

BOROUGH OF PARK RIDGE
MAYOR AND COUNCIL MEETING

WORK SESSION

May 22, 2012
7:30 P.M.

Present: Councilmembers; Galdi, Bosi, Oppelt, Kilmartin, Council President Misciagna and Mayor Maguire

Absent: Councilman Hopper

Also Present: John Ten Hoeve, Borough Attorney
Colleen Ennis, CFO
Kelley O'Donnell, Borough Clerk/Administrator

Mayor Maguire the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.

BOROUGH ENGINEER'S REPORT

Eve Mancuso presented her report

- **General**
 - The County will be working with the municipalities and municipal engineers to facilitate the completion of concrete ADA ramps prior to the County milling and resurfacing County roads
 - E. Mancuso advised that the sidewalk in front of the Efron Building (72 Park Avenue) has been approved
 - E. Mancuso advised that she will be meeting with County representatives on Thursday, May 24th at Mapleleaf and Greenbrook
 - Will also inspect site at 61 Fremont Avenue
 - E. Mancuso will inquire about sidewalk on Park Avenue at Pascack Brook Bridge
 - Culvert not listed on County inventory report
- **Fairview Avenue Trail Project**
 - Project is substantially complete
 - Signboard installed
 - Anticipates completion on or about June 4th
- **Improvements to Leroy and Sixth**
 - D & L Paving is the subcontractor Ingannamorte will be using
 - Paving will begin hopefully next week
 - Days were lost due to rain
 - E. Mancuso advised that she had met with some of the residents on Sixth and Leroy

- 3 trees on Leroy need to come down by a resident's trash enclosure, they are to advise E. Mancuso by Friday 5/25
 - Large Pine tree by one resident's home on Leroy was saved, original concern was that it would have to be removed
 - E. Mancuso advised that a section of curb was left out at the top of Leroy so that residents could exit the street during paving
 - Once paving complete concrete curb will be installed to prevent pass through
 - Council asks E. Mancuso to advise of paving date
 - Council would like door tags delivered to residents and emailed to Mayor and Council
 - PRPD will hang no parking signs the evening before paving
- **2011 Road Improvement Program**
 - E. Mancuso met with AJM
 - Contractor will re-seed Midland Avenue and Awashawaugh
 - Councilman Galdi asked if residents have leaders draining onto the roadway was that replaced
 - E. Mancuso advised those that are grandfathered in have been replaced, new ones are not permitted
 - Preference is splashing on their own grass
 - Council discussion on sump pumps and leaders not going into sanitary sewer system
- **Mill Pond Footbridge**
 - Work substantially complete
 - Handrails for wooden boardwalk complete and scheduled for powder coating
 - Anxiously awaiting handrails for concrete walkway
 - Contractor trying to expedite delivery with manufacturer as soon as possible
- **Recreation Facility Evaluation**
 - E. Mancuso will be working on Memorial Park
- **Electric Storage Shed Replacement**
 - Bids received higher than expected
 - Butler quoted contractors a price higher than what the Borough had been quoted
 - E. Mancuso met with B. Beattie and P. Longo to discuss alternative designs
 - Preparing additional cost estimates based upon a modified design for the mezzanine loads and substitution of materials
 - Mayor Maguire asked if Brooker engineering had done other steel buildings
 - E. Mancuso responded that they have; the configuration of this building was customized
- **Hurricane Irene Emergency Repairs**
 - Work is substantially complete

- Trees required by NJDEP need to be planted at Mill Brook
- Work on Pascack Brook at Sulak Fields will commence early July as per NJDEP permit
- **Electric Pond Dam Repairs**
 - Work has been completed on both spillways
 - Will proceed with final review and closeout
 - Balance of \$65,000 unused items from original contract, fencing
 - Council discussion on steps removed from earthen dam, is fencing needed
 - E. Mancuso would recommend not installing fence
 - All present agree
 - E. Mancuso to proceed with closeout
- **2012 Road Improvement**
 - Budget amount of \$360,000
 - E. Mancuso met with P. Wayne and B. Beattie
 - Proceeding with Rock Avenue, W. Leach Avenue, King Road and as much of Colony as possible
 - Colony will be completed in phases
 - Proposal received from E. Mancuso for design and construction oversight in the amount of \$25,200
 - E. Mancuso explained to those present the scope of the work and her ability to reduce professional fee on this project
 - E. Mancuso authorized to prepare bids and specs
 - Council thanked her
 - Council discussion on outside duty for police officers and including in bids for public safety
 - K. O'Donnell advised those present of the Borough's ordinance amended in 2010, conform with our neighboring communities
 - K. O'Donnell advised those present of the terms of the PBA CBA
 - K. O'Donnell advised those present of the conversations she has had with the Chief
- **Pascack Brook/United Water property**
 - Council discussion on years of accumulated debris
 - During heavy rains water cannot flow to reservoir, backs up to our DPW and Utility garages
 - Mayor Maguire advised that he would discuss with United Water
 - E. Mancuso advised that she will talk to County
- **NJDOT Alternative Transportation Grants**
 - Brigitte Bogart will review Park Avenue scope and determine if qualifies

