

MAYOR AND COUNCIL MEETING
WORK SESSION

July 24, 2012

9:15 P.M.

Present: Councilmembers; Galdi, Bosi, Oppelt, Hopper, Kilmartin, Council President Misciagna, and Mayor Maguire

Absent: None

Also Present: John Ten Hoeve, Borough Attorney
Colleen Ennis, CFO
Kelley O'Donnell, Borough Clerk/Administrator

Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.

BOROUGH ENGINEER'S REPORT

- **Fairview Avenue Trail Project**
 - Project is complete
 - E. Mancuso stated that she hoped everyone had an opportunity to walk the trail
 - Council discussion on the debris
 - Council discussion on who will assist with the cleanup and maintenance of the trail

- **Improvements to Leroy Place**
 - Project almost complete
 - E. Mancuso met with resident on NE corner of Leroy & Pascack this evening
 - Closing out final punch list items

- **Mill Pond Footbridge**
 - Project is complete
 - E. Mancuso is closing out the project with Bergen County Soil Conservation District and NJDEP

- **Dam Inspection**
 - E. Mancuso contacted NJDEP Dam Safety Division
 - They have granted the Borough relief and no reporting will be required for 2 years
 - In 2014 a regular inspection will be required estimated budget amount \$15,000

- **Recreational Facility Evaluation for ADA Compliance**
 - Proposal received for improvements at Davies Field/Memorial Park
 - Proposal for engineering services included with Admin report

- **Electric Storage shed Replacement**
 - Plans and Specifications are complete
 - Project is out to bid with proposals due 8/14

- **Hurricane Irene Emergency Repairs**
 - O'Donovan is ready to re-mobilize
 - Work shall begin shortly
 - Waiting for material to be available (boulders)
 - Project should take 3-4 weeks
 - Should be complete by the end of August, before school opens

- **Electric Pond Dam Repairs**
 - Adamsville has completed the work on both the east and west spillways
 - Waiting for inspection reports and certifications from T & M for the first phase of the work
 - E. Mancuso will then compile all documentation and close out with NJDEP and BCSCD

- **2012 Road Improvement Program**
 - 4 bids were received on 7/20
 - D & L is the apparent low bidder
 - County to confirm reimbursement of catch basin and pipe at Mapleleaf

- **Pistol Range Remediation**
 - Proposals received from LBG and Sovereign
 - Mayor Maguire would like to meet with Sovereign to review their proposal
 - Proposal did not appear to be as conclusive as LBG

- **61 Fremont Avenue**
 - Council discussion on drainage concern at 61 Fremont Avenue
 - Downhill driveway
 - East of Wortendyke
 - E. Mancuso advised that they had met with the County
 - County is not interested in expending funds to help one resident
 - Water does not cause a traffic concern
 - County has not done anything to contribute to the problem
 - E. Mancuso explained possible improvements
 - Proposed a catch basin, additional drainage pipe and re-pitch the driveway
 - Bermed curbing could be placed on Fremont Avenue in the area of #61
 - E, Mancuso to get a proposal from D & L for possible work

- **Mill Pond Dredging**
 - E. Mancuso reviewed with those present her letter dated 7/23
 - Findings as a result of the LBG core sampling that was completed
 - Approximately 100,000 – 110,000 CY of sediment is currently in the pond

- 34% sand/gravel
 - 66% fine grained organics and silt
- E. Mancuso advised that there is no obligation for clean-up in terms of DEP
 - Potential depth of pond is 20 feet
 - Approximately 16 feet of sediment
 - Sand and gravel meet NJDEP standards
 - Organic rich silt meets NYDEP standards
- E. Mancuso reached out to Organic Recycling Inc. to see if they were interested in the material
 - Mr. Lim provided E. Mancuso with criteria which they would want met, including a sample of the material
 - E. Mancuso advised that the Borough is looking for a commitment before they begin dredging
- E. Mancuso reviewed options with those present
 - Option 1 – do nothing
 - Without a dredging operation the pond will eventually fill in and become a marsh
 - Option 2 – Lower water in Mill Pond and Excavate
 - E. Mancuso contacted Bergen County Mosquito Commission
 - They advised that they have a few more operators since last they spoke
 - He feels he would be able to assign to operators to a project like this
 - No sooner than Spring 2013
 - Mosquito Commission estimates it would take approximately 1 year to complete
 - Permitting process is lengthy also
- Council discussion on how to deal with sand and silt
 - Council discussion on what could be done to eliminate or reduce the problem in the future
 - E. Mancuso suggested a creating a drop off pool at the north end, and then routine maintenance of the sand, gravel and sediment that would accumulate there
- E. Mancuso advised that the County only assists the Borough in a project like this
 - Borough has to obtain the necessary permits
 - Provide the staging area for dewatering
 - Provide support staff and vehicles for disposing of dredged materials
 - Council discussion on aesthetics and smell for 1 year while material dewaterers
- E. Mancuso pointed out two major areas of concern
 - Cost to dispose of dredge material
 - If ORI can use it, no cost to dispose, only transportation costs
 - Wear and tear on vehicle and man hours
 - Disposal at asphalt plant - \$80/ton - \$4,440,000
 - Disposal at Land fill - \$100/ton - \$5,550,000

