

BOROUGH OF PARK RIDGE
MAYOR AND COUNCIL MEETING
WORK SESSION

August 9, 2011
9:05 P.M.

Present: Council members; Viola, Hopper, Misciagna, Kane, Council President Maguire, and Mayor Ruschman

Absent: Councilmember Kilmartin

Also Present: Robert Mancinelli, Borough Attorney
Colleen Ennis, CFO
Kelley O'Donnell, Borough Clerk/Acting Administrator

Mayor Ruschman read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.

BOROUGH ENGINEER'S REPORT

- **Handicapped Accessibility of Borough owned Recreation Facilities**
 - Authorization received to proceed
 - Work will commence in approximately 3 weeks

- **Mill Pond Dam**
 - Proposal received for 6 year formal update report of Mill Pond Dam
 - Project on hold while Borough evaluates failure of articulating block

- **Fairview Avenue Trail Project**
 - Open Space Committee met with Brigitte Bogart, Planner and Boy Scouts for signage at Trail

- **2010 Road Improvement Program**
- DLS payment on hold pending response from resident on Colony Avenue that complaint has been resolved

- **Improvements to Leroy Place**
 - Contract was awarded to Ingannamorte May/June
 - Scope of work includes drainage, curbs, sidewalks and resurfacing of Sixth Street and Leroy Place
 - Outfalls from DeGroff and W. Park Avenue have been added as alternates
 - PreConstruction meeting was held
 - Two small drainage projects were tentatively scheduled to begin before Leroy Place but due to wet weather conditions contractor has not been able to commence work
 - Bergen County has not yet given approval for the Leroy Place project

- **Eve Mancuso will issue an addendum to those that picked up Bid documents to use \$110.00/hr**
- **Mill Pond Footbridge**
 - Waiting for DEP approval
 - Eve Mancuso will call to follow up – should have the approval soon
 - Bid package is almost ready to go
 - Council President Maguire stated that a full presentation will be given to the Mayor and Council once the bid package is received

BOROUGH ADMINISTRATOR' S REPORT

- **Fairview Avenue Trail System**
 - Consists of a 20' path to a 6 acre walking path
 - Council President Maguire reviewed the discussions that had taken place at the Open Space Committee meeting with those present
 - Committee discussed a property marker and corner fence marker at trail entrance
 - Committee discussed blue stone walking path
 - No recommendation at this time – still developing
- **2012 Bergen County Community Development Block Grant Application**
 - Applications are due October 7, 2011
 - Resolution for Annual Grant for Senior Activities adopted 7/6/2012
 - K. O'Donnell asked Joe Bruno, AIA to advise if the bathrooms at memorial field needed upgrades to be ADA compliant
 - Mr. Bruno has advised that they do
 - **Mr. Bruno submitted a proposal to prepare the construction cost estimate for the grant application dated 8/8/2011**
 - **There will be no charge for the construction cost estimate for the grant**
 - **If grant awarded the cost for preparation of bidding documents and construction phase would be \$4,000**
 - All present agree
 - **K. O'Donnell to prepare resolution for 8/23 meeting**
- **Bergen County Open Space Trust Fund Grant Application – 2011 Funding Round**
 - Submission of balance of funding for Mill Pond Park
 - Planner will submit amount needed for resolution
 - 50% of the project cost will be funded through the Borough's Open Space
 - **Resolution will be listed on the 8/23 Agenda**
- **Park Ridge Police Department Car #334**
 - Car will be listed for Auction as soon as feasible
- **Pascack Valley Waterway Task Force Meeting**
 - Thursday, August 11th at 3:00 pm

- Councilman Misciagna interested in attending
- **NJDOT Grant Opportunities**
 - 3 programs available
 - Municipal Aid
 - Bikeway
 - Safe Streets to Transit
 - Eve Mancuso advised that she has only been successful once with an application
 - **Council President Maguire will present to Open Space Committee to see if they have a recommendation**
- **Exit 171 Garden State Parkway**
 - K. O'Donnell distributed Washington Twp. Councilman Joseph D'Urso's letter of July 27, 2011
 - Lyn Beer, Land Use Administrator advised that at the time exit 171 was being considered the alternate location was through the Bears Nest
 - Park Ridge governing body was very pleased with the Glen Road location and at that time had no objections to a right turn off the exit 171 ramp
 - Brae Blvd was not developed at that time
 - **Council agrees to do nothing at this point and wait to see what Woodcliff Lake does**
- **September 11th – 10th Anniversary Memorial Observance**
 - Service will be held on 9/11 at 12 noon in Veterans' Park
 - Coordinated efforts of the American Legion and the Borough
 - **Resolution will be listed for 8/23 agenda**
 - **Press releases will be sent to both local newspapers**
- **Councilman Kane asked for an update on the following:**
- **Telephone Audits of landlines K. O'Donnell will check with B. Beattie**
- **Personnel**
 - Evaluation forms are needed
 - Council President Maguire stated that he had spoken with Ms. Fall
 - Council President Maguire provided a sample of what the Utility Board prepares each year
 - Council discussion that the new Administrator will follow up on the evaluation forms
 - Councilman Kane stated that he and former Councilwoman Levinson had started this project 1/1/2010
 - **Council President Kane asked that it be listed for discussion on the 8/23 agenda**
- **Police Consolidation Study**
 - Council President Kane recommends that an advisory committee be formed
 - Council agrees once study is underway an advisory committee will be formed

- **Recycling Containers**

- Councilman Hopper asks the Council for a status update
- Mayor Ruschman stated that the Green Team was supposed to work on the layouts and look at the locations
 - Councilman Hopper stated that the Green Team feels that is the job of the vendor
- He further stated that the Borough could have a 2 bin instead of a 3 bin container
- Mayor Ruschman stated that there is no objection to the bins
 - The objection is to the placement of them in front of businesses
- Council President Maguire stated that he received quite a bit of feedback from the Planning Board
 - They are not happy about the advertising
- He further stated that there is a line item in the budget for picnic benches that would allow the Borough to purchase some containers for the downtown area and the parks
 - Council President Maguire does not feel the advertising is needed in the downtown
- R. Mancinelli advised that no sign ordinance will be needed then
- Council President Maguire is in favor of purchasing
- Councilman Misciagna is in favor of purchasing
- Councilman Viola stated that Westwood had installed 3 in the downtown area and an additional 12-15 in the parks
 - Westwood used Clean Communities Grant money
 - Borough uses the Clean Communities Grant money for street sweeping
 - Councilman Viola stated that essentially it is another trash container
- Councilman Hopper stated that as a rule of thumb wherever there is a trash container there should be a recycling container
- **C. Ennis advised that there is money also in the downtown improvements line**
- **Money that is marked for picnic tables may be from an ordinance and the ordinance will need to be amended**
- Council discussion on 3 stream containers – 3 would be needed
 - Library
 - Madison Avenue
 - Train Station
- **K. O'Donnell stated that she will look to see if there are any on state contract**
- **C. Ennis will check the financials**

Cell Tower

Discuss at 8/23 meeting

Council President Maguire asked the Mayor and Council when they would like to meet with the Utility Board

Recommendation was for 9/13 at 7:00 p.m.

Council President Maguire to confirm with Utility Board

**Council President Maguire stated that a Special Closed Session meeting will be held on 8/22 at 7:15 p.m. to discuss Personnel matters
Intent is to appoint a Borough Administrator on 8/23.**

Work Session adjourned at 10:15 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kelley R. O'Donnell". The signature is written in dark ink and is positioned below the typed name.

**Kelley R. O'Donnell, RMC
Borough Clerk**