

Municipal Building  
Borough of Park Ridge  
March 27, 2012–8:20 pm

A Regular Meeting of the Mayor and Council of the Borough of Park Ridge was called to order at the above time, place and date.

Mayor Maguire led those attending in the Pledge of Allegiance to the Flag.

**ROLL CALL:**

Present: Councilmember Galdi, Councilmember Kilmartin, Councilmember Oppelt  
Councilmember Bosi, Councilmember Hopper, Council President Misciagna,  
Mayor Maguire

Absent: Kelley O'Donnell, Borough Clerk/Administrator

Also Present: John Ten Hoeve Jr., Esq. Borough Attorney  
Helyn Beer, Deputy Clerk

**Mayor Maguire Reads Compliance Statement**, as required by Open Public Meeting Act, P.L. 1975, Chapter 231.

**AGENDA CHANGES**

Under the Consent Agenda we have the addition of the following resolutions:

- #012-107- Authorizing Award of Contract for Fairview Trail Improvements
- #012-108- Authorizing of Contract for Barrier Free Bathroom Improvements
- #012-109- Authorizing Execution of Contract with Park Ridge Properties, LLC
- #012-110- Authorizing A Change in the Contract with Marini Brothers Construction for Pedestrian Improvements at the Park Ridge Train Station
- #012-111- 2012 Emergency Temporary Appropriations
- #012-112- 2011 Appropriation Reserve Transfers

**PUBLIC PRIVILEGE OF THE FLOOR:**

Mayor Maguire asks if anyone present wishes to be heard on any matter.

**George Heller:** 80 Second Street- For Resolution #4 on Appointment of Louis C. Mai, CPA Special Financial Analysis Services- Water Utility What is going on there?

**Mayor Maguire:** responded The Water Utility is reviewing their rate structure and they felt it would be appropriate to hire an additional auditor to support that effort.

**Mr. Heller:** Stated does the Utility Board development a plan that they think is appropriate for their operations for the people of Park Ridge to estimate a review.

**Mayor Maguire:** Stated that the issue is the current auditor also supports Woodcliff Lake. Lerch Vinci is the auditor for Woodcliff Lake and Park Ridge. They thought it would be represent an issue. They want to avoid a conflict.

**Mr. Heller:** Did the Utility Board come up with their own rate structure that they want an accountant to look at it to see if there is something better or there looking to him to develop this rate schedule in the first place.

**Mayor Maguire:** It is a combination of those all items they have not raised in ten years. They are reviewing their process on how to raise rates and they wanted to have an expertise of an auditor to support that. Mr. Bosi you are the utility liaison?

**Councilmember Bosi:** I think he summed it up correctly there are looking for someone other than Lerch Vinci to come in and look at the fee structure.

**Mr. Heller:** What makes them think that Mr. Mai is a good person to do that?

**Mayor Maguire:** I think they are familiar with his credentials as the former auditor here in Park Ridge and most logical chose.

**Mr. Heller:** How much is the contract for?

**Councilman Bosi:** It is \$10,000. Not to accede \$10,000.

**Mr. Heller:** Sates it seems like a large sum of money to do that. But Water Utility is very important part of Park Ridge. The utility board knows what they're doing. It seems like a very simple proposition. Even if you're paying a fancy sum of \$100.00 an hour to do that it works out of two weeks of work.

**Councilman Bosi:** States I think the analysis that is going to be required is a lot more in depth that you think it will be. It will be a time consuming effort on Mr. Mai's part to do what is going to be required.

**Mr. Heller:** Responded let's put it this way I am not convinced but be as it may if the utility board suggested that you go along with it. I have no problem with it. I hope it's worth the money we pay Mr. Mai.

**Mr. Heller:** Sates that the long time coming carry's on the plan for first amended item for the change of the agenda for Fairview Avenue Trail improvements .Do you want to talk about that why it is taking this long and how it looks? This is an important thing for Park Ridge I have no question about it it's good and long overdue and it deserving for a comment.

**Mr. Maguire:** Responds this is a 6 acre parcel property on the east side of town off of Fairview Avenue those required by the Borough many years ago there was always a thought to have a passive nature trail through that property. Probably about a year ago we had a concept drawn up presented it to the DEP .There are some wet lands throughout this area DEP took an extended period of time to approve that trail . Two months ago that gave us the go ahead to proceed with it. So we went out to bid we had a lot of bids come in and this is going to award the construction of that trail. The trail consists of a entrance way. The entrance way right now into the property is relatively steep. That have to create that entrance way. The actual trail itself will be part of that contract.

**Mr. Heller:** Is there one entrance way?

**Mayor Maguire:** Yes it will be a circle like loop trail.

**Mr. Heller:** Where is the entrance way going to be?

**Mayor Maguire:** The entrance way is off of Fairview Avenue at the Montvale border.

**Mr. Heller:** Will there be maps, signs or anything available?

**Mayor Maguire:** We are working with the boys scouts and they are developing some sign for us and we are working on the trail way to develop a little sign.