BOROUGH CLERK / ADMINISTRATOR'S REPORT

- **Fairview Avenue Trail System:**
 - Construction progressing on schedule as weather permits

- **Public Litter/Recycling Container:**
 - 10 Single comingle recycling containers ordered under state contract
 - Advanced has agreed to reimburse the Borough for 60% of the cost
 - Shipped 5/22, ETA 5/24
- **2011 Bergen County Community Development Grant Application**
 - Followed up with Joe Bruno 4/19 – Executed contract not yet returned
 - Contractor to provide schedule so that Portable toilets may be scheduled
- **2012 Bergen County Community Development Grant Applications:**
 - None at this time waiting for BC CDBG approval and Freeholders resolution.
- **BCOSTF Grant Application: BC OST 2011 Funding Round:**
 - Letter dated November 15th acknowledged Borough’s application for Mill Pond Phase 2 - \$55,885 grant application
 - Public Hearing will be scheduled for Spring 2012 with final Freeholder approval no sooner than 45 days after
 - Based on the funds available for our subregion it would appear that we will receive the funding requested.
- **BC OSTF Grant Contract – BC OSTF 2010 Funding Round**
 - As required by the NJDEP Princeton Hydro performed Black Crowned Night Heron Survey and will be submitting a formal report
 - NJ DEP requires 2 additional visits between 5/1 – 6/15
 - Proposal received for additional \$1,900 for 2 more site visits and report update
 - K. O’Donnell signed agreement with Princeton Hydro to satisfy NJ DEP requirements.
- **Police Consolidation Study**
 - Submittals have been distributed to Montvale and Woodcliff Lake
 - Advisory Committee meeting set for 6/6
- **Waterproofing Doors – Borough lower level**
 - PreCon meeting scheduled for 5/22 with B. Beattie, C. Doto, P. Wayne, N. Saluzzi
 - Shop drawings to be sent for approval in 1-3 weeks
 - Installation by end of August
- **Sixth Street and Leroy Place**
 - Residents will be notified when paving will commence
- **Police Accreditation Grant – CALEA**
 - Chief Madden is anticipating a 9/1 start
 - Discussed with PV Admins and NW Bergen Admins on 5/3
 - Bid document received from Westwood
 - Used by Westwood, Glen Rock
 - Montvale will be using also

- The Rodgers Groups will be the only responder and they will not post a bid bond
- Bid documents sent to J. Ten Hoeve
- Mayor and Council authorized advertising for the receipt of sealed bids.
Resolution on 6/12 consent agenda.
- **Website upgrade – Danori, LLC**
 - B. Beattie and I met with Dan Bello, webmaster for Montvale
 - Proposal dated April 6th attached
 - Mr. Bello does not like to do an annual contract with a fixed amount due to the fact that some months are busier than others
 - Proposal to be discussed with Technology Committee 4/25
 - Will schedule meeting with Dan Bello and Councilman Galdi
 - Dan Bello in Paris, will be back the week of 4/30, then out of town the week of 5/7
 - Will be back for a month beginning week of 5/14
 - Discussed with Technology Committee 4/25
 - Emailed Peter Nakkash information for proposal
 - Councilman Galdi asked K. O'Donnell to email Dan Bello, availability beginning of June
 - Councilman Galdi asked K. O'Donnell to follow up with Peter Nakkash, proposal needed
- **Mill Pond Dam – Periodic Inspection:**
 - Original Cost Estimate from Brooker to perform this was \$5600 and T&M \$5900.
 - Revised T&M Proposal dated 6/14/2011 is now \$5000.
 - Pulled reso to award to Brooker (from 6/14/11 meeting) since it may make sense to have T&M do the work.
 - E. Mancuso requested to provide an updated proposal for inspection, we were due 11/2011
- **Mill Pond Dam:**
 - As reported by E. Mancuso, work completed and closeout of project will proceed
 - In conjunction with the Pedestrian Bridge and Walkway project Princeton Hydro performed a full site inspection and survey for the Black crowned Night Heron
 - NJ DEP requires 2 additional visits between 5/1 – 6/15
 - Proposal received for additional \$1,900 for 2 more site visits and report update
- **Evaluation of Recreation Facilities for compliance with 2010 ADA Standards**
 - E. Mancuso provided a report dated 2/8/2012
 - I have asked for a proposal for Construction Cost Estimate and professional services for Davies Field/Memorial Park first
 - Too involved to complete all at one time
 - After construction cost estimate received Borough can evaluate funding options
 - Community Development
 - Discussed funding option with Michel Popkin
 - Would not qualify

