

**Municipal Building
Park Ridge, NJ
May 24, 2011 - 8:30p.m.**

A Regular Meeting of the Mayor and Council of the Borough of Park Ridge was called to order at the above time, place and date.

Mayor Ruschman led those attending in the Pledge of Allegiance to the Flag.

ROLL CALL:

Present: Councilmember Hopper, Councilmember Kilmartin, Councilmember Misciagna, Councilmember Kane, Councilmember Viola, Council President Maguire, Mayor Ruschman

Absent: None.

Also Present: Borough Administrator Fall, Borough Attorney Mancinelli, Borough Clerk O'Donnell

Mayor Ruschman read Compliance Statement, as required by Open Public Meetings Act, P.L. 1975, Chapter 231.

SUSPEND THE REGUALR ORDER OF BUSINESS

Mayor Ruschman asked for a motion to suspend the Regular Order of Business for a Certificate of Commendation:

A motion was made by Council President Maguire and seconded by Councilmember Misciagna to confirm.

Roll Call: Councilmember Hopper - yes, Councilmember Kilmartin - yes, Councilmember Misciagna - yes, Councilmember Kane - yes, Councilmember Viola - yes, Council President Maguire – yes.

Mayor Ruschman commented that Mr. Beattie's 25 years of service moved him into the "legend" category along with retired Borough Administrator Chuck Gasior who had also attained this milestone; commended Mr. Beattie for his outstanding commitment and service to the Borough.

**CERTIFICATE OF COMMENDATION
WILLIAM D. BEATTIE III**

WHEREAS, William Beattie was appointed to the position of Project Engineer on June 16th, 1986; and

WHEREAS, upon the retirement of Robert F. Kenney the Board of Public Works recommended to the Mayor and Council that William Beattie be promoted to the position of General Supervisor of Electric Distribution effective March 1, 1992; and

WHEREAS, after serving the Borough as General Supervisor of Electric distribution for 3 years, William Beattie was promoted to the position of Acting Director of Operations upon the retirement of Donald Quirsfeld; and

WHEREAS, on January 1, 1996 William Beattie was promoted to the position of Director of Operations, the title he still holds today; and

WHEREAS, along with the responsibilities as Director of Operations, William Beattie has graciously assumed the responsibilities of Qualified Purchasing Agent effective April 13, 2010; and

WHEREAS, June 16th, 2011 marks the 25th Anniversary of William Beattie's employment with the Borough.

THEREFORE, in appreciation of devoted and praise-worthy contributions to the Borough of Park Ridge and in recognition of faithful devoted service to our citizens, I Donald J. Ruschman, duly appointed Mayor of the Borough of Park Ridge, County of Bergen, State of New Jersey do hereby bestow upon you as a token of the esteem and gratitude of our community this Certificate of Commendation.

Council President Maguire also offered his congratulations, speaking not only as a member of the governing body but as the liaison to the Board of Public Works and commented that not only was Mr. Beattie outstanding in the daily operations of the Roads, Electric and Water Departments, but that he was always to be counted upon to be out there in the middle of the night resolving issues and problems as the needs of the Borough dictated.

AGENDA CHANGES

The Clerk advised of the following additions:

Resolution No. 011-165; Resolution Urging the Swift Passage of S-2762/A4084

PUBLIC PRIVILEGE OF THE FLOOR:

Mayor Ruschman asked if anyone present wishes to be heard on any matter.

Speaker: No one.

PUBLIC HEARING 2011 MUNICIPAL BUDGET

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 011-161**

AUTHORIZE READING OF BUDGET BY TITLE

WHEREAS, pursuant to NJSA 40A:4-8, the budget may be read by its title at the public hearing if 1) a complete copy of the budget is made available for public inspection at the municipality's free public library; 2) the budget is made available to each person requesting same; 3) a resolution is passed by the majority of the full membership of the governing body; and

WHEREAS, a copy of the 2011 Park Ridge Municipal Budget was placed in the Park Ridge Library on March 9, 2011, and the Borough Clerk is in receipt of an attestation of same; and

WHEREAS, the budget has been made available to each person requesting same;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the 2011 Park Ridge Municipal Budget shall be read by its title only.

Mayor Ruschman asked for a motion to adopt the resolution permitting the budget to be read by title.

A motion was made Council President Maguire and seconded by Councilmember Kane to confirm.

Roll Call: Councilmember Hopper - yes, Councilmember Kilmartin - yes, Councilmember Misciagna - yes, Councilmember Kane - yes, Councilmember Viola - yes, Council President Maguire – yes.

PUBLIC HEARING

Mayor Ruschman announced that this is the time, date and place advertised for the Public Hearing on the 2011 Municipal Budget, and asked for a motion to open the Public Hearing

A motion was made by Councilmember Misciagna and seconded by Councilmember Kane to confirm.

Roll Call: Councilmember Hopper - yes, Councilmember Kilmartin - yes, Councilmember Misciagna - yes, Councilmember Kane - yes, Councilmember Viola - yes, Council President Maguire – yes.

Mayor Ruschman asked if any communication had been received concerning the adoption of the 2011 Municipal Budget.

Clerk: None.

Mayor Ruschman asked the Finance Committee to present the 2011 Municipal Budget. Councilmember Kane, on behalf of Council President Maguire, Councilmember Kilmartin, Borough Administrator Fall and Chief Financial Officer Ennis made the following presentation:

Borough of Park Ridge



**Annual Public Budget Hearing
May 24, 2011**

Borough of Park Ridge

2011 Finance Committee

Borough Employees & Borough Professional:

- Chief Financial Officer – Colleen Ennis
- Borough Administrator – Helene Fall
- Borough Auditor – Jeff Bliss

Council Committee Members:

- Council President Terry Maguire
- Councilmember Ann Kilmartin
- Councilmember John Kane

Finance Committee Report

Overview of the 2011 Municipal Budget

- Total estimated cost to operate the Borough of Park Ridge in 2011 is estimated at **\$11,958,617** as per the Municipal Budget introduced at the March 8, 2011 Mayor and Council public meeting. This compares to the 2010 Budget total of **\$11,391,113** - an increase of **\$567,504** or **4.98%**. **
 - ** This includes a **\$370,000** equal and offsetting appropriation for current and future tax appeals which has no impact on tax rates but does gross up the year over year total budget figures.
- The amount to be raised by taxes to support the budget is **\$8,472,640**, an increase of **\$354,572**, or **4.4%** over the 2010 tax levy. This will result in a municipal tax rate of **.521** cents which is an increase of **2.2** cents per \$100 of assessed valuation compared to the 2010 restated rate of **.499**.
- Applying this tax rate to an average Park Ridge home assessed at **\$475,000** will be approximately **\$2,465** vs. the 2010 average of **\$2,360** – an increase of approximately **\$105** per home.
- State aid allocated to the Borough in 2011 is estimated at **\$423,723** an decrease of **\$2,462** from the total anticipated in 2010 or **1%**. The 2011 budget for the State of New Jersey has not yet been adopted as of this date; however, it is unlikely that local aid will change from the amount anticipated in the budget.
- New Jersey Law requires municipalities to operate on a balanced budget basis which is achieved by using a portion of the surplus generated in prior years as revenue in the succeeding year's budget. As of December 31, 2010, the borough's surplus balance was **\$693,543**. The borough is utilizing **\$505,000** of this surplus in 2011 to offset a portion of the tax levy. This will leave the borough with a balance of **\$188,543**.

Finance Committee Report

Appropriations Increases/Decreases to 2011 Budget

Increases to this year's Budget:

- \$370,000 Reserve for Tax Appeals
- (Grosses up anticipated revenues & reserve for tax appeals)
- \$138,759 Pensions and Social Security benefits
- \$87,717 Municipal Debt Service
- \$78,940 Insurance
- \$52,900 Bergen County Sewer Authority - Sewage Disposal
- \$52,000 Capital Improvements
- \$30,000 Reserve for uncollected Taxes

Decreases to this year's Budget:

- \$102,800 Garbage and Trash Removal
- \$98,000 Deferred charges for special emergencies
- \$90,000 Emergency appropriation for Legal expenses
- \$58,855 Over expenditure of appropriations
- \$20,585 Maintenance for Free Public Library
- \$20,500 Vehicle Maintenance

2011 Summary of Municipal Income State Sources

	2012	2011	2010	2010	2009	2008	2007
A. STATE SOURCES	Projected	Budget	Budget	Actual	Budget	Budget	Budget
Energy Receipts Tax (P.L.1997,Chapters 162&167)	\$337,593	\$337,593	\$330,151	\$330,151	\$377,408	\$358,295	\$336,951
Consolidated Municipal Property Tax Relief Aid	45,005	45,005	52,447	52,262	112,788	93,707	219,116
Recycling Tonnage	19,658	19,658	10,913	10,913	-	-	-
Clean Communities Program - Reserve	14,708	14,708	14,113	14,113	663	16,868	9,683
Body Armor Replacement Fund	2,859	2,859	-	-	1,755	1,914	1,709
Watershed Moratorium Offset Aid	1,598	1,598	-	-	1,598	1,598	1,598
Watershed Moratorium Offset Aid - Prior Year	1,598	1,598	-	-	-	-	-
Alcohol Education & Rehabilitation Fund	704	704	-	-	-	1,189	-
Municipal Alliance	-	-	10,356	10,356	-	11,500	11,500
Drunk Driving Enforcement Fund	-	-	3,805	3,805	-	1,644	2,045
Over the Limit Under Arrest	-	-	4,400	4,400	-	-	-
NJ Traffic Safety Education Grant	-	-	-	-	-	2,000	-
Bergen County Recycling Grant	-	-	-	-	-	7,085	6,040
Stormwater Grant	-	-	-	-	-	8,468	8,468
Municipal Block Grant	-	-	-	-	-	-	35,452
Homeland Security	-	-	-	-	-	-	50,000
Domestic Violence Grant	-	-	-	-	-	-	2,178
DWI Court Enforcement	-	-	-	-	-	-	1,155
Municipal Property Tax Assistance	-	-	-	-	-	-	11,164
TOTAL STATE FUNDS	\$423,723	\$423,723	\$426,185	\$426,000	\$494,212	\$504,268	\$697,059

2011 Summary of Municipal Income

Municipal Sources

	2012	2011	2010	2010	2009	2008	2007
B. MUNICIPAL SOURCES	Projected	Budget	Budget	Actual	Budget	Budget	Budget
Municipal Surplus Appropriated	\$500,000	\$500,000	\$640,000	\$640,000	\$1,125,000	\$1,280,000	\$1,050,000
Gross Receipts Taxes	500,000	500,000	500,000	500,000	500,000	400,000	400,000
Library Surplus Transfer	-	370,000	-	-	-	-	-
Hotel Tax	210,000	210,000	205,000	219,722	315,000	315,000	315,000
Uniform Construction Code Fees	170,000	170,000	133,000	193,963	140,000	200,000	246,386
Electric Utility - Payments in Lieu of Taxes	155,000	155,000	155,000	155,000	155,000	78,000	78,000
Fines and Costs - Municipal Court	110,000	110,000	101,000	119,375	85,000	95,000	90,000
Water Utility Rental Fees	105,000	105,000	105,000	105,000	105,000	105,000	105,000
Cable Television Franchise Fee	100,000	100,000	82,653	107,054	79,836	38,650	-
Water Utility - Payments in Lieu of Taxes	100,000	100,000	100,000	100,000	100,000	52,000	52,000
Library Rental Fees	80,000	80,000	80,000	80,000	80,000	80,000	215,000
Sprint Cell Tower Rent	70,000	70,000	60,000	73,420	65,000	40,000	29,000
Excess Sewer User Fees	70,000	70,000	-	-	-	-	-
Interest and Costs on Taxes	65,000	65,000	55,000	71,623	40,000	35,000	35,000
Tri-Boro Safety Corps.	50,000	50,000	50,000	62,236	50,000	40,000	65,000
Due from Open Space Trust Fund	-	45,920	-	-	-	-	-
Electric Utility Rental Fees	30,000	30,000	30,000	30,000	-	-	-
Fire Code Department	27,000	27,000	34,000	28,450	25,000	40,586	41,586
Recycling Program	26,000	26,000	21,000	31,867	25,000	-	-
Life Hazard Use Fees	17,000	17,000	12,500	20,079	13,840	-	-
Board of Health	14,700	14,700	20,000	15,793	25,000	-	-
Employee Health Benefit Contributions-Utilities	12,000	12,000	30,000	30,000	-	-	-
Alcoholic Beverages	8,000	8,734	6,000	9,598	5,000	3,995	3,995
Interest on Investments and Deposits	7,700	7,700	6,707	8,395	115,000	140,000	141,500
Pistol Range Fee	7,000	7,000	6,500	7,500	12,000	12,000	14,300
Joint Insurance Fund Dividend	6,200	6,200	8,500	6,235	11,000	18,000	18,000
Host Community Fees	-	-	100,000	47,325	85,000	-	-
Tri-Boro Safety Corps.-Prior Year	-	-	25,000	27,904	-	-	-
Employee Health Benefit Contributions	-	-	30,000	10,605	-	-	-
Post Office Rental	-	-	-	-	103,818	77,489	-
Recreation Fees	-	-	-	-	35,000	25,000	25,000
Gasoline Reimbursements	-	-	-	-	-	135,000	135,000
TOTAL MUNICIPAL FUNDS	\$2,440,600	\$2,857,254	\$2,596,860	\$2,701,144	\$3,295,494	\$3,075,720	\$3,059,767

2011 Summary of Municipal Appropriations

CATEGORIES OF EXPENSE	2012 PROJECTED	2011 BUDGET	2010 ADOPTED BUDGET	2010 ACTUAL	2011 vs 2010 Budget		2009 BUDGET	2008 BUDGET	2007 BUDGET
					\$ Change	% Change			
A. GENERAL GOVERNMENT									
Administrator/Clerk	\$ 253,150	\$ 253,150	\$ 268,265	\$ 262,231	\$ (15,115)	-5.6%	\$ 312,949	\$ 283,940	\$ 232,854
Professional Services	198,375	198,375	198,625	183,373	(250)	-0.1%	261,350	180,536	254,575
Collector/Treasurer	155,010	155,010	166,521	129,535	(11,511)	-6.9%	125,036	200,838	146,437
Municipal Court	95,650	95,650	114,875	128,679	(19,225)	-16.7%	135,840	137,705	135,958
Mayor & Council	46,100	46,100	23,050	24,611	23,050	100.0%	59,596	67,600	76,700
Tax Assessor	28,100	28,100	26,550	24,743	1,550	5.8%	25,567	39,530	39,650
Court Rehab	-	-	-	-	-	-	-	1,188	1,156
TOTAL GENERAL GOVT.	\$ 776,385	\$ 776,385	\$ 797,886	\$ 753,172	\$ (21,501)	-2.7%	\$ 920,338	\$ 911,337	\$ 887,330
B. MAINT. OF PUBLIC PROP.									
Roads & Parks	\$ 699,800	\$ 699,800	\$ 677,225	\$ 658,458	\$ 22,575	3.3%	701,749	717,073	729,712
Vehicle Maintenance	140,100	140,100	155,125	135,026	(15,025)	-9.7%	114,973	124,000	117,752
Buildings & Grounds	136,900	136,900	132,550	140,536	-	0.0%	183,903	127,390	105,892
Shade Tree Committee	-	-	-	-	-	-	12,500	10,000	16,000
Stormwater Planning	-	-	-	-	-	-	-	8,468	-
Beautification/Shade/Stormwater	-	-	-	-	-	-	16,563	-	-
TOTAL PUBLIC PROP.	\$ 976,800	\$ 976,800	\$ 964,900	\$ 934,020	\$ 11,900	1.2%	\$ 1,029,688	\$ 986,931	\$ 969,356
C. LAND & PROPERTY DEV.									
Construction Code Office	\$ 177,200	\$ 177,200	\$ 158,850	\$ 136,410	\$ 18,350	11.6%	153,161	175,193	171,223
Planning Board	68,640	68,640	53,165	44,178	15,475	29.1%	55,714	59,285	56,346
Zoning Board of Adjustment	54,825	54,825	54,075	48,968	750	1.4%	45,387	50,022	47,346
TOTAL LAND DEVELOP.	\$ 300,665	\$ 300,665	\$ 266,090	\$ 229,556	\$ 34,575	13.0%	\$ 254,262	\$ 284,500	\$ 274,915
D. PUBLIC SAFETY									
Police Department	\$ 2,259,339	\$ 2,173,000	\$ 2,130,805	\$ 2,066,043	\$ 42,195	2.0%	\$ 2,199,206	\$ 2,243,677	\$ 2,181,648
Tri-Boro Safety System	263,550	251,000	237,500	239,500	13,500	5.7%	227,274	220,063	227,250
Fire Dept./Fire Prevention	187,765	187,765	177,765	171,258	10,000	5.6%	163,286	162,744	166,340
LOSAP Contributions	53,000	53,000	53,000	-	-	0.0%	-	53,000	61,000
Police Reserves/ E.M.C.	44,610	44,610	48,810	37,692	(4,200)	-8.6%	40,365	36,980	34,050
Police Grants	3,563	3,563	8,205	3,805	(4,642)	-56.6%	1,755	5,558	5,932
TOTAL PUBLIC SAFETY	\$ 2,811,827	\$ 2,712,938	\$ 2,656,085	\$ 2,518,298	\$ 56,853	2.1%	\$ 2,631,886	\$ 2,722,042	\$ 2,676,220

