

Approved February 22, 2011

Municipal Building
Park Ridge, NJ
January 1, 2011 – 1:00 p.m.

The Reorganization Meeting of the Mayor and Council of the Borough of Park Ridge was called to order by Mayor Ruschman at the above time, date and place. Mayor Ruschman led those attending in the Pledge of Allegiance.

ROLL CALL:

Present: Councilmembers Hopper, Maguire, Kane, Mayor Ruschman

Absent: Councilmember Viola

Also Present: Helene Fall, Borough Administrator
Kelley O'Donnell, Borough Clerk

COMPLIANCE STATEMENT

Mayor Ruschman reads the Compliance Statement as required by the Open Public Meetings Act, P.L. 1975, Chapter 231.

INVOCATION

Mayor Ruschman calls on Rev. Wilma Houston White, First Congregational Church for the Invocation.

COUNCILWOMAN ANN KILMARTIN SWORN IN

Mayor Ruschman advises receipt from the County Board of Elections of a certificate of election for **Councilwoman Ann F. Kilmartin**, said term expiring 12/31/13.

Mayor Ruschman advises those present that Councilwoman Kilmartin was sworn in earlier by Mayor Ruschman and Robert J. Mancinelli, Esq. and will be participating via telephone today.

COUNCILMAN KEITH MISCIAGNA SWORN IN

Mayor Ruschman advises receipt from the County Board of Elections of a certificate of election for **Councilman Keith Misciagna**, said term expiring 12/31/13.

Keith Misciagna was joined at the podium by his wife, three children and parents. Mayor Ruschman announces that Mr. Misciagna is a former Mayor of Hillsdale.

Mayor Donald J. Ruschman administers the oath of office and Councilman Misciagna takes his seat on the dais.

ROLL CALL

The Clerk calls the roll as follows:

Mayor Ruschman, Councilmember Viola (absent), Councilmember Hopper, Councilmember Maguire, Councilmember Misciagna, Councilmember Kane, Councilmember Kilmartin

BOROUGH ATTORNEY

Mayor Ruschman asks for a motion to appoint **Robert J. Mancinelli, Esq.** as **Borough Attorney** for the year 2011.

A motion is made by Councilmember Maguire and seconded by Councilmember Kane to confirm.

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

Mr. Mancinelli is joined at the podium by Park Ridge Mayor Richard Mancinelli.

Judge Donna Baboulis administers the oath of office to Borough Attorney Robert J. Mancinelli and Mr. Mancinelli takes his seat on the dais.

COUNCIL PRESIDENT

Mayor Ruschman asks for nominations for **President of the Council** for the year 2011. Councilmember Misciagna nominates Councilmember Maguire. Seconded by Councilmember Kane to confirm.

Mayor Ruschman asks if there are any further nominations. There were none.

A motion is made by Councilmember Misciagna and seconded by Councilmember Hopper that nominations be closed.

Mayor Ruschman declares **Terence Maguire, Council President** for the year 2011.

PRESENTATION TO OUTGOING COUNCILMEMBERS

Mayor Ruschman stated that he would like to present a plaque to Gerry Maughan, who is not here today. Mayor Ruschman reads the plaque that will be given to former Councilman Gerry Maughan. Mayor Ruschman also added that Gerry Maughan was the backbone in our conscience when it came to anything financial. He kept us on our toes at all times. He always gave us good advice. Mayor Ruschman thanked him for that.

Mayor Ruschman asks Tammy Levinson to join him at the podium and presented her with a plaque from the governing body. Mayor Ruschman stated that he would be surprised if anyone in the room did not know Tammy Levinson; she is all over town. Mayor Ruschman stated that if he had six like her on the Council he could put his feet up and forget about doing anything. Tammy is an extremely hard worker, well liked and people love being around her. Mayor Ruschman stated that the Borough thoroughly appreciated everything that Tammy did, she was the hardest worker on the Council, we miss her, she did a great job and we hope that she will be come back to the Council some day.

Ms. Levinson thanked the Mayor and the Council, everybody she worked with in the community. She further stated that she loved being on the Council, she loves Park Ridge, she loves volunteering and maybe one day she'll be back. Ms. Levinson thanked everyone from the bottom of her heart.

BOROUGH PROSECUTOR

Mayor Ruschman asks for a motion to appoint **Christopher C. Botta, Esq.** as **Borough Prosecutor** for the year 2011.

A motion is made by Council President Maguire and seconded by Councilmember Hopper to confirm.

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

Judge Donna Baboulis, administers the oath of office to Borough Prosecutor Christopher C. Botta at this time.

