

**BOROUGH OF PARK RIDGE**  
**MAYOR AND COUNCIL MEETING**  
**WORK SESSION**

**June 28, 2011**  
**8:50 P.M.**

Present: Council members; Kane, Viola, Hopper, Misciagna, Kilmartin and Mayor Ruschman

Absent: Council President Maguire

Also Present: Robert Mancinelli, Borough Attorney  
John Conte, Esq.  
Helene Fall, Borough Administrator  
Colleen Ennis, CFO  
Kelley O'Donnell, Borough Clerk

**Mayor Ruschman read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.**

**Field Fees**

- Councilman Misciagna advised that he had received a complaint from the American Legion regarding their requirement to pay field fees
  - The total paid in 2010 was \$390
- **Council discussion on exempting Veterans groups from paying field fees**
  - **All present agree**
  - Mayor Ruschman polled the council
    - Councilman Hopper – yes, Councilman Kane – yes, Councilwoman Kilmartin – yes, Councilman Misciagna – yes, Councilman Viola – yes
- **Resolution will be on 7/12 agenda memorializing effective date 6/28/2011**

**BOROUGH ADMINISTRATOR'S REPORT**

- **License Agreement for use of Copyrighted Music in borough Sponsored programs**
  - Agreement received from ASCAP
    - Copyright clearance is a requirement under the U.S. Copyright law
    - Annual cost is \$309
  - Ms. Fall discussed with the BOE Business Administrator – they purchase a license to use the music they use in their programs
  - **Ms. Fall will prepare resolution for 7/12 Agenda**
  - Councilman Hopper discussed the permitting the Library needed to obtain when movies were shown outside
    - Ms. Fall explained that this would cover the movies as well
      - Ms. Fall will advise Chris Doto, Library Director

- **2011 Police Pursuit Vehicle**
  - Resolution awarding contract adopted this evening
    - Police Chief saved \$800 off of the State Contract
  
- **Existing Park Ridge Bail and Regular Accounts for Court**
  - Ms. Fall advised that currently Ms. Ennis is the only signatory on the accounts during this transition
    - Current arrangement is timely and cumbersome, Ms. Ennis has to go to Montvale to sign or Court Administrator has to come to Park Ridge
  - Ms. Fall checked if the JIF had any concerns and they do not
  - Ms. Fall recommends the Mayor and Council authorize C. Cullen and the Deputy Court Administrator to be the 2 signatures on the account with Ms. Ennis has an Alternate
  - Ms. Fall further advised that Park Ridge would continue to receive an accounting of these accounts
  - Ms. Ennis stated that this was part of the Audit Comments this year that 2 signatures are needed
  - **All present agree**
  - **Resolution to be listed on 7/12 agenda**
  
- **2012 Bergen County Community Development Grant Applications**
  - Applications are due 10/7/2011
    - Funds would be available after July 2012
  - Application will be submitted again for Senior Activities
  - Ms. Fall advised the Council that Joe Bruno, AIA had been asked to look at the bathrooms outside the Council Chambers
    - Joe Bruno is checking the bathrooms as asked and will advise
  - **Ms. Fall asked the Council if they had knowledge of any other ADA compliant projects that could be considered**
  - Ms. Fall advised the Council that the Borough needs to cover the cost of architectural services
    - Construction costs would be covered by the grant
  - **Councilman Viola asked to have the bathrooms in the fire house checked for ADA compliance**
  
- **Sustainable Jersey Grant Application**
  - Ms. Fall advised that only 1 application can be submitted
    - **Green Team has asked for the \$10,000 level**
      - They have recommended that the grant could be used for:
        - **Natural Resource Inventory – Burgis proposal received for \$7,500**
          - Council discussion on Natural Resource Inventory
            - i.e. Bridges, Parks, Brooks and streams
          - Ms. Fall explained to those present the benefit of a Natural Resource Inventory



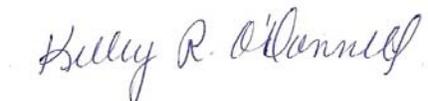
- Council discussion on potential locations

### **BOROUGH CLERK REPORT**

- **League of Municipalities Conference** – Clerk advised information would be in the Council’s **mail packets this weekend** for their review
- **Clerk also advised that she would be on vacation week of 7/4**
- **Councilman Kane** advised that he was told that a meeting had been called while he was away on the **possibility of Hillsdale joining the Pascack Municipal Court**
  - **He stated that his recommendation would be that there are no changes until January 1, 2012**
- Councilman Kane asked if there were any updates on the Library Surplus
  - Ms. Fall advised that there has been nothing form the Library Board or State
    - Councilman Viola recommends that the Council move forward without the library surplus
- Councilman Kane asked if the Capital Budget Amendment increased the 2012 Budget
  - Ms. Fall stated that it did not
    - Funds were set aside for engineering for a 2012 NJ DOT Grant that the Borough did not receive
- Councilman Kane stated that while touring the Nixon Library he was able to see President Nixon’s Library as it was set up in his Bears Nest home
- Councilman Misciagna stated that the police have a suspect in the incident involving the graffiti on the dam
- Council discussion on the residents’ concerns of the problems with vandalism and harassment on Linden Avenue by kids.

**Public Work Session adjourned at 9:30 p.m.**

Respectfully submitted,



Kelley R. O'Donnell, RMC  
Borough Clerk