

**MAYOR AND COUNCIL MEETING**  
**WORK SESSION**

**April 9, 2013**

**7:36 P.M.**

Present: Councilmembers; Galdi, Kilmartin, Bosi, Oppelt, Hopper, Council President Misciagna, and Mayor Maguire

Absent: None

Also Present: John Ten Hoeve, Borough Attorney  
Colleen Ennis, CFO  
Kelley O'Donnell, Borough Clerk/Administrator

**Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.**

**BOROUGH ATTORNEY REPORT**

- **ROSI – Recreation and Open Space Inventory update**
  - Small strip of land, formerly a driveway, next to the Efron building
    - Technically it is part of the Borough's Open Space Inventory as part of Veterans' Park
  - Green Acres has approved the removal, pending a Public Hearing on the amendment to the ROSI
  - J. Ten Hoeve reviewed the notification requirements; residents within 200 feet
    - Posting requirements; 4 x 4 sign on piece of land
    - Advertising requirements; public notice and display add
    - Public Hearing will be on May 14<sup>th</sup>
  - K. O'Donnell asked if we notify all of the residents of The Crossings because of the common (shared) element
    - J. Ten Hoeve agrees that we should, but suggested double checking with Green Acres if it was necessary
  
- **Lifetime Fitness**
  - J. Ten Hoeve reviewed the history with those present
  - Lifetime Fitness has advised that they will not be paying for a traffic study
    - They have agreed to post \$125,000 in escrow for one year
  - J. Ten Hoeve asks K. O'Donnell to request a copy of the agreement from Montvale
  - Mayor Maguire advises that he will speak with Mayor Fyfe and respond to Gail Price
  - Discuss Council position regarding traffic study
  
- **Park Ridge Police Department Rules & Regulations**

- Chief Madden has requested J. Ten Hoeve review updated Rules & Regulations as part of the departments CALEA accreditation
  - J. Ten Hoeve advises that it will take some time for him to review before making the recommendation for the Mayor and Council to adopt
  - J. Ten Hoeve asks K. O'Donnell to distribute copies of the draft to Mayor and Council
  - J. Ten Hoeve requested "old" rules & regulations for comparison
- **Police Consolidation Study**
  - Discussion on draft document received dated March 18, 2013
  - Next step is for the advisory committee to meet
  - K. O'Donnell to email Montvale and Woodcliff Lake
  - After review by advisory committee will discuss with full Mayor and Council

## **BOROUGH CLERK/ADMINISTRATOR'S REPORT**

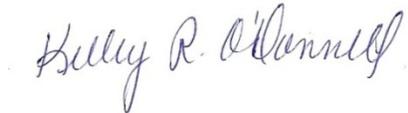
- **2011 BC CDBG**
  - Waiting for Joe Bruno to provide final payment requests for Innovational and himself
- **2012 BC CDBG**
  - Bid opening on 3/21
  - Recommendation to award contract to LaRocca, second lowest bidder
    - Resolution included on tonight's agenda
    - Lowest bidder did not provide references
  - J. Ten Hoeve to prepare contract
  - PreCon meeting scheduled for 4/10 with LaRocca, J. Bruno and BCCD
- **BC OSTF Grant Application – 2011 FY**
  - Mill Pond Park Phase II
  - Ordinance adopted this evening providing funds to pay professionals
  - Resolutions awarding contracts to planner and engineer/surveyor included on tonight's agenda
- **Police Consolidation Study**
  - Email sent to Woodcliff Lake and Montvale on 4/2 advising that a meeting needed to be scheduled
    - No response
  - Follow up email sent 4/9
- **Borough Hall Improvements**
  - Number of meetings have taken place
  - Preliminary plans reviewed by committee
  - Perry Petrillo has offered to present to Mayor and Council
    - K. O'Donnell to check his availability on 4/23
    -

- **BC OSTF – 2012 FY**
  - Sulak Recreation area
    - Grant application will be resubmitted for 2013
  
- **Downtown Parking and Striping**
  - Email has been sent to Tom Connolly, Bergen County to confirm roads are not on list for repaving
  - Sgt. Mauro is reviewing for any traffic safety concerns
  - P. Wayne sent final plan to Statewide Striping for updated proposal
  
- **Bus Shelter Agreement**
  - Email received from Tom Casey – waiting for County Executive to sign agreements
  - Agreements have been signed and forwarded to Attorney General
  
- **2013 Road Improvement Program**
  - Authorized Receipt of Bids
  - Awarded Engineering Contract
  - Eve just about finished with specs will advertise on the 15<sup>th</sup>.
  
- **Parks and Recreation Fees – 2013**
  - Discussed additional \$25 fee for night games
  - Discussion on setting “seasons” for reserving fields
  - Discussed request received from G. Maughan for a reduction in permit fee for 7/4 tournament
  - Adjourned to 4/9 when Councilman Galdi will be present
  - Discussed fees for G. Maughan tournament M & C agreed to \$1000.00 field fees and donation of turf.ace.
  - If ok John Ten Hoeve to do resolution
  - Councilman Hopper disagrees
  
- **Recreation Request for Fireworks – June 1, 2013**
  - Second proposal needed
  - Resolution will be required approving request
  
- **Former Borough and DPW UST Projects**
  - Ordinance introduced 3/26 to be adopted 4/9
  - Resolution will be required awarding contract to LBG for LSRP services
  
- **Borough Hall Entry Security System**
  - To be discussed with improvements to Borough Hall
  
- **Backflow Preventers**
  - John Hansen will include on 2014 Business Registration form
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- **Tri Borough Senior Van**
  - Involved in an accident on 3/7
    - Waiting for Montvale to provide information on damages
  - Mayor and Council agreed to repairs
  - **Shared service meeting with Montvale, Woodcliff Lake and Park Ridge to discuss.**
  - Colleen Ennis had discussed that the driver of the senior van submitted hours to get paid for his time he is running around from town to town and answering calls from seniors.
    - Kelley O'Donnell and Colleen Ennis to meet with Al to review hours.
  - Councilman Bosi asked if we have rental on Car Insurance.
  
- **Utility Board Capital Ordinance Recommendation**
  - Utility Board has recommended a fully funded ordinance for procurement of Electric Distribution Infrastructure Materials
  
- **Tri Borough Fire Apparatus**
  - At the 3/25 Work Session Mayor and Council requested a report on Montvale and Woodcliff Lake Fire apparatus
    - Deputy Chief Diedtrich provided
  
- **Bergen JIF Loss Control Report**
  - Provided as an FYI
  
- **PRPD March Comp Time 2013**
  - Provided as an FYI

**Adjourned to Public Hearing at 8:15 p.m.**

Respectfully submitted,



Kelley R. O'Donnell, RMC  
Borough Clerk / Administrator