- Discuss other grants with B. Bogart
 - Proposal and estimate needed for Memorial Park (Rotary Park, Pavilion and Davies Field) from Brooker Engineering.
- **Borough Hall Improvements**
 - Met with Diane Picyk Interiors LLC on 4/20
 - Subcommittee: Mayor Maguire, Council President Misciagna, C. Ennis and K. O'Donnell
 - Schedule meeting to discuss recommendations made by Diane Picyk.
- **Pascack Brook and Mill Brook**
 - DEP has requested that 4 trees be planted along the banks of each brook to replace those lost as a result of Hurricane Irene
 - Change Order totals \$8,700
 - Waiting for confirmation of tree placement from First Congregational Church trustee, Evan Doff
 - Authorize Change Order in the amount of \$8,700. Resolution to be added to 5/22 agenda.
 - Work to commence on Pascack Brook after 6/30 as per NJ DEP permit.
- **ACTION FOR CONSIDERATION: None at this time**
- **Bus Shelter – 36 Pascack Road**
 - NJ Transit has conducted an onsite investigation
 - They see no problems with the installation of a 5' x 10' Trenton Style Shelter; dark green with tinted roof and glass panels
 - 2 historic homes in the vicinity
 - Need input from the Historic Advisory Committee before the new shelter can be installed
 - We will be responsible for the removal of the old shelter
 - They will coordinate with P. Wayne
 - Borough's Historian confirmed no concerns with replacing bus shelter.
 - Waiting NJ Transit, agreement will be sent once they have received approval from Bergen County Historic Commission.
- **Community Development Representatives**
 - Mayor and Council need to appoint one representative from the Governing Body to the Regional Committee for the term of one year 7/1 – 6/30
 - I have served as the Mayor's representative for the past 2 years
 - Mayor Maguire recommends Council President Misciagna and K. O'Donnell
- **Community Center Furnishings**
 - Included with the 2012 capital budget was the purchase of tables and chairs for the community center
 - The cost of the furnishings is being split 50/50 with the library
 - Total cost approx \$9,000
 - Borough's portion \$4,484, Resolution to be listed on 6/12 agenda

- **NJDOT Local Aid – Transportation Enhancement Grant**
 - Project qualifications include
 - Well developed, construction ready
 - Non-traditional transportation projects
 - Brigitte Bogart reviewing Park Avenue as potential project
- **Employee Appreciation Barbecue**
 - June 22nd, rain date June 29th
 - Total estimated cost \$1,100 - \$1,150
 - All present agree and wish to attend
- **Utility Board has requested a joint meeting with the Mayor and Council on 6/12**
 - All present agree, closed session discussion
- **Councilman Bosi advises that Jeff Bliss will be attending 6/12 meeting during work session to discuss bonds**

Mayor Maguire asked K. O'Donnell to check with B. Beattie on the plans for the planter box at Park Avenue and Broadway

Mayor Maguire asked Councilman Galdi if the Mayor and Council could do anything to help with the town picnic

Councilman Galdi stated that there is a lot of manpower needed

Council discussion on picnic and status of sponsors

BOROUGH ATTORNEY

- **Property Maintenance**
 - J. Ten Hoeve read the statute
 - Council discussion on abandoned property, how can the Borough remedy
 - J. Ten Hoeve advised that he could draft an ordinance for review permitting the Borough to impose a lien
 - J. TenHoeve advised he would discuss with N. Saluzzi, Construction Code Official

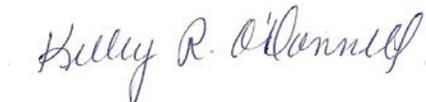
Memorial Day Parade

Mayor and Council discussion on logistics and meeting time

Mayor Maguire advised that he will be meeting with B. Beattie to discuss location of podium and speakers

Adjourned to Closed Session at 10:35 p.m.

Respectfully submitted,



Kelley R. O'Donnell, RMC
Borough Clerk/Administrator