**Mr. Heller:** It is interesting sometimes when we have a trail map or something. Thank you very much.

## **ORDINANCES – INTRODUCTION**

NONE

**ORDINANCES – PUBLIC HEARING**

**BOROUGH OF PARK RIDGE  
ORDINANCE NO 2012 - 005**

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND ESTABLISH A CAP BANK**

Mayor Maguire asks for a motion to open the Public Hearing on Ordinance No. 2012-005, an Ordinance to exceed the Municipal Budget Appropriation Limits and Establish a CAP Bank.

A motion was made by Councilmember Bosi and seconded by Councilmember Kilmartin to confirm.

**AYES:** Councilmembers, Galdi, Kilmartin, Council President Misciagna Oppelt, Bosi

**NAYES:** Councilmember Hopper

Mayor Maguire asks the Deputy Clerk to read the ordinance by title:

**BOROUGH OF PARK RIDGE  
ORDINANCE NO. 2012 – 005**

**CALENDAR YEAR 2012  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A:4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% or the cost of living adjustment, whichever is less, unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Governing Body of the Borough of Park Ridge in the County of Bergen finds it advisable and necessary to increase its CY 2012 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Governing Body hereby determines that a 1.0% increase in the budget for said year, amounting to \$83,827 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Governing Body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE BE IT ORDAINED**, by the Governing Body of the Borough of Park Ridge, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2012 budget year, the final appropriations of the Borough of Park Ridge shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$293,394, and that the CY 2012 municipal budget for the Borough of Park Ridge be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

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Mayor Maguire asks the CFO to give a brief description of this ordinance

**Ms. Ennis:** This is part of the Budget process each year. By statute the borough is subject two different caps. The cap levy is a 2% cap that is placed on the prior year tax levy. The second one is the tax appropriation cap which is the 2 ½ percent cap over the prior year appropriations. What this ordinance does is allow the Borough to budget an additional one percent over what's established by state statute. So instead of 2 ½ percent we are allowed to go up to 3 ½ percent increases for the appropriations. I would like to point out that it's more of a formality in our case because we are not exceeding the tax cap. It is like an insurance policy for future years. If the ordinance is past it allows the municipality to appropriate the difference between the prior year's actual and the 3 ½% in any of the two years budget. It's like an insurance policy if something extraordinary expense comes about in the next two years and the regular 2 ½ % cap is not sufficient you're allowed to dip into cap bank to help you get through the process. It is more like an insurance policy.

Mayor Maguire asks if there is anyone present that wishes to be heard concerning the adoption of this ordinance.

Speaker: NONE

Mayor Maguire asks for a motion to close the Public Hearing on this ordinance and that it be adopted with notice of final passage to be published in The Ridgewood News.

A motion was made by Councilmember Misciagna and seconded by Councilmember Oppelt to confirm

**AYES:** Councilmembers, Galdi, Kilmartin, , Council President Misciagna Oppelt, Bosi,

**NAYES:** Councilmember Hopper

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**CONSENT AGENDA:**

Mayor Maguire asks if any Councilmember would like to have any resolution removed from the consent agenda and placed under New Business.

**Councilman Hopper:** Resolution #4 Appointment of Louis C. Mai, CPA- Special Financial Analysis Services- Water Utility

Mayor Maguire asks if any Council member would like to abstain from voting on any resolution on the consent agenda.

Speaker: NONE

Mayor Maguire asks for a motion to accept the Consent Agenda (with the abstentions so noted).

A motion was made by Councilmember Misciagna and seconded by Councilmember Bosi to confirm.

**AYES:** Councilmembers, Galdi, Kilmartin, Council President Misciagna Oppelt, Bosi, Hopper

**RESOLUTIONS:**

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 012-097**

**REFUND STATE COURT JUDGMENTS**

**WHEREAS**, the New Jersey State Court entered 2010 Judgments; and

**WHEREAS**, taxes are to be refunded for 2010 on the following properties:

	<b>2010</b>
B103/L3	\$5,630.02
QC0278	

B103/L3	\$5,443.14
QC0288	

**WHEREAS**, the interest of 5% was waived by the Court.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the Director of Finance/CFO refund the monies as requested by the Judgments.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 012-098**

**APPROVE MEMBERSHIP OF VOLUNTEER FIRE  
DEPARTMENT APPLICANT – PALLER**

**WHEREAS**, Fire Chief Peter J. Mauro has approved an application prepared by Robert A. Paller, 45 Ridge Avenue, for the Park Ridge Volunteer Department,

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Park Ridge hereby approve the membership of Robert A. Paller in the Park Ridge Volunteer Fire Department.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 012-099**

**APPROVAL OF REQUEST**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that it hereby approves the following request:

- Social Affair Permit
- Recreation Committee – Town Picnic
- June 9<sup>th</sup> (Rain Date June 10<sup>th</sup>)
- Memorial Field

