

**BOROUGH OF PARK RIDGE**  
**MAYOR AND COUNCIL MEETING**

**WORK SESSION**

**December 13, 2011**  
**9:15 P.M.**

Present: Council members; Kilmartin, Hopper, Misciagna, Kane,  
and Council President Maguire

Absent: Councilmember Viola and Mayor Ruschman

Also Present: Robert Mancinelli, Borough Attorney  
Colleen Ennis, CFO  
Council Elect Bosi  
Council Elect Galdi  
Kelley O'Donnell, Borough Clerk/Administrator

**Council President Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.**

**BOROUGH CLERK/ADMINISTRATOR'S REPORT**

- **Public Litter/Recycling Containers**
  - James McDermott wants to meet with the Boards and Committees after Reorg
  - Councilman Misciagna asked if the Green Team has a mission statement
    - Council President Maguire stated that they need a formal charter
    - Councilman Misciagna stated that they should have a mission statement
      - Short term and long term goals
      - Education
  - Council discussion on by Laws
    - Needed from all Boards and Committees
  - R. Mancinelli advised that he and Ms. Fall had been working on it
- **Police Consolidation Study**
  - Council discussion on funding of Police Consolidation Study
    - Nothing received in writing
- **William D. Diedrich Memorial Award**
  - Councilman Misciagna stated that the Council needs to discuss what the criteria has been
  - Tri Borough Ambulance recommendation would be Josephine Higgins
    - Has been dealing with personal issues but has never shucked her volunteer responsibilities
  - Council President Maguire recommends that the nomination be one person
    - Councilman Hopper agrees and suggest presenting to recipient at their award dinner
- **Pedestrian Improvements at PR Train Station**
  - Resolution adopted this evening amending contract with Marini Brothers

- **2012 Recycling Calendar**
  - Council discussion on calendar draft
  - Changes in Monday Holiday – missed pick ups
  - **Council discussion on cost to print - \$1,500**
  
- **Business Use of Recycling Center**
  - Copy of memo from P. Wayne provided to Council
    - Recommendation to continue this program through 2012
  - Resolution to be listed for adoption 12/27
  
- **Anti-Idling Regulations**
  - Governing Body does not wish to adopt an ordinance at this time
    - Councilman Misciagna to discuss with police addition of signs
  
- **Brush Pile at Pool Parking Lot**
  - P. Wayne received proposals from Downes Tree Service and Atlantic Tree Service
    - Atlantic Proposal was lowest - \$12,500 to grind and leave on site
      - Council agrees to contract with Atlantic
    - Resolution to be listed on 12/27 agenda
  
- **Possible Branch Pick-up**
  - P. Wayne memo dated 12/8 distributed to Council
    - DPW still working on leaf pick up
  - At the conclusion, DPW will attempt to do a final branch pick up, weather permitting
  
- **Professionals – RFQ's**
  - Opened 12/13 at 3:00 p.m.
  - K. O'Donnell distributed spreadsheet of respondents
  - Council President Maguire advised each councilmember to pick up a copy of the statements received
  - **The Qualification Statements for Utility Professionals will be distributed to the Utility Board**
  
- **Electronic Sign Board update**
  - B. Beattie has been working with contractors to move the Electronic sign to the intersection of Park and Kinderkamack

## **CFO REPORT**

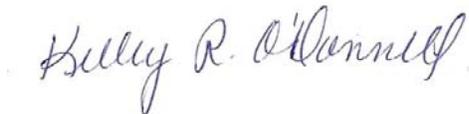
- **Tax Sale**
  - One property – Utility lien \$1,500
    - C. Ennis reviewed the terms of the sale with those present

- **Tax Appeals**
  - Bears Nest Refund check listed on tonight's payment of bills
- **Lerch, Vinci and Higgins**
  - Andrew has been in a couple of days this week and will be back next week
  - C. Ennis will have an estimate of surplus by next week
- C. Ennis advised that the Mayor and Council checks should be available at the end of the week
- C. Ennis advised those present of a fax received today
  - Patterson police have challenged the 1.5% of pensionable salary required for health care contributions
    - It has been appealed
- C. Ennis also advised that Liz Maggio has collected all cell phone bills
  - Copies will be available for Councilman Hopper
- **Recreation Committee**
  - C. Ennis advised that the Recreation committee is planning to book their Annual Holiday Party in January
    - C. Ennis advised that other groups have had their parties
  - Council discussion on funds budgeted for the party
    - Council discussion on only once a year
  - Councilman Hopper advised that Recreation chose to hold their annual party in January so there were no conflicts with other groups
  - \$1,000 budgeted for this year
    - All present agree – funds are in the 2011 budget
  - C. Ennis will let them know

**Council discussion that spending freeze is still in place.**

**Work Session adjourned at 10:00 p.m.**

**Respectfully submitted,**



**Kelley R. O'Donnell, RMC  
Borough Clerk/Administrator**