2011 Summary of Municipal Appropriations

	2012	2011	2010 ADOPTED	2010	2011 vs 2010 Budget		2009	2008	2007
CATEGORIES OF EXPENSE	PROJECTED	BUDGET	BUDGET	ACTUAL	\$ Change	% Change	BUDGET	BUDGET	BUDGET
E. HEALTH & PUBLIC ASSIST.									
Board of Health	\$ 98,795	\$ 98,795	\$ 93,365	\$ 84,086	\$ 5,430	5.8%	\$ 84,239	\$ 84,036	\$ 80,591
Senior Citizen Van & Programs	18,000	18,000	17,250	20,502	750	4.3%	24,371	16,000	-
Public Assistance	9,000	9,000	5,000	8,768	-	0.0%	8,922	8,290	8,020
TOTAL HEALTH & ASSIST.	\$ 125,795	\$ 125,795	\$ 115,615	\$ 113,356	\$ 6,180	5.2%	\$ 117,532	\$ 108,326	\$ 88,611
F. DISPOSAL SERVICES									
Bergen Cty.Sewer Auth.	\$ 655,200	\$ 624,000	\$ 571,100	\$ 571,099	\$ 52,900	9.3%	\$ 526,796	\$ 487,463	\$ 432,578
Garbage Collections	411,000	411,000	513,800	513,750	(102,800)	-20.0%	497,917	484,833	525,000
Trash Disposal	290,500	290,500	231,500	197,757	59,000	25.5%	206,988	225,900	259,500
Recycle Collections	121,375	121,375	121,375	118,757	-	0.0%	132,750	88,600	83,000
Sewer Department	51,850	51,850	91,975	26,937	(40,125)	-43.6%	87,378	84,019	83,187
Recycling Grants	34,366	34,366	25,026	-	9,340	37.3%	663	23,953	15,723
TOTAL DISPOSAL SERV.	\$ 1,564,291	\$ 1,533,091	\$ 1,554,776	\$ 1,428,300	\$ (21,685)	-1.4%	\$ 1,452,492	\$ 1,394,828	\$ 1,398,988
G. CAPITAL IMPROVEMENTS	\$ 137,000	\$ 137,000	\$ 85,000	\$ 85,000	\$ 52,000	61.2%	\$ 65,000	\$ 60,000	\$ 150,000
H. GENERAL EXPENSES									
Insurance	\$ 1,588,720	\$ 1,418,500	\$ 1,339,560	\$ 1,310,286	\$ 78,940	5.9%	\$ 1,191,621	\$ 1,245,600	\$ 1,153,921
Interest & Principal on Debt	1,000,000	1,106,555	1,018,838	1,018,633	87,717	8.6%	1,023,100	1,063,377	1,194,905
Social Security & Pensions	960,482	873,165	734,406	709,921	138,759	18.9%	865,110	630,308	513,129
Reserves for Future Appeals	50,000	420,000	50,000	50,000	370,000	740.0%	50,000	50,000	25,000
Utilities	260,500	260,500	270,300	242,046	(9,800)	-3.6%	227,653	269,000	368,000
Deferred Charges	50,000	42,712	277,855	277,855	(235,143)	-84.6%	158,406	240,000	254,090
Contingencies	5,000	5,000	5,000	1,200	-	0.0%	20,478	2,500	2,500
TOTAL GEN'L EXPENSES	\$ 3,914,702	\$ 4,126,432	\$ 3,695,959	\$ 3,609,941	\$ 430,473	11.6%	\$ 3,536,368	\$ 3,500,785	\$ 3,511,545

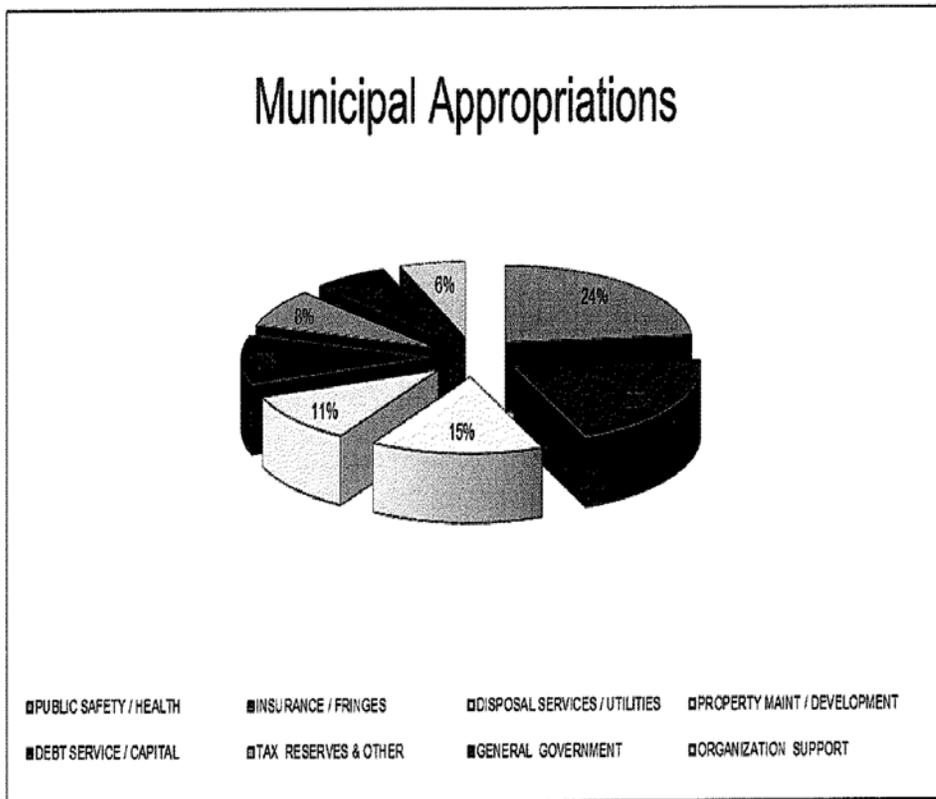
2011 Summary of Municipal Appropriations

CATEGORIES OF EXPENSE	2012	2011	2010 ADOPTED	2010	2011 vs 2010 Budget		2009	2008	2007
	PROJECTED	BUDGET	BUDGET	ACTUAL	\$ Change	% Change	BUDGET	BUDGET	BUDGET
I. ORGANIZATIONAL SUPPORT									
Municipal Library	\$ 615,000	\$ 631,111	\$ 651,696	\$ 604,296	\$ (20,585)	-3.2%	\$ 659,232	\$ 669,009	\$ 665,009
Aid to Organizations	32,000	32,000	29,000	29,000	3,000	10.3%	28,500	27,000	40,500
Recreation Committee	18,750	18,750	18,300	5,683	450	2.5%	92,898	117,100	113,100
PKRG-TV	8,650	8,650	7,950	7,200	700	8.8%	9,589	5,000	5,000
D.A.R.E./Alliance/Matching Funds	-	-	22,856	11,900	(22,856)	-100.0%	-	23,500	23,500
TOTAL ORGAN. SUPPORT	\$ 674,400	\$ 690,511	\$ 729,802	\$ 658,079	\$ (39,291)	-5.4%	\$ 790,219	\$ 841,609	\$ 847,109
J. WAGE ADJUST /TERM LEAVE									
	\$ 99,000	\$ 99,000	\$ 71,000	\$ 71,000	\$ 28,000	39.4%	\$ 112,687	\$ 50,000	\$ 50,000
NET BUDGET	\$ 11,380,865	\$ 11,478,617	\$ 10,941,113	\$ 10,400,722	\$ 537,504	4.9%	\$ 10,910,472	\$ 10,860,358	\$ 10,854,074
K. RESERVE FOR LATE TAXES									
	\$ 480,000	\$ 480,000	\$ 450,000	\$ 450,000	\$ 30,000	6.7%	\$ 500,000	\$ 500,000	\$ 475,000
GRAND TOTAL	\$ 11,860,865	\$ 11,958,617	\$ 11,391,113	\$ 10,850,722	\$ 567,504	5.0%	\$ 11,410,472	\$ 11,360,358	\$ 11,329,074

This presentation entitled "Summary of Municipal Appropriations" itemizes the various categories of expense changes by Department, Board and other line items. These cost combine salaries and wages, along with the operating expenses associated with that particular category.

APPROPRIATION CHANGES 2010 vs. 2011

Appropriation Changes 2011 vs. 2010					
	2011	2010	CHANGE	%	EXPLANATION
TOTAL APPROPRIATIONS	11,958,617	11,501,113	457,504	4.0%	
INCREASES:					
General Expenses	4,126,432	3,805,959	320,473	8%	Increase in tax appeal funding, and increase in Borough Pensions Employee contractual increases; new police vehicle; Tri-Boro Safety Contractual increase
Public Safety	2,712,936	2,656,085	56,853	2%	
Maintenance of Public Property	976,800	964,900	11,900	1%	Weather related expense increases
Reserve for Delinquent Taxes	480,000	450,000	30,000	6%	Increase in delinquent taxes
Land & Property Development	300,665	266,090	34,575	13%	Special Studies increase for Borough Planner
Capital Improvement	137,000	85,000	52,000	61%	Road infrastructure projects and vehicle replacement
Health & Public Assistance	125,795	119,615	6,180	5%	Redistribution of employee salaries
Terminal Leave	99,000	71,000	28,000	39%	Retirement of 3 employees
	8,958,630	8,418,649	539,981	6.4%	
DECREASES:					
Disposal Services	1,533,091	1,554,776	-21,685	-1.4%	Decrease attributable to lower bid received from new contractor for garbage collections
General Government	776,385	797,886	-21,501	-2.7%	Implementation of Pascack Joint Municipal Court; reduction of staff in the Admin/Clerk office
Organization Support	690,511	729,802	-39,291	-5.4%	Library assessment reduced due to reduction in town wide reassessment; Salaried employee is now a volunteer
	2,999,987	3,082,464	(82,477)	-2.7%	



Appropriation Totals by Category	Total % of Budget	2011 Summary of Appropriations
PUBLIC SAFETY / HEALTH	24%	\$ 2,838,733
INSURANCE / FRINGES	20%	\$ 2,390,665
DISPOSAL SERVICES / UTILITIES	15%	\$ 1,793,591
PROPERTY MAINT / DEVELOPMENT	11%	\$ 1,277,465
DEBT SERVICE / CAPITAL	10%	\$ 1,243,555
TAX RESERVES & OTHER	8%	\$ 947,712
GENERAL GOVERNMENT	6%	\$ 776,385
ORGANIZATION SUPPORT	6%	\$ 690,511
TOTAL		\$11,958,617

Borough of Park Ridge Municipal Surplus Comparison

		Utilized in		
		Budget of		% of
	Balance	Succeeding	Remaining	Succeeding
Year	12/31	Year	Balance	Year Budget
2007	\$1,782,884	\$1,284,000	\$498,884	11.28%
2008	\$1,498,005	\$1,125,000	\$373,005	9.68%
2009	\$823,535	\$640,000	\$183,535	5.62%
2010-Unaudited	\$693,543	\$505,000	\$188,543	4.22%

3 YEAR CAPITAL BUDGET AND PLAN

MUNICIPAL PROJECT	Estimated Cost	2011	2012	2013
Road Resurfacing/ADA Ramps/Sidewalks	\$ 809,500	\$ 409,500	\$ 200,000	\$ 200,000
Various Park Improvements	\$ 227,500	\$ 77,500	\$ 75,000	\$ 75,000
DPW Vehicles & Equipment	\$ 170,000	\$ 170,000		
Various Public Safety Equipment	\$ 147,550	\$ 147,550		
Sewer Equipment	\$ 10,000	\$ 10,000		
Various Municipal Budget Improvements	\$ 4,000	\$ 4,000		
Recreation Equipment & Field Improvements	\$ 3,000	\$ 3,000		
TOTAL MUNICIPAL PROJECTS	\$1,371,550	\$821,550	\$275,000	\$275,000

DEBT SERVICE SCHEDULE

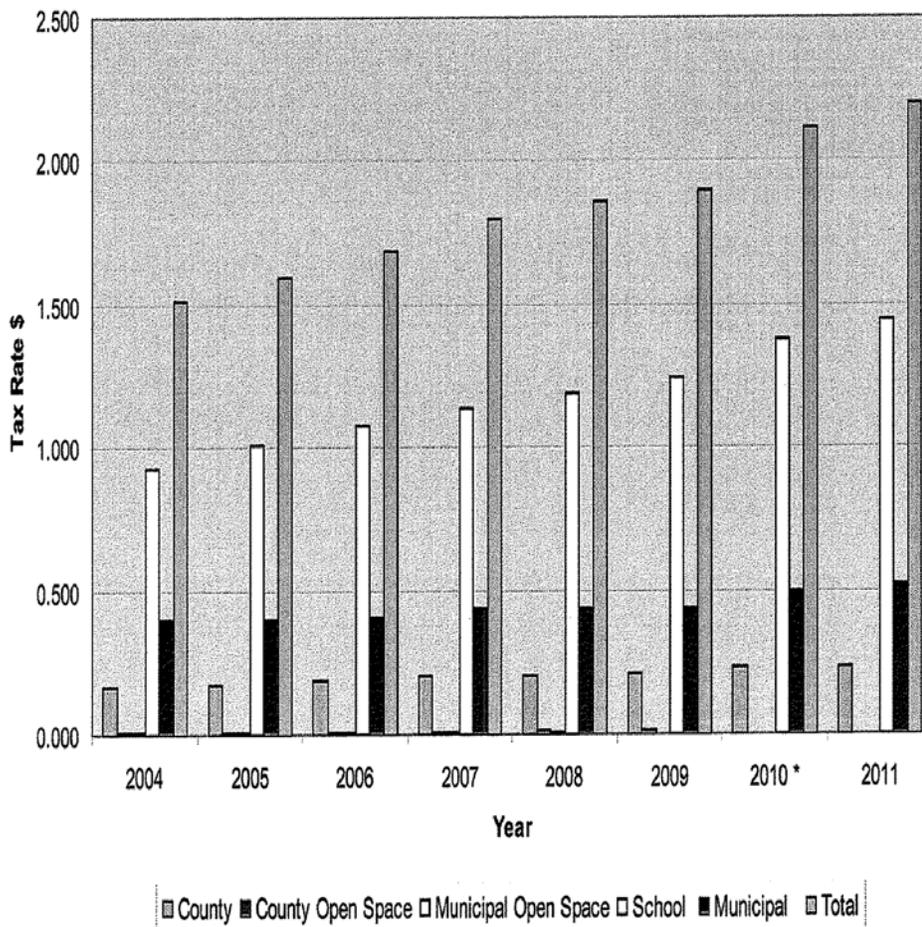
Debt Service Schedule						
<u>BOND ISSUES</u>	Payment Type	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
YEAR						
2003	PRINCIPAL	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
Matures 6/15/2022	INTEREST	148,838	137,463	126,068	\$114,713	\$103,338
2007	PRINCIPAL	275,000	275,000	300,000	300,000	300,000
Matures 10/15/2023	INTEREST	170,986	160,330	149,674	138,094	300,000
<u>NOTE ISSUES</u>						
<u>SPECIAL EMERGENCY</u>	PAID OFF	120,000				
2008	INTEREST	51,345				
<u>GREEN ACRES LOAN</u>						
Matures 7/23/2026	PRINCIPAL	24,365	24,855	25,354	25,864	26,384
	INTEREST	9,639	9,149	8,649	8,140	7,620
TOTAL ANNUAL PAYMENT		\$1,172,637	\$1,106,555	\$959,745	\$936,766	\$913,766

Borough of Park Ridge Tax Rates

	2004	2005	2006	2007	2008	2009	2010 *	2011
County	0.165	0.175	0.185	0.201	0.205	0.210	0.233	0.233
County Open Space	0.010	0.010	0.010	0.010	0.012	0.012	0.003	0.003
Municipal Open Space	0.010	0.010	0.010	0.010	0.010	0.000	0.000	0.000
School	0.926	1.008	1.078	1.140	1.191	1.240	1.380	1.445
Municipal	0.399	0.397	0.407	0.439	0.439	0.439	0.499	0.521
Total	1.510	1.600	1.690	1.800	1.857	1.901	2.115	2.202
County Equalization Ratio	121.29%	107.00%	95.25%	85.50%	85.64%	86.89%	88.58%	100.00%
Historical View	2010-2011	2004-2011	* Restated based on 2011 Reassessment					
County	0%	29%						
School	7%	36%						
Municipal	2%	23%						

Park Ridge Tax Rates County, School & Municipal

Tax Rates Trend 2004 - 2011



Borough of Park Ridge Municipal Pool

	2011	2010 ADOPTED	2010	2009	2008
A. Revenues	BUDGET	BUDGET	ACTUAL	BUDGET	BUDGET
1. Surplus	\$18,800	\$10,288	\$10,288	\$60,286	\$57,465
2. Membership fees	218,625	203,000	218,733	179,000	160,000
3. Miscellaneous	24,400	20,000	31,553	23,000	15,000
4. Capital Improvement Fund	0	15,000	15,000	-	-
Total Revenues	\$261,825	\$248,288	\$275,574	\$262,286	\$232,465
B. Operating Expenses					
1. Salaries & Wages	\$107,000	\$104,700	\$100,214	\$105,700	\$93,000
2. Other Expenses	132,575	109,940	95,282	135,500	109,350
3. Capital Outlay	-	1,000	0	1,000	11,000
4. Cost of Improvements-Pool Rehabilitation	12,000	14,000	14,000	12,000	12,000
5. Operating Deficit	-	8,588	8,588	-	-
6. Social Security	8,200	8,010	7,667	8,086	7,115
7. Debt Service	2,050	2,050	2,050	-	-
Total Expenses	\$261,825	\$248,288	\$227,801	\$262,286	\$232,465

Park Ridge Shared Services

NW Bergen Central Dispatch Services- based in Ridgewood for Tri-Boro towns.

Tri-Boro Ambulance - volunteer EMS services for Montvale, Woodcliff Lake and Park Ridge.

Tri-Boro Fuel Depot – shared Fuel agreement with Tri-Boro towns and Board of Education.

Senior Van – transportation services shared by Tri-Boro towns.

Pistol Range – Park Ridge facility shared with Montvale and Woodcliff Lake, & Emerson,

Sewer Flusher Equipment - shared with Montvale.

Municipal Court- shared with Montvale and Woodcliff Lake

Recreation Field Maintenance - shared services with Board of Education.

Lightning Detection System - Shared with Montvale and Woodcliff

Building Department:

Construction Code Official shared with Woodcliff Lake.

Plumbing Sub-Code official shared with Woodcliff Lake and River Vale and Montvale.

Fire sub-Code Official shared with River Vale.

Electric Power - Electric Department is a member of the Power Association of NJ, comprised of all nine municipal electric utilities in New Jersey & Sussex Rural Electric Cooperative, including a mutual aid agreement to share resources during storms & electric emergencies, and a cooperative a purchasing agreement for bulk purchases of materials & supplies. Members have joined together to request proposals for our wholesale power requirements. This has been extremely beneficial to us, and has resulted in lower cost power costs and the lowest electric rates in Bergen County.

There are many more; this is just a sampling. We continue to look for ways to save costs without reducing the level of service we provide.

19

Borough of Park Ridge 2011 Finance Committee

- **The 2011 Finance Committee would like to thank the Mayor and Council for their cooperation of the 2011 Municipal budget**
- **Thank you to all of the Borough of Park Ridge Department heads and employees who are always committed to providing efficient and economical government to the residents to Park Ridge**

“The department heads and employees have continued to do more with less and strive to make the Borough as efficient as we can be in these very difficult times while always providing the best services for Park Ridge.”