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 012-100**

**APPOINTMENT OF LOUIS C. MAI, CPA  
SPECIAL FINANCIAL ANALYSIS SERVICES**

**WHEREAS**, the Board of Public Works has advised the Mayor and Council that there exists a need for special professional financial analysis services to perform an independent analysis of the operating expenses and revenue requirements for the Park Ridge Water Utility; and

**WHEREAS**, the Board of Public Works has received a proposal from Louis C. Mai, CPA & Associates, of Pompton Plains, NJ for said professional services, a copy of which is attached to this resolution; and

**WHEREAS**, the New Jersey Local Public Contracts Law allows for the hiring of professional services without competitive bidding; and

**WHEREAS**, the Board of Public Works has reviewed the proposal and recommends the hiring of said consulting firm, with the total fee capped at a price of \$10,000; and

**WHEREAS**, because the total contract price for said professional services is below the \$17,500 threshold, the provisions of the "New Jersey Local Unit Pay to Play" law (N.J.S.A. 19:44A-20.4 et seq.) are not required.

**WHEREAS**, the Board of Public Works of the Borough of Park Ridge recommends to the Mayor and Council the appointment of Louis C. Mai, CPA & Associates of Pompton Plains, NJ for the purpose of providing special professional financial analysis services for the Park Ridge Water Utility; and

**WHEREAS**, the Chief Financial Officer has certified the funds are available in Account No.2-05-55-502-000-520.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that Louis C. Mai, CPA & Associates of Pompton Plains, NJ is hereby appointed to perform special professional financial analysis for the Park Ridge Water Utility.

**BE IT FURTHER RESOLVED**, that the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney.

**BE IT FURTHER RESOLVED** that Notice of this action shall be published in the newspaper The Ridgewood News within ten (10) days of adoption.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 012-101**

**A RESOLUTION TO AFFIRM THE BOROUGH OF PARK RIDGE'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

**WHEREAS**, it is the policy of Borough of Park Ridge to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**WHEREAS**, the governing body of Borough of Park Ridge has determined that certain procedures need to be established to accomplish this policy.

**NOW, THEREFORE BE IT ADOPTED** by the governing body of the Borough of Park Ridge that:

**Section 1:** No official, employee, appointee or volunteer of the Borough of Park Ridge by whatever title known, or any entity that is in any way a part of the Borough of Park Ridge shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Park Ridge's business or using the facilities or property of the Borough of Park Ridge.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Park Ridge to provide services that otherwise could be performed by the Borough of Park Ridge.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Park Ridge as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Borough Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**Section 8:** At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Park Ridge. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Park Ridge’s web site.

**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be provided to the official newspaper of the Borough of Park Ridge in order for the public to be made aware of this policy and the Borough of Park Ridge’s commitment to the implementation and enforcement of this policy.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 012-102**

**ADOPTING PERSONNEL POLICIES AND PROCEDURES  
TO CONFORM WITH  
EMPLOYMENT PRACTICES LIABILITIES INSURANCE RISK CONTROL REQUIREMENTS**

**WHEREAS**, every two years the JIF/MEL requires various Employment Practices Risk Control updates; and

**WHEREAS**, this update includes training for the employees and supervisors as well as updates to the Borough of Park Ridge’s Employee Manual itself; and

**WHEREAS**, once these items are completed the Borough Attorney must sign off confirming the updates were completed and a copy of the form is sent to the JIF/MEL; and

**WHEREAS**, these Employment Practices and Risk Control Updates allow the Borough of Park Ridge to maintain the lower deductible (\$20,000 per claim vs. \$100,000 and co-insurance of 20% of the first \$250,000 of the claim vs. 20% of the entire claim); and

**WHEREAS**, attached to this resolution is the updated Employee Policies and Procedures Manual, Exempt Employees – Policies and Procedures Manual and the Managerial and Supervisory Policies and Procures Manual; and

**WHEREAS**, the Borough Administrator recommends these Policies and Procedures Manuals be adopted and the Borough Attorney concurs.

**NOW, THEREFORE BE IT RESOLVED BY** the Mayor and Borough Council of the Borough of Park Ridge that the updated Employee Policies and Procedures Manual, Exempt Employees – Policies and Procedures Manual and the Managerial and Supervisory Policies and Procures Manual be adopted; and

**BE IT FURTHER RESOLVED** that the Borough Administrator circulate said Manuals to the respective Departments and that Department Heads insure that a copy of these manuals be provided to each employee and made available upon request in each department.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 012-103**

**AUTHORIZING PURCHASE OF A PORTABLE EMERGENCY ALERT MESSAGING BOARD**

**HAZARD MITIGATION GRANT PROGRAM AWARD DR-1987-NJ**

**Certified Speedometer Service**

**WHEREAS**, the Borough of Park Ridge was notified of the award of a grant under the Hazard Mitigation Grant Program DR-1987-NJ; and

