

MAYOR AND COUNCIL MEETING
WORK SESSION
March 26, 2013
7:40 P.M.

Present: Councilmembers; Kilmartin, Bosi, Oppelt, Hopper, Council President Misciagna, and Mayor Maguire

Absent: Councilmember Galdi

Also Present: John Ten Hoeve, Borough Attorney
Colleen Ennis, CFO
Kelley O'Donnell, Borough Clerk/Administrator

Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.

BOROUGH ATTORNEY REPORT

- **ROSI – Recreation and Open Space Inventory update**
 - Small strip of land, formerly a driveway, next to the Efron building
 - Technically it is part of the Borough's Open Space Inventory as part of Veterans' Park
 - Green Acres has approved the removal, pending a Public Hearing on the amendment to the ROSI
 - J. Ten Hoeve reviewed the notification requirements; residents within 200 feet
 - Posting requirements; 4 x 4 sign on piece of land
 - Advertising requirements; public notice and display add
 - Public Hearing will be on May 14th
 - K. O'Donnell asked if we notify all of the residents of The Crossings because of the common (shared) element
 - J. Ten Hoeve agrees that we should but suggested double checking with Green Acres if it was necessary
- **Lifetime Fitness**
 - J. Ten Hoeve reviewed the history with those present
 - Lifetime Fitness has advised that they will not be paying for a traffic study
 - They have agreed to post \$125,000 in escrow for one year
 - J. Ten Hoeve asks K. O'Donnell to request a copy of the agreement from Montvale
 - Mayor Maguire advises that he will speak with Mayor Fyfe and respond to Gail Price
- **Park Ridge Police Department Rules & Regulations**
 - Chief Madden has requested J. Ten Hoeve review updated Rules & Regulations as part of the departments CALEA accreditation

- J. Ten Hoeve advises that it will take some time for him to review before making the recommendation for the Mayor and Council to adopt
 - J. Ten Hoeve asks K. O'Donnell to distribute copies of the draft to Mayor and Council
- **Holly Court Tank Rehabilitation**
 - Councilman Bosi explained to those present that the purpose of the resolution on tonight's agenda is to authorize payments
 - These payments are part of the original contract amount
- K. O'Donnell reviewed the agenda changes and the approval of filming permit with those present

BOROUGH ENGINEERS REPORT

Report dated March 20, 2013 distributed to Mayor and Council previously

- **General Engineering**
 - Mill Pond Dredging
 - LBG continuing discussions with ORI
 - Material contained too many fiens for Orangeburg location
 - May be suitable for Warwick location
 - E. Mancuso has discussed with Breen trucking
 - There is some interest
 - May see more interest in the spring has construction commences
- **Mill Pond Dam Operations & Maintenance Manual**
 - NJDEP has required an update to the Operations & Maintenance Manual
 - Draft document should be available within 30 days
- **Recreational Facility Evaluation for Handicapped Accessibility Compliance**
 - Proposal received for Davies Field/Memorial Park
- **Electric Storage Shed Replacement**
 - Contract awarded to Three Sons Restoration
 - Pre-Con meeting held on 3/8
 - Shop drawings currently under review
- **Pistol Range Remediation**
 - Proposals received from LBG & Sovereign
 - Mayor and Council to advise if further action is needed
- **2013 Road Improvement Program**
 - Proceeding with project design, plans and specifications
 - Survey work is complete
 - Proceeding with the scope of work with Mapleleaf and Brae as alternates
 - Authorization to advertise for bids has been approved

- Councilman Bosi requests that E. Mancuso approach the County for cost sharing on Sulak
- **Police Consolidation Study**
 - Discussion on draft document received dated March 18, 2013
 - Next step is for the advisory committee to meet
 - K. O'Donnell to email Montvale and Woodcliff Lake
 - After review by advisory committee will discuss with full Mayor and Council

BOROUGH CLERK/ADMINISTRATOR'S REPORT

- **2011 BC CDBG**
 - Waiting for Joe Bruno to provide final payment requests for Innovational and himself
- **2012 BC CDBG**
 - Bid opening on 3/21
 - Recommendation to award contract to LaRocca, second lowest bidder
 - Resolution included on tonight's agenda
 - Lowest bidder did not provide references
 - J. Ten Hoeve to prepare contract
 - PreCon meeting to be scheduled
- **BC OSTF Grant Application – 2011 FY**
 - Mill Pond Park Phase II
 - Ordinance adopted this evening providing funds to pay professionals
 - Resolutions awarding contracts to planner and engineer/surveyor included on tonight's agenda
- **Borough Hall Improvements**
 - Number of meetings have taken place
 - Preliminary plans reviewed by committee
 - Perry Petrillo has offered to present to Mayor and Council
 - K. O'Donnell to check his availability on 4/23
- **BC OSTF – 2012 FY**
 - Sulak Recreation area
 - Grant application will be resubmitted for 2013
- **Downtown Parking and Striping**
 - Email has been sent to Tom Connolly, Bergen County to confirm roads are not on list for repaving
 - Sgt. Mauro is reviewing for any traffic safety concerns
- **Bus Shelter Agreement**
 - Email received from Tom Casey – waiting for County Executive to sign agreements

- **2013 Road Improvement Program**
 - Authorized Receipt of Bids
 - Awarded Engineering Contract

- **Parks and Recreation Fees – 2013**
 - Discussed additional \$25 fee for night games
 - Discussion on setting “seasons” for reserving fields
 - Discussed request received from G. Maughan for a reduction in permit fee for 7/4 tournament
 - Adjourned to 4/9 when Councilman Galdi will be present

