

MAYOR AND COUNCIL MEETING
WORK SESSION

June 26, 2012
8:42 P.M.

Present: Councilmembers; Galdi, Bosi, Oppelt, Hopper, Kilmartin, Council President Misciagna and Mayor Maguire

Absent: None

Also Present: John Ten Hoeve, Borough Attorney
Colleen Ennis, CFO
Kelley O'Donnell, Borough Clerk/Administrator

Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.

- Council discussion on Open Space question on November Ballot
 - Borough Open Space tax has not been collected for 3 years
 - Council President Misciagna stated that he would support, the next few years will be tough and feels it is a great tool to have.
 - Councilwoman Kilmartin states she would support it
 - Councilman Galdi stated that he is undecided, but leaning towards no
 - Councilman Bosi stated that he would support
 - Councilman Oppelt stated that he would not support
 - Councilman Hopper stated that he would support
 - **Mayor Maguire requested that the resolution be prepared for the 7/24 meeting**

BOROUGH ENGINEER'S REPORT

Eve Mancuso presented her report

- **General**
 - Work to repair the residential settlement along the gutter line and around two "B" inlets on Ellin Drive is currently in the process of being performed by Tripod.
 - Eve Mancuso advised that the work is complete needs the evidence that deeds for easement have been recorded.
- **Fairview Avenue Trail System:**
 - Project complete
 - Not moving the sign Mayor will go out to speak to residents.
 - Change order not approved Eve Mancuso will close out.
- **Improvements to Leroy Place**
 - This work should be completed by the end of June
 - Bulk of work is done, some planting to be done. Eve Mancuso will follow up with Simpson #12.
- **Road Improvement Program**
 - AJM is the contractor the construction is complete.

- **Mill Pond Footbridge**
 - The bid was award to Navka Construction Company Inc.
 - Construction of project is substantially complete with exception of the handrails and few replacement plantings.
 - We will proceed with closing out the project with the Bergen County Soil Conservation District, NJDEP, and the contractor and to process the final invoice.

- **DAM Inspection**
 - As requested submitted a proposal to perform the NJDEP required formal inspection of the Mill Pond Dam.
 - Formal inspection required every 6 years
 - Routine inspections every 2 years
 - Council requested E. Mancuso to check if the Borough could complete a routine inspection at this time since the repairs have just been completed
 - E. Mancuso will check and advise
 - E. Mancuso advised that we are awaiting inspection reports from T & M

- **Electric storage shed replacement**
 - The Utility Board is in receipt of the re-submission we are waiting their decision on how to proceed.
 - Will meet with Bill Beattie probably Thursday.
 - Councilman Hopper concerned that the shed is once again being placed in a flood plane
 - E. Mancuso advised that the design has been modified, shed is elevated and the doors have been moved

- **Hurricane Irene Emergency repairs**
 - Chris Delaney looking for Boulders once he has the materials he will begin mobilizing.

- **Electric Pond Dam repairs**
 - Adamsville has completed the work on both the east and west spillways. We will close out the project with the contractor, the state and BC Soil Conservation District.

- **2012 Road Improvements**
 - Plans and specs 99% complete.
 - Alternate is included for the work the County has agreed to reimburse for
 - Drainage improvement on Spring Valley Road & Mapleleaf Drive. Inlet to be added and additional drainage pipe

- Councilman Bosi questioned why the county installed bermed curbs on Spring Valley Road, but will not add a bermed curb at 61 Fremont Avenue
 - E. Mancuso advised that on Spring Valley Road the County is concerned about hydroplaning
 - A bermed curb at 61 Fremont Ave will not help the problem; a full drainage project is required

- Council requests an inspection at 61 Fremont Avenue
 - Councilmember will meet E. Mancuso 7/27 @ 7:15 pm
- **Pistol range remediation**
 - As requested we are currently proceeding with soliciting a proposal from an Environmental Engineering firm to perform the testing, permitting and remediation of the former pistol range site.
 - Proposal received earlier today.
- **ADA Compliance – Recreation facilities**
 - Need to check date which compliance is required

