

BOROUGH OF PARK RIDGE
MAYOR AND COUNCIL MEETING
WORK SESSION

July 12, 2011
9:10 P.M.

Present: Council members; Kane, Viola, Hopper, Misciagna, Kilmartin, Council President Maguire, and Mayor Ruschman

Absent: None

Also Present: Robert Mancinelli, Borough Attorney
Helene Fall, Borough Administrator
Colleen Ennis, CFO
Kelley O'Donnell, Borough Clerk

Mayor Ruschman read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.

BOROUGH ADMINISTRATOR'S REPORT

- **2010 NJDOT PV Coop Project – Phase II N. Fifth Street – Payment No. 1**
 - Listed for approval via resolution adopted this evening
 - Included on bill list as well

- **2011 Budget**
 - Budget introduced on 3/8/2011
 - Public Hearing held on 5/24/2011
 - Estimated tax bills approved and mailed out week of 6/27/2011
 - Finance Committee met earlier
 - Recommend amending the budget at next meeting
 - Remove Library surplus
 - Amendment needs to be prepared and advertised
 - Public hearing on Amendment and Adopt budget on 7/26
 - Council discussion on the need to go out for an emergency in September to refund tax appeals
 - Will need to go to the Local Finance Board
 - Library surplus, once received could be used to pay down or pay off the note
 - Council discussion that the notes are typically 3-5 years
 - Council discussion that it cannot be used for 2011 appeals
 - Council discussion on Library surplus used to reduce taxes
 - Councilman Viola inquired as to whether or not the ordinance could be written to only allow for the settlement of tax appeals

- Council discussion that it will be a policy decision on how to utilize the funds
 - **Ms. Fall will advise Jeff Bliss to prepare amendment**
- **2010 ADA Standards for Accessibility Design**
 - Borough needs to develop a plan by 3/15/2012
 - Borough is required to be in compliance by 3/15/2015
 - Proposal received from T & M - \$10,500
 - Brooker proposal - \$3,500
 - Recommendation to authorize Brooker Engineering to perform analysis and charge to Open Space Fund
 - **Ms. Fall will prepare resolution for 7/26 meeting**
- **Green Team**
 - Green Team has requested an email – Borough address
 - Chairman, Vice-Chairman and Council Liaison would have access
 - GreenTeam@parkridgeboro.com
 - Sustainable Pledge
 - Green Team would like to have uploaded to the website
 - Green Team has also requested Info about the Child Safety Playing Field Act on the website – asking the residents to support the pending legislation
 - Ms. Fall concerned about the Governing Body requesting the residents to support this legislation
 - Council discussion on the pending legislation
 - **All agree to not post on the website**
 - Green Team has asked the Borough to include a letter on the website asking the residents to write a letter if they are in support of the 3-stream recycling bins
 - Councilman Kane suggested that Green Team utilize the Q-Polling feature of the web site
 - **Majority of Council agrees that the polling could be done in ways other than having the residents send letter of support**
- **2011 Bergen County Community Development Block Grant Applications**
 - Due October 7, 2011
 - Funds will be available after July 2012
 - Will prepare annual grant for Senior Activities
 - Ms. Fall asked if there were any other ADA Compliant projects that could be considered for submission
 - **No identifiable projects at this time**
- **BCOSTF Grant Application – 2011Funding Round**
 - Ms. Fall is working with Borough Planner
 - Applications due 9/1/2011
 - Suggest submitting application for balance of Mill Pond Park
 - Ms. Fall recommends authorizing via resolution once dollar amount is available
 - 50% of the cost will have to come from Borough