- Quality of Life for those adjacent residents during the dredging, dewatering
 - Option 3 – Hydraulic Dredging
 - Use of a floating pontoon type dredge
 - Pond would not have to be drained
 - Length of time to perform the dredging is longer
 - Dredging operation requires 85% water to 15% sediment
 - No way to separate the sand/gravel from organic rich silt
 - There may not be sufficient water in the pond to perform this activity
 - Cost of dredging equipment – purchase used \$150,000
 - Rental approximately \$15,000/month
 - Assuming a ten year period and no additional sediment in the pond
 - Asphalt plant disposal would be \$532,800/year for 10 years
 - Landfill disposal would be \$990,000/ year for 10 years
 - E. Mancuso advised that all 3 options require DEP permitting
 - Council discussion on pushing some of the material up to form a bank with a walking path
 - E. Mancuso advised that a bulkhead of some sort would be required
 - E. Mancuso advised that option 2 is the best with ORI being used for disposal
- Mayor Maguire thanked E. Mancuso
 - Stated it was good information that the Council needed time to digest
 - Suggested that a copy of the report be given to the Utility Board
 - Councilman Bosi stated that he would distribute

9:54 p.m. E. Mancuso left meeting

- Council President Misciagna advised that Montvale P.D. was spreading a rumor that the Police Consolidation Study was moving forward without Mayor Fyfe’s input.
 - Mayor Maguire will speak with Mayor Fyfe.

BOROUGH CLERK/ADMINISTRATOR’S REPORT

- **Fairview Avenue Trail System**
 - Final payment authorized tonight
 - Maintenance Bond received
- **2011 BC CDBG – ADA Improvements to Colony and Sulak Toilet rooms**
 - Payment for work completed to date included on 7/24 agenda
- **2012 BC CDBG – ADA Improvements to toilet rooms at Memorial Park/Davies Field**
 - Waiting for Freeholder’s resolution
- **BCOSTF – 2011 Funding Round - Mill Pond Park Phase II**

- Grant agreement received and executed by Mayor
 - Open Space Committee working with Planner and Engineer on plans and specification
- **BCOSTF – 2010 Funding Round – Mill Pond Walkway and Pedestrian Bridge**
 - Project Complete
 - Maintenance Bond received
 - Release of final payment on tonight’s agenda
 - Updated proposals received from Burgis and Brooker
 - Additional work as a result of NJ DEP, change orders
 - Resolutions to be listed on 8/14 agenda amending contracts
- **Police Consolidation Study**
 - Advisory Committee met with Blue Shield Consulting on 6/28 and Matrix Consulting on 7/11
 - Resolution awarding contract to Matrix Consulting on tonight’s agenda
 - Montvale and Woodcliff Lake need to adopt resolutions
 - Bergen County Prosecutor to be notified after all resolutions adopted
- **Police Accreditation Grant – CALEA**
 - Advertised for receipt of bids on 7/20
 - Bids due 8/10 at 10am
 - Resolution awarding contract to be included on 8/14 agenda
- **Website Upgrade – Danori LLC**
 - Resolution awarding contract on tonight’s agenda with a not to exceed amount of \$5,000
- **Mill Pond Dam Periodic Inspection**
 - E. Mancuso provided update in engineer’s report
 - Inspection reports still needed from T & M for first phase of work
 - Mayor Maguire to reach out to Don Norbut
- **Evaluation of Recreational Facilities for ADA compliance**
 - Proposal and estimate received for Memorial Park/Davies Field for engineering - \$10,600
 - Detailed topographic surveys required
 - To be discussed at a future meeting
- **Borough Hall Improvements**
 - Meeting to be set up with Mayor and Council President
- **Pascack Brook / Mill Brook**
 - O’Donovan securing materials for restoration on Pascack Brook at Sulak Fields

- **Bus Shelter – 36 Pascack Road**
 - Agreement received from NJ Transit
 - Resolution authorizing Mayor and Clerk to execute included on tonight’s agenda

