

MAYOR AND COUNCIL MEETING
SPECIAL WORK SESSION

January 28, 2014

6:10 P.M.

Present: Councilmembers; Cangialosi, Bertini, Bosi, Oppelt, Hopper, Council President Galdi, and Mayor Maguire

Absent: None

Also Present: John Ten Hoeve, Borough Attorney
Kelley O'Donnell, Borough Clerk/Administrator
Colleen Ennis, CFO

Mayor Maguire read the special meeting compliance statement as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231

Mayor Maguire distributed the Goals and Objectives of the Mayor and Council for 2012 and 2013 via email prior to tonight's meeting.

Mayor Maguire reviewed the departments and categories with those present.

Infrastructure

- Train Station – Exterior Painting
- DPW Completed Road Inventory – review and status
- Post Office – completed
- Park Avenue / Fremont Avenue – Redesign
- Downtown Parking – completed
- Planning Board working on signage; parking and directional
- ADA Compliance – there is a lot to do
- Curbs and ramps
- Pistol Range - Interior stalls
- Test and Dredge Mill Pond – Grant to be submitted 1/30
- Mill Pond Spillways – Completed
- Borough Hall Improvements – including pointing of bricks on exterior
- Councilman Bosi requests the trophy case be cleaned
- Borough Hall Improvements to remain on list
- Projector for Council Chambers – not sure priority level
- Waterproof doors – flood panels – done
- Card reader access to Borough Hall – Still a goal
- Downtown Improvements – Kinderkamack Road – Berthoud to Park Avenue
- Incentive to improve façade of commercial businesses downtown
- Brae Blvd. – Median and pavement

Parks and Recreation – Open Space

- Veterans' Park Improvements
- Davies Field – replacement of turf
- Open Space – Mill Pond Phase II
- Pave parking area
- Add Permanent Basketball Hoops
- Walkway along Memorial Field – in progress – Mill Pond Phase II
- East Brook field repairs – completed
- Colony Field – complete
- Bathrooms at fields ADA compliant through Community Development Block Grants

Regional Shared Services

- TriBoro Train Station – Came out of Planning Board
- Schools – Share facilities, Equipment and projects
- Meeting with other councils for possible opportunities
- Council agrees to Remove Regional Operations from list
- Council agrees to Remove Regional Planning Assoc. from list
- Council agrees to Remove Pool/Basketball from list
- LAN support with schools

Planning

- Implementation of affordable housing plan – handled in house by Autumn Sylvester
- Redevelopment opportunities – transfer station
- Sign Ordinance
- Periodic Review of Master Plan

Green Team

- Stream monitoring and clean up
- Recycling Education Program – Focus on schools primarily PRHS
- Downtown recycling containers and borough facilities

Administrative

- Switch to State Health Benefits Plan – Medical and Rx
- Employee Manuals – Done
- Employee Reviews – High Priority
- Community Group Outreach – Council agrees to remove from list
- Summer Hire for DPW – ongoing
- Evaluate revenue opportunities
- Volunteer Committees – match needs – Council agrees to remove from list
- Ordinance review – recodification complete
- Professional Service Contracts – Internal Audits – Council agrees to remove from list
- Equipment Inventory – Complete
- Field Fees & Scheduling – reviewed annually
- Organizational Chart – Chain of command, liaison roles, organizational structure, structure of A-team, communication methodology clearer

- Job descriptions and roles
- Road Dept. Annual Report – completed
- Telephone Bill review – completed
- Police Consolidation – litigation
- Employee Contracts – Negotiations
- Bears Nest Snow Removal – Agreement signed

Finance

- Implement New water meter readers and billing module – Complete
- Natural Gas Wholesale Options
- Escrow and Grant Account Process
- Bank Consolidation – Complete – Council agrees to remove from list
- New Payroll company – time and attendance module

Technology

- Film Council Meetings
- Keep archive copies in Library
- Utilize Technology better – Council agrees to remove from list
- Interconnect schools – Fiber
- Borough wide Wi-Fi – Buildings, Parks and Recreation areas
- Bi-monthly email newsletter
- Virtual Borough Hall on line – Website Enhancements

Open Space

- Mill Pond Pedestrian Walkway – Phase II
- Upgrade of Fields
- Watershed Plan – Bi-State Water Commission
- Open Space Tax – Ballot Question & Communication
- Land Acquisition – United Water Property east of Sulak Fields
- Plants for Planters
- Landscape Veterans’ Park

- Council President Galdi led discussion on Basketball Courts and Tennis Courts on Board of Education property
 - High School has no running water at Snack Stand
 - Borough should make sure that utilities are brought into the snack stand area
 - Water and Sewer

- Council President Galdi stated that he would like to see a field house/recreation center added to the list under infrastructure

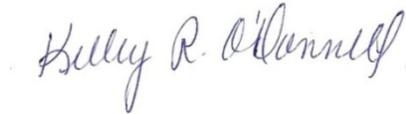
- Councilman Hopper stated that he would like to see a “volunteer drive” heighten awareness and increase recognition – add to Administrative

- Councilman Hopper stated that he would like to see “volunteer” night at the pool

- Feels the pool should be utilized more
- Council discussion on Facebook – Add to Technology
- Councilman Hopper advised that the Green Team would like the Mayor and Council to look at a tree ordinance
- Councilman Cangialosi suggested working with Montvale & Woodcliff Lake business communities “Loyalty Card” – Shop Local
- Councilwoman Bertini suggested the creation of a new category – community
- Councilman Oppelt advised that there is a project in the works to video the mayors; oldest to current, how it was “then” compared to “now”, history of PKRG-TV
- Mayor Maguire advised that he would type up the list and send it out
- Mayor Maguire suggested that the councilmembers talk to their committees and ask what their goals and objectives are for the year.

Special Work Session adjourned to Closed Session at 7:20 p.m.

Respectfully submitted,



Kelley R. O'Donnell, RMC
Borough Clerk / Administrator