E. Mancuso left the meeting at 9:10 pm

BOROUGH CLERK / ADMINISTRATORS REPORT

- **Fairview Avenue Trail System**
 - Change order not approved
 - Council discussion on Green Team scheduling a Cleanup of the trail
- **2011 Bergen County Community Development Grant Application**
 - Followed up with Joe Bruno 4/19 – Executed contract not yet returned
 - Contractor to provide schedule so that Portable toilets may be scheduled
 - Contractor working at Colony field
- **2012 Bergen County Community Development Grant Applications:**
 - PV regional committee authorized the full funding
 - Waiting for BC CDBG approval and Freeholders resolution.
- **BCOSTF Grant Application: BC OST 2011 Funding Round:**
 - BC OSTF Contract Agreement received
 - Resolution authorizing Mayor to sign agreement adopted 6/12.
- **BC OSTF Grant Contract – BC OSTF 2010 Funding Round**
 - Walkway and boardwalk complete
 - Railings need to be installed, replacement shrubs to be planted
- **Police Consolidation Study**
 - Submittals have been distributed to Montvale and Woodcliff Lake
 - Advisory Committee meeting set for 6/6
 - Advisory Committee has requested executive summaries for studies that have been completed
 - Blue Shield Consulting has been invited to attend 6/28 Advisory Committee meeting
- **Waterproofing Doors – Borough lower level**
 - Waiting for shop drawings for N. Saluzzi to approve.
- **Police Accreditation Grant – CALEA**
 - Resolution authorizing receipt of bids adopted 6/12
 - Will work with Chief Madden to schedule

- **Website upgrade – Danori, LLC**
 - Councilman Galdi and I met with Dan Bello 6/18
 - Councilman Galdi advised that proposals were received from 2 vendors
 - Dan Bello developed and maintains Montvale’s website
 - A number of issues were discussed
 - Councilman Galdi stated that he would agree with the recommendation of B. Beattie and K. O’Donnell to appoint Dan Bello
 - Estimated the annual costs to be \$3,000 - \$5,000
 - **Resolution required for 7/24 meeting appointing Dan Bello, Danori, LLC a sper proposal**

- **Mill Pond Dam – Periodic Inspection:**
 - T & M to provide full inspection reports for work they supervised through December 2011
 - Proposal received from Brooker Engineering for Formal Dam Inspection - \$15,000
 - Required every 6 years

- **Mill Pond Dam:**
 - Project complete, surveys as built and specifications due from Adamsville
 - E. Mancuso working with Adamsville and NJ DEP

- **Evaluation of Recreation Facilities for compliance with 2010 ADA Standards**
 - Discussed funding option with Michel Popkin
 - Would not qualify
 - Discuss other grants with B. Bogart
 - Proposal and estimate received for Memorial Park (Rotary Park, Pavilion and Davies Field) from Brooker Engineering.

- **Borough Hall Improvements**
 - Met with Diane Picyk Interiors LLC on 4/20
 - Subcommittee: Mayor Maguire, Council President Misciagna, C. Ennis and K. O’Donnell
 - Schedule meeting to discuss recommendations made by Diane Picyk.
 - Mayor Maguire suggests end of July

- **Pascack Brook and Mill Brook**
 - Work to commence on Pascack Brook after 6/30 as per NJ DEP permit.
 - 5 Weeks to complete start to 2nd week of July.

- **Bus Shelter – 36 Pascack Road**
 - Borough’s Historian confirmed no concerns with replacing bus shelter.
 - Waiting for NJ Transit, agreement will be sent once they have received approval from Bergen County Historic Commission.

- **Maple Leaf Drive**

- After receipt of quantities I will seek confirmation from Tom Connolly, Bergen County that they will reimburse the Borough.

- **NJDOT Local Aid – Transportation Enhancement Grant**
 - Project qualifications include
 - Well developed, construction ready
 - Non-traditional transportation projects

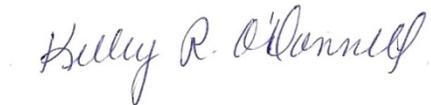
- Colleen Ennis advised those present of a property maintenance issue, lawn on Etheridge has not been cut. Matt Kent has issued a violation.

- George Mehm advised that the Water Utility will Bond for \$1,250,000. Electric Utility keep at 7 years, fund 2 trucks. He also advised that they are starting to work on their long range plans.

- Council discussion that the Borough will be bonding \$3.3 Million and approximately another \$2 million for the Utilities. Utilities will share the costs to bond.

Adjourned at 9:30 P.M.

Respectfully submitted,



Kelley R. O'Donnell, RMC
Borough Clerk/Administrator