

**BOROUGH OF PARK RIDGE**  
**MAYOR AND COUNCIL MEETING**

**WORK SESSION**

**April 24, 2012**  
**10:10 P.M.**

Present: Councilmembers; Galdi, Oppelt, Bosi, Hopper, Kilmartin, Council President Misciagna and Mayor Maguire

Absent: None

Also Present: John Ten Hoeve, Jr., Esq. Borough Attorney  
Colleen Ennis, CFO  
Kelley O'Donnell, Borough Clerk/Administrator

**Mayor Maguire the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.**

**BOROUGH ENGINEERS REPORT**  
**E. Mancuso, P.E. Brooker Engineering**

- **General Engineering**
  - On April 12<sup>th</sup> attended a Bergen County ADA workshop on behalf of the Borough
  - County will only proceed with milling and resurfacing County Roads once the concrete handicapped ramps are complete
  - They are seeking the input of each municipal engineer to assist with this undertaking
  - Borough needs to execute the agreement with the County
  - County representative will met on site with municipal engineer to evaluate each ramp location
  - County will set funds aside to reimburse the municipality the costs incurred
- **Fairview Avenue Trail Project**
  - PreCon meeting held 4/19
  - Ed Sniekus, Burgis Associates marked out path with contractor
  - Contractor anticipates starting work on or about 4/24, weather permitting
  - Bulk of work should be complete within 2 weeks
  - Estimated duration of project – 6 weeks
    - Need to order signboard and handrails
- **Leroy Place/Sixth Street**
  - Concrete curb work will proceed
  - Ingannamorte will re-mobilize and commence on or about 4/25
  - Resurfacing will begin after curbs are complete
  - Ingannamorte has been asked to repair broken irrigation systems
  - Field crew should be out there this week
  - E. Mancuso estimates 6 weeks to complete
    - Bulk of work should be done in 3 weeks
  - Debris must be removed from pool parking lot by 5/12
  - Forms will be set next week for curbs

- Day of milling
- Day of paving
- Councilman Bosi advised that 10 days of good weather was lost
- Last engineer's report stated they would start 4/15
- Mayor Maguire advised that he is not happy with Ingannamorte's performance
  
- **2011 Road Improvement Program**
  - E. Mancuso has contacted AJM to complete punch list
  
- **Footbridge and Walking Path**
  - Project is moving along great
  - Unable to perform much work today as ground was still very wet from rain
  - Coming together nicely
  - Handrails are still on critical path
  - Grading and construction of concrete walk and retaining walls are currently underway
  
- **Recreation Facility Evaluation for Handicapped Accessibility**
  - Construction Cost estimate to be prepared for Davies Field/Memorial Park area first
  
- **Electric Storage Shed Replacement**
  - Bids received today
  - Higher than anticipated
  - E. Mancuso will prepare a summary
  - Need to discuss with Butler Building
    - Price quoted and considered for budget purposes not what bidders quoted
  - Borough will most likely need to rebid
  
- **Hurricane Irene Emergency Repairs**
  - Permit finally received for Pascack Brook
  - Restrictions will be no work between 5/1 and 6/30
  - DEP has required plantings be complete at Pascack Brook and Mill Brook as well
  - Mayor Maguire has asked for the contact information for the person that Rebecca Grike reports to
  - Council asks K. O'Donnell to reach out to Chris Delaney (O'Donovan) and Pete Wayne to have caution tape put up along Pascack Brook
  
- **Electric Pond Dam Repairs**
  - Western spillway complete
  - Eastern spillway should be complete by 5/1
  - Will need to clean up area
  
- **2012 Road Improvements**
- Preliminary budget submitted
- Mayor and Council need to authorize amount budgeted for 2012

Council discussion on ADA lift at Municipal Pool  
Lift installed with BC CDBG funds

### **BOROUGH CLERK/ADMINISTRATOR'S REPORT**

- **Fairview Avenue Trail System:**

- PreCon meeting held 4/19, E. Mancuso, E. Sniekus, B. Beattie and P. Wayne present
- Mark outs to take place 4/24 – weather permitting
- Construction to begin as soon as weather permits
- Estimated completion time 4-6 weeks
- E. Sniekus to review samples of product on delivery
  
- **Public Litter/Recycling Container:**
  - Advanced Waste advised that the Borough is interested in partnering with them
  - Clarification needed on container pricing
  
- **2011 Bergen County Community Development Grant Application**
  - Waiting for Executed contract and performance Bond to be submitted by Innovational Construction & Design
  - Once received Joe Bruno will schedule Pre-Con meeting
  - Followed up with Joe Bruno 4/19 – Executed contract not yet returned
  - PreCon meeting scheduled for 5/3
  
- **2012 Bergen County Community Development Grant Applications:**
  - PV regional committee authorized the full funding
  - Waiting for BC CDBG approval and Freeholders resolution.
  
- **BCOSTF Grant Application: BC OST 2011 Funding Round:**
  - Letter dated November 15<sup>th</sup> acknowledged Borough's application for Mill Pond Phase 2 - \$55,885 grant application
  - Public Hearing will be scheduled for Spring 2012 with final Freeholder approval no sooner than 45 days after
  - Based on the funds available for our subregion it would appear that we will receive the funding requested.
  