PUBLIC DEFENDER

Mayor Ruschman asks for a motion to appoint **Robert C. Metzdorf, Esq.** as **Public Defender** for the year 2011.

A motion is made by Councilmember Misciagna and seconded by Councilmember Hopper to confirm.

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

Judge Donna Baboulis, administers the oath of office to Public Defender Scott Mooney at this time.

VOLUNTEER FIRE DEPARTMENT OFFICERS SWORN IN

Mayor Ruschman calls upon Borough Attorney Robert J. Mancinelli to administer the oaths of office jointly to the officers of the **Fire Department** for the year 2011.

CHIEF	Robert Ludwig
ASSISTANT CHIEF	Peter J. Mauro
CAPTAIN	William I. Diedtrich, Jr.
CAPTAIN	Tom DeRienzo
LIEUTENANT	Tom Lepore
LIEUTENANT	Evan Marchesini

POLICE RESERVE OFFICERS SWORN IN

Mayor Ruschman calls upon Borough Attorney Robert J. Mancinelli to administer the oaths of office jointly to the officers of the **Police Reserves** for the year 2010.

CHIEF	Paul Witte
LIEUTENANT	James Duncan
LIEUTENANT	Christopher Brown
SERGEANT	Michael Lawn

Captain Peter DePalma was not present to be sworn in.

OFFICE OF EMERGENCY MANANGEMENT COORDINATOR

Mayor Ruschman calls upon Borough Attorney Robert J. Mancinelli to administer the oath of office to **Dr. Joan Valas, PhD** to the office of **OEM Coordinator** for a 3 year term expiring on December 31, 2013.

BOARD OF PUBLIC WORKS

Mayor Ruschman asks for a motion to appoint **Matt Levinson**, a member of the **Board of Public Works**, said term expiring on December 31, 2013.

A motion was made by Councilmember Misciagna and seconded by Council President Maguire to confirm.

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

Mayor Ruschman asks for a motion to appoint **John Poletsos**, a member of the **Board of Public Works**, said term expiring on December 31, 2013.

A motion was made by Councilmember Misciagna and seconded by Councilmember Kane to confirm.

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

ZONING OFFICER

Mayor Ruschman asks for a motion to appoint **Robert Ludwig** as **Zoning Officer** for the year 2011.

A motion is made by Councilmember Misciagna and seconded by Councilmember Kane to confirm.

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

BOROUGH ENGINEER

Mayor Ruschman asks for a motion to appoint **Eve Mancuso, P.E. of Brooker Engineering, Inc.** as **Borough Engineer** for the year 2011.

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm.

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

BOROUGH AUDITOR

Mayor Ruschman asks for a motion to appoint **Jeffrey Bliss of Lerch, Vinci Higgins, LLP** as **Borough Auditor** for the year 2011.

A motion is made by Councilmember Misciagna and seconded by Councilmember Kane to confirm.

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane

NAYES: Councilmember Kilmartin

BOND COUNSEL

Mayor Ruschman asks for a motion to appoint **Steve Rogut, Esq. of Rogut McCarthy LLC** as **Bond Counsel** for the year 2011.

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

BOROUGH PLANNER

Mayor Ruschman asks for a motion to appoint **Brigette Bogart of Burgis Associates, Inc.** as **Borough Planner** for the year 2011.

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm.

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

ENVIRONMENTAL ENGINEER

Mayor Ruschman asks for a motion to appoint **Leggette, Brashears and Graham, Inc.** as **Environmental Engineer** for the year 2011.

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

RATE COUNSEL

Mayor Ruschman asks for a motion to appoint **John J. D'Anton, Esq.** as **Rate Counsel** for the year 2011.

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Maguire, Misciagna, Kilmartin

NAYES: Councilmembers Hopper, Kane

SPECIAL RATE COUNSEL

Mayor Ruschman asks for a motion to appoint **Betts and Holt LLP** as **Special Rate Counsel** for the year 2011.

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

SUB DIVISION SEARCH OFFICER

Mayor Ruschman asks for a motion to appoint **Helyn Beer** as **Subdivision Search Officer** for the year 2011.

A motion is made by Councilmember Misciagna and seconded by Council President Maguire to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

BOROUGH HISTORIAN

Mayor Ruschman asks for a motion to appoint **Ned Barber** as **Borough Historian** for the year 2011.

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

CUSTODIAN OF PETTY CASH

Mayor Ruschman asks for a motion to appoint **Colleen Ennis** as **Custodian of Petty Cash** for the year 2011.