Councilman John Kane - Chairman

Upon conclusion by the Finance Committee, Mayor Ruschman asked Utility Board President George Mehm to present the Board of Public Works 2011 budget. Board President Mehm on behalf of the Board of Public Works made the following presentation.

BOARD OF PUBLIC WORKS



BUDGET MEETING

May 24, 2011

This presentation is available on the Borough's web site at
<http://www.parkridgeboro.com/content/78/90/114/>

BOARD OF PUBLIC WORKS

Donald Ruschman, Mayor
George J. Mehm, Jr., President
John D. Pouletsos, Vice President
Robert A. Ludwig
Matthew J. Levinson
Dr. Charles Moore
Terry Maguire, Council Liaison
Colleen Ennis, Director of Finance

Public Works Operations Staff



William Beattie
Director of Operations



Paul Longo
Supervisor of Electric Dist.



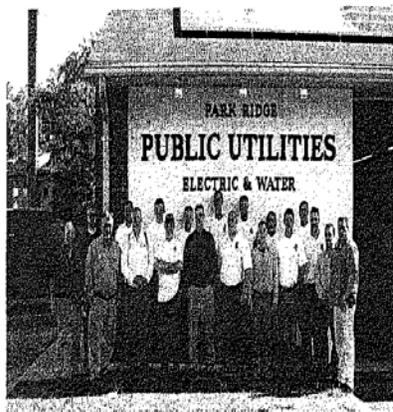
Justin Mezzadri
Project Engineer



William Hahn
Supervisor of Water & Sewer

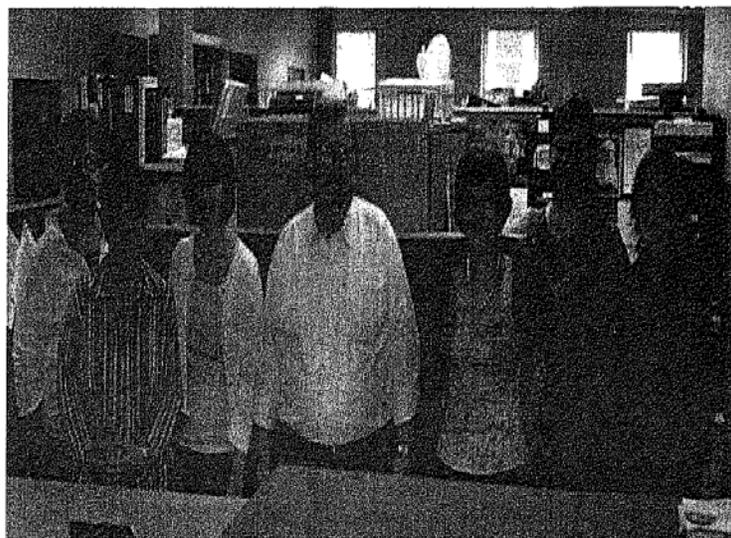


Peter Wayne
Supervisor of Public Works



Public Works Operations Staff

Park Ridge Office Staff



Pictured from left to right: Joan Higgins, Liz Maggio, Nancy Russell, Joseph Barnes, Katica Bukvic, Colleen Ennis, and Jessica Mazzarella

Utility and Public Works Shared Services

- **Joint Managed Contract Request For Proposals for Wholesale Power Supply** – Park Ridge, Seaside Heights, Lavallette and South River have joined together and are using a new managed contract approach to procure wholesale power. This has resulted in lower power costs **and this savings is being passed along to our customers.**
- **Tri-Boro Fuel Depot** – Unleaded and Diesel Fueling station shared with Montvale and Woodcliff Lake.
- **Sewer Flusher** – We joined with Emerson and in 2010 we received a new Sewer flusher truck at no cost through a grant that was applied for through Bergen County. Emerson, Park Ridge and Montvale use this sewer flusher.
- **Sewer Camera** – Shared with several towns in the Pascack Valley for video inspection of sewer mains.
- **Public Power Association of New Jersey (PPANJ)** – Electric Department is a member of this service association comprised of all nine municipal electric utilities in New Jersey and Sussex Rural Electric Cooperative. Benefits include:
 - Share legal, engineering, administrative and consulting costs to monitor and act on both state and federal regulatory matters.
 - Share purchase of low-cost hydroelectric power from federally-funded projects on the St. Lawrence.
 - Joint power proposal contracts.
 - Mutual aid agreement so members can help each other with manpower and resources during storm and other electric emergencies.
 - Cooperative purchasing agreement so members can perform bulk purchases of materials and supplies.
- **Joint Municipal Shared Services Energy Corporation** – To enable the NJ municipal electric utilities to purchase energy contracts, power facilities, and other shared services. This is subject to legislative approval and the Governor's signature. Bills have been approved by the Assembly (76-0-2) and has been introduced in the Senate (S-2630).
- **American Public Power Association (APPA)** – Park Ridge Electric Department is a member of National APPA, comprised of municipally-owned electric utilities throughout the country. The main function this organization provides is for the monitoring and support for regulatory matters that could affect municipal electric utilities. They also provide educational materials and training.
- **Municipal Electric Utility Association (MEUA) of New England** – Park Ridge Electric Department is a member of MEUA which could provide additional mutual aid during emergencies. Also provides training programs which have been used by our lineworkers and staff.

- **New Jersey American Water Works Association (NJAWWA)** – Park Ridge Water Department is a member of the New Jersey AWWA, comprised of water utilities and professionals in New Jersey. This organization provides support and training for the water utilities. Also monitors and provides guidance to the New Jersey Legislators to promote public health and welfare in the provision of drinking water of unquestionable quality and sufficient quantity.
- **New Jersey Water Association** – Park Ridge Water Department is a member of this organization which is comprised of the smaller water utilities in New Jersey. This organization provides support and free training programs for the water department staff. Because most of our staff have obtained their operator's licenses, this organization provides an excellent tool for the employees to keep up with their required continuing education credits at a minimal cost. They also provide additional monitoring and guidance for regulatory issues in New Jersey.

FINANCE DEPARTMENT

STAFFING

<i>Position</i>	<i>Employee</i>	<i>Years of Service</i>
<i>CFO/Utility Treasurer</i>	Colleen Ennis	3*
<i>Assistant Treasurer</i>	Jeannine Hosselet	1**
<i>Assistant Treasurer</i>	Angela Kent (p-t)	9
<i>Principal Account Clerk</i>	Katica Bukvic	24
<i>Principal Account Clerk</i>	Nancy Russell	16
<i>Principal Account Clerk</i>	Liz Maggio	4
<i>Senior Cashier</i>	Joseph Barnes	13
<i>Clerk Typist/Cashier</i>	Jessica Mazzarella	6

* 12 years of experience prior to employment with Park Ridge

** 10 years of experience prior to employment with Park Ridge

Average Years of Service: 10

ROADS, GROUNDS, VEHICLE MAINTENANCE STAFFING

<i>Position</i>	<i>Employee</i>	<i>Years of Service</i>
<i>General Supervisor</i>	Peter Wayne	20
<i>Road Supervisor</i>	Bill Diedtrich	18
<i>Road Repairer</i>	John Woods	6
<i>Road Repairer</i>	Rich Solimando	3
<i>Road Repairer</i>	Joseph Zuccaro	3
<i>Road Repairer</i>	Jason Coughenour	3
<i>Road Repairer</i>	OPEN	
<i>Mechanic</i>	Ken Nibbling	7 (*13)
<i>Buildings and Grounds</i>	Chuck Deitrich	20

* 13 years experience as a truck mechanic prior to employment with Park Ridge

Average Years of Service: 10

Public Works – IT WAS A ROUGH WINTER!!!



- FOURTEEN snow plowing or salting events occurred through the season.
- Toughest operation was the blizzard on December 26 - December 27. Seventeen inches of snow. Snow removal operation lasted 30.5 hours. Crews worked on rotating shifts keeping up to 13 vehicles on the roads.
- Throughout the winter, the Public Works and Utility Personnel responded and handled the snow removal and other emergencies in an exemplary fashion. Park Ridge roads were much better than the surrounding communities.
- Total snow accumulation for the entire season was 66 inches.
- Peter Wayne who was promoted to the position of DPW Supervisor in October 2010, should be highly commended for how he managed the operations throughout this difficult winter season.

ROADS, GROUNDS, VEHICLE MAINT

2011 PROJECTS

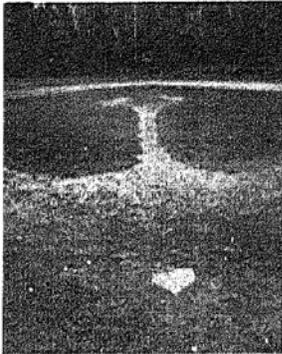
- Continue to work to improve the turf conditions in the parks and ballfields. Colony and Sulak Fields recently renovated.



Sulak Little League Field Before



Sulak Little League Field After



Sulak Major League Field Before



Sulak Major League Field After

2011 PROJECTS

- Continue street and sidewalk improvement program.
- Continue to process approximately 2,000 tons of recyclables and refuse delivered by residents to the Borough's recycling facility.
- Continue to maximize the use of Borough equipment and personnel to save recycling and solid waste costs.
- Continue to implement improved recycling and solid waste services. E-waste collection at the Borough's recycling center to begin around June 1. Business use of recycling center to begin around July 1.
- Continue employee-training programs.

WATER AND SEWER DEPARTMENT

STAFFING

<i>Position</i>	<i>Employee</i>	<i>Years of Service</i>
<i>General Supervisor</i>	William Hahn	23
<i>Water Supervisor</i>	Ken Reynolds	25
<i>Water Repairer</i>	Jay Ottens	25
<i>Water Repairer</i>	Jim Babcock	30
<i>Water Repairer</i>	Dan Boyle	18
<i>Water Repairer</i>	Mark Gronbeck	9
<i>Water Repairer</i>	Kevin Altomare	24
<i>Sewer Repairer</i>	OPEN	

Average Years of Service: 22

SEWER

2011 PROJECTS

- Continue aggressive grease trap inspection program.
- Continue program to reduce infiltration and inflow.
 - Analyze Bergen County Utility Authorities (BCUA) individual sewer flow meter records to look for seasonal trends or higher than normal flows.
 - Inspect and verify that the BCUA sewer meters are properly calibrated.
 - Potentially hire consultant to investigate sources of infiltration and inflow
 - Amend Borough ordinance to better regulate illegal sump pump connections to the sewer system.
- Replace worn out sewer manholes.
- Utilize new shared sewer flusher truck with Montvale and Emerson recently purchased through a Bergen County grant.
- Utilize sewer camera to perform internal visual inspections of our sewer collection system.

Krell Lighting Fire – Cooperation Between the Park Ridge Fire Department and the Water Department

- March 19, 2010 – A four alarm fire broke out at the Krell Lighting building on Park Ave.



Krell Lighting Fire – Cooperation Between the Park Ridge Fire Department and the Water Department

- Bill Hahn, the Water Department Supervisor who was on standby immediately responded to the fire and also provided additional operational backup.
- He called in additional Water Department and Electric Department staff to assist with the Fire Department operations.
- A number of the surrounding towns' fire departments were called and provided mutual aid to combat the fire.
- The Water Department staff operated and monitored the water pumping facilities and tanks to make sure there was adequate water supply to combat the fire.

WATER

2011 PROJECTS

- Replace carbon at the Well #15 treatment facility.
- NJDEP Permitting has been completed and now we will be installing the upgraded pumping equipment for the new replacement well at Well #3 (Spring Valley Road).
- Obtained the NJDEP construction permit for a new arsenic treatment facility at Well #13 (Wield Court). We are now completing the plans and specifications and expect to bid for the project in the Summer and start construction of the facility in the Fall and complete first half of 2012..
- Prepare the specifications for the Holly Court two million gallon water storage tank rehabilitation and painting.
- Relocate spare backup generator to Well #16 - \$40,000
- Determine location for Well #21 "Test Well" in Woodcliff Lake.
- Purchase new water valve vacuum cleaning machine.
- Contract for semi-annual leak detection survey.
- Continue employee-training programs.

WATER

Building for the Future

2012 System Improvements

- Complete installation of Well #13 arsenic treatment facility - \$400,000
- Perform pumping and analysis of test Well #21 and complete NJDEP permit to add allocation to the Borough's permitted pumping capacity - \$50,000.
- Bid and hire a contractor to complete the painting and rehabilitation of the Holly Court Water Storage Tank - \$600,000.

2013 System Improvements

- Install new backup generator at Well #17 - \$100,000
- Design and obtain permit for the Well #21 pumping facility on property provided by Woodcliff Lake - \$50,000
- Water distribution improvements - \$100,000

2014 System Improvements

- Construct Well #21 pumping facility - \$600,000 to \$800,000
- Water distribution improvements - \$100,000

Comparison of Year-to-Date Stats Through April 30:

Water Dept Year-To-Date Through April 30:

<u>Gallons Billed</u>	
2011	130,915,000
2010	132,308,000
Change (%)	-1.1%

<u>Precipitation (inches)</u>	
2011	20.46
2010	20.13
Normal	15.03

WATER UTILITY BUDGET

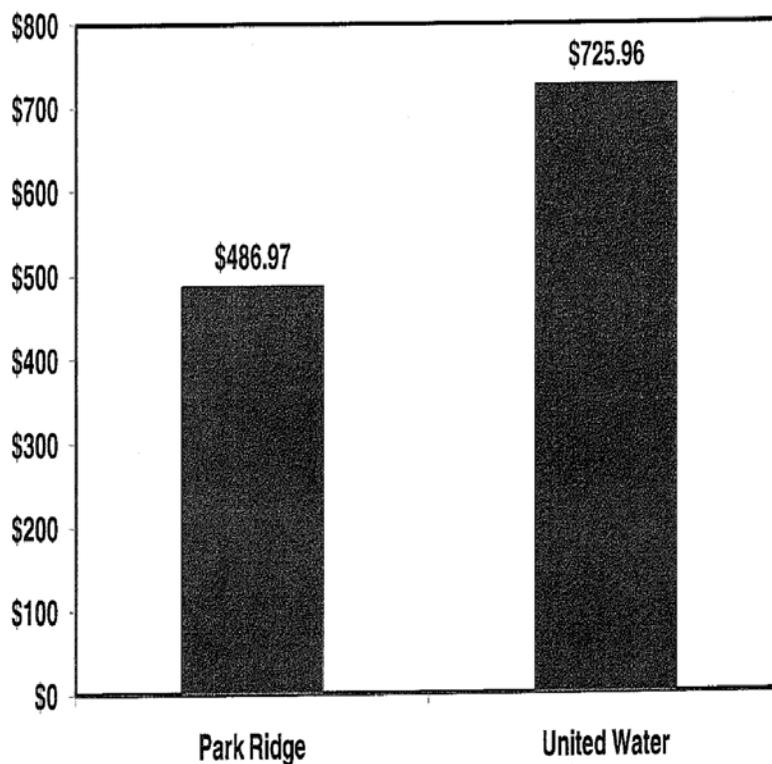
	2011 BUDGET	2010 MODIFIED	
		BUDGET	2010 ACTUAL
A. REVENUES			
1 SURPLUS	\$ 762,800	\$ 830,721	\$ 830,721
2 RENTS	2,399,000	2,382,000	2,609,088
3 MISCELLANEOUS	303,000	249,000	320,569
TOTAL REVENUES	3,464,800	3,461,721	3,760,378
B. OPERATING EXPENSES			
1 SALARY AND WAGES	\$ 1,197,000	\$ 1,162,000	\$ 1,043,875
2 OTHER EXPENSES	1,477,000	1,495,500	1,461,300
3 GROUP INSURANCE EMPLOYEES	318,300	286,000	275,410
4 CAPITAL OUTLAY	261,500	322,500	141,617
5 SOCIAL SECURITY	92,000	88,000	74,271
6 CAPITAL IMPROVEMENT FUND	25,000	25,000	25,000
7 PUBLIC EMPLOYMENT RETIREMENT	94,000	82,721	82,721
TOTAL EXPENSES	\$ 3,464,800	\$ 3,461,721	\$ 3,104,194

SURPLUS: \$ 951,841 JANUARY 1, 2011
 \$ 762,800 2011 APPROPRIATION
 \$ 189,041 BALANCE

WATER UTILITY BUDGET (2008-2012)

REVENUES	2012 PROJECTED	2011 BUDGET	2010 MODIFIED	09 MODIFIED	08 MODIFIED
			BUDGET	BUDGET	BUDGET
SURPLUS	\$ 869,106	\$ 762,800	\$ 830,721	\$ 870,882	\$ 658,633
RENTS	2,399,000	2,399,000	2,382,000	2,400,000	2,553,306
MISCELLANEOUS	303,000	303,000	249,000	-	323,560
TOTAL REVENUES	\$ 3,571,106	\$ 3,464,800	\$ 3,461,721	\$ 3,270,882	\$ 3,535,498
OPERATING EXPENSES					
SALARY AND WAGES	\$ 1,220,940	\$ 1,197,000	\$ 1,162,000	\$ 1,078,000	\$ 963,503
OTHER EXPENSES	1,506,540	1,477,000	1,495,500	1,538,385	1,424,469
GROUP INSURANCE EMPLOYEES	356,496	318,300	286,000	316,115	275,232
CAPITAL OUTLAY	266,730	261,500	322,500	385,700	135,879
SOCIAL SECURITY	92,000	92,000	88,000	79,000	69,210
CAPITAL IMPROVEMENT FUND	25,000	25,000	25,000	-	25,000
PUBLIC EMPLOYMENT RETIREMENT	103,400	94,000	82,721	58,041	46,668
OVEREXPENDITURE RESERVES	-	-	-	20,641	-
TOTAL EXPENSES	\$ 3,571,106	\$ 3,464,800	\$ 3,461,721	\$ 3,475,882	\$ 2,939,961

Annual Water Cost Comparison
Based on Average Customer Using 34,000 Gallons per Quarter



Park Ridge's rates are **33% lower** than United Water's rates.

