

**BOROUGH OF PARK RIDGE**  
**MAYOR AND COUNCIL MEETING**  
**WORK SESSION**

**May 24, 2011**  
**10:04 P.M.**

Present: Council members; Kane, Viola, Hopper, Misciagna, Kilmartin, Council President Maguire, and Mayor Ruschman

Absent: None

Also Present: Robert Mancinelli, Borough Attorney  
Helene Fall, Borough Administrator  
Kelley O'Donnell, Borough Clerk

**Mayor Ruschman read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.**

**BOROUGH ADMINISTRATOR'S REPORT**

- **2011-2012 Pascack Valley CDBG Applications – Allocations**
  - Senior Activities – Revised to \$4469 for each town
  
- **Request from Montvale Recreation to use stage**
  - Montvale Day -18<sup>th</sup>
    - All present agree
  
- **West Park Avenue Drainage Study Proposal**
  - Waiting for proposal from Eve Mancuso, Brooker Engineering
  - **Council President Maguire to discuss with DPW Supervisor**
  
- **Fairview Avenue Trail – Split Rail Fence**
  - Bill Beattie to obtain quote
    - Resolution authorizing installation to be listed on 6/14 agenda
  
- **Sustainable Jersey Program – Application Due Date**
  - **Application due 6/30**
    - Resolution will be needed 6/14 or 6/28 authorizing submission
  
- **Police Consolidation Study**
  - Montvale will discuss at 5/31 meeting
  - Mayor Ruschman stated that Bergen County Prosecutor Molinelli advised Woodcliff Lake Mayor LaPaglia that the County will pay for the consolidation study

- Resolution will be needed for 6/14 authorizing execution of Memorandum of Understanding
  - Rob Mancinelli stated that the Borough should get something in writing stating the County will pay or incorporate it in the resolution
- Ms. Fall will send Rob Mancinelli the Memorandum of Understanding and the Resolution
- Council discussion that the Borough does not need to front the money and wait for reimbursement – County will pay
- **Mill Pond Dam Inspection**
  - Due for regular inspection
    - Quotes received from Brooker Engineering and T & M Associates
      - \$300 difference
  - Councilman Kane stated that Mr. Hunt had a good question when he asked the status of the dam and Mill Pond
    - Council discussion on debris in pond
      - Council President Maguire advised that during the recent walk along the Pascack Brook with Westwood Mayor Birkner the DEP advised that if the debris can be removed without machinery than no permit is needed
  - **Council President Maguire will check if the debris can be removed by DPW**
- **Tri-Borough Fuel Depot Agreement**
  - Agreement will expire end of December 2011
    - Have notified Montvale and Woodcliff Lake and are awaiting their comments
- **Public Litter Container Advertising Bid Results**
  - Meeting on 5/31 with highest bidder
  - Borough needs to award or reject by 6/14
  - Locations are our choice – must be 23
  - Rob Mancinelli advises that if the Borough goes through with Public Litter Containers the sign ordinance will need to be amended
  - Ms. Fall advises that the bid specs were very broad regarding signage
  - Council discussion on Planning Board recommending the amendment of sign ordinance
    - Public Right of Way – Borough Property
    - Rob Mancinelli stated that he is unaware of what the signage looks like
  - Councilwoman Kilmartin would recommend amending sign ordinance
  - Council discussion on authorization to go out to bid prior to sign ordinance being addressed
  - Council President Maguire stated that he supports the Borough’s efforts to increase recycling in downtown area
    - Concerned due to the fact that a Hillsdale Councilman was quoted as saying that the recycling bins “cheapened the downtown”
    - Council discussion on other towns that have the recycling bins