A motion is made by Councilmember Misciagna and seconded by Council President Maguire to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

TAX SEARCH OFFICER

Mayor Ruschman asks for a motion to appoint **Colleen Ennis** as **Tax Search Officer** for the year 2011.

A motion is made by Councilmember Kane and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

ASSESSMENT SEARCH OFFICER

Mayor Ruschman asks for a motion to appoint **Kelley O'Donnell** as **Assessment Search Officer** for the year 2011.

A motion is made by Councilmember Misciagna and seconded by Councilmember Kane to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

POLICE SURGEON

Mayor Ruschman asks for a motion to appoint **Dr. John LoCurto** as **Police Surgeon** for the year 2011.

A motion is made by Councilmember Misciagna and seconded by Council President Maguire to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

FIRE SURGEON

Mayor Ruschman asks for a motion to appoint **Dr. Lester Levine** as **Fire Surgeon** for the year 2011.

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

POLICE MATRONS

Mayor Ruschman asks for a motion to appoint the following **Police Matrons** for the year 2010.

Lucille Bosco Fran Smith Judith Hawkins

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

SCHOOL TRAFFIC GUARDS

Mayor Ruschman asks for a motion to appoint the following **School Traffic Guards** for the year 2011.

**Nikki Ariza Linda Strabone
Joseph Felice Charles Trojan
Renata Guiglia Richard Varian
Robert Muller Lance Villa
B.J. Quackenbush Tom Hoskins
James Whitney**

A motion is made by Councilmember Misciagna and seconded by Council President Maguire to confirm

OFFICIAL NEWSPAPERS

Mayor Ruschman asks for a motion to designate the following to be **Official Newspapers** for the Borough of Park Ridge for the year 2011.

**The Record The Ridgewood News
Community Life Pascack Press**

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

LEGAL DEPOSITORIES

Mayor Ruschman asks for a motion to designate the following to be **Legal Depositories** for the Borough of Park Ridge for the year 2011.

**Bank of America Oritani S & L Association
Citibank PNC Bank
Lakeland Bank TD Bank
Valley National Bank Wachovia Bank
Sovereign Bank Chase Bank
MBIA Mariner's Bank
New Jersey Cash Management**

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

PLANNING BOARD

(Mayor's appointments, no council confirmation needed)

Mayor Ruschman appoints **David Mesiano, Class 4** member of the **Planning Board** to a full four-year term, said term expiring December 31, 2014.

Mayor Ruschman appoints **Donald Brown, Class 4** member of the **Planning Board** to a full four-year term said term expiring December 31, 2014.

Mayor Ruschman appoints **Ray Mital, Class 4** member of the **Planning Board** to a full four-year term said term expiring December 31, 2014.

Mayor Ruschman appoints **Donald Schwamb, Alternate #1** member of the **Planning Board** to a two –year term, said term expiring December 31, 2012.

Mayor Ruschman appoints **Robert Ludwig, Municipal Official** member of the **Planning Board** to a one year term expiring December 31, 2011.

Mayor Ruschman advises that there is a **Class 3** member of the **Planning Board** (a member of the Governing Body) to be chosen by the Governing Body.

Councilmember Misciagna nominates Council President Maguire

Mayor Ruschman asks if there are any further nominations. There were none.

A motion is made by Councilmember Misciagna and seconded by Councilmember Kane to close the nominations.

Mayor Ruschman declares **Council President Maguire, Class #3** member of the **Planning Board** for the year 2011.

In accordance with the terms of the Planning Board Ordinance, **Mayor Ruschman** notes that he automatically becomes and remains a **member (Class #1)** of the **Planning Board** for the year 2011.

ZONING BOARD OF ADJUSTMENT

Mayor Ruschman asks for a motion to appoint **Robert Brennan** , a member of the **Zoning Board of Adjustment** for a full four-year term, said term to expire December 31, 2014.

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm.

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

Mayor Ruschman asks for a motion to appoint **Scott Galdi, Alternate #1**, to the **Zoning Board of Adjustment** for a two-year term, said term expiring December 31, 2012.

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm.

AYES: Councilmembers Maguire, Misciagna, Kane, Kilmartin

NAYES: Councilmember Hopper

LIBRARY BOARD OF TRUSTEES

Mayor Ruschman asks for a motion to appoint **Terry Michalowicz**, a member of the **Library Board of Trustees** for a full five year term, said term to expire December 31, 2015.

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

Mayor Ruschman asks for a motion to appoint **Dr. Robert Gamper**, or his designee, as member of the **Library Board of Trustees**.

A motion is made by _____ and seconded by _____ to confirm

Mayor Ruschman asks for a motion to appoint **Michael Viola, Mayor's Alternate** to the **Library Board of Trustees**.