**WHEREAS**, the Borough Council authorized the Mayor to execute an agreement with the New Jersey Office of Emergency Management by way of Resolution No. 012-089 adopted on March 13, 2012; and

**WHEREAS**, at the time of the application the cost estimate for the purchase of a portable emergency alert message board was \$19,195.00; and

**WHEREAS**, the federal share of this project is \$14,396.00; and

**WHEREAS**, Chief Madden has solicited proposals for the purchase of a portable emergency alert message board and three proposals were received; and

**WHEREAS**, Chief Madden recommends to the Mayor and Council that they authorize the purchase of the messaging board from Certified Speedometer Service of Old Tappan, NJ and the Borough Administrator concurs with this recommendation.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council authorize the purchase of a Portable Emergency Alert Messaging Board from Certified Speedometer Service in the amount of \$19,250.00 as per the proposal dated march 23, 2012.

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be forwarded to Certified Speedometer Service of Old Tappan, NJ within ten (10) days of adoption)

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 012-104**

**AUTHORIZING VOUCHER NO. 2  
CHANGE ORDER NO. 2  
Pedestrian Improvements at Train Station  
Marini Brothers Construction**

**WHEREAS**, the Mayor and Council of the Borough of Park Ridge awarded a contract to Marini Brothers Construction Co. on April 28, 2009 for \$34,055.00for Pedestrian Improvements at the Train Station; and

**WHEREAS**, the Mayor and Council authorized Change Order No. 2 by way of adoption of Resolution No. 011-370 on December 13, 2011;

**WHEREAS**, Marini Brothers Construction Co. has requested payment for the work completed to date; and

**WHEREAS**, the Borough Engineer by way of letter dated March 19, 2012; a copy of which is attached, has certified that the work is completed as stated; and

Original Contract Amount	\$ 34,055.00
Change Order No. 1	\$ 4,670.00
Change Order No. 2	\$ 8,500.00
Amended Contract Amount	\$ 47,225.00
Work Completed to Date	\$ 47,225.00
10% retainage	\$ 4,722.50
Less Previously Paid	\$ 27,787.50
Amount due Contractor	\$ 14,715.00

**WHEREAS**, the Chief Financial Officer had certified the funds are available in account no. C-04-55-923-600-001.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the Chief Financial Officer is authorized to make payment of Voucher No. 2 to Marini Brothers Construction Co. in the amount of \$ 14,715.00.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 012-105**

**AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE BERGEN JOINT INSURANCE FUND FOR BASE ACCREDITATION SERVICES AND EXECUTION OF A GRANT AGREEMENT**

**WHEREAS**, the Commission on the Accreditation of Law Enforcement Agencies (“CALEA”) and the State of New Jersey Associations of Chiefs of Police offer a program to obtain accreditation in order to attain the highest standards of police department management; and

**WHEREAS**, the Bergen Joint Insurance Fund is seeking to encourage police departments to pursue such excellence by providing a grant in the amount not to exceed \$25,000 to support the Park Ridge Borough’s Police Department’s efforts to attain accreditation from New Jersey Chiefs of Police; and

**WHEREAS**, the chief of Police and the governing body believe that the attaining of such certification is consistent with the goals of the Park Ridge Police Department; and

**WHEREAS**, the chief of Police is committed to taking necessary action in order to support the accreditation process.

**WHEREAS**, the successful completion of the accreditation process from the New Jersey State Association of Chiefs of Police will result in a reduction in liability insurance premiums from the Bergen JIF; and

**WHEREAS**, the long term completion and retention of accreditation from the New Jersey State Association of Chiefs of Police will help the municipality manage its liability and workers compensation insurance exposure.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Park Ridge, (herein after the “Municipality”) in the County of Bergen, and State of New Jersey, as follows:

1. The Mayor, Administrator and Chief of Police are hereby authorized to enter into a Grant Agreement with the Bergen Joint Insurance Fund for the receipt of funding in the amount of \$25,000 for the NJ State Chiefs of Police accreditation program.
2. The Municipality agrees to abide by the terms of the Grant Agreement to attain certification within two years of the date of the agreement. Upon accreditation being obtained, the Bergen JIF will use their normal accreditation discount to offset the grant costs.
3. If the Municipality does not achieve certification within the two year period, the amount of the Grant is due payable to the Bergen JIF within a three year period.
4. If the Municipality does not achieve the certification within the two year period and/or leaves the Bergen JIF before the grant is repaid in full, the amount of the grant is due immediately to the Bergen JIF upon the date of termination to the JIF.
5. This resolution shall take effect immediately.

