

BOROUGH OF PARK RIDGE
MAYOR AND COUNCIL MEETING
WORK SESSION

March 22, 2011
10:00 P.M.

Present: Council members; Kane, Hopper, Misciagna, Kilmartin, Acting Mayor Maguire and Mayor Ruschman (via telephone)

Absent: Councilman Viola

Also Present: Robert Mancinelli, Borough Attorney
Helene Fall, Borough Administrator
Colleen Ennis, CFO
Kelley O'Donnell, Borough Clerk

Acting Mayor Maguire previously read the compliance statement as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.

BOROUGH ADMINISTRATOR'S REPORT

- **Recreation Committee Sound System**
 - \$500 Sound board needed for Memorial Day Parade
 - Included in the 2011 Capital Budget
 - Temporarily use money in the Recreation Trust Fund
 - All Present Agree

- **2011 Capital Budget – Bond Ordinance**
 - New Roll-off truck and in-car video system for Police cars
 - 5% included in the Capital Budget
 - **Bond Ordinance needed for 4/12**

- **Fully funded Capital Ordinance** to be introduced 4/12
 - **All Present agree**

- Police Department would like to include **20 folding stop signs**
 - During power outages would be used to create 4 way stops at intersections
 - **All present agree**

- **HVAC Maintenance Contract for Pistol Range**
 - Hansen Mechanical Services offered the lowest proposal
 - John Hansen – Fire Code Official no longer owns business
 - Occasionally does work for them
 - Rob Mancinelli has confirmed there is no conflict of interest
 - All present agree to PO issued to Hansen Mechanical

- **Fire Pit**
 - Councilman Hopper to review with John Hansen
 - No recommendation at this time
 - Application will need to be completed
 - Borough will know which groups are using it
- **Street Sweeping**
 - Resolution to be listed on 4/12 Agenda
 - Clean Communities Grant
 - **All Present Agree**

Councilman Hopper questioned the purchase of an Assistant Fire Chief's vehicle at this time

- Borough is holding off on purchase of second police car
 - Council discussion that Asst. Fire Chief's car to be outfitted as a command center
 - Acting Mayor Maguire asked the age and condition of the current vehicles
 - Fire Chief's car is 3 years old
 - Assist. Chief's car approximately 10 years old
 - **Councilman Kane asks for the Fire Chief to provide update on Fire Department vehicles similar to what the police provide**

Councilman Hopper asked if it was necessary to purchase a police car video system at this time

- Helene Fall stated that it was
 - Protects the police officer and the Borough
 - Believes it will be in all marked police cars

Councilman Hopper asks if the roll-off needs to be replaced this year

- Council discussion on the current condition of the roll-off
 - All present agree to the purchase

Council discussion on the **drinking fountain in Rotary Park** – playground behind Borough Hall

- Council discussion on purchase from Trust Fund

Acting Mayor Maguire discussed with the Council the completion of the last piece of Sulak Field

- **To be paid for out of Field Fee monies and \$1,000 from PRAA**

BOROUGH CLERK REPORT

Hawthorne Avenue – Restricted Parking Signs were added

- Sgt. Pete Mauro and Road Supervisor Pete Wayne worked together

18th Annual Bike Bergen Event – Sunday April 3rd

- Police Department has been notified

- Certificate of Insurance received

Supporting Resolutions

- **Would like to list on the 4/12 Consent Agenda**
 - Supporting S-2404 – Capping Attorney Fees in Litigation against Public Entities
 - Supporting A-3431 to Amend Title 59 by Granting Immunity to Public Entities for Sidewalk Injuries Where the Homeowner is responsible for Sidewalk Maintenance by Ordinance
 - Supporting A-3430 to Amend Title 59 by Strengthening Weather Immunity
- **All present agree**

CFO REPORT

- **Parking Meter on Broadway**
 - Bill Beattie's to do list
 - Need to address numbers on wooden rail designating parking spaces
 - Not visible in the winter when snow is pushed up
- Acting Mayor Maguire asks those present if they would like to look at the budget again
 - Thoughts on getting the increase below 4%
 - Currently at 4.4%
 - **Finance Committee will review**
- **Budget Newsletter**
 - Lyn Beer coordinating
 - Helene Fall advised that 4/20 should be the deadline that everyone shoots for
 - Colleen Ennis advised that she has to prepare some prior year data
- **Library Update**
 - Chris Doto is working off of someone else's plan
 - Will be ready for the April workshop
- **Police Consolidation Study**
 - Councilman Kane discussed with Woodcliff Lake Mayor LaPaglia
 - Chief Madden and Councilman Misciagna are interested in what is involved if the Borough were to be the lead agency
 - Coordinating efforts with the Bergen County Prosecutor's Office
 - Coordinating with vendor
 - Helene Fall advised that it is a lot of work
 - Helene Fall will contact Mayor LaPaglia and review the information packet provided

- **Will discuss at the 4/12 meeting**

Acting Mayor Maguire and Rob Mancinelli reviewed with the Council the **three ordinances to be introduced at the 4/12 meeting based on the recommendation of the Planning Board**

- FAR – allowances for “green” buildings
- Height Ordinance – tightening up
- Updating Schedule IV to reflect recent changes

Zoning Board – Year End Report reviewed

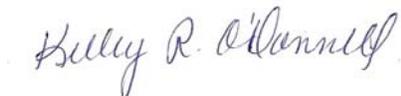
- Rob Mancinelli discussed general provisions for fines and enforcement
 - Rob Mancinelli reviewed the process
 - Fines
 - Construction without permits
 - BOCA Board
 - Rob Mancinelli advised the Council of a Park Ridge resident that constructed an addition without permits
- **Councilman Kane asked the Council members to read the yearend report from the Zoning Board so that it may be discussed on 4/12**

Councilman Kane asked if the Councilmembers had reviewed the **evaluation forms for the “A” team**

- Acting Mayor Maguire stated that he would like to spend more time on Goals and Objectives
 - Free form narrative
 - Top 10 would be a good start
- Councilman Hopper asked if the Committee Liaisons should come up with goals and objectives for their committees
 - Acting Mayor Maguire thought that was a good idea
- **Acting Mayor Maguire and Councilman Kane will work on Evaluation forms and Goals and Objectives**

Work Session adjourned at 10:40 PM

Respectfully submitted,



Kelley R. O'Donnell, RMC
Borough Clerk