- **Public Litter Containers**
 - Councilman Hopper presented a map showing 15 proposed locations for the containers
 - Green Team had prepared a map with the locations pin pointed by push pin
 - Some of the locations were new, some locations would be replacing a garbage only container already in place
 - Mr. Mancinelli reminded those present that Kinderkamack Road, Park Avenue and Pascack Road are county roads
 - Mr. Mancinelli also advised that the Planning Board needs to make a recommendation on the sign ordinance
 - Ms. Fall advised that the Borough will be leasing public space to an outside vendor
 - Mr. Mancinelli further advised the Council that the County will need to be advised of the containers in the Public Right of Way
 - **Council President Maguire stated that he will discuss with the Chamber of Commerce**
 - Councilman Misciagna stated that he would suggest a field trip to see the proposed locations of the containers
 - Council discussion on the proposed number of bins
 - Councilman Hopper stated that the vendors prefer the containers on public streets
 - Councilman Hopper reviewed the locations of the containers at the fields
 - Councilman Misciagna asked how many containers would be in town total; streets, schools and fields
 - Council discussion on potential revenue
 - Ms. Fall advised that she could contact both vendors that had submitted bids and ask what their minimum number of containers would be
 - Council discussion on ADA compliance
 - Mr. Mancinelli advised those present that if the containers are placed on private property the vendor would need an easement from the property owners
 - Councilman Viola advised that the containers cannot go on private property and they cannot block the sidewalks
 - **Councilman Kane asked if the Green Team could prepare a template of the containers to make sure they will fit in the proposed locations**
 - Councilman Viola stated that he would want the owner/merchant to agree to the placement of the containers
 - **Council President Maguire asked for the business name and address of the proposed locations so that he can present it to the Chamber**
 - Mayor Ruschman stated that the Chamber should have been involved in the process sooner
 - Council President Maguire advised that a presentation was made to the Chamber
 - Councilman Viola stated that the governing body is in agreement; that they want to add recycling containers

- He further stated that the governing body is pro-recycling
- Mr. Mancinelli asked if the Council wants to address the sign ordinance concurrently while checking if the proposed locations will work
- Council discussion of the proposed 13 locations downtown and additional 10 at the fields
- **Councilman Misciagna wants to know what the vendors would consider an acceptable number of containers**
 - **Ms. Fall advised she will check with both vendors**
- Councilman Viola stated that he is concerned about the 4 containers at Park Avenue and Kinderkamack Road
- **Mayor Ruschman asked Ms. Fall to check with the vendors**
- **Council President Maguire will check with the Planning Board**
- **Council President Maguire asked Ms. Fall and Councilman Hopper to resend the information on the containers**
- **Ms. Fall will check with Emerson how many containers are in Emerson**
- Mr. Mancinelli stated that the locations once approved can be attached to the bid specs

Council President Maguire discussed with those present the Resolution adopted by the Utility Board

- The Board has proposed an amendment to the Borough Code
 - Their request has come after seeing Ramsey selling their water company
 - The Board has their opinion of the value of the utility
 - The Board of Public Works feels the decision should be made by referendum
 - Council discussion that state law already exists
 - Council President Maguire advised those present that adoption of the ordinance would be a show of support for the Utility Board
 - Mayor Ruschman stated that he had spoken with John Poletsos, Utility Board member
 - They discussed that the Utility Board would have to pay all the costs associated with the amendment
 - Councilman Kane *jokingly* asked if penalties would be included if the discussion of selling the utilities was ever used for political reasons
 - Councilman Viola stated that he would be in favor of the ordinance if it reflected all of the Borough's assets – revenue generators
 - Council President Maguire would be in favor of the ordinance proposed by the Utility Board
 - Councilman Viola stated that he would not be in favor
 - Councilman Hopper stated that he would like to see more meetings between the Mayor and Council and the Board
 - Mr. Mancinelli reminded those present that they had agreed to meet quarterly
 - **Council recommendation to invite Utility Board to August Mayor and Council meeting**

Councilman Kane advised those present that the Technology committee wanted to know if the governing body would be in favor of Mayor and Council meetings uploaded to YouTube

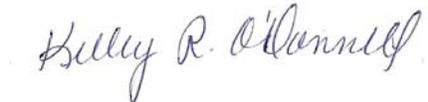
- Council President Maguire would not
- Councilman Viola would not be in favor
- Councilman Hopper is undecided

Council President Maguire advised that PKRG-TV requested the use of the former prosecutor's office

- They would use it for a studio, storage, prep area for Mayor and Council meetings
- **All present in favor**

Public Work Session adjourned to second closed Session at 10:14 p.m.

Respectfully submitted,



Kelley R. O'Donnell, RMC
Borough Clerk