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**BOROUGH OF PARK RIDGE  
 RESOLUTION NO. 012-106**

**AUTHORIZING VOUCHER NO. 4  
 Sixth Street and Leroy Place  
 Road Improvements  
 M. Ingannamorte and Son General Contractors**

**WHEREAS**, the Mayor and Council of the Borough of Park Ridge awarded a contract to M. Ingannamorte and Son General Contractors on February 1, 2011 for \$208,410.00 for the Improvements to Sixth Street and Leroy Place; and

**WHEREAS**, M. Ingannamorte and Son General Contractors has requested payment for the work completed to date; and

**WHEREAS**, the Borough Engineer by way of letter dated February 10, 2012; a copy of which is attached, has certified that the work is completed as stated; and

Original Contract Amount	\$ 208,410.00
Extra 1	\$ 1,250.00
Extra 2	\$ 288.00
Extra 3	\$ 4,570.00
Extra 4	\$ 2,000.00
Extra 5	\$ 3,910.00
Extra 6	\$ 18,003.45
Amended Contract Amount	\$ 238,431.45
Work Completed to Date	\$ 167,882.95
2% retainage	\$ 3,357.66
Less Previously Paid	\$ 146,881.18

Amount due Contractor \$ 17,644.11

**WHEREAS**, the Chief Financial Officer had certified the funds are available in account no. C-04-55-915-000-004.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the Chief Financial Officer is authorized to make payment of Voucher No. 4 to M. Ingannamorte and Son General Contractor in the amount of \$ 17,644.11.

**BE IT FURTHER RESOLVED**, that payment be processed with the April 10, 2012 Payment of Bills.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 012-107  
RESOLUTION AUTHORIZING AWARD OF CONTRACT  
FOR FAIRVIEW TRAIL IMPROVEMENTS**

**WHEREAS**, on March 20, 2012 the Borough of Park Ridge received bids for a project known an advertised as the "Fairview Trail;" and

**WHEREAS**, thirteen (13) bids were received with prices ranging from \$59,625.00 to \$130,680; and

**WHEREAS**, the bids were reviewed by the Borough Clerk/Administrator, the Borough Engineer and the Borough Attorney; and

**WHEREAS**, the Borough Engineer by way of a letter dated March 23, 2012 confirmed that SCS CONTRACTING, INC. was the lowest bidder, that all bid documents submitted by SCS CONTRACTING, INC. were in order, that she has contacted the bidder's references and that she recommends that the contract be awarded to SCS CONTRACTING, INC., as the lowest bidder; and

**WHEREAS**, the above referenced projected is being funded in part by a Bergen County OSTF matching grant pursuant to BC COSTF Contract OSTFMP PKTDG-09-03; and

**WHEREAS**, the Chief Financial Officer has certified that funds will be allocated in the 2012 Municipal Trust Fund and that the Chief Financial Officer has determined that sufficient funds are available for the payment of contract amounts as evidenced by the Chief Financial Director's Certification attached hereto and filed herewith,

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Park Ridge, County of Bergen, State of New Jersey, that the Fairview Trail Contract be awarded to SCS CONTRACTING, INC., 87 Shadyside Road, Ramsey, NJ 07446 in an amount not to exceed \$59,625.00.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Council execute, if not previously executed, the BCOSTF Grant Agreement referenced hereinabove.

**BE IT FURTHER RESOLVED** that the Borough Attorney is authorized to prepare a contract to be executed by SCS CONTRACTING, INC. and the Mayor of the Borough of Park Ridge in an amount not to exceed \$59,625.00.

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**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 012-108  
RESOLUTION AUTHORIZING AWARD OF CONTRACT  
FOR BARRIER FREE BATHROOM IMPROVEMENTS**

**WHEREAS**, on March 23, 2012 the Borough of Park Ridge received bids for a project known an advertised as the "Barrier Free Toilet Room Alterations Colony and Sulak Fields" and

**WHEREAS**, nine (9) bids were received with prices ranging from \$56,250.00 to \$81,755.00; and

**WHEREAS**, the bids were reviewed by the Borough Clerk/Administrator, the Borough Project Architect and the Borough Attorney; and

**WHEREAS**, the Borough Clerk/Administrator and Project Architect have recommended that the bid be awarded to Innovational Construction and Design, Inc., the lowest bidder; and

**WHEREAS**, the above referenced projected is being funded in part by a Bergen County CDBG matching grant pursuant to BC CDBG Contact Number PV-PR-03F-11; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds are available for the payment of contract amounts as evidenced by the Chief Financial Director's Certification attached hereto and filed herewith,

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Park Ridge, County of Bergen, State of New Jersey, that the Barrier Free Bathroom Improvements be awarded to INNOVATIONAL CONSTRUCTION AND DESIGN, INC., 216 Broadway, Keyport, NJ 07735 in an amount not to exceed \$56,250.00.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Council execute, if not previously executed, the BC CDBG Grant Agreement referenced hereinabove.

**BE IT FURTHER RESOLVED** that the Borough Attorney is authorized to prepare a contract to be executed by INNOVATIONAL CONSTRUCTION AND DESIGN, INC. and the Mayor of the Borough of Park Ridge in an amount not to exceed \$56,250.00.

