

BOROUGH OF PARK RIDGE
MAYOR AND COUNCIL MEETING

WORK SESSION

October 11, 2011
9:00 P.M.

Present: Council members; Viola, Kilmartin, Hopper, Misciagna, Kane,
Council President Maguire, and Mayor Ruschman

Absent: None

Also Present: Robert Mancinelli, Borough Attorney
Colleen Ennis, CFO
Kelley O'Donnell, Borough Clerk/Administrator

Mayor Ruschman read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.

BOROUGH CLERK / ADMINISTRATOR'S REPORT

- **Fairview Avenue Trail System**
 - Bergen County has requested the submittal of a timeline if the work will not be completed by 10/21/2011
 - Brigitte Bogart to provide and letter of explanation will be sent to Bergen County

- **Public Litter/Recycling Containers**
 - K. O'Donnell recommended steel containers
 - Specification sheets on 3 types were distributed to Mayor and Council
 - Victor Stanly Triple Stream Container available on State Contract \$2,937.60/each unit
 - Upbeat Rendezvous Receptacle with Bonnet Top - \$1,295 (w/o Bonnet Top - \$1,195)
 - Individual containers with visor top - \$630
 - **Ms. Ennis has advised that there is \$5,357.60 available**
 - Priority was 3 triple stream containers in downtown
 - **Councilmember Hopper to discuss with Green Team and advise**

- **Police Consolidation Study**
 - Letter received from BCPO with recommendations on amending RFP
 - Mayor LaPaglia has contacted Prosecutor Molinelli for written confirmation of funding for study
 - K. O'Donnell has contacted Assist. Prosecutor Puccio for written confirmation of funding for study
 - None received
 - Recommendation to move forward and authorize R. Mancinelli to finalize RFP
 - Park Ridge, Montvale and Woodcliff Lake governing bodies form a sub-committee, similar to Joint Court

- Sub-Committee reviews final draft of RFP and authorize receipt of proposals
 - Prior to award of contract BCPO wants to review vendors' submissions
 - At that time request written confirmation that they will fund
 - These actions would show progression in process
 - All present agree
- **2001 Expedition from PRFD to PR Fire Prevention**
 - Ex Fire Chief's car is typically used as a trade in – was not in this case
 - Approx NADA value - \$6,300
 - Does not account for holes in roof, dash or missing console
 - \$14,600 remains in capital line item
 - Quote from 10-75 Emergency Lighting \$17,820
 - Balance to come from Fire Prevention and PRFD
 - All present agree
- **2011 Leaf Season**
 - Organic Recycling has held their price for 3 years
 - They are being solicited by neighboring towns and their space is very limited
 - Resolution adopted 10/11/11
- **Property Maintenance – Borough Code – Chapter 80**
 - Recommendation from N. Saluzzi that the code makes it very difficult for M. Kent, Housing inspector to enforce property maintenance issues on single family homes and rear and side yard issues
 - R. Mancinelli authorized to amend code as requested by N. Saluzzi
- **Radio Maintenance Contract**
 - B & C Communications has gone out of business
 - Provided radio maintenance for the Boroughs of Montvale, Park Ridge and Woodcliff Lake for over 10 years
 - Rob Kuehlke, Tri Borough coordinator has recommended the contract be awarded to Goosetown Communications
 - No change in charges
- **William D. Diedrich Memorial Award**
 - Council Liaisons received memo from K. O'Donnell
 - Recommendations to come back to full Council
- **Pedestrian Improvements – Train Station**
 - K. O'Donnell reviewed memo which was prepared and distributed prior to the meeting
 - Council asked that NJ Transit be contacted and site reviewed to determine if retaining wall must be removed
 - Definitive answer needed in writing
- **Council request to remove West Park from Status Report**

CFO REPORT

- **Ms. Ennis advised that the annual tax sale will be held on November 15th at 11:00am**
 - 20 Utility customers and 10 homeowners
 - 3 with significant balances
 - Utilities are small balances
 - Ms. Ennis advised that typically some of these will be cleared up prior to the actual tax sale

- Ms. Ennis advised that the property maintenance issue has been resolved
 - Matt Kent provided Ms. Ennis with the update that the homeowner has contacted someone to cut the grass

BOROUGH ATTORNEY REPORT

- **Bid Specifications – Insurance Requirements**
 - Dave Vozza forwarded a recommendation to R. Mancinelli which is to be included in Bid specifications
 - B. Beattie agrees with the recommendations
 - Information to be forwarded to Borough Engineer to include in bid specifications

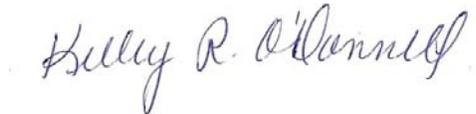
- **Recycling Center**
 - Council President Maguire stated that since the beginning of October the recycling center has been closed every other Saturday
 - Recommendation is to have the center open every Saturday through the end of the year
 - Residents are also unhappy that it closes at noon
 - Council President Maguire recommends opening the Recycling Center every Saturday through the end of the year
 - Cost to operate until 12/31/2011 - \$2,500 - \$3,000
 - Money is in the budget
 - Keep the hours 9:00a.m. – noon
 - Councilman Hopper agrees
 - Councilman Misciagna agrees
 - All present agreed
 - **Council President Maguire to advise B. Beattie**

- **Backflow Preventers**
 - Discussion on charging for annual inspections
 - Businesses are required to register with town, as well as anything over 2 family
 - Council discussion on the purpose of Backflow Preventer
 - Apartment buildings and businesses
 - Council discussion on testable and non testable
 - Councilman Hopper feels they should be registered
 - Fee for registration only, no inspection
 - R. Mancinelli to find out what the Borough is obligated to do
 - **Councilman Hopper to provide information to R. Mancinelli**

- **Councilman Hopper asked the status of moving the electronic sign board**
 - **Mayor Ruschman advised that it has been discussed**

Work Closed Session adjourned to Closed Session at 10:00 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kelley R. O'Donnell".

**Kelley R. O'Donnell, RMC
Borough Clerk/Administrator**