ELECTRIC DEPARTMENT STAFFING

<i>Position</i>	<i>Employee</i>	<i>Years of Service</i>
<i>General Supervisor</i>	Paul Longo	7(*16)
<i>Line Supervisor</i>	James Leichtnam	5(**18)
<i>Senior Line Worker</i>	Shane Geanoules	2(***5)
<i>Line Worker</i>	Paul Neumann	24
<i>Line Worker</i>	Silvestre Jose	1 (****6)
<i>Line Worker</i>	OPEN	
<i>Line Worker</i>	OPEN	
<i>Electrician/Line Worker</i>	Bob Murken Jr.	17
<i>Meter Reader</i>	John Reynolds	26

* 16 years experience with PSE&G prior to employment with Park Ridge

**18 years experience with PSE&G prior to employment with Park Ridge

***5 years experience with PSE&G prior to employment with Park Ridge

****6 years experience with PSE&G prior to employment with Park Ridge

Average Years of Service: **12**

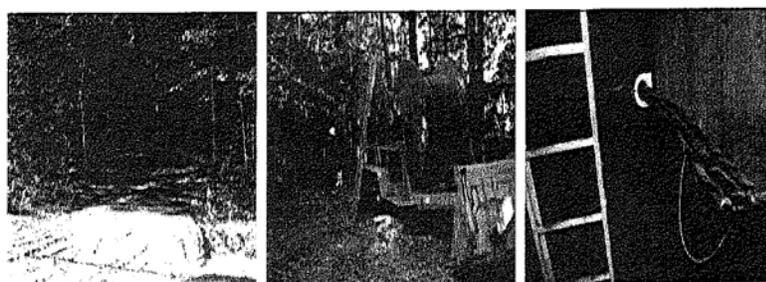
2010 Electrical Emergencies - It was a rough year!

- March 13&14 "The Storm with No Name". Severe wind and rain storm caused major electrical problems. Over 22 electric service and distribution problems reported. Full electric crew and supervisors reported and worked for 50 hours with minimal rest. Power restored to all customers days before many customers in the surrounding investor owned utilities.
- March 16 Power Failure due to Raccoon Electrocuting in Substation– Half of the town lost power due to raccoon climbing on equipment in Mill Road substation causing short circuit and protective relay tripping. Power restored within 30 minutes.
- July 19 "Microburst" – Around 6PM a severe thunderstorm passed through the area with winds up to 60 miles per hour. The storm caused twelve electric distribution problems. The full Electrical Department crew and other Road and Water Department employees responded and worked through the night to restore power. A number of trees came down as a result of this storm. Power was restored to all customers by noon on July 20.



2010 Electrical Emergencies - It was a rough year!

- Sony Corporation Underground Cable Failure – Labor Day Weekend - On Saturday September 4 at 3PM, a 26KV high voltage underground service cable failed that feeds Sony's corporate headquarters. The Electric Department crew worked through the holiday weekend to replace the damaged cable. This entailed locating the fault, cutting trees down and building an access path into a wooded area to gain access to an underground manhole, and then the replacement of the cable. Once the new cable was pulled in, high voltage splices were made and power was restored by the evening of September 6th.



2010 Electrical Emergencies - It was a rough year!

- July 6 Town Wide Power Failure Due to PSE&G Incoming Sub-Transmission Cable failures: On July 6 with temperatures near 100 degrees, around 4:30PM the first of our two incoming high voltage sub-transmission cables failed. Park Ridge Police and other emergency officials were notified that we were being supplied by one of our two circuits. At around 7PM, the second cable failed causing a complete power failure to the entire town. The video below shows the second cable (on Pascack Road) on fire.
- The Park Ridge Electric and Water Department staff responded to the Borough and worked through the night to make sure the emergency backup generators were fueled and operating on the water system pumping stations and Borough facilities. PSE&G crews worked through the night to locate and repair the faulted cables. Power was restored by 6:45AM on July 7th.

The Aftermath of the PSE&G Cable Failures

- Meeting Requested With PSE&G: The Board of Public Works immediately requested a meeting with PSE&G officials to review the problems that occurred and work on potential solutions to significantly reduce the potential of it occurring again.
- Meeting Held on July 26 with High Level PSE&G Officials: Power failure discussed in detail. Reviewed options to reduce potential for future failures.
- PSE&G agreed to replace and upgrade both of our incoming high voltage 26KV circuits: This would be a very large undertaking and would require the replacement and installation of large number of upgraded utility poles and pole line equipment. The Park Ridge Electric Department also needed to replace and/or install new poles and equipment to accommodate new heavier cables.
- Installation Begins: Within a two weeks after our meeting, PSE&G began working on the installation. The Park Ridge Electric Department also began working on our required distribution system upgrades.

The Aftermath of the PSE&G Cable Failures

- Park Ridge and PSE&G crews worked together for a number of the required pole Installations in Park Ridge.



- W-465 line (Pascack Road) completed and placed online December 2010.
- B-132 line (Broadway) completed and placed online May 2011.

ELECTRIC

2011 PROJECTS

- Perform installation of new electric distribution and service equipment and facilities for the new the new Krell Lighting building and the Chase Bank at Ridgemont Shopping Center
- Purchase and complete the installation of two new substation circuit breakers for the Mill Road substation to replace 30 year old equipment.
- Continue to replace power lines to upgrade and standardize the electric distribution system.
- Complete Update of the Long-Range Engineering Plan, including replacement of two main transformers at Mill Rd., back-up to a failure of one of the substations, additional circuit upgrades.
- Purchased and received training on new high tech underground electrical fault locating machine.
- Continue using electric department staff expertise for municipal installations (street and recreational lighting, computer networks, etc.).
- Continue employee-training programs.

ELECTRIC

Building for the Future

2012 System Improvements

- Begin modification of Mill Road substation in preparation of the eventual replacement of the main substation transformers

2013 System Improvements

- Add new circuit 4000 from Mill Road Substation to Southeast area of the Borough - \$290,000
- Continue modification of Mill Road substation in preparation of the eventual replacement of the main substation transformers

2014 System Improvements

- Reconfigure Circuits 4001, 4003, and 4006 - \$100,000
- Replacement of one of the Mill Road Substation transformers - \$1.2-\$1.5 million

Electric Department's Extra Benefits to Municipality				
	2008	2009	2010	2011
*In Lieu of Budget Transfer	400,000	500,000	500,000	500,000
Street Lighting	195,000	195,000	200,000	200,000
Employees funded out of Electric Department	108,000	108,000	101,000	101,000
Discounted electric rates for municipal facilities	50,000	50,000	50,000	50,000
*Renovation of Municipal Building Roof	-	125,000	-	-
*Extra Payment - 2010	-	-	125,000	125,000
*In Lieu of Taxes	30,000	30,000	30,000	30,000
Tree Trimming	30,000	30,000	30,000	30,000
Misc Work (electrical work, cabling, etc)	20,000	21,000	22,000	22,000
Senior Citizen Rate Savings	36,000	36,000	36,000	36,000
Computers Purchases and Maintenance	15,000	15,000	15,000	15,000
Holiday Decorations/Banners	10,000	10,000	10,000	10,000
Use of equipment during snow operations	10,000	10,000	10,000	10,000
Maintaining Traffic Signals	10,000	11,000	12,000	12,000
Sports Lighting Bulbs and Maintenance	10,000	11,000	12,000	12,000
Contribution to the Rehabilitation of Sulak Field	-	-	16,000	-
Total	924,000	1,152,000	1,169,000	1,153,000

Water Department's Extra Benefits to Municipality				
	2008	2009	2010	2010
Employees funded out of Water Department	109,000	109,000	150,000	150,000
Reduced Hydrant Fee	140,000	140,000	140,000	140,000
* Rental Fee	105,000	105,000	105,000	105,000
* Reimbursement of Expenses	100,000	100,000	100,000	100,000
Misc Work (plumbing work, stormwater, etc)	10,000	11,000	12,000	12,000
Use of equipment during snow operations	10,000	11,000	12,000	12,000
Total	474,000	476,000	519,000	519,000

Grand Totals 1,398,000 1,628,000 1,688,000 1,672,000
 * Direct Transfers 605,000 830,000 830,000 830,000

**Note: In addition, any employee potential givebacks will be transferred out of the Utilities into the Municipal Budget.



Ford Escape Hybrid

Toyota Camry Hybrid



Our lease with BMW for our two all-electric Mini-E's expired in June 2010

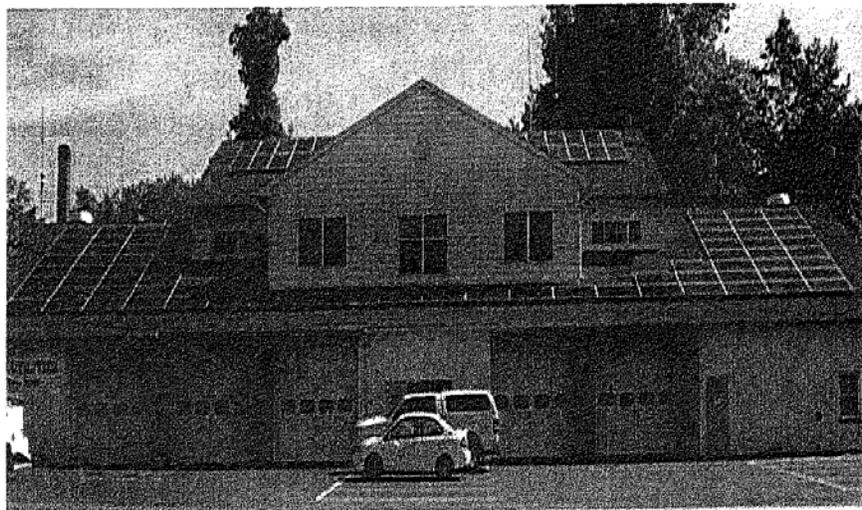
The Park Ridge Water and Electric Conservation Measures

- Bi-Annual Leak Detection for Entire Water System: Twice a year, the Park Ridge Water Department hires a leak detection consultant who surveys the entire water system using specialized equipment to look for distribution system leaks. After each session, a report is generated and the Park Ridge Water Department repairs the leaks. This results in our system having a very low unaccounted-for water measurement (Gallons Pumped vs. Gallons Billed)
 - National Average Unaccounted-for Water Rate – 12%
 - Park Ridge Water Department's 2010 Unaccounted-for-Water – 7%
- Electric and Water SCADA Systems: The Park Ridge Electric and Water Systems are monitored by a supervisory control and data acquisition system (SCADA) which allows us to monitor the real time water and electric system demands. By closely monitoring the demands we can see if there are potential water main breaks (e.g. high demand in the middle of the night).

The Park Ridge Water and Electric Conservation Measures

- Water System Peak Shaving Power Save Mode: We have built into our water system control program, a setting where we can shut down the wells and run the systems off the tank pressure for several hours during periods of peak electric use. By shutting the wells off during the peak periods, our electric system load factor is improved and our capacity charges are reduced.
- Air Conditioner Cycling Switches: We have a program in Park Ridge where over 600 air conditioner cycling switches are installed on air conditioner compressors. During periods of peak loads and/or during emergency conditions we can activate them and reduce our electric peak demand and therefore our costs. Power will not need to be generated at peak using least efficient generators.

The Park Ridge Utility Garage Solar System



- Cost of Installation (including engineering): \$195,000
- The construction for the project started in March 2010 and was completed and went online in June 2010
- Total DC capacity for the system: 29.7 KW
- Financial benefits as of April 2011:
 - \$29,700 rebate received from the NJ Office of Clean Energy
 - \$19,288 received for solar energy renewable credits (SRECs)
 - \$4,232 in reduced electric costs
 - **\$53,220 in total benefits**

Comparison of Year-to-Date Values Through April 30:

Electric Dept Year-To-Date Through April 30:

<u>Purchase of Current</u>		
Actual	\$2,209,292	
Budget	\$2,217,272	
Over/(under) budget	(\$7,980)	
<u>Energy Billed (MWH's)</u>		
2011	22,937,240	
2010	22,030,143	
Change (%)	4.1%	
<u>Heating/Cooling Degree Days</u>		
	<u>HDD</u>	<u>CDD</u>
2011	2,854	26
2010	2,634	29
Normal	2,999	12

NEW MANAGED CONTRACT APPROACH TO PROCURING WHOLESALE POWER

- In 2008 Park Ridge decided to join with South River, Seaside Heights, and Lavallette to procure wholesale power requirements using an alternate “Managed Contract” approach as opposed to the fixed price, full-requirements method.
- The municipalities contracted with American Power Net to provide procurement advice and wholesale electric procurement services.
- We needed to join the PJM Interconnection which is the regional transmission organization that coordinates the movement and settlement of wholesale electricity.
- Approach approved by the NJ Department of Community Affairs

NEW MANAGED CONTRACT APPROACH TO PROCURING WHOLESALE POWER

- Using this process, we request proposals and purchase blocks of energy from suppliers at various times to build up a portfolio of contracts for the Borough’s power requirements.
- This new approach gives us the ability to monitor the power supply market and purchase some of our requirements, either on a regular basis OR when there are dips in the wholesale electricity futures prices.
- We have been very successful since implementing this program. Our first wholesale purchases using this approach were for the term beginning 6/1/09 through 5/31/10.
- Since November 2009, we have gone out to the market with request for proposals (RFP’s) and purchased blocks of power fifteen (15) times. We have purchased our block power requirements through May 2014. We have also purchased approximately 1/3 of our June 2014-May 2015 requirement.

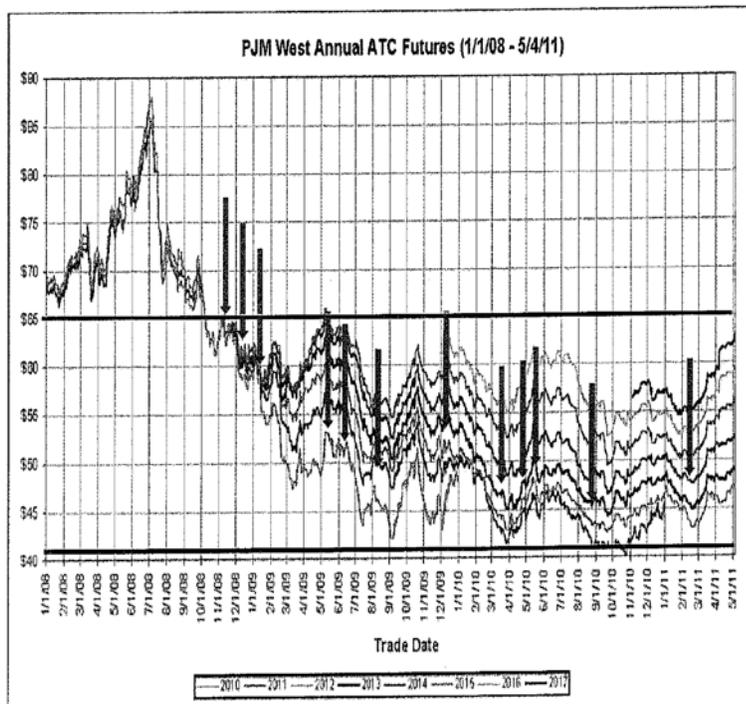
Electricity Futures Market Factors

- Largely based on natural gas futures prices.
- The further you purchase out in the market, the bigger the year-to-year spread.
- Prices based economic forecast, natural gas storage, weather, and other factors.



American PowerNet

PJM West Future Prices



Wholesale Power Purchase Summary

June 2009- May 2010

Date Purchased	Product	Price	Delivery	Company
11/6/2008	1st Traunch	66.40	Western Hub	Nextera
12/10/2008	2nd Traunch	60.75	Western Hub	DTE
1/21/2009	3rd Traunch	54.10	Western Hub	Nextera
12/10/2008	2x16	68.00	Western Hub	PSE&G
1/21/2009	2x16	59.15	Western Hub	Nextera
6/17/2009	Superpeak	97.00	PSE&G Zone	PSE&G

June 2010- May 2011

Date Purchased	Product	Price	Delivery	Company
1/21/2009	1st Traunch	58.95	Western Hub	Nextera
5/14/2009	2nd Traunch	72.81	Hillsdale Node	Nextera
8/12/2009	3rd Traunch	62.85	Hillsdale Node	Nextera
8/12/2009	2x16	71.50	PSE&G Zone	PSE&G

June 2011- May 2012

Date Purchased	Product	Price	Delivery	Company
8/12/2009	1st Traunch	67.95	Hillsdale	Nextera
12/7/2009	2nd Traunch	69.20	Hillsdale	Nextera
3/24/2010	3rd Traunch	55.71	Hillsdale	Nextera
3/24/2010	2x16	63.25	Hillsdale	PSE&G
11/15/2010	Summer Peak	65.45	PSE&G Zone	PPL

Wholesale Power Purchase Summary

June 2012- May 2013

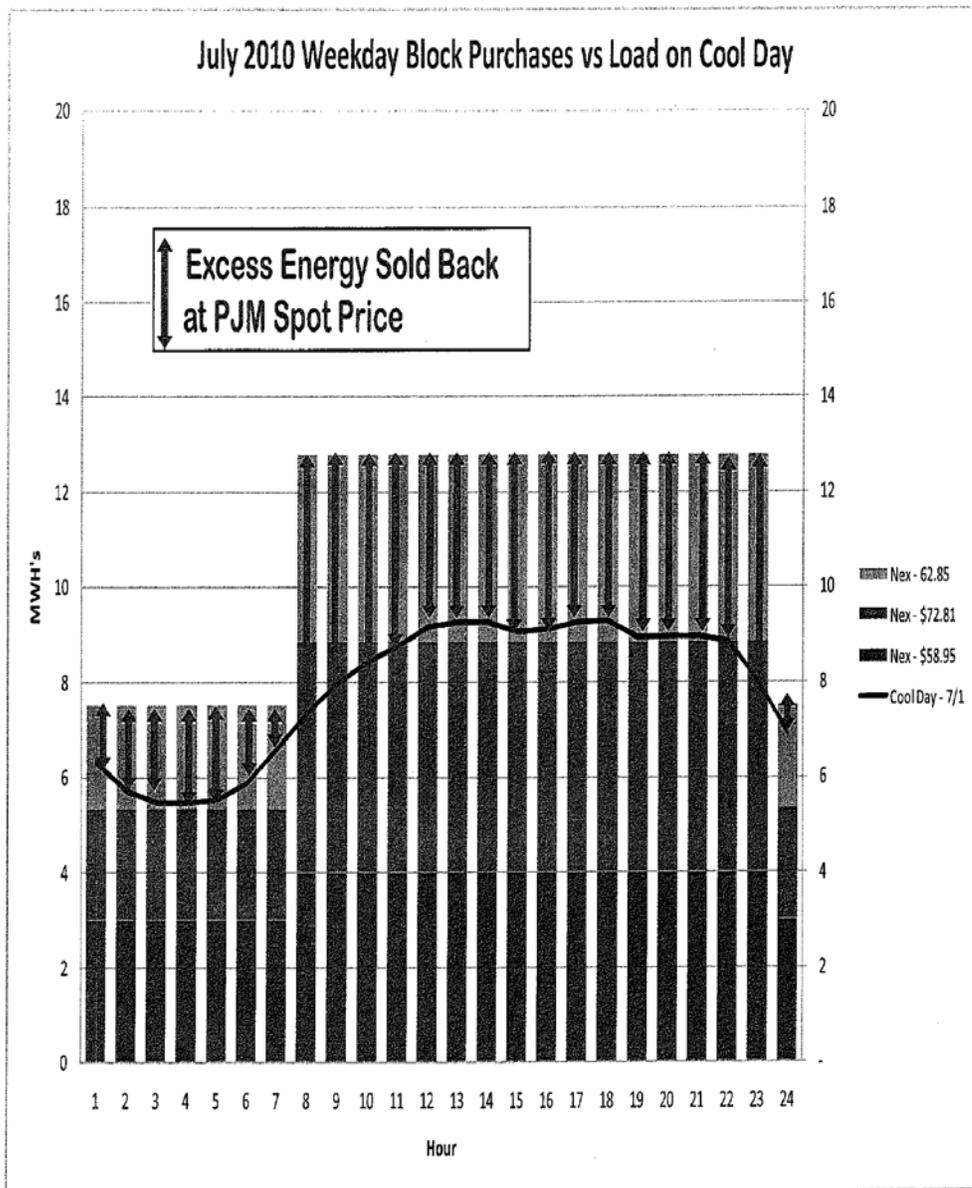
Date Purchased	Product	Price	Delivery	Company
3/24/2010	1st Traunch	59.18	Hillsdale	Nextera
4/29/2010	2nd Traunch	61.32	Hillsdale	PSEG
4/29/2010	3rd Traunch	61.32	Hillsdale	PSEG
8/26/2010	2x16	56.20	PSE&G Zone	Exelon