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**BOROUGH OF PARK RIDGE  
 RESOLUTION NO. 012-109**

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT  
 WITH PARK RIDGE PROPERTIES, LLC  
 FOR THE CONSTRUCTION OF AFFORDABLE HOUSING UNITS**

**WHEREAS**, on October 11, 2011 the Borough of Park Ridge adopted a Resolution authorizing the expenditure of \$450,000.00 from funds currently held in the Park Ridge Development Fund in order to construct five (5) affordable housing units on property owned by and about to be developed by Park Ridge Properties, LLC; and

**WHEREAS**, the Mayor and Council of the Borough of Park Ridge desire that said units be created in order to satisfy, in part, the Borough's COAH affordable housing requirements; and

**WHEREAS**, said Resolution authorized the Chief Financial Officer to transfer said funds subject to the execution of an Agreement setting forth, among other items, a payment and disbursement of funds schedule; and

**WHEREAS**, a Contract has been prepared and reviewed describing Park Ridge Properties, LLC's obligations with regard to the construction of the specific affordable housing units; and

**WHEREAS**, Mayor and Council wish to authorize the execution of said Contract; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds are available in the development fee fund for the payment of contract amounts as evidenced by the Chief Financial Director's Certification attached hereto and filed herewith,

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Park Ridge, County of Bergen, State of New Jersey, that the Mayor and Borough Clerk are hereby authorized to execute an agreement with Park Ridge Properties, LLC for the development of said affordable housing units upon receipt of an executed original Contract from Park Ridge Properties, LLC.

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**BOROUGH OF PARK RIDGE  
 RESOLUTION NO. 012-110**

**RESOLUTION APPROVING CHANGE ORDER TO AUTHORIZE A CHANGE IN THE CONTRACT WITH  
 MARINI BROTHERS CONSTRUCTION FOR PEDESTRIAN IMPROVEMENTS AT THE PARK RIDGE TRAIN  
 STATION**

**WHEREAS**, the Governing Body of the Borough of Park Ridge had previously entered into a Contract with Marini Brothers Construction Co., a Contract dated April 28, 2009, for Pedestrian Improvements; and

**WHEREAS**, the original contract and bid amount were in the sum of \$34,055.00 as set forth in the bid and Contract; and

**WHEREAS**, there has been one prior change orders in connection with said Contract totaling \$4,670.00; and

**WHEREAS**, Eve Mancuso, Borough Engineer for the Borough of Park Ridge, and the Borough Administrator of the Borough of Park Ridge, have requested that the Borough approve a second Change Order in the sum of \$8,500.00, an amount that will result in all change orders exceeding the original contract amount by more than twenty percent (20%); and

**WHEREAS**, the Borough Engineer and the Contractor for the project have provided the Mayor, as Chief Executive Officer of the Borough of Park Ridge, with certified statements justifying the requested Change Order and confirming that the performance of the additional work that is the subject of the within Change Order could not be foreseen at the time the original

contract was executed; that difference conditions were discovered during the contract work than had originally been contemplated; and that a situation existed rendering the execution of a new contract an unreasonable interference with the efficient completion of the work; and

**WHEREAS**, the Chief Financial Officer of the Borough of Park Ridge has provided a Certificate of Available Funds to be attached to the within Resolution,

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Park Ridge that the requested Change Order Number 2 in the sum of \$8,500.00 is hereby approved.

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby directed to cause a notice to be printed in a newspaper authorized by the Borough to print public notices indicating that the additional total amount of \$8,500.00 is to be expended over the original contract price as well as the nature of the additional work, and why it is necessary to expend the additional funds. A copy of said notice shall be maintained on file with the office of the Borough Clerk and which shall be made available for inspection by the public.

**BE IT FURTHER RESOLVED** that the Chief Financial Officer shall also comply with all provisions of N.J.A.C. 5:30-11.9 with regard to the reporting of change orders in excess of 20 percent limitations.

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**BOROUGH OF PARK RIDGE  
 RESOLUTION NO. 012-111**

**2012 EMERGENCY TEMPORARY APPROPRIATIONS**

WHEREAS, an emergent condition has arisen in that the Borough of Park Ridge is expected to enter into contracts, commitments or payments prior to the 2012 Budget and no adequate provision has been made in the 2012 temporary budget for the aforesaid purposes; and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2012 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A 4-20) including this resolution total \$5,544,050 (all funds),

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Park Ridge, in the County of Bergen, State of New Jersey, (not less that two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

Emergency temporary appropriations be and the same are hereby made as follows:

