

BOROUGH OF PARK RIDGE
MAYOR AND COUNCIL MEETING

WORK SESSION

November 14, 2011
9:10 P.M.

Present: Council members; Kilmartin, Hopper, Misciagna, Kane,
Council President Maguire, and Mayor Ruschman

Absent: Councilman Viola

Also Present: Robert Mancinelli, Borough Attorney
Colleen Ennis, CFO
Kelley O'Donnell, Borough Clerk/Administrator

Mayor Ruschman read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.

Fairview Avenue Trail System

- **Timeline submitted to BCOSTF requesting extension of contract**
 - Waiting for NJDEP Permit review
 - Plan refinements based upon DEP input – January 2012
 - Public Information meeting – February 2012
 - Project bidding and award of contract – March/April 2012
 - Construction timeframe – May/June 2012

Public Litter/Recycling Containers

- Waiting for input from Green Team

2011 BC CDBG Grant Application – Barrier Free Toilet Rooms at Sulak and Colony Fields

- Waiting for executed contract from Bergen County
- Authorize advertising for receipt of bids once fully executed contract received

2012 BC CDBG Grant Application

- Application submitted for Barrier Free Toilet Rooms at Memorial Park Davies Field

BC OSTF Grant Contract – BC OSTF 2010 Funding Round

- Capital Budget Amendment Resolution adopted 11/14/2011
- Capital Ordinance introduced 11/14
- Scheduled for adoption 11/29

Police Consolidation Study

- R. Mancinelli amending RFP as per recommendations from BCPO
- **Police Consolidation Sub Committee to be formed after 2012 Reorganization Meeting**
- **K. O'Donnell will advise Montvale and Woodcliff Lake Administrators**

William D. Diedrich Memorial Award

- Council liaisons received a memo reminding them that nominations need to be presented to the Mayor and Council
 - Councilman Viola had recommended John Hansen from the PRFD
 - Councilman Hopper recommended Steve Valas from OEM
 - **Councilman Misciagna will advise nominees from Park Ridge Police Reserves and TriBorough Ambulance for 11/29 meeting**

Background Check for Park Ridge Fire Department Applicants

- Ordinance amending Chapter 14 introduced this evening
- Scheduled for adoption 11/29

Pedestrian Improvements at Park Ridge Train Station

- E. Mancuso to revise plans
- Amended proposal needed from Marini Brothers for completion of project
- John DelColle working on replacement of cracked pavers at train station

Planning Board proposed amendments to Chapter 87 and Chapter 101

- Allows for the imposition of escrow fees on applicants requesting a Floor Area Ratio Bonus
- Applications would be reviewed by the Borough Planner and the escrow would cover the costs associated with this review

2011 Innovation in Governance Award

- Borough received Honorable Mention for “Low Cost Shared Services Amongst Three Municipalities” – Pascack Valley Joint Municipal Court

• **2012 Professionals - RFQs**

- Liability Insurance requirements to be included in the RFQ
- Joint meeting with Board of Public Works there was discussion on including requirements of the Board Professionals as outlined by the Board
 - C. Moore and R. Ludwig expressed concern on possible applicants
 - R. Mancinelli advised that he would include language upon their request, stating minimum requirements
 - R. Mancinelli has not received anything to date
 - Council President Maguire stated that the Board wants to select the professionals that they feel are qualified
 - Councilman Kane stated that the Council would accept the recommendations of the Board but that they need to outline what they want
 - **Council President Maguire will discuss with Board of Public Works**
- **Council discussion on including language in the RFQ that allows for option to renew up to 3 years.**
- **RFQ- Resolution for 11/29/2011 authorizing the Clerk to advertise for the receipts of**
- **Publication date 12/2/2011**

- **Council discussion of receipt on 12/9/2011**

Ordinance amending Chapter 97-45 Schedule XV for Introduction on 11/29

- Prohibition of Left turns from Wampum Rd and Johnsvale Rd between 2-4pm on school days

Hurricane Irene Update

- **Council discussion of notes on Brooker Plans for Pascack Brook**
 - Discussion of bank armoring that DEP will permit & scope of work that FEMA will assist in funding
 - Restoration to pre-storm condition at 75%
 - Mitigation at 25%
 - Council discussion on scope of work necessary
 - Revised proposal needed from O'Donovan reflecting the work DEP will permit
 - Council discussion on repair of walkway at Sulak fields
 - Repairs will begin after bank stabilization complete
- **Mill Brook – Restoration underway**
 - DEP increased permit to include full scope of work
 - FEMA to assist with funding
 - Restoration to pre-storm condition at 75%
 - Mitigation at 25%
- **Speeding on Healy Lane**
 - Councilman Steve Hopper would like speed bumps
 - Council President Maguire stated that a pedestrian walkway is needed.
 - Councilman Misciagna to speak to Chief about portable speed bumps and possible Police Officer to assist with traffic flow.
 - Add to sign and board
 - Website, email and blast letting residents know one way through town.

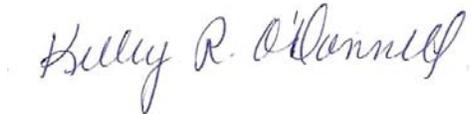
CFO REPORT

- **Fall Snowstorm**
 - C. Ennis distributed a summary of road department overtime during storm
 - Estimate over time after storm
 - Cost of outside contractors
 - Everything on Borough side \$87,332.00 estimate.
 - Utility over time \$31,966.00 water and electric over time
 - C. Ennis utility board will probably be able to absorb over time due to the fact that they did not hire lineman.
 - C. Ennis further advised that she thinks the Borough will be able to cover the \$87,332.00
 - C. Ennis identified a few different line items where we can do transfers
 - Can come up with \$50,000 approximately.
 - Council discussion on funding
 - Council discussion on Bond Ordinance for Hurricane Irene
 - C. Ennis advises that is specific to Hurricane Irene
 - Council discussion on Special emergency resolution for fall snowstorm

- C. Ennis advised that the utilities are financially not in a position that the Borough could borrow from them
 - **Deadline is end of November or first meeting in December**
- Council President Maguire advised that the Mayor and Council need to get an understanding of the expenses
 - Mayor and Council have no choice
- Colleen Ennis there is extra money \$18,136 in disability reimbursement on C. Barthel's
- Colleen also included spreadsheet of call log for snow storm.
- **Interns for the Borough**
 - Councilman Kane suggested bringing in interns for scanning and to assist with government work in each department.
 - Council Discussion on validity of interns
 - Council discussion on payment.
- **Board of Public Works Ordinance**
 - Comments should be emailed to Council President Maguire.

Work Closed Session adjourned to Closed Session at 10:30 p.m.

Respectfully submitted,



**Kelley R. O'Donnell, RMC
Borough Clerk/Administrator**