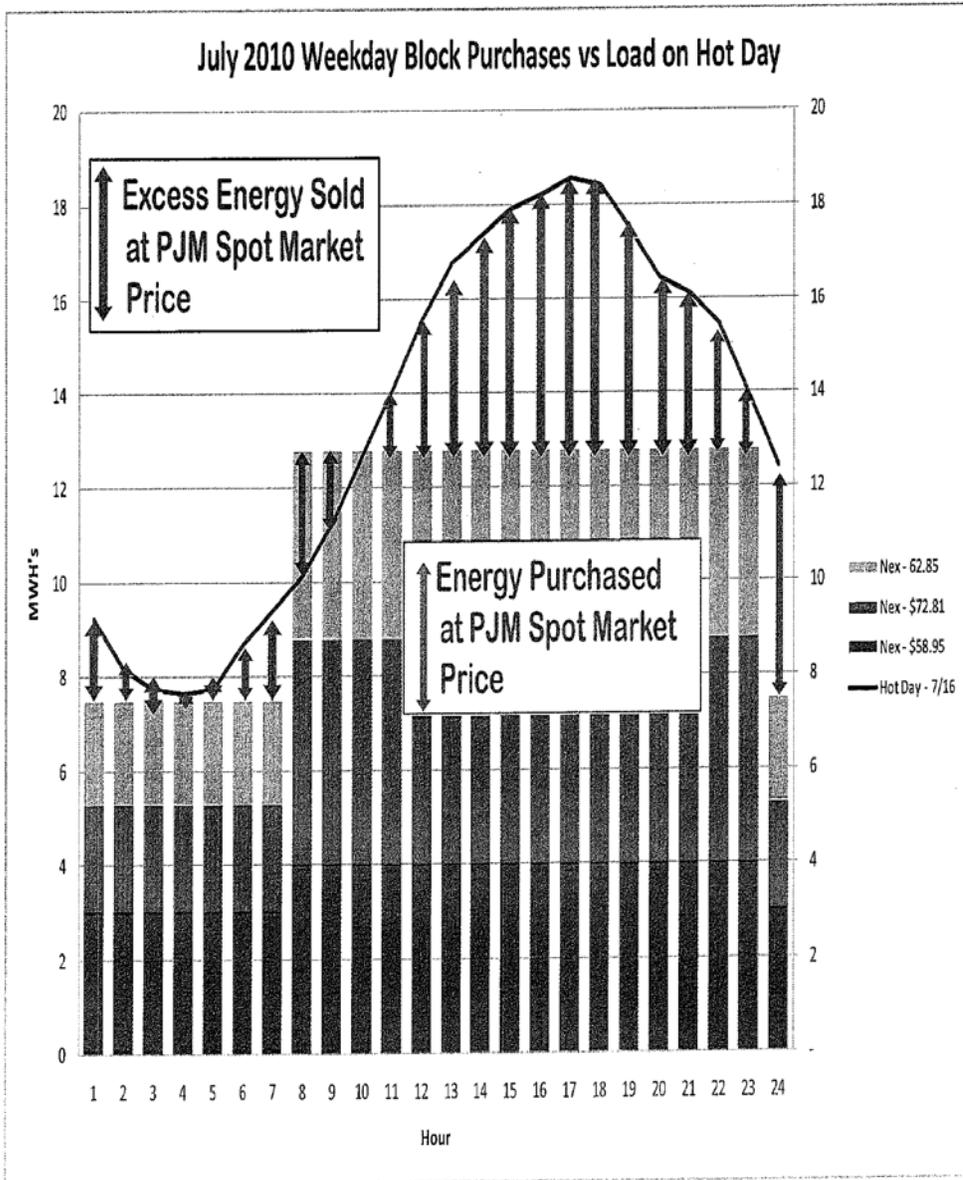
June 2013- May 2014

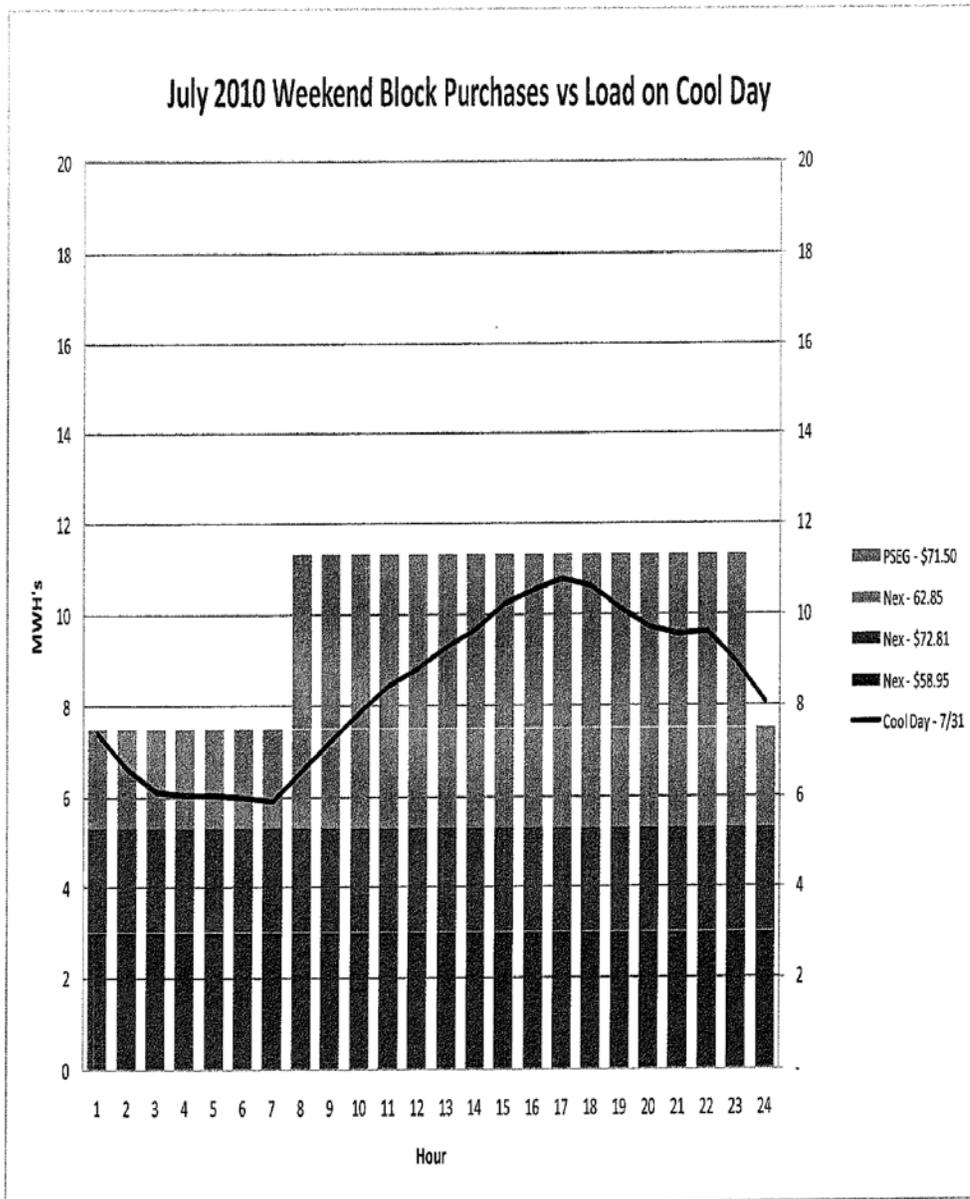
Date Purchased	Product	Price	Delivery	Company
5/12/2010	1st Traunch	64.50	PSE&G Zone	PPL
6/9/2010	2nd Traunch	61.52	PSE&G Zone	PPL
8/26/2010	3rd Traunch	58.90	PSE&G Zone	Exelon
8/26/2010	2x16	59.25	PSE&G Zone	Exelon

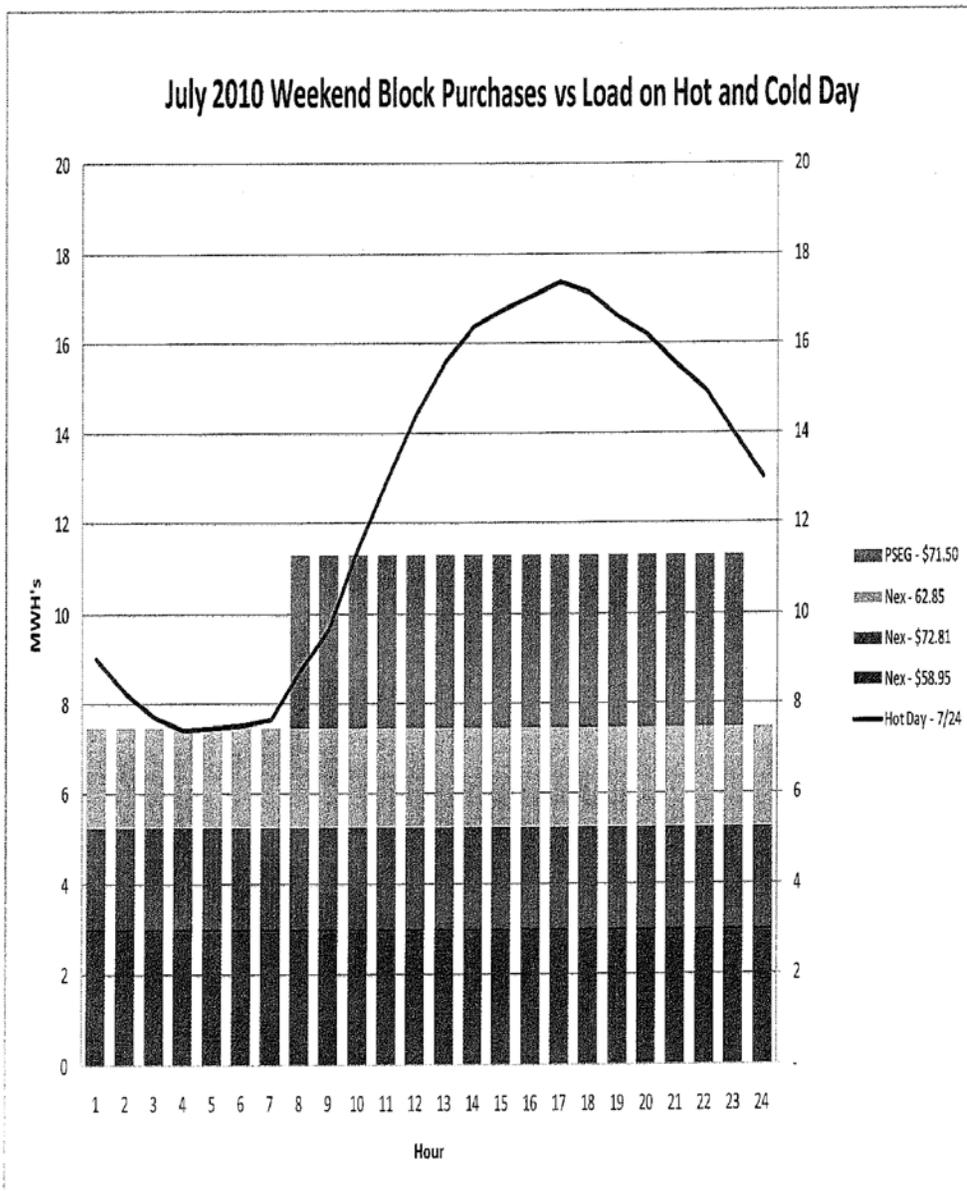
June 2014- May 2015

Date Purchased	Product	Price	Delivery	Company
2/16/2011	1st Traunch	58.96	PSE&G Zone	Exelon
	2nd Traunch			
	3rd Traunch			
	2x16			









The results have been very favorable:

Actual Total Cost of Energy - June 1, 2008 to May 31, 2009 – 11.4 ¢ per kwh

Actual Total Cost of Energy - June 1, 2009 to May 31, 2010 – 9.9 ¢ per kwh

Actual Total Cost of Energy - June 1, 2010 to May 31, 2011 – 9.8 ¢ per kwh

Estimated Total Cost of Energy - June 1, 2011 to May 31, 2012 – 9.6 ¢ per kwh

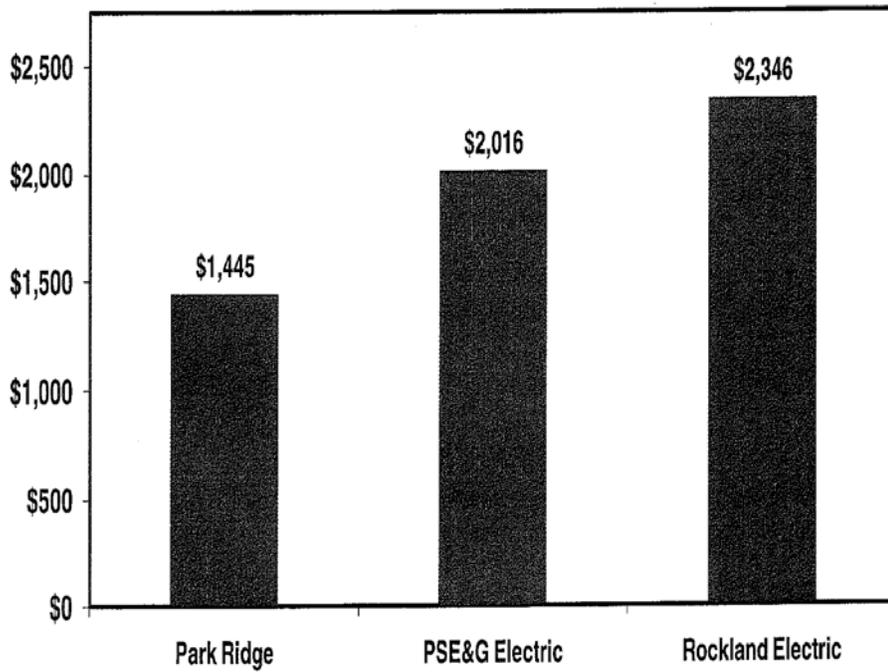
ELECTRIC UTILITY BUDGET

A. REVENUES	2010 MODIFIED		
	2011 BUDGET	BUDGET	2010 ACTUAL
1 SURPLUS	\$ 634,479	\$ 694,491	\$ 694,491
2 LIGHT AND POWER	9,440,000	9,700,000	9,903,981
3 MISCELLANEOUS	45,000	73,000	62,998
TOTAL REVENUES:	\$ 10,119,479	\$ 10,467,491	\$ 10,661,470
B. OPERATING EXPENSES			
1 PURCHASE OF CURRENT	\$ 6,973,000	\$ 7,271,000	\$ 7,057,644
2 SALARY AND WAGES	1,060,000	1,108,000	1,048,678
3 OTHER EXPENSES	530,500	572,500	572,387
4 GROUP INSURANCE EMPLOYEES	334,500	307,000	290,066
5 IN LIEU FR & GR RECEIPT TAXES	500,000	500,000	500,000
6 PAYMENT IN LIEU OF TAXES-CURRENT	155,000	155,000	155,000
7 CAPITAL OUTLAY	203,500	224,500	157,969
8 CAPITAL IMPROVEMENT FUND	5,000	5,000	5,000
9 PUBLIC EMPLOYEES RETIREMENT SYSTEM	97,000	84,637	84,637
10 SOCIAL SECURITY	82,000	82,000	71,604
11 BOND PRINCIPAL	125,000	100,000	100,000
12 BOND INTEREST	53,979	57,854	57,045
TOTAL EXPENSES	\$ 10,119,479	\$ 10,467,491	\$ 10,100,030
SURPLUS:	\$ 741,886	JANUARY 1, 2011	
	\$ 634,479	2011 APPROPRIATION	
	\$ 107,407	BALANCE	

ELECTRIC UTILITY BUDGET (2008-2012)