<b>GENERAL APPROPRIATIONS</b>	<i>Salary &amp; Wages</i>	<i>Other Expenses</i>	<i>Total</i>
<b><i>General Government</i></b>			
General Administration	\$0	\$15,000	\$15,000
Mayor & Council	\$11,000	\$0	\$11,000
Mayor's Special Committee	\$0	\$3,000	\$3,000
Municipal Clerk	\$20,000	\$15,000	\$35,000
Finance Administration	\$0	\$6,500	\$6,500
Collection of Taxes	\$0	\$2,500	\$2,500
Assessment of Taxes	\$6,000	\$0	\$6,000
Legal Services	\$0	\$30,000	\$30,000
Engineering Services	\$0	\$4,000	\$4,000
<b><i>Land Use Administration</i></b>			
Planning Board	\$5,000	\$0	\$5,000
Zoning Board of Adjustments	\$10,000	\$5,000	\$15,000
Zoning Officer	\$1,500	\$2,000	\$3,500
Housing Task Force	\$2,500	\$500	\$3,000
<b><i>Insurance</i></b>			
General Liability	\$0	\$110,000	\$110,000
Unemployment	\$0	\$559	\$559
Employee Group Health	\$0	\$450,000	\$450,000
Tri-Boro Ambulance	\$0	\$0	\$0
<b><i>Public Safety Functions</i></b>			
Police	\$290,000	\$50,000	\$340,000

Police Reserves	\$0	\$0	\$0
Pistol Range	\$0	\$6,000	\$6,000
Tri-Boro Safety	\$0	\$100,000	\$100,000
Emergency Management	\$0	\$0	\$0
Municipal Court	\$0	\$0	\$0
First Aid Organization	\$0	\$0	\$0
Fire Department	\$0	\$15,000	\$15,000
Fire Prevention	\$7,000	\$1,000	\$8,000
LOSAP-Fire	\$0	\$0	\$0
LOSAP-Tri-Boro Ambulance	\$0	\$0	\$0
<b><i>Public Works Functions</i></b>			
Streets & Road Maintenance	\$77,000	\$60,000	\$137,000
Sewer System	\$14,000	\$4,000	\$18,000
Municipal Services	\$0	\$5,000	\$5,000
Solid Waste Collection	\$0	\$90,000	\$90,000
Buildings & Grounds	\$12,000	\$16,000	\$28,000
Vehicle Maintenance	\$13,000	\$15,000	\$28,000
<b><i>Health &amp; Human Services</i></b>			
Board of Health	\$3,500	\$23,000	\$26,500
Public Assistance	\$1,650	\$0	\$1,650
Municipal Alliance	\$0	\$0	\$0
<b><i>Parks &amp; Recreation Functions</i></b>			
Recreation	\$0	\$1,000	\$1,000
Senior Citizens			\$0
<b><i>Other Common Operating Functions</i></b>			
Celebration of Public Events	\$0	\$2,000	\$2,000
Park Ridge Television	\$1,000	\$300	\$1,300
Terminal Leave	\$0	\$0	\$0
Municipal Service Act	\$0	\$5,000	\$5,000
<b><i>Code Enforcement &amp; Administration</i></b>			
Construction Code Official	\$15,000	\$5,000	\$20,000
<b><i>Utility Expenses &amp; Bulk Purchases</i></b>			
Electricity	\$0	\$20,000	\$20,000
Telephone	\$0	\$9,000	\$9,000
Water	\$0	\$1,500	\$1,500
Gas & Oil	\$0	\$5,000	\$5,000
Gasoline	\$0	\$40,000	\$40,000
<b><i>Landfill/Solid Waste Disposal Costs</i></b>			
Disposal Fees	\$0	\$61,000	\$61,000
Recycling Tax	\$0	\$7,000	\$7,000
<b><i>Contingent</i></b>	\$0	\$0	\$0
<b><i>Deferred &amp; Statutory Charges</i></b>			
Emergency Authorizations	\$0	\$0	\$0
Social Security	\$0	\$40,000	\$40,000
Police & Firemen Retirement System	\$0	\$408,420	\$408,420
Public Employee's Retirement System	\$0	\$172,250	\$172,250

Defined Contribution Plan	\$0	\$1,116	\$1,116
<b><i>Other Operating Functions</i></b>			
Tax Appeals	\$0	\$0	\$0
<b><i>Education Functions</i></b>			
Maintenance of Public Library	\$0	\$185,000	\$185,000
<b><i>Programs Offset by Revenues</i></b>			
Clean Communities	\$0	\$0	\$0
Body Armor Fund	\$0	\$0	\$0
Recycling Tonnage Grant	\$0	\$0	\$0
Alcohol & Rehabilitation Fund	\$0	\$0	\$0
Over the Limit	\$0	\$0	\$0
Drunk Driving Enforcement	\$0	\$0	\$0
Capital Improvement Fund	\$0	\$59,000	\$59,000
<b><i>Municipal Debt Service</i></b>			
Payment of Bond Principal	\$0	\$125,000	\$125,000
Payment of BANS	\$0	\$75,000	\$75,000
Interest on Bonds	\$0	\$200,800	\$200,800
Interest on Notes	\$0	\$23,400	\$23,400
Green Trust Loan Repayment	\$0	\$34,005	\$34,005
<b>TOTAL</b>	<b>\$490,150</b>	<b>\$2,509,850</b>	<b>\$3,000,000</b>

**DEDICATED APPROPRIATIONS****Water Utility**

Operating	\$180,000	\$315,000	\$495,000
Group Health Insurance	\$0	\$80,000	\$80,000