- **Mapleleaf Drive**
 - County has verbally confirmed that they will reimburse for the \$31,770 for the drainage work required at Mapleleaf Drive
 - Contract to be awarded to D & L Paving on 8/14

- **BCOSTF – 2012**
 - Open Space Committee discussing potential applications

- **DCA NJ Historic Trust Grant Program**
 - Historic Site Management \$5,000 - \$50,000
 - Deadline to apply 9/20/2012
 - Councilman Hopper to discuss with Ned Barber

- **Cardiac Scan**
 - Council agrees to allow employees to have screening done during work day
 - No contribution from BMed or Borough towards cost of scan

- **Borough Telephone System**
 - B. Beattie meeting with them on 7/26

- **Bergen JIF Meeting 7/19/2012 – Pending Legislation**
 - Dave Grubb may be sending notices out shortly asking for action to be taken
 - Immunity Statute Volunteer Ambulance
 - Gap in indemnification between Volunteer Non-Profit Ambulance and Municipal run
 - Sexual Molestation cases
 - Removing statute of limitations
 - Fee shifting included
 - Elected and Appointed officials can be held personally liable for not “exercising sufficient supervision”

- **Operation Graduation 2013**
 - All present agree to Silver Sponsorship of \$250.00

- **BC CDBG Funding Year 2013**
 - Applications due 10/1
 - Senior Activities application for \$4,500
 - All municipalities in the region are applying for the same
 - Endorsing resolution to be included on 8/14 Agenda
 - Brick and Mortar Projects
 - \$50,000 and under

- We will not be applying for Senior Van as the activities is cut 20% each year
 - NJ Transit commuter buses available during the day
 - Will pick up at residence with 3 days' notice.
- **Council discussion on walkway ramp at pool entrance**
- **Park Ridge Police Department**
 - Monthly odometer readings provided
 - Two new vehicles received and registered
 - June Comp report distributed
 - More used than earned
 - Sgt. DiBlasi returned to work on 7/19
- **New Jersey League of Municipalities 11/13 – 11/15**
 - Information attached
 - Typically M & C stay at the Borgata
 - Please let me know by Friday September 7th if you plan to attend
- **Park Ridge Elks Lodge #2234**
 - Charity Ball journal sponsor
 - All present agree to \$250.00
- **Pascack Brook Bridge – Plaza Regency**
 - They have been working with the insurance underwriter
 - Hope to begin construction within 10 business days, provided the contractor they select is available

CHIEF FINANCIAL OFFICER'S REPORT

- C. Ennis advised that the tax rate had been set the middle of last week
 - 4.1% increase in total
 - Tax bills are being printed
 - Outside vendor used to stuff and mail as opposed to in house as it was done in the past
 - Bills should be mailed by Wednesday 7/25
 - Discs have been sent to mortgage companies
 - Due date has been extended to 8/20
 - Edmunds printed tax bills
- C. Ennis advised that she and K. O'Donnell had conference call on 7/23 with Standards and Poor review at Jeff Bliss' office
 - Results will be to the Borough by 8/1
 - Bond offering in the works for 8/7
 - C. Ennis advised that we thought the conference call went well
- Retro calculations for PRUEA employees
 - Hopeful that they will be ready for 7/30 payroll
 - New insurance contributions and pension contributions kicked in 7/1

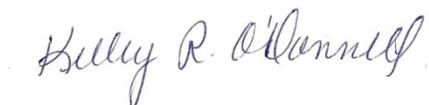
- Management salaries 2012
 - Council discussed salary increases
 - Mayor Maguire requested that K. O'Donnell provide recommendations for L. Beer and M. Hernandez and explanation as to why
 - C. Ennis was asked to provide recommendation and explanation for J. Hosselet

- Councilman Galdi advised that PRAA wanted to offer a Lacrosse camp
 - He further stated that he was approached by the Recreation Committee about running the camp in the fall
 - Insurance cost to include the camp is \$3 for the program
 - Lacrosse Camp directors are questioning field fees
 - Not a Park Ridge only team
 - Council discussion on camp participants
 - Open to other towns
 - Council discussion on the goal of the program
 - Council agrees to add the program to the insurance and stick with the policy on field fees

- Councilman Oppelt advised those present that he had met with Council President Misciagna and BJ Lewis to discuss the location of the Jedh Barker tree and memorial
 - Suggestion was Depot Square in front of CycleSport
 - Jim Hespe agrees with the location
 - Councilman Oppelt would like to review with Brigitte Bogart and ask for a recommendation
 - Council discussion on plaque by the tree

Meeting adjourned at 10:40 p.m.

Respectfully submitted,



Kelley R. O'Donnell, RMC
Borough Clerk/Administrator