REVENUES	2012 PROJECTED	2011 BUDGET	2010 MODIFIED BUDGET	09 MODIFIED BUDGET	08 MODIFIED BUDGET
SURPLUS	\$ 559,315	\$ 634,479	\$ 694,491	\$ 760,143	\$ 662,067
LIGHT AND POWER	9,440,000	9,440,000	9,700,000	9,950,000	10,452,713
MISCELLANEOUS	45,000	45,000	73,000	75,000	105,823
TOTAL REVENUES:	\$10,044,315	\$10,119,479	\$ 10,467,491	\$ 10,785,143	\$ 11,220,603
OPERATING EXPENSES					
PURCHASE OF CURRENT	\$ 6,830,000	\$ 6,973,000	\$ 7,271,000	\$ 7,650,000	\$ 7,232,246
SALARY AND WAGES	1,081,200	1,060,000	1,108,000	1,005,000	946,361
OTHER EXPENSES	530,500	530,500	572,500	689,925	454,824
GROUP INSURANCE EMPLOYEES	374,640	334,500	307,000	337,075	278,046
IN LIEU FR & GR RECEIPT TAXES	500,000	500,000	500,000	500,000	400,000
PAYMENT IN LIEU OF TAXES-CURRENT	155,000	155,000	155,000	-	-
CAPITAL OUTLAY	203,500	203,500	224,500	268,000	123,300
CAPITAL IMPROVEMENT FUND	5,000	5,000	5,000	5,000	5,000
PUBLIC EMPLOYEES RETIREMENT SYSTEM	106,700	97,000	84,637	65,670	51,921
SOCIAL SECURITY	83,640	82,000	82,000	81,000	69,168
OVEREXPENDITURE RESERVE	-	-	-	22,551	-
BOND PRINCIPAL	125,000	125,000	100,000	100,000	100,000
BOND INTEREST	49,135	53,979	57,854	60,922	78,339
TOTAL EXPENSES	\$10,044,315	\$10,119,479	\$ 10,467,491	\$ 10,785,143	\$ 9,739,206

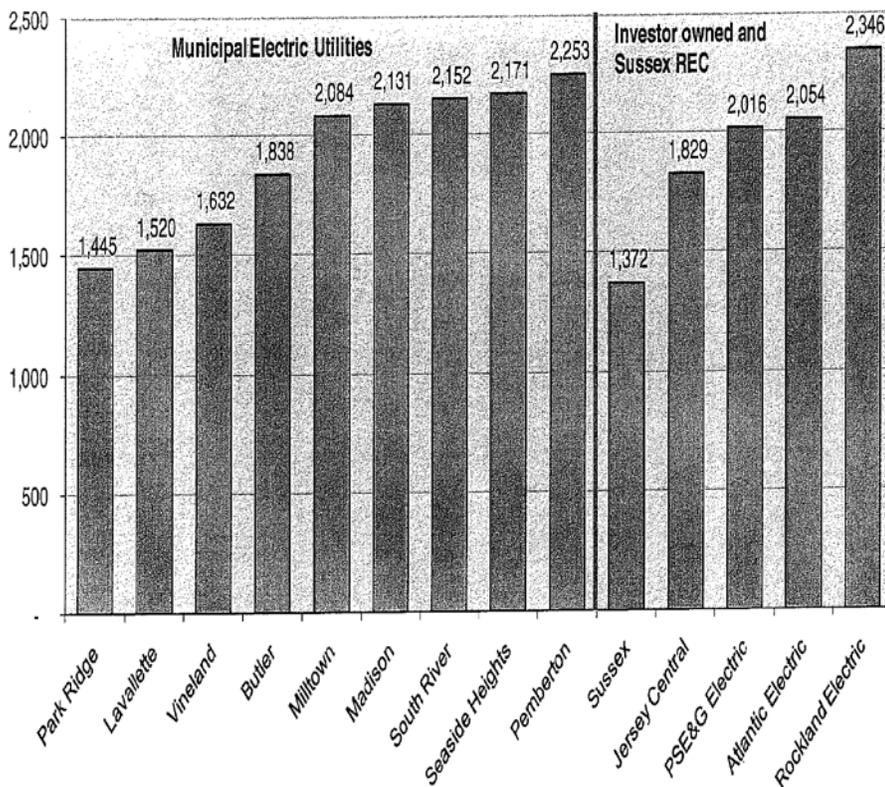
**Annual Residential Electric Cost Comparison
(based on typical Park Ridge residential load)**



Park Ridge rates are 28% lower than PSE&G

Park Ridge rates are 38% lower than ROCKLAND ELECTRIC

**Annual Residential Electric Cost Comparison
(based on typical Park Ridge residential load)**





Questions?

Upon conclusion by Mr. Mehm, Mayor Ruschman complimented Councilmember Kane, as Finance Chairman for the outstanding job he did tonight. Mayor Ruschman also recognized Mr. Mehm for the excellent presentation.

Mayor Ruschman asked if anyone present in the audience wished to ask any questions.

Speaker:

Mr. Hunt, 2 Mader Place asked what happened to the surplus in Electric and Water; Mr. Mehm responded that most of it is used back into the budget. Mr. Hunt asked, in relation to an incident such as the Krell Fire in March 2010 what would happen if there was insufficient water for use by the Fire Department. Mr. Mehm responded that we would drain the tanks if needed; but that a situation such as the Krell Fire demonstrated that our water system works. Mr. Hunt asked whether the use of vegetable oil recovery such as Westwood used made sense; Mr. Mehm responded that in his opinion it was not practical.

Mr. Hollyhead, 8 Kent Road suggested that employee costs as one figure or sum be included in the budget presentation; Councilmember Kane responded it was a good idea, each year try to improve the presentation to make it as transparent as possible. Mr. Hollyhead asked about the employees who had retired and whether they had been replaced; Mrs. Fall responded that in 2 instances the full-time employees were replaced with part-time employees and therefore no benefits were paid, in one case the full-time employee was to be replaced and in the case of the Joint Municipal Court those employees had been laid off. Mr. Hollyhead asked about pension costs and how they were derived; Mrs. Fall explained that it was a State formula over which the Borough had no control.

Mr. Hunt asked about the host community fees and why they were not longer being received; Mrs. Fall explained that Waste Management was no longer operating the facility in Park Ridge, by their choice. He asked about the reserve for uncollected taxes; Mrs. Fall explained that this money is raised to ensure that the Borough makes 100% of its payments to the School and the County; ultimately the uncollected taxes are collected from the property owners, with significant interest charged. Mr. Hunt asked about tax appeals; Mr. Mancinelli responded that with the reassessment effective January 1st of 2011 effectively the values are at 100%; appeals filed for 2001 show very few residential – 12 in 2011 as compared to 150 in 2010. With respect to commercial there is a slight increase over 2010. Mr. Hunt also commented about the state of repair of Mill Pond.

Mayor Ruschman asked for a motion to close the Public Hearing to the citizens.

A motion was made by Councilmember Misciagna and seconded by Council President Maguire to confirm.

Roll Call: Councilmember Hopper - yes, Councilmember Kilmartin - yes, Councilmember Misciagna - yes, Councilmember Kane - yes, Councilmember Viola - yes, Council President Maguire – yes.

ORDINANCES – INTRODUCTION

ORDINANCE NO. 2011-018

AN ORDINANCE AMENDING CHAPTER 2 ADMINISTRATIVE ORGANIZATION ARTICLE VII SALARIES AND COMPENSATION BE AMENDED TO ESTABLISH AND APPROVE THE ELECTRONIC DISBURSEMENT CONTROLS FOR PAYROLL SERVICES OF THE CODE OF THE BOROUGH OF PARK RIDGE, NEW JERSEY

Mayor Ruschman asked for a motion to introduce on first reading Ordinance No. 2011-018, an Ordinance Amending Chapter 2, Administrative Organization, Article VII, Salaries and Compensation of the Code of the Borough of Park Ridge, New Jersey

A motion was made by Councilmember Misciagna and seconded by Council President Maguire to confirm.

Roll Call: Councilmember Hopper - yes, Councilmember Kilmartin - yes, Councilmember Misciagna - yes, Councilmember Kane - yes, Councilmember Viola - yes, Council President Maguire – yes.

Mayor Ruschman asked the Clerk to read the Ordinance by title:

BOROUGH OF PARK RIDGE ORDINANCE NO. 2011 - 018

AN ORDINANCE AMENDING CHAPTER 2 ADMINISTRATIVE ORGANIZATION ARTICLE VII SALARIES AND COMPENSATION BE AMENDED TO ESTABLISH AND APPROVE THE ELECTRONIC DISBURSEMENT CONTROLS FOR PAYROLL SERVICES OF THE CODE OF THE BOROUGH OF PARK RIDGE, NEW JERSEY

BE IT ORDAINED by the Mayor and Borough Council, of the Borough of Park Ridge, County of Bergen, State of New Jersey, as follows:

WHEREAS, New Jersey Statutes authorizes municipalities to enter into agreements with payroll vendors to make payroll agency deposits on behalf of the municipality and to provide related payroll services; and

WHEREAS, N.J.A.C. 5:30-17, et seq., as amended, provides for the general authority and procedures for the authorization and implementation of such services; and

WHEREAS, in order to authorize such services, N.J.A.C. 5:30-17.4 requires approval by the Borough's Governing Body through the adoption of an ordinance.

NOW, THEREFORE, be it ordained by the Mayor and Borough Council, of the Borough of Park Ridge, County of Bergen, State of New Jersey, that Chapter 2 Administrative Organization, Article II Salaries and Compensation be amended by the addition of Section 2-40 Use of Disbursing Organization/Services for Payment of Claims as follows:

SECTION 1.

Add:

2-40 A. Approval of the Use of Disbursing Organization/Service for Payment of Claims.

The use of a service for payment of payroll agency claims is hereby authorized. The service shall be permitted to perform the following tasks:

A. Date of collection;

- B. Servicer report preparation;
- C. Calculation of withholding;
- D. Direct deposit of payroll disbursements; and
- E. Municipal transfer of funds to disbursing organization’s account for subsequent payment.

SECTION II.

2-40 B. Approval Officer.

- A. The Chief Financial Officer is hereby designated as the Approval Officer responsible for authorizing and supervising activities of the servicer/disbursing organization. (N.J.S.A. 40A:5-17(a)(1)).
- B. The duties of the Approval Officer shall include the reconciliation and analysis of all general ledger accounts affected by the activities of the servicer/disbursing organization.
- C. The Approval Officer shall be authorized to enter into an agreement with the disbursing organization/servicer that will allow holding of funds pending transmittal of those funds to a payee. The disbursing organization/servicer shall be authorized to hold the funds pending transmittal to a payee.

SECTION III.

2-40 C. Compliance with Laws.

The Borough specifically adopts, as if set forth at length and verbatim, all requirements of N.J.A.C. 5:30-17.1 et seq.

SECTION IV.

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency only.

SECTION V.

If any section, paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision and the remainder of this ordinance shall be deemed valid.

SECTION VI.

This ordinance shall take effect immediately following final passage, adoption and publication as provided by law.

Mayor Ruschman asked the Borough Administrator to give a brief description of this ordinance.

Ms. Fall: The Borough as of January 1, 2011 uses an outside payroll service. This ordinance is required for the Borough to be in compliance with State law.

Mayor Ruschman asked if anyone present wished to be heard concerning the introduction of this ordinance.

Speaker: No one.

Mayor Ruschman asked for a motion to pass this ordinance on first reading by title and that it be published in full in the Ridgewood News with notice of Public Hearing to be held on June 14, 2011.

A motion was made by Councilmember Misciagna and seconded by Councilmember Kane to confirm.

Roll Call: Councilmember Hopper - yes, Councilmember Kilmartin - yes, Councilmember Misciagna - yes, Councilmember Kane - yes, Councilmember Viola - yes, Council President Maguire – yes.

ORDINANCE NO. 2011-019

AN ORDINANCE AMENDING CHAPTER 6, CLAIMS APPROVAL AND PAYMENT, OF THE CODE OF THE BOROUGH OF PARK RIDGE, NEW JERSEY

Mayor Ruschman asked for a motion to introduce on first reading Ordinance No. 2011-019, an Ordinance Amending Chapter 6, Claims Approval and Payment of the Code of the Borough of Park Ridge, New Jersey

A motion was made by Councilmember Misciagna and seconded by Council President Maguire to confirm.

Roll Call: Councilmember Hopper - yes, Councilmember Kilmartin - yes, Councilmember Misciagna - yes, Councilmember Kane - yes, Councilmember Viola - yes, Council President Maguire – yes.

Mayor Ruschman asked the Clerk to read the Ordinance by title:

**BOROUGH OF PARK RIDGE
ORDINANCE NO. 2011-019**

**AN ORDINANCE AMENDING CHAPTER 6, CLAIMS APPROVAL AND PAYMENT, OF THE CODE OF
THE BOROUGH OF PARK RIDGE, NEW JERSEY**

BE IT ORDAINED by the Borough Council of the Borough of Park Ridge, in the County of Bergen and State of New Jersey that Chapter 6 of the Code of the Borough of Park Ridge be and is hereby amended as follows:

SECTION ONE:

Section 6-3, Approval for Payment, Subsection (B.) shall be replaced in its entirety with the following:

B. With respect to the payment of purchases for the Electric and Water Department made by the Borough's Board of Public Works, all such claims for payment shall be reviewed and certified by the Borough's designated certifying and approval agent *or alternate designated certifying approval agent in the absence of the designated certifying and approval agent*, who shall have such authority as conferred under N.J.S.A. 40A:5-17 and shall act in accordance with the procedures set forth in within the chapter. The certifying and approval agent *or alternate designated certifying approval agent in the absence of the designated certifying and approval agent* shall immediately provide a report to the Mayor and Council detailing the claims approved for payment and disbursed and those claims not approved for payment.

SECTION TWO: All ordinances or parts of ordinances of the Borough of Park Ridge which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION THREE: The provisions of this ordinance are hereby declared to be severable. Should any section, paragraph, subparagraph, provision, sentence, or part hereof be declared invalid or unconstitutional, said finding shall not affect any other section, paragraph, subparagraph, provision, sentence, or part thereof and the remainder of this ordinance shall be deemed valid and effective.

SECTION FOUR: This Ordinance shall take effect immediately following final passage, adoption and publication as provided by law.

Mayor Ruschman asked the Borough Administrator to give a brief description of this ordinance.

Ms. Fall: This ordinance provides for an alternate designated certifying approval agent in the absence of the designated certifying approval agent for the process of Board of Public Works vouchers.

Mayor Ruschman asked if anyone present wished to be heard concerning the introduction of this ordinance.

Speaker: No one.

Mayor Ruschman asked for a motion to pass this ordinance on first reading by title and that it be published in full in the Ridgewood News with notice of Public Hearing to be held on June 14, 2011.

A motion was made by Council President Maguire and seconded by Councilmember Misciagna to confirm.

Roll Call: Councilmember Hopper - yes, Councilmember Kilmartin - yes, Councilmember Misciagna - yes, Councilmember Kane - yes, Councilmember Viola - yes, Council President Maguire – yes.

ORDINANCES – ADOPTION

None.

CONSENT AGENDA:

Mayor Ruschman asked if any Councilmember would like to have any resolution removed from the consent agenda and placed under New Business.

Speaker: Councilmember Hopper asked that Resolution No. 3 be pulled.

Mayor Ruschman asked if any Council member would like to abstain from voting on any resolution on the consent agenda.

Speaker: No one.

Mayor Ruschman asked for a motion to accept the Consent Agenda (with the abstentions so noted).

A motion was made by Councilmember Misciagna and seconded by Councilmember Hopper to confirm.

Roll Call: Councilmember Hopper - yes, Councilmember Kilmartin - yes, Councilmember Misciagna - yes, Councilmember Kane - yes, Councilmember Viola - yes, Council President Maguire – yes.

RESOLUTIONS:

BOROUGH OF PARK RIDGE RESOLUTION NO. 011-150

AUTHORIZE POOL STAFF AND SALARIES FOR 2011

BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Park Ridge Swimming Pool Commission is hereby authorized to hire at the subscribed rates of pay, the following persons in order to operate the Park Ridge Swimming Pool for the 2011 season

BE IT FURTHER RESOLVED that Thomas Bauer is appointed Pool Manager for a period of April 1, 2011 to March 31, 2012 for a sum of \$16,700 to be paid in 5 installments.

Dolly Lewis	1 st Assistant Manager	\$24.87/hr
Kelly Weber	Asst. Mgr.	\$13.25/hr
Andrew Lewis	Asst. Mgr.	\$13.50/hr
Laura Scheutte	Asst. Mgr.	\$13.50/hr
	Head Swim Team Coach	\$1,300/season
John Fogarty	Asst. Mgr	\$12.75/hr
Kevin Origoni	Lifeguard	\$12.64/hr
	Asst. Swim Team Coach	\$1,100/season
Jamie DiFiore	Lifeguard	\$12.10/hr
Melanie Lewis	Lifeguard	\$11.58/hr
Kaitlin Foley	Lifeguard	\$11.58/hr
Joseph Albanese	Lifeguard	\$11.08/hr
Steve Tinghitella	Lifeguard	\$11.08/hr
Allie Ross	Lifeguard	\$11.08/hr
Cara Di Lorenzo	Lifeguard	\$11.08/hr
Andrew Giannella	Lifeguard	\$11.08/hr
Brian Desmond	Lifeguard	\$11.08/hr
April Kaiser	Lifeguard	\$11.08/hr
	Asst. Swim Team Coach	\$1,175/season

	Co-Head Dive Team Coach	\$500/season
Tara Ryan	Lifeguard	\$10.63/hr
Mike Kehrli	Lifeguard	\$10.27/hr
Kevin Desmond	Lifeguard	\$10.27/hr
Izzy Skovira	Lifeguard	\$10.27/hr
	Co-Head Dive Team Coach	\$500/season
Will Owen	Lifeguard	\$9.91/hr
Jason Wilson	Lifeguard	\$9.91/hr
Max Masur	Lifeguard	\$9.91/hr
Alex Kohn	Lifeguard	\$9.59/hr
Vinny Maccaro	Lifeguard	\$9.59/hr
Julia Lewis	Lifeguard	\$9.59/hr
Taylor Ross	Lifeguard	\$8.64/hr
Claudia Bonvicino	Lifeguard	\$8.64/hr
Thomas Dowd	Lifeguard	\$8.64/hr
Jen Porkka	Lifeguard	\$8.64/hr
Zach Rippe	Lifeguard	\$8.64/hr
Katie Ryan	Lifeguard	\$8.64/hr
Becca Skovira	Lifeguard	\$8.64/hr
Jeff Ellingsen	Lifeguard	\$8.64/hr
Emily Belthoff	Lifeguard	\$8.07/hr
Samantha Bargmann	Lifeguard	\$8.07/hr
Belen Healy	Lifeguard	\$8.07/hr
Kyle Bolella	Lifeguard	\$8.07/hr
Marissa Origoni	Lifeguard	\$8.07/hr
Doug Keenan	Lifeguard	\$8.07/hr
Valerie Laurer	Lifeguard	\$8.07/hr
Julia Kinsey	Lifeguard	\$8.07/hr
Christine Kehrli	Lifeguard	\$8.07/hr
Caroline Kehrli	Lifeguard	\$8.07/hr

Payment of the aforementioned salaries shall be made in installments beginning May 27, 2011 in accordance with approved time cards submitted.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 011-151**

**AUTHORIZE PISTOL RANGE AGREEMENT – 2011
Borough of Emerson**

WHEREAS, the Borough of Park Ridge currently owns and operates a pistol range facility; and

WHEREAS, for many years the Borough of Park Ridge has shared its use with the Borough of Montvale and the Borough of Woodcliff Lake; and

WHEREAS, for the period June 1, 2011 through December 31, 2011 the Borough of Emerson has indicated that it wishes to use said facility for the prorated annual cost of \$2,100 with one day per work week being set aside for its use with the approval of the Park Ridge Police Chief; and

WHEREAS, ½ of the payment shall be due on July 1, 2011 and the balance ½ of the amount owed shall be paid by December 1, 2011 from the Borough of Emerson; and

WHEREAS, the Borough of Emerson shall issue to the Borough of Park Ridge a signed hold harmless agreement and certificate of insurance naming the Borough of Park Ridge as an additional insured for the use of said Pistol Range for calendar year 2011; and

WHEREAS, the Borough of Emerson shall comply with all rules and regulations of the Pistol Range facility as established by the Borough of Park Ridge. Active Police Department members shall be allowed to use the Pistol Range Facility subject to the approval of the Park Ridge Police Chief; and

WHEREAS, the Pistol Range shall be under the supervision of the respective Borough Chief of Police or his designee and each member Borough, through their Police Chief or designee shall insure that their Police Officers comply with the operating procedures and safety rules as established by the Park Ridge Police Chief.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Park Ridge that it hereby authorizes the Borough Attorney to draft said Interlocal Services Agreement for the use of the Pistol Range by the Borough of Emerson and authorizes the Mayor and Borough Clerk to execute said agreement on behalf of the Borough of Park Ridge.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 011-153**

**NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
GREEN ACRES ENABLING RESOLUTION #0247-04-059**

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Borough of Park Ridge desires to further the public interest by obtaining a grant of \$1,366,000 from the State to fund any of the projects listed in the Borough of Park Ridge’s Open Space Plan.