- **Recreation Request for Fireworks – June 1, 2013**
 - Second proposal needed
 - Resolution will be required approving request

- **Former Borough and DPW UST Projects**
 - Ordinance introduced 3/26 to be adopted 4/9
 - Resolution will be required awarding contract to LBG for LSRP services

- **Borough Hall Entry Security System**
 - To be discussed with improvements to Borough Hall

- **Backflow Preventers**
 - John Hansen will include on 2014 Business Registration form

- **Tri Borough Senior Van**
 - Involved in an accident on 3/7
 - Waiting for Montvale to provide information on damages

- **Gateway BMed Fund – Health Insurance**
 - Copies of letters provided for information
 - Administrative changes to Borough’s Health Insurance

- **Annual Public Works Conference**
 - P. Wayne provided summary of conference
 - K. O’Donnell discussed concerns over pending legislations regarding marketing of recyclables and exemption of commercial businesses and institutions from mandatory recycling

- **Montvale’s Use of John Deere Gator**
 - Montvale has requested the use of the Borough’s Gator during the NJ/NY Fireman’s Parade on 6/8
 - Mayor and Council approve

- **Monthly Odometer Readings – PRPD**

- Discussion on 2004 Jeep – transmission shot
- Tracey Dickinson has advised that she will be donating a vehicle in the fall
- Recommendation to not repair (\$3,000) and list for auction when feasible
- Councilman Bosi advises that the Utilities also has a bucket truck

Adjourned to Public Hearing at 8:15 p.m.

Work Session reconvened at 9:16 p.m.

Shade Tree Committee – Jim Hespe, Chairman

- Councilman Oppelt introduced Jim Hespe to those present
 - J. Hespe advised that he wanted to discuss with the Mayor and Council the direction of the Shade Tree Committee
 - Council discussion on the Purpose
 - Council discussion on the Green Communities Grant of \$3,000
 - This will allow the Committee to put together a Community Forestry Management Plan
 - It is a matching grant and funds will be needed
 - Grant does take into account “in kind” services
 - Such as tree trimming performed by Utilities
 - Budgeted amount in DPW for tree removal and pruning
 - J. Hespe advises that many more trees have been taken down than planted
 - Pascack Road is an area of concern
 - As well as ongoing maintenance of the street trees
 - Most critical time is the first 5 years after a tree is planted
 - Shade Tree Committee will try to prune younger trees again
 - Trees at the apartments on the corner of Park and Broadway need to be pruned – lower branches
 - J. Hespe asked if the Mayor and Council see a need for a tree removal ordinance
 - Council discussion that it runs full spectrum in Bergen County
 - Some towns are very strict and some are very lenient
 - J. Ten Hoeve advised that the Planning Board has looked at this
 - J. Hespe advised that some people want it and others don't
 - It is difficult to monitor and difficult to enforce
 - Council asked the Committee's goals for 2014
 - J. Hespe advised that they need to get ready to plant trees
 - No trees have been planted since 2007
 - Mayor Magurie advised that he would focus on street trees
 - Difficult to legislate what is done on private property
 - J. Hespe advised that he would like to see the Borough confirm to the study prepared in 2007
 - Council President Misciagna advised that most of those present support the efforts of the Shade Tree Committee and are happy to see the committee gaining momentum again
 - Council President Misciagna asked what type of budget was needed
 - J. Hespe advised that he was in the process of computerizing all of the tree information

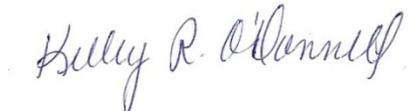
- J. Hespe stated that he thinks \$20,000 - \$30,000 is needed
 - Estimates \$400/tree purchased 2-2 ½” caliber, 8’high planted
 - Watering is critical the first 2 years
 - Pruning follows
 - Discussion on the maintenance required
 - Discussion on the trees in Veterans’ Park
 - J. Hespe advised that all the trees in the center are shot
 - Veterans’ Park is a separate issue – approximately \$20,000 alone
 - Discussion on Veterans’ Park and Open Space
 - Reworking the layout of the park
 - Councilman Oppelt discussed the trees planted in the northeast corners of the lake “The Grove”
 - A lot of the trees were used to replace after Hurricane Floyd
 - Plan is to remove every other tree
 - Thin them out
 - Council approves Shade Tree Committee thinning out “The Grove”
 - Mayor Maguire asks for the Planner to verify that the recommended trees are being planted
 - Specifically the Efron building
 - K. O’Donnell will call to confirm
 - Discussion on coordinating the efforts between resetting the downtown pavers and tree replacement
 - Council discussion prior to 2010 Shade Tree Committee had an annual budget of \$10,000 - \$16,000
 - J. Hespe advised that a proposal was received for a Community Forestry Management Plan for \$5,200
 - \$3,000 would be funded through grant and \$2,200 from Borough budget
 - Council President Misciagna advised that members of the Golden Agers had expressed interest in the Garden Club
 - Names were given to R. Oppelt
 - Councilman Hopper advised that Rotary will be giving out 300 trees for Arbor Day

J. Hespe left at 9:45 p.m.

Councilman Bosi expressed his displeasure of Councilman Hopper’s comments on Capital Plan from dais.

Work Session adjourned at 9:47 p.m.

Respectfully submitted,



Kelley R. O’Donnell, RMC
Borough Clerk / Administrator