- Emerson and Hackensack
  - Ms. Fall advised the Mayor and Council that she feels they need to reject the bids at this time
    - Rob Mancinelli advised that the Planning Board will make a recommendation to the Mayor and Council
  - Council President Maguire stated that initially it sounded like a win/win
  - Council President Maguire asked those present if everyone was on board with public litter containers in the downtown
  - **Councilman Kane asks the Mayor and Council to go to Emerson and see the container in the downtown area by the new building**
    - **He then asked that each member get back to Ms. Fall with their feelings and comments**
  - Councilman Hopper stated that he could forward to each member a copy of the brochure
    - Program includes education on recycling for the kids
  - There are no Sustainable Jersey points for this
  - **Council President Maguire asks that the location map be re-circulated to all**
  - **Resolution rejecting bids will be listed on 6/14 agenda**
- **Employee Appreciation Barbecue**
    - June 10<sup>th</sup> – Rain date June 17<sup>th</sup>
      - 12:30 – 4:30 p.m.
    - Picnic pavilion
    - Funding from Safety award from JIF
    - Mayor and Council are invited to attend
  - **Bill Diedrich Award**
    - Methodology was not discussed when award was established
      - Council Liaisons could forward their recommendations from the various Emergency Volunteer groups
        - Referred to the Mayor and Council
    - Award given in September
    - **Resolution establishing methodology on 6/14 agenda**
  - **COPS Grant**
    - Councilman Viola concerned about using grants to hire police
      - Concerned about what he has read
    - Grant is good for 3 years
    - Councilman Misciagna states that it does not tie the Borough into anything, it is only an application
      - Chief Madden feels he will have an officer retire in a few years
    - Council discussion on the “Meet the Chief” article
  - **Town Picnic**
    - Councilman Hopper has asked if the Borough could purchase 10 more recycling bins to have available for sale at the town picnic

- Borough has to front the money
      - All present agree
- **Technology Committee**
  - Councilman Kane advised that the Technology Committee would like to see the NJ Transit press release on the Borough Web Site
    - Clerk advised that it was already there
  - Councilman Misciagna stated that Mayor LaPaglia advised the Woodcliff Lake Dam on the southern causeway will be shut down
  - Ms. Fall advised that NJ Transit had suggested a reverse 911
- **Councilman Hopper stated that the local businesses are complaining about the lack of parking because of the Efron Building construction**
  - They have also complained about the lack of parking on Broadway
    - Councilman Kane stated that the businesses are circulating a petition
      - They are very upset
  - Rob Mancinelli reviewed with those present the cross easements with the 3 landlords on Park and Kinderkamack
  - Recommendation was made that they come before the Planning Board and Zoning Board with a redevelopment plan
  - Rob Mancinelli further advised that they could ask the police to support the tenants concerns about safety

## **BOROUGH CLERK REPORT**

- **Notary Public**
  - Clerk advised the Mayor and Council that she was now a Notary Public
    - Wanted to make sure that the service was still one that could be provided to the residents
- **Use of Recycling Center by businesses**
  - Clerk advised that the envelopes and letters are ready to go, just waiting for delivery of the Red placards
- **Park Ridge Fire Department**
  - PRFD Family Picnic 6/25 rain date 6/26
    - Have requested the use of the Pavillion at Memorial Field
    - I have confirmed coverage with The Vozza Agency
  - Mayor and Council would need to approve request
  - PRFD also wishes to obtain a Social Affair permit for the serving of Beer/Wine
    - Mayor and Council would need to approve request
  - Resolutions could be listed for 6/14 if all are in agreement
    - **All present agreed**

## **Mayor Ruschman advised the Council of an unfortunate situation**

He went on to say that Councilman Viola was given direction by the Mayor and Council with regard to information being brought back to the Library Board

Councilman Viola was instructed to advise the Library Board of the letter being sent to the State regarding their surplus

Councilman Viola did not deliver that message

Mayor Ruschman stated that at this time he will not remove him from the Library Board

Mayor Ruschman further stated that if any council member is given a charge by the Mayor and Council it is their responsibility to carry it out

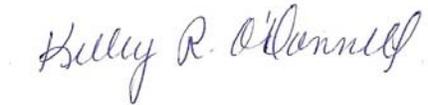
Councilman Viola stated that he did not clearly understand that to be his task

Mayor Ruschman stated that he had not spoken with all the council members but those he did speak with also understood that to be Councilman Viola's instruction

Councilman Viola stated that he will read the minutes

**Work Session adjourned to Closed Session at 10:46 p.m.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Kelley R. O'Donnell".

Kelley R. O'Donnell, RMC  
Borough Clerk