NOW, THEREFORE, the Mayor and Council of the Borough of Park Ridge resolves that its Borough Planner, Brigitte Bogart, or the successor to the office of the Borough Planner, is hereby authorized to: (a) make application for such a loan and/or such a grant; (b) provide additional application information and furnish such documents as may be required; and (c) act as the authorized correspondent for the Borough of Park Ridge, and

WHEREAS, the State shall determine if the application is complete and in conformance with the scope and intent of the Green Acres Program, and notify the Borough of the amount of the funding award; and

WHEREAS, the applicant is willing to use the State’s funds in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the State for the above named project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge, County of Bergen, and State of New Jersey that the Borough Planner for the Borough of Park Ridge is hereby authorized to execute an agreement and any amendment thereto with the State known as the Borough of Park Ridge Open Space Plan; and

BE IT FURTHER RESOLVED that the Borough has its matching share of the project, if a match is required, in the amount of \$1,366,000 and that, in the event the State’s funds are less than the total project cost specified above, the Borough has the balance of funding necessary to complete the project; and

BE IT FURTHER RESOLVED that the Borough agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project and that this resolution shall take effect immediately upon the date of adoption.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 011-154**

**Amending BMED Plan Document
Authorize Coverage of Domestic Partners and Civil Union Partners
Decline to Offer Coverage to Dependents Age 31**

WHEREAS, the Domestic Partnership Act, Chapter 246, P.L. 2003 became effective on July 10, 2004 and the Civil Union Act, Chapter 103, P.L. 2006, effective February 19, 2007 in the State of New Jersey; and

WHEREAS, the Domestic Partnership Act, Chapter 246, P.L. 2003, established certain rights and responsibilities for domestic partners in the State of New Jersey and allows employers to extend health benefits to domestic partners of qualifying and eligible employees and retirees; and

WHEREAS, the Civil Union Act, Chapter 103, P.L. 2006 automatically extends health benefits coverage to civil union partners of qualifying and eligible employees and retirees.

WHEREAS, the Mayor and Borough Council of the Borough of Park Ridge have resolved to provide medical insurance coverage to domestic partners (as defined under Chapter 246, P.L. 2003, the Domestic Partnership Act), of Borough of Park Ridge employees and retirees who qualify and are eligible to receive medical benefits through the Borough of Park Ridge’s health benefits program; and

WHEREAS, the Borough’s Benefits Plan shall be amended as follows with respect to domestic partners:

- (1) A covered Employee's Spouse.

The term "Spouse" shall mean the person recognized as the covered Employee's husband or wife under the laws of the state where the covered Employee lives or was married, and shall not include common law marriages. The term "Spouse" shall include partners of the same sex who were legally married

under the laws of the State in which they were married. The Plan Administrator may require documentation proving a legal marital relationship.

The term "Spouse" shall also mean the person who is currently registered with the Employer as the domestic partner of the Employee, this includes domestic partners of the same sex only. An individual is a domestic partner of an Employee if that individual and the Employee meet each of the following requirements:

- (a) The Employee and individual are 18 years of age or older and are mentally competent to enter into a legally binding contract.
- (b) The Employee and the individual are not married to anyone.
- (c) The Employee and the individual are not related by blood to a degree of closeness that would prohibit legal marriage between individuals of the opposite sex in the state in which they reside.
- (d) The Employee and the individual share the same principal residence(s), the common necessities of life, the responsibility for each other's welfare, are financially interdependent with each other and have a long-term committed personal relationship in which each partner is the other's sole domestic partner. Each of the foregoing characteristics of the domestic partner relationship must have been in existence for a period of at least twelve (12) consecutive months and be continuing during the period that the applicable benefit is provided. The Employee and the individual must have the intention that their relationship will be indefinite.
- (e) The Employee and the individual have common or joint ownership of a residence (home, condominium, or mobile home), motor vehicle, checking account, credit account, mutual fund, joint obligation under a lease for their residence or similar type ownership.

and

WHEREAS, the Mayor and Borough Council, have determined not to implement the Dependent Age 31 coverage.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Park Ridge that they hereby authorize amendment to the BMED document to include coverage for domestic partners as defined above, for eligible and qualifying Borough employees and retirees and to not implement Dependent Age 31 coverage.

**BOROUGH OF PARK RIDGE
 RESOLUTION NO. 011-155**

**AMEND CONTRACT FOR PASCACK VALLEY COOPERATIVE PRICING SYSTEM – 2010 NJDOT
 PROJECT
 ADA RAMPS**

WHEREAS, the Mayor and Borough Council of the Borough of Park Ridge, on December 14, 2010 via Resolution No. 010-315 awarded a contract to D& L Paving Contractors, Inc. for the Park Ridge portion of this bid: base bid not to exceed \$150,019.37 and Alternate Bid in the amount of \$20,263.62 for a total amount of \$170,282.89 plus an additional amount as contingency up to \$29,717.11 which is the maximum amount of the NJDOT grant total of \$200,000 for extras as may be separately approved by the Park Ridge Mayor and Council; and

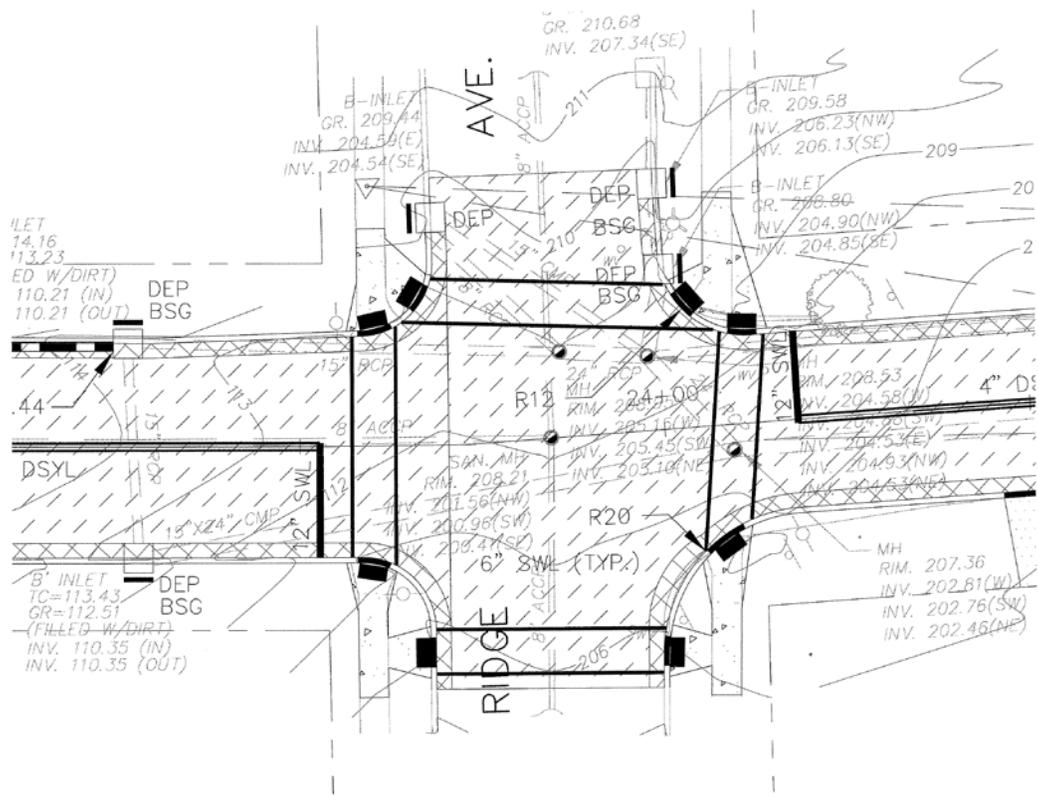
WHEREAS, the Park Ridge Mayor and Borough Council wish to authorize the construction of four additional ADA accessible ramps including additional sidewalk and four additional Detectable Warning Surfaces as outlined in the attached cost estimate provided by Boswell Engineering with the additional cost not to exceed \$2,000; and

WHEREAS, the additional cost shall be charged against the contingency amount as outlined above and as awarded in the original contract price with the original contract price increasing as follows:

Original Contract Price:	\$170,282.89
Change Order No. 1:	<u>2,000.00</u>
Total	\$172,282.89

WHEREAS, the Park Ridge Chief Financial Officer has certified the funds are available in Bond Ordinance No. 2010-009- account no C-04-55-929-001.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Park Ridge that it authorizes the use of up to \$2,000 of the contingency funds awarded as hereinbefore described for the installation of the additional ADA accessible ramps and sidewalk and Detectable Warning Surfaces.



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BOSWELL McCLAVE ENGINEERING
 330 PHILLIPS AVENUE, SOUTH HACKENSACK
 NEW JERSEY 07606

Engineer's Estimate

Project: Improvements to Woodland Road
 Municipality: Borough of Montvale
 County: Bergen
 Calculated by: OCJ
 Checked by: ND

WL-902
 9/21/2010

Borough of Park Ridge							
Item #	Description	Unit	Fifth St. (W. Park Ave. to 110 ft. S. of Lausanne Ave.)	If & Where Directed	Total	Unit Cost	Amount
1	BREAKAWAY BARRICADE	Unit		10	10	\$ 0.01	\$ 0.10
2	DRUM	Unit		25	25	\$ 0.01	\$ 0.25
3	TRAFFIC CONE	Unit		50	50	\$ 1.00	\$ 50.00
4	CONSTRUCTION SIGNS	S.F.		100	100	\$ 1.00	\$ 100.00
5	ALLOWANCE FOR POLICE TRAFFIC DIRECTORS	Allow.		Allow.	Allow.	\$ 10,000.00	\$ 10,000.00
6	ASPHALT PRICE ADJUSTMENT	L.S.		L.S.	L.S.	\$ 1,100.00	\$ 1,100.00
7	FUEL PRICE ADJUSTMENT	L.S.		L.S.	L.S.	\$ 200.00	\$ 200.00
8	CLEARING SITE	L.S.		L.S.	L.S.	\$ 4,000.00	\$ 4,000.00
9	EXCAVATION, TEST PIT	C.Y.		15	15	\$ 0.01	\$ 0.15
10	EXCAVATION, UNCLASSIFIED	C.Y.	20		20	\$ 10.00	\$ 200.00
11	DENSE-GRADED AGGREGATE BASE COURSE, 6" THICK	S.Y.	50		50	\$ 6.00	\$ 300.00
13	HMA MILLING, 3" OR LESS	S.Y.	2,800	1000	3,800	\$ 2.05	\$ 7,790.00
14	HOT MIX ASPHALT PAVEMENT REPAIR	S.Y.		100	100	\$ 15.00	\$ 1,500.00
15	HOT MIX ASPHALT 9.5M64 SURFACE COURSE	TON	420	90	510	\$ 59.15	\$ 30,166.50
17	HOT MIX ASPHALT 19M64 BASE COURSE	TON	25		25	\$ 50.00	\$ 1,250.00
20	15" REINFORCED CONCRETE PIPE	L.F.	680		680	\$ 48.00	\$ 32,640.00
22	RESET EXISTING CASTING	Unit	12		12	\$ 0.01	\$ 0.12
23	CURB PIECE	Unit	5		5	\$ 225.00	\$ 1,125.00
24	NIDEF RETRO-FITTED CURB PIECE	Unit		1	1	\$ 200.00	\$ 200.00
25	BICYCLE SAFE GRATE	Unit	4		4	\$ 225.00	\$ 900.00
28	INLET, TYPE B	Unit	7		7	\$ 2,100.00	\$ 14,700.00
32	CONCRETE SIDEWALK, 4" THICK	S.Y.	40	10	50	\$ 45.00	\$ 2,250.00
33	HOT MIX ASPHALT DRIVEWAY, 6" THICK	S.Y.	177	13	190	\$ 15.00	\$ 2,850.00
35	DETECTABLE WARNING SURFACE	S.Y.	3.6		3.6	\$ 225.00	\$ 810.00
36	9" X 18" CONCRETE VERTICAL CURB	L.F.	1,980	70	2,050	\$ 17.00	\$ 34,850.00
38	TRAFFIC STRIPES, LONG-LIFE, EPOXY RESIN 4"	L.F.	200		200	\$ 0.57	\$ 114.00
39	TRAFFIC MARKINGS, THERMOPLASTIC	S.F.	165		165	\$ 2.55	\$ 420.75
43	TOPSOILING, 4" THICK	S.Y.		500	500	\$ 3.00	\$ 1,500.00
44	FERTILIZING AND SEEDING, TYPE A-3	S.Y.		500	500	\$ 1.00	\$ 500.00
45	STRAW MULCHING	S.Y.		500	500	\$ 1.00	\$ 500.00
46	INLET FILTERS, TYPE 1	S.F.		250	250	\$ 0.01	\$ 2.50
							\$ 150,019.37
							\$ 151,000.00

Borough of Park Ridge							
Item #	Description	Unit	Fifth St. (W. Park Ave. to 110 ft. S. of Lausanne Ave.)	If & Where Directed	Total	Unit Cost	Amount
1	BREAKAWAY BARRICADE	Unit		10	10	\$ 0.01	\$ 0.10
2	DRUM	Unit		25	25	\$ 0.01	\$ 0.25
3	TRAFFIC CONE	Unit		50	50	\$ 1.00	\$ 50.00
4	CONSTRUCTION SIGNS	S.F.		100	100	\$ 1.00	\$ 100.00
5	ALLOWANCE FOR POLICE TRAFFIC DIRECTORS	Allow.		Allow.	Allow.	\$ 10,000.00	\$ 10,000.00
6	ASPHALT PRICE ADJUSTMENT	L.S.		L.S.	L.S.	\$ 1,100.00	\$ 1,100.00
7	FUEL PRICE ADJUSTMENT	L.S.		L.S.	L.S.	\$ 200.00	\$ 200.00
8	CLEARING SITE	L.S.		L.S.	L.S.	\$ 4,000.00	\$ 4,000.00
9	EXCAVATION, TEST PIT	C.Y.		15	15	\$ 0.01	\$ 0.15
10	EXCAVATION, UNCLASSIFIED	C.Y.	20		20	\$ 10.00	\$ 200.00
11	DENSE-GRADED AGGREGATE BASE COURSE, 6" THICK	S.Y.	50		50	\$ 6.00	\$ 300.00
13	HMA MILLING, 3" OR LESS	S.Y.	2,800	1000	3,800	\$ 2.05	\$ 7,790.00
14	HOT MIX ASPHALT PAVEMENT REPAIR	S.Y.		100	100	\$ 15.00	\$ 1,500.00
15	HOT MIX ASPHALT 9.5M64 SURFACE COURSE	TON	420	90	510	\$ 59.15	\$ 30,166.50
17	HOT MIX ASPHALT 19M64 BASE COURSE	TON	25		25	\$ 50.00	\$ 1,250.00
20	15" REINFORCED CONCRETE PIPE	L.F.	680		680	\$ 48.00	\$ 32,640.00
22	RESET EXISTING CASTING	Unit	12		12	\$ 0.01	\$ 0.12
23	CURB PIECE	Unit	5		5	\$ 225.00	\$ 1,125.00
24	NIDEF RETRO-FITTED CURB PIECE	Unit		1	1	\$ 200.00	\$ 200.00
25	BICYCLE SAFE GRATE	Unit	4		4	\$ 225.00	\$ 900.00
28	INLET, TYPE B	Unit	7		7	\$ 2,100.00	\$ 14,700.00
32	CONCRETE SIDEWALK, 4" THICK	S.Y.	60	10	70	\$ 45.00	\$ 3,150.00
33	HOT MIX ASPHALT DRIVEWAY, 6" THICK	S.Y.	177	13	190	\$ 15.00	\$ 2,850.00
35	DETECTABLE WARNING SURFACE	S.Y.	7.2		7.2	\$ 225.00	\$ 1,620.00
36	9" X 18" CONCRETE VERTICAL CURB	L.F.	1,995	70	2,065	\$ 17.00	\$ 35,105.00
38	TRAFFIC STRIPES, LONG-LIFE, EPOXY RESIN 4"	L.F.	200		200	\$ 0.57	\$ 114.00
39	TRAFFIC MARKINGS, THERMOPLASTIC	S.F.	165		165	\$ 2.55	\$ 420.75
43	TOPSOILING, 4" THICK	S.Y.		500	500	\$ 3.00	\$ 1,500.00
44	FERTILIZING AND SEEDING, TYPE A-3	S.Y.		500	500	\$ 1.00	\$ 500.00
45	STRAW MULCHING	S.Y.		500	500	\$ 1.00	\$ 500.00
46	INLET FILTERS, TYPE 1	S.F.		250	250	\$ 0.01	\$ 2.50
							\$ 151,984.37
							\$ 152,000.00
							9/21/2010 BASE BID \$ 150,019.37
							ADA RAMP CORRECTION \$ 151,984.37
							\$ 1,965