***Capital Improvements***

Capital Improvement Fund	\$0	\$0	\$0
Capital Outlay	\$0	\$221,500	\$221,500

***Statutory Expenditures***

Public Employees Retirement System	\$0	\$97,000	\$97,000
Social Security	\$0	\$25,000	\$25,000

<b>TOTAL</b>	<b>\$180,000</b>	<b>\$738,500</b>	<b>\$918,500</b>
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**Electric Utility**

Operating	\$110,000	\$140,000	\$250,000
Purchase of Electric	\$0	\$1,000,000	\$1,000,000
Group Health Insurance	\$0	\$65,000	\$65,000
Franchise & Gross Receipts Taxes	\$0	\$0	\$0
Payment in Lieu of Taxes	\$0	\$0	\$0

***Capital Improvements***

Capital Improvement Fund	\$0	\$0	\$0
Capital Outlay	\$0	\$128,500	\$128,500

*Statutory Expenditures*

Public Employees Retirement System	\$0	\$100,000	\$100,000
Social Security	\$0	\$4,000	\$4,000

*Debt Service*

Bond Principal Payment	\$0	\$0	\$0
Interest on Bonds	\$0	\$0	\$0

<b>TOTAL</b>	<b>\$110,000</b>	<b>\$1,437,500</b>	<b>\$1,547,500</b>
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<b>Swim Pool Utility</b>
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Operating	\$15,000	\$55,000	\$70,000
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*Capital Improvements*

Capital Improvement Fund	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0

*Statutory Expenditures*

Social Security	\$0	\$6,000	\$6,000
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*Debt Service*

Interest on Notes	\$0	\$2,050	\$2,050
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*Deferred Charges*

Cost of Improvements-Pool Rehab.	\$0	\$0	\$0
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<b>TOTAL</b>	<b>\$15,000</b>	<b>\$63,050</b>	<b>\$78,050</b>
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**BOROUGH OF PARK RIDGE  
 RESOLUTION NO. 12-112**

**2011 APPROPRIATION RESERVE TRANSFERS**

**WHEREAS**, certain 2011 Budget Appropriation Reserves are in excess of requirements; and

**WHEREAS**, other 2011 Budget Appropriation Reserves are insufficient to pay expenditures contracted before the end of the fiscal year and are payable at this time.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the following appropriation transfers be made:

<u>FROM</u>		<u>TO</u>	
Uniform Constr - S&W	\$20,000	Tax – O/E	\$2,650
Sewer – S&W	\$21,050	Police – O/E	\$7,800
		Planning Board – O/E	\$20,000
		Municipal Court – O/E	\$600
		Finance – O/E	\$10,000
<b>Total</b>	<b>\$41,050</b>	<b>Total</b>	<b>\$41,050</b>

**COMMUNICATIONS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

Resolution #4 Councilman Hopper concern that we did not get additional quotes on this.

**APPROVAL OF MINUTES**

Mayor Maguire asks for a motion to approve the minutes as follows:

Closed and Work Session minutes dated March 13, 2012

Special Work Session minutes dated March 7, 2012  
Councilman Hopper to abstain

Public Hearing minutes dated March 13, 2012

Public Hearing minutes dated February 28, 2012

Public Hearing minutes dated February 14, 2012

A motion was made by Councilmember Misciagna and seconded by Councilmember Kilmartin to confirm.

**AYES:** Councilmembers, Galdi, Kilmartin, Council President Misciagna Oppelt, Bosi, Hopper

Open up to public

**Mr. Heller:** 80 second street last night there was a budget hearing held by the school board. It was poorly attended there was four residents and a reporter. I was surprising disappointed whoever was the liaison of the schools were not there since 65% of the taxes we pay and the board has taken the position that they no longer want the people of Park Ridge to vote on their budget. It is a travesty. I thought the governing body should be aware of that. I don't know why someone of the governing body was not in attendance to that.

**Mayor Maguire:** Responded most of the school districts in the state of New Jersey have adopted that resolution that as long as they stay below the 2% cap we not going to have a vote on their budget. I can understand your frustration with that. We all had different meetings to attend Eagle Scouts, Shade Tree, I know Ann is the liaison of the Board of Ed but they were tied up we have a good working relationship with the school board I think there being responsible with the school budget.

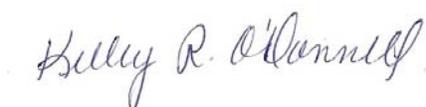
**Mr. Heller:** it was a very disappointing meeting in terms of how the meeting was handled by the school board. Not a very impressive performance I thought this should be brought to your attention.

**ADJOURN**

A motion was made by Councilmember Bosi and seconded by Councilmember Oppelt to adjourn the regular Mayor and Council meeting.

**Meeting adjourned to Public Work Session at 8:45 p.m.**

Respectfully submitted,



Kelley R. O'Donnell, RMC  
Borough Clerk/Administrator