discussion as to hold harmless agreements, possibility of charging for towing trailers off the lot but ultimately it was felt the pool was on too tight a schedule to permit the trailers to park.

**G. Maughan -**

Requested the fields for a Fourth of July tournament with the same terms and conditions as in effect in 2013.

**Council agreed**

**Borough Hall Improvements:**

**Council agreed to table the resolution authorizing Perry Petrillo to begin the bid specs.**

Borough Clerk/Administrator reported she had spoken to Rapid Recovery regarding replacement of carpeting open areas and offices and new cabinets along the wall for a of \$5,000....discussion of what the roof work cost would be as well as restoring the Police Reserves room.

Council discussed what they would be willing to spend to do more than just putting everything back the way it was, which would now include the building's outer shell, roof, windows and pointing.

Consensus was **\$100,000 for outside** and **\$150,000 for inside** – the \$100,000 being taken from Capital Surplus plus the \$50,000 from insurance...this would be limited to the Administration Offices and Utility Offices.

Council felt strongly that a G.C. had to be located and hired to oversee the interior work....**Mayor Maguire appointed a committee comprising of Council President Galdi, Councilman Bosi and Robert Ludwig to begin looking at what had to be done with the interior.**

**County Dispatch -**

Council President Galdi and Councilman Bosi toured the facility felt it was impressive...facility large with only a small part being occupied...did not feel it would be a difficult transition.

**Council President Galdi and Councilman Bosi to do a follow-up.**

**Pistol Range -**

Councilman Bosi recommended to **raise rates for the next five years with Capital Improvements up front**....all towns have **verbally** agreed.

**Memorial Day Parade** - Councilman Oppelt reported parade scheduled for May 26<sup>th</sup> with Memorial Service at 9:30 a.m. at Veterans' Park... five cars will be in parade, and perhaps seven...new Councilmembers Cangialosi and Bertini were reminded they were to provide the candy to be tossed to

spectators....Council agreed to wear Maroon cotton shirts as opposed to suits considering the weather...Mayor Maguire requested the **podium face Park Avenue this year...**

**Veterans' Park** – Councilman Oppelt advised that work was to be done at the park with four new trees replacing existing ones at a cost of \$17,500...he said four smaller caliper trees could be obtained for \$10,000...also to be done was ground cover and a replacement of sod....discussion as to whether Park Ridge Open Space Funds could be used...it was felt they could.

**Councilman Oppelt to obtain a proposal.**

**Joint Paving with School -**

suggested this wait for Borough Engineer and what could be done with Brae Blvd.

**Fiber Line -**

Councilman Cangialosi reported the school was going ahead to purchase...they have one year left on their lease and it will be less expensive to own...not known if Verizon will charge for use of poles even if Borough doesn't for theirs.

**Sheriff's Labor -**

Chief does not want to use in the police department...sulak dugouts and snack shack should be scheduled first in time for Opening Day.

**Fire Department Roof-**

Council President Galdi reported he went on the roof....paint on the membrane has cracked...Bill Beattie to look at maintenance and repair of roof – **will wait for quotes from B. Beattie**

**Web Site -**

Councilman Cangialosi reported on the re-design of the Borough's web site with the new webmaster...forms and flyers will be sent as well as a newsletter every two weeks beginning in April.

**PKRG -**

Councilman Cangialosi put forth a request from PKRG that they be able to conduct interviews in the Council Chambers rather than the Community Center...**Council agreed**

**Mayor's Wellness Program**

Councilmember Bertini distributed information on the program stating she would like everyone to register...said it was for a twelve week period, which would begin around April 8<sup>th</sup>.....asked for a **proclamation on the March 25<sup>th</sup> agenda....**said massive p.r. would be needed to make the program successful...**Borough Attorney to review the registration form.**

**Wildlife Habitat Garden -**

Councilman Hopper distributed a flyer for the garden and a draft of the sign that was sent in with the Grant request....some changes were suggested by the Council for the sign to make it more readable.

**Brae Blvd-**

Councilman Bosi stated Brae Blvd could not be a part of the 2013 Road Improvement Program due to the fact that the Borough had spent \$53,000 more on the road improvements than what was expected...DOT had awarded \$150,000....but the Borough had to spend its own funds to help alleviate

the drainage problems and \$60,000 is needed to be put back to cover the shortfall....it was suggested that Brae Blvd be put in the Capital Program for this year and to take the shortfall from Capital Surplus.

**BOROUGH CLERK/ADMINISTRATOR'S REPORT**

**BCOSTF Grant Application: BC OST 2011 Funding Round:**

No action at this time

**Police Consolidation Study:**

see Borough Attorney update

**Police Accreditation Grant – CALEA**

No action at this time

**Evaluation of Recreation Facilities for Compliance with 2010 ADA Standards**

No action at this time

**BC OSTF 2013 FUNDING ROUND:**

Public hearing to be held March 17<sup>th</sup> at 6:30pm in Hackensack.

**Telephone Service**

No action at this time

**BC CDBG Funding Year 2013**

No action at this time

**BC CDBG Funding Year 2014**

No action at this time

**ADA Ramps –Park Avenue – Pascack Road to Kinderkamack Road**

still waiting for J. DelColle to advise status... 2/21 email received stated that he will check

**FY 2013 NJDOT – Municipal Aid Grants**

C. Ennis to provide copies of signed vouchers...

No action at this time

**2013 Road Improvement Program :**

**Once punch list is completed request for final payment will be submitted and Maintenance Bond will be requested.**

No action at this time.

**Additional Road Improvement work – Removal of bump out at 70-72 Park Avenue and Bermed curb on Fremont Avenue**

Borough Engineer scheduling completion of work with Marini Bros.

**Borough Hall Entry Security System**

Mayor and Council to determine if this should be included with improvements to Borough Facilities.

**Interactive Map on Borough website:**

No Action at this time

**NJDOT FY 2014 State Aid Program**

No action at this time

**Downtown Improvements:**

No action at this time

**Fifth Street Culvert**

**Waiting for report from TranSystem**

No action at this time.

**Mill Pond Dredging:**

**Green Team & Open Space Committees to prepare draft plan and timeline**

No action at this time

**Private Debt Collection for Court Fines:**

**Borough Attorney to contact and discuss with Judge Norton**

**Sulak Cell Tower – Verizon wishes to install a generator:**

Borough Attorney provided correspondence received....Construction Code Official and Bill Beattie to be contacted for input.

**PRHS students parking in Municipal lot:**

copy of Police Operation report distributed...**P. Wayne has ordered signs to be posted.**

**Resolution to Welcome Special Olympians, their families and supporters to N.J.**

**to be included on May 13<sup>th</sup> Consent agenda**

**FY 2014 Pascack Joint Municipal Court Annual Visitation**

**scheduled for March 19<sup>th</sup>.**

**Certification of State Aid for Calendar Year 2014**

\$384,196 -FYI only

**2014 Animal Census**

**C. Reen requested that Tyco consider extended hours to canvas Borough homes**

**Park Ridge Municipal Pool – Community Outreach**

**Notice posted on website and email blast sent -**

FYI only

**Fire Prevention Bureau**

**problem with securing keys when tenants change in commercial buildings...Administrator added to the CCO Change in Tenancy for commercial application a sign-off that Knox box keys have been provided prior to the CCO being signed.**

**PV Admins Meeting – 3/6 – Park Ridge hosted:**

Report provided by Administrator

FYI only

Respectfully submitted,

Helyn N. Beer  
Interim Deputy Clerk

**(11:10 p.m.)**