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**BOROUGH OF PARK RIDGE
 RESOLUTION NO. 011-156**

WILLIAM D. DIEDTRICH MEMORIAL AWARD

WHEREAS, the Mayor and Borough Council of the Borough of Park Ridge wish to establish an annual award to recognize Park Ridge Borough volunteers emergency services providers from the Triboro Ambulance (Park Ridge Residents), Police Reserve, Volunteer Fire Department and Office of Emergency Management; and

WHEREAS, the Mayor and Borough Council of the Borough of Park Ridge have determined that it be dedicated to William D. Diedtrich and named the William D. Diedtrich Memorial Award in recognition of Mr. Diedtrich's long history of service to the community of Park Ridge; and

WHEREAS, Mr. Diedtrich joined the Park Ridge Volunteer Fire Department in 1949 and served the organization faithfully until the time of his passing rising through the ranks and serving as Chief of the Department in 1975, 1976 and 1977; and

WHEREAS, Mr. Diedtrich was also Fire Commissioner and Deputy Police Commissioner while serving on the Park Ridge Borough Council from 1984-1987; and

WHEREAS, Mr. Diedtrich was a five-term President of the Park Ridge Volunteer Firemen's Association, coordinated the annual Fund Drive for countless years, and was the driving force behind creating the Park Ridge Firemen's Association Welfare Fund; and

WHEREAS, Mr. Diedtrich further served the residents of Park Ridge by serving as a Police Officer 1958 to 1969, obtaining the rank of Detective Sergeant; and

WHEREAS, Mr. Diedtrich was a life member of Tri-Boro Volunteer Ambulance Corps; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Park Ridge that the annual William D. Diedtrich Memorial Award be established to commemorate Mr. Diedtrich's lifelong commitment to the residents of Park Ridge and to recognize the continuing service of Park Ridge residents who serve the Park Ridge community as members of the Triboro Ambulance, Police Reserve, Volunteer Fire Department and Office of Emergency Management.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 011-157**

AUTHORIZE GIRL SCOUTS TO CONSTRUCT FIRE PIT

WHEREAS, the Mayor and Borough Council of the Borough of Park Ridge have received a request from the Park Ridge Girl Scouts – Troop No. 449 to install a fire pit by the Pavilion as part of their Bronze Award community service project; and

WHEREAS, this fire pit will be available for all Scouts to use when they do the camp outs; and

WHEREAS, said fire pit will have a locking cover; and

WHEREAS, this request has been reviewed by the Fire Official and Fire Chief who have no objections as long as the Borough of Ridge regulates its use; and

WHEREAS, the Fire Official has reviewed the proposed location and will approve said installation subject to it being placed in the approved location with a locking cover; and

WHEREAS, it is necessary to obtain permits from the Construction Official.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Park Ridge that it hereby approves the installation of a fire permit with locking cover provided the location is approved by the Fire Official and the proper permits received from the Construction Official.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 011-158**

Reject Bids for Assignment of a Certain Cell Tower Lease Agreement dated October 25, 2005 (Master lease), or in the Alternative, the Granting of a Permanent Easement on the Borough's Existing Leasehold Interest and Authorize Re-advertisement Cell Tower Block 1602 Lot 8

WHEREAS, the Borough of Park Ridge leases a portion of the Block 1602 Lot 8, the Public Works Yard located at the end of Sulak Lane for the purpose of erecting and operating a cellular tower facility; and

WHEREAS, the Mayor and Council are desirous of considering the Assignment of the Borough's interest in a certain cell tower lease agreement dated October 25, 2005, or in the alternative, the granting of a permanent easement on the Borough's existing leasehold interest; ; and

WHEREAS, the Mayor and Council of the Borough of Park Ridge previously authorized the preparation of the bid specifications for an assignment of the Borough's interest in said cell tower lease, or in the alternative, the granting of a permanent easement on the Borough's existing leasehold interest; and further authorized the Borough Clerk to advertise for receipt of bids by adoption of Resolution No. 010-312; and

WHEREAS, the Borough Park Ridge advertised for the second receipt of bids, as required by law, and received bids on May 3, 2011; and

WHEREAS, three (3) bids were received for the purchase of a permanent easement of the Borough's existing leasehold interest and two (2) bid were received for the assignment of the Borough's interest in said cell tower lease; and

WHEREAS, a governing body may reject all bids received only if (1) the lowest bid substantially exceeds the cost estimates for the contract; or (2) the lowest bid substantially exceeds the municipality's appropriation for the goods or services; or (3) the governing body of the municipality decides to abandon the project; or (4) the municipality wants to substantially revise the specifications; or (5) the purposes or provisions of the LPCL are being violated; or (6) the governing body of the municipality decides to use a State authorized contract pursuant to N.J.S.A. 40A:11-13.2; and

WHEREAS, after consultation with the Borough Attorney and review of the bid results, the Mayor and Council of the Borough of Park Ridge wish to substantially revise the specifications and authorize re-advertisement.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that it has determined to reject all bids and directs the Borough Attorney to revise said bid specifications to include additional information about the current revenue stream and other additional information as he and the Borough Administrator determine and authorize the readvertising of said bid.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 011-159**

**RESOLUTION SUPPORTING A-3412 SHARING THE BURDEN OF PROPERTY ASSESSMENT
APPEAL REFUNDS**

WHEREAS, when County Tax Board appeals are granted the municipality must reimburse the property taxpayer 100% of the appealed tax levy, which includes the municipal, school, county and any special districts tax; and

WHEREAS, the municipal tax collector makes the adjustment from the appeal as a credit on the 4th quarter tax bill resulting in the municipality's fund balance for the preceding year to diminished, if not completely depleted; and

WHEREAS, a recent League of Municipalities' survey has measured the extent to which residents have filed and won tax appeals in 2010; and

WHEREAS, one hundred fifty (150) municipalities, representing all both large and small municipalities in all 21 counties, that participated in the survey reported property value declines of more than \$87,900,000, which resulted from 19,788 tax appeals filed in 2010; and

WHEREAS, those responding to the survey indicated that 13,760 appeals were filed in 2009, compared to 19,788 in 2010, representing an increase of 43.7%; and

WHEREAS, a municipality often experiences an increase in tax appeals because they have conducted a revaluation, however, only 5 of the 150 municipalities, which participated in our survey, indicated that their 2010 appeals resulted from revaluations; and

WHEREAS, as a way of comparison, 23 of the participating municipalities conducted revaluations in 2009, when fewer tax appeals were presented to the County Tax Boards; and

WHEREAS, the 2010 spike in appeals should be attributed to the economic down-turn, which lowered property values and placed increased stress on the income of homeowners, all around our Garden State; and

WHEREAS, the survey also indicated that in 2010 the various County Tax Boards have granted average property value reductions of close to \$5,000, per appeal; and

WHEREAS, fifty-six percent of those responding indicated that the successful tax appeals would have an impact on fund balances and place additional pressures on local officials during 2011; and

WHEREAS, although the survey was a snapshot picture in time, it can be used to project what might follow in 2011, since the reductions, which were granted by County Tax Boards in 2010, will have a multiplier effect when neighbors learn of their neighbor's tax reduction, which will likely increase the appeals and in the alternative, Tax Assessors could be forced to adjust property values, based upon the appeal information; and

WHEREAS, successful tax appeals have a three-fold negative impact on municipal budgets. First, the municipality, as the collector of taxes for the School district, county and special districts, must fund the full cost of the legal defense of the assessment. Second, since State law guarantees to the county and the school district 100% of their levies, the municipality bears the full cost of any re-imbursements resulting from the appeal (as well as the full burden for any uncollected taxes). Third, the end result will be a further decline in the property tax base used to support Municipalities, County governments and School systems; and

WHEREAS, in light of the revenue limitations that have been placed on all levels of local government by the Legislature (2% cap), such declining values will compound and add additional stress to local public officials, as they grapple with the issues confronting the taxpaying public; and

WHEREAS, Assemblyman Carroll has recently introduced A-3412, which requires fire districts, school districts, and county governments to share in burden of property assessment appeal refunds;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge hereby urge the swift passage and signing of A-3412; and

BE IT FURTHER RESOLVED, that copies of this Resolution be forwarded to New Jersey Governor Christopher Christie, to Senate President Stephen Sweeney, to Assembly Speaker Sheila Oliver, to our State Senator, to our two Representatives in the General Assembly, and to the New Jersey League of Municipalities.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 011-160**

**AUTHORIZE REDUCTION OF PERFORMANCE BOND –
37 PARK AVENUE, LLC**

WHEREAS, **37 PARK AVENUE, LLC**, 37 Park Avenue, known as Lot 4 in Block 1505 on the tax map of the Borough of Park Ridge has posted a Cash Performance Bond in the amount of \$96,660.00 in 2006; and

WHEREAS, the Cash Performance Bond was reduced to \$89, 910.00 in October 2009; and

WHEREAS, the Cash Performance Bond was further reduced to \$74, 910.00 in December 2009; and

WHEREAS, the Cash Performance Bond was further reduced to \$17,760.00 in September 2010; and

WHEREAS, the applicant has requested their Cash Performance Bond be released; and

WHEREAS, the landscaping still is to be executed on the site; and

WHEREAS, the Planning Consultant has reviewed the plan at the request of the Borough Engineer and submitted a bond estimate for an approved landscape plan totaling \$4,341.75, a copy of which is attached; and

WHEREAS, the Borough Engineer has advised that a Maintenance Bond of \$12,082.00 must be submitted prior to the total release of the Cash Performance Bond.

WHEREAS, the Planning Board has recommended to the Mayor and Council that the Cash Performance Bond be further reduced by \$13,418.25 leaving \$4,341.75 in the Cash Performance Bond to guarantee the completion of the landscape plan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Cash Performance Bond be further reduced by \$13,418.25 leaving a balance of \$4,341.75 in the Cash Performance Bond to guarantee the completion of the landscape plan.

BE IT FURTHER RESOLVED, that no additional funds be released without the submission of the required two-year Maintenance Bond.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 011-162**

APPROVAL OF REQUEST

BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that it hereby approves the following request:

Social Affair Permit
Recreation Committee – Town Picnic
June 11th (Rain Date June 12th)
Memorial Field

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 011-163**

APPROVAL OF BANNER REQUEST

BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that it hereby approves the following Recreation Committee requests, subject to the availability of space and other conditions which may occur that would not permit banners to be hung at this location:

Banners:

Town Picnic
Park Avenue – Borough Hall
June 6 – June 13

Recreation Concert
Park Avenue – Borough Hall
June 13 – June 20

Recreation Concert
Park Avenue – Borough Hall
July 5 – July 11

Recreation Concert
Park Avenue – Borough Hall
August 1 – August 8

Fireworks and Concert
Park Avenue – Borough Hall
August 29 – September 6

Recreation Concert
Park Avenue – Borough Hall
September 19 – September 26

Ragamuffin Parade
Park Avenue – Borough Hall
October 17 – October 24

Tree Lighting
Park Avenue – Borough Hall
November 28 – December 5

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 011-164**

Authorize Receipt of Bids for 2011 Police Pursuit Vehicle

BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that it hereby authorizes the Borough Administrator to prepare the bid specifications for purchase of a 2011 Chevrolet Caprice Police Pursuit Vehicle since no State or other Cooperative Contracts exist for the purchase of said vehicle.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 011-165**

Resolution Urging the Swift Passage of S-2762/A-4084

WHEREAS, Senator Buono and Assemblyman Coutinho have introduced S-2762 and A-4084, respectively, which permits a municipality to pay commercial and industrial property tax refunds for tax year 2010 and 2011 over subsequent three local budget years; and

WHEREAS, municipalities do rely and encourage business development in their community for economic growth; and

WHEREAS, unlike a residential tax appeals, commercial and industrial property owners must submit an income statement when filing their appeal as net income generated by property has a direct bearing on the ability to market the property and therefore it is value; and

WHEREAS, successful tax appeals shifts the burden of the appeal to the rest of the taxpayers within the community; and

WHEREAS, S-2762 and A-4084 will provide municipalities with a temporary tool to assist in planning and controlling their financial budgets during this influx of appeals; and

WHEREAS, the governing body of the Borough of Park Ridge supports the need for the legislation to address property tax refunds for commercial and industrial properties and firmly believes that by allowing phased refunds on successful commercial and industrial property appeals, these bills will provide substantial relief for many residential taxpayers; and

WHEREAS, the League of Municipalities recently conducted a survey that measured the extent to which property owners filed and won tax appeals in 2010, in which 150 municipalities, representing a cross section of the state, participated; and

WHEREAS, those participating in the survey reported property value declines of more than \$87,900,000, which resulted from 19,788 tax appeals filed in 2010; and

WHEREAS, those responding to the survey indicated that 13,760 appeals were filed in 2009, compared to 19,788 in 2010, representing an increase of 43.7%; and

WHEREAS, while a municipality will often experience an increase in tax appeals because they have conducted a revaluation, only 5 of the 150 municipalities, which participated in our survey, indicated that their 2010 appeals resulted from revaluations compared to the 23 of the participating municipalities conducted revaluations in 2009, when fewer tax appeals were presented to the County Tax Boards; and

WHEREAS, the 2010 spike in appeals should be attributed to the economic down-turn, which lowered property values and placed increased stress on the income of property owners, all around our Garden State; and

WHEREAS, although the survey was a snapshot picture in time, it can be used to project what might follow in 2011 and beyond, since the reductions, which were granted by the County Tax Boards will have a multiplier effect; and

WHEREAS, while New Jersey and this nation struggle to recover from one of the worst economic crisis since the Great Depression, municipalities must be given the tools to prevent increasing property taxes on already strained tax payers; and

WHEREAS, successful tax appeals impact fund balances and place additional pressures on the local budget;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Park Ridge urge for the swift passage of S-2762 and A-4084 to provide municipalities with an additional tool to prevent increasing property taxes on already strained taxpayers; and

BE IT FURTHER RESOLVED, that copies of this Resolution be forwarded to New Jersey Governor Christopher Christie, to Senate President Stephen Sweeney, to Assembly Speaker Sheila Oliver, to our State Senator, to our two Representatives in the General Assembly, and to the New Jersey League of Municipalities.

COMMUNICATIONS:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

Mayor Ruschman asked for a motion to appoint the following member of the Green Team Committee for the year 2011; this is in addition to those appointed previously

Katherine Stearn
John O'Donoghue
Raymond Mital, *Planning Board*
Robert Oppelt, *Public Member*

Councilmember Hopper clarified that only member of the Planning Board could serve on a Board representative; Mr. Oppelt was made a public member since Mr. Mital was the Planning Board Chairperson.

A motion was made by Council President Maguire and seconded by Councilmember Misciagna to confirm.

Roll Call: Councilmember Hopper - yes, Councilmember Kilmartin - yes, Councilmember Misciagna - yes, Councilmember Kane - yes, Councilmember Viola - yes, Council President Maguire – yes.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 011-152**

**AUTHORIZE CLEANING SERVICES CONTRACT
2011**

WHEREAS, the Borough of Park Ridge is in need of cleaning services for Borough Hall, the Library, Police Headquarters, Fire Headquarters and the Train Station; and

WHEREAS, the contract will expire on June 30, 2011; and

WHEREAS, the Borough of Park Ridge has a Qualified Purchasing Agent (QPA) on staff thereby being able to solicit quotes for said work; and

WHEREAS, the Borough Administrator solicited 3 quotes and received 1 quote; and

WHEREAS, only one was responsive/complete including submission of references, National Maintenance Service Inc, 63 Tenaflly Road, Englewood, NJ 07631 at monthly contract amount of \$1,950 (the 2009 and 2010 monthly cost) and included specific price quotes for additional services; and

WHEREAS, the performance of National Maintenance Service Inc., as the current provider was reviewed and a recommendation has been made to renew this contract; and

WHEREAS, the State mandated Business Registration Certificate is on file; and

WHEREAS, the total cost for said services is not anticipated to exceed either the Pay-to-Play (P.L. 2005 c. 271) threshold and/or the State Bid threshold during 12 months of this contract; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds in the 2011 Budget, account number 1-01-26-310-000-029 and subject to the Mayor and Borough Council appropriating funds in the 2012 Budget in the same account number.

NOW, THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Park Ridge does authorize the Mayor and Borough Clerk to authorize a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney effective July 1, 2011 to run for twelve consecutive months in the total amount of \$23,400 to be paid on a monthly basis in the amount of \$1,950 per month.

Councilmember Hopper advised he believed that this could be done in-house and/or by hiring a part-time person at a savings. Mrs. Fall explained that she had requested competitive quotes; the vendor was the only one to respond and was our current vendor and was again holding their prices for the third year in a row; they provide good services. The cost to do this in-house would exceed this contract costs and she recommended moving forward with the one year contract. Mayor Ruschman shared history about the position which was first held in-house and explained why it had evolved into a contract, for purposes of savings, and quality of service. Council President Maguire stated he agreed with Councilmember Hopper insofar as exploring every opportunity for savings; however, most businesses outsourced this service because of the costs to hire and maintain and employee as well as for the reason to get a better quality service – he was supportive of the contract. Councilmember Misciagna stated that there was no contract increase over 3 years, the Borough was happy with the service and he was supportive of awarding the contract.

A motion was made by Councilmember Misciagna to adopt the resolution to award the contract and was seconded by Council President Maguire.

Roll Call: Councilmember Hopper - no, Councilmember Kilmartin - yes, Councilmember Misciagna - yes, Councilmember Kane - yes, Councilmember Viola - no, Council President Maguire – yes.

APPROVAL OF MINUTES

Mayor Ruschman asked for a motion to approve the minutes of the Mayor and Council Meetings as follows:

Closed and Work Session Minutes dated May 10, 2011

Public Hearing Minutes dated May 10, 2011

A motion was made by Council President Maguire and seconded by Councilmember Misciagna to confirm.

Roll Call: Councilmember Hopper - yes, Councilmember Kilmartin - yes, Councilmember Misciagna - yes, Councilmember Kane - yes, Councilmember Viola - yes, Council President Maguire – yes.

A motion was made by Council President Maguire and seconded by Councilmember Misciagna to adjourn the regular Mayor and Council meeting.

Meeting adjourned at 10 p.m.

Respectfully submitted,



Kelley R. O'Donnell, RMC
Borough Clerk