- **BC OSTF Grant Contract – BC OSTF 2010 Funding Round**
  - Abutments complete for pedestrian bridge
  - Will be starting retaining wall, followed by walkway
  - As required by the NJDEP Princeton Hydro performed Black Crowned Night Heron Survey and will be submitting a formal report
  
- **Police Consolidation Study**
  - Notice to Bidders placed in the 4/23 edition of The Record
  - Notice to Bidders forwarded to Montvale and Woodcliff Lake Admins.
  - Notice will also be posted on Web Site
  - Anticipated Time Table (as it appears in the RFP):
    - Issue RFP – April 23, 2012
    - Pre-proposal Conference, if any- 10:00 AM, May 1, 2012
    - Deadline for Requests for Clarification - 11 :00 AM on May 1, 2012
    - Bid Opening – 3:00 on May 9, 2012
    - Submit recommendation - undetermined at this time
    - Determination as to award of contract, if any- undetermined at this time
    - Recommendations & Executive Summary submitted to the governing bodies and their designated staff of the Boroughs of Park Ridge, Montvale and Woodcliff Lake no later than – August 15, 2012.
    - Consultant completes Final Consolidation Study on August 30, 2012

- **Waterproofing Doors – Borough lower level**
  - DoorDam proposal received \$ 21,725.00 – 48” high panels
    - N. Saluzzi recommends
      - Installed in Ridgewood
  - Mayor Maguire discussed with Library Board
    - They are in agreement
  - The governing body agrees to moving forward with installation. Discuss with C. Ennis adoption of Resolution
- **Sixth Street and Leroy Place**
  - Notices have been sent to Sixth Street residents that contractor has advised that the work will be commencing on or about 4/23.
- **Police Accreditation Grant – CALEA**
  - Working with Chief Madden on award of contract
  - Chief Madden is anticipating a 9/1 start
- **Website upgrade – Danori, LLC**
  - Proposal to be discussed with Technology Committee 4/25
  - Will schedule meeting with Dan Bello and Councilman Galdi
  - Dan Bello in Paris, will be back the week of 4/30, then out of town the week of 5/7
  - Will be back for a month beginning week of 5/14
- **Mill Pond Dam – Periodic Inspection:**
  - Original Cost Estimate from Brooker to perform this was \$5600 and T&M \$5900.
  - Revised T&M Proposal dated 6/14/2011 is now \$5000.
  - Pulled reso to award to Brooker (from 6/14/11 meeting) since it may make sense to have T&M do the work.
  - No update at this time
- **Mill Pond Dam:**
  - Western spillway should be complete by the end of this week. Adamsville will be working on Saturday, 4/14
  - Eastern spillway should take 7-10 days to complete
  - In conjunction with the Pedestrian Bridge and Walkway project Princeton Hydro performed a full site inspection and survey for the Black Crowned Night Heron
- **Park Ridge Properties**
  - J. Ten Hoeve provided R. Huntington schedule of rents for low and moderate income housing
- **Evaluation of Recreation Facilities for compliance with 2010 ADA Standards**
  - E. Mancuso provided a report dated 2/8/2012
  - I have asked for a proposal for Construction Cost Estimate and professional services for Davies Field/Memorial Park first
    - Too involved to complete all at one time
    - After construction cost estimate received Borough can evaluate funding options
      - Community Development
      - Discuss other grants with B. Bogart

- **Borough Hall Improvements**
  - Met with Diane Picyk Interiors LLC on 4/20
  - Recommendation to form a subcommittee
  - Mayor Maguire had advised that he and Council President Misciagna will work with K. O'Donnell and C. Ennis
  
- **The Scoop – 153 Park Avenue – Arcade Game**
  - Borough Code requires applicant to file with Zoning Officer
    - Application has been filed
      - B. Ludwig has approved
  - Information forwarded to Police and Fire Chiefs for review
    - Chief Mauro has no objections
    - Chief Madden has not yet responded
  - There being no objections resolution will be listed on 5/8 agenda approving request.

### **CHIEF FINANCIAL OFFICER REPORT**

- C. Ennis advised that she can do a Chapter 159 for the flood panels
- Council discussion on other mitigation plans
- Council agreement to pay down debt as a result of Hurricane Irene and October snowstorm

### **Outdoor Pistol Range**

- Proposal received from LBG for soil testing, DEP notification and demolition oversight
- Total Project approximately \$36,000

### **Indoor Pistol Range**

- Chief Madden has requested that the range be power washed, stucco repaired and painted
- Quote received for \$16,000
- Council discussion on the need for gutters on the building
- Chief Madden has scheduled the Bergen County Sherriff's Labor Assistance program to assist with the reroofing
- Council President Misciagna to discuss with Chief Madden the use of the Labor Assistance Program for the building repairs and improvements as well
- K. O'Donnell will discuss with E. Mancuso ability to power wash the outside of the pistol range

### **Goals and Objectives**

- Mayor asked that it be added to the 4/30 Work Session agenda

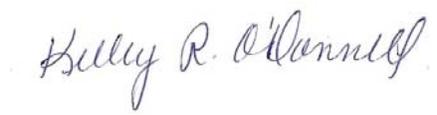
### **Mill Pond Soil Testing**

- Preliminary test results are good
- Findings were as expected
- Formal report to be available Mid-May

**Work Session adjourned to Closed Session 11:00 p.m.**

Respectfully submitted,

Approved May 8, 2012

A handwritten signature in cursive script that reads "Kelley R. O'Donnell".

Kelley R. O'Donnell, RMC  
Borough Clerk/Administrator