A motion is made by Councilmember Misciagna and seconded by Council President Maguire to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

BOARD OF HEALTH

Mayor Ruschman asks for a motion to appoint **Dr. Marilyn Miller**, a member of the **Board of Health** for a full three year term, said term to expire December 31, 2013.

A motion is made by Council President Maguire and seconded by Councilmember Kane to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

Mayor Ruschman asks for a motion to appoint **Dr. Joan Valas, PhD**, a member of the **Board of Health** for a full three-year term, said term to expire December 31, 2013.

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm.

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

Mayor Ruschman asks for a motion to appoint, **David Alvarez, Alternate #2** a member of the **Board of Health** for a full two-year term, said term to expire December 31, 2012.

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

LOCAL ASSISTANCE BOARD

Mayor Ruschman asks for a motion to appoint **Barbara Martine**, a member of the Local Assistance Board for a full two year term, said term to expire December 31, 2012.

A motion is made by Councilmember Misciagna and seconded by Council President Maguire to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

MUNICIPAL SWIM POOL COMMISSION

Mayor Ruschman asks for a motion to appoint **Tom Scheulen**, a member of the **Municipal Swim Pool Commission** for a full three- year term, said term to expire December 31, 2013.

A motion is made by Councilmember Misciagna and seconded by Council President Maguire to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

COMMISSIONERS TO BERGEN COUNTY JOINT MUNICIPAL INSURANCE FUND

Mayor Ruschman asks for a motion to appoint **Administrator Helene Fall and Borough Clerk Kelley O'Donnell as Commissioners to Bergen County Joint Municipal Insurance Fund** for the year 2011.

A motion is made by Councilmember Misciagna and seconded by Councilmember Kane to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

ALL OF THE FOLLOWING COMMITTEE APPOINTMENTS ARE FOR ONE YEAR, THEY ARE THE MAYOR'S APPOINTMENTS WITH COUNCIL CONFIRMATION

CABLE ACCESS COMMITTEE (PKRG)

Mayor Ruschman asks for a motion to appoint the following members of the **Cable TV Committee:**

Doctor Ned Barber	Jamie Lewis
Kerry Butler	Robert Ludwig
Meri Freedman	Donald Ruschman
Bruce Goldsmith	Mary Beth McGuinn
Tracy Dickinson	Tamara Levinson
Bob Howell	

A motion is made by Council President Maguire and seconded by Councilmember Kane to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

EMERGENCY MANAGEMENT COUNCIL

Mayor Ruschman asks for a motion to appoint the following members of the **Emergency Management Council** for the year 2011:

Dr. Joan Valas, PhD – Coordinator (term expires 12/31/13)
Donald Ruschman, Mayor
Borough Council Liaison
James Babcock, Deputy EMC
Steven Valas, Deputy EMC
Chief Joseph Madden, Public Safety & Evacuation
Chief Robert Ludwig, Fire
Joseph Hughes, EMS
William Beattie, Public Works & Damage Assessment
Katherine Bowen, Social Services
June Bertini, Public Health & Shelters
Helene Fall, Resource Management
Ned Barber, Public Information
Anthony DiBlasi, Alert & Warning
Mark Eisen, Shelters
Tom Derienzo, Hazmat
Colleen Ennis, Finance

Sue Kiley, EMS
Greg Stalb, PD
Paul Witte, PRPR
Peter DePalma, PRPR
Nick Saluzzi, Housing Inspector
Dr. Robert Gamper, Park Ridge Schools
Laraine Meehan, OLM
Chris Fethes-Connolly
Ben Martin
Justin Mattes
Kim Durba
Cathy Roy
Rev. Wilma Houston White
George Bottinor
Marriott Representative
Greg Donnetello, Hertz Corp.
Sony Corp. Representative
Ted Poseski, NUS
Mill Pond/Plaza Regency Representative
David Vozza, Chamber of Commerce

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

D.A.R.E. COMMITTEE

Mayor Ruschman asks for a motion to appoint the following members of the **D.A.R.E. Committee** for the year 2011:

PO Scott Malloy	Maria Malloy
Sgt. Peter Mauro	Joyce Bruno
PO Gregory Stalb	Jean Joyce
Liz Falkenstern	Mario Afram
Dee Ledgerwood	Tammy Levinson
Tracy Dickinson	Sean McLouglin
Geri Mastrangelo	

A motion is made by Councilmember Misciagna and seconded by Council President Maguire to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

MUNICIPAL ALLIANCE

Mayor Ruschman asks for a motion to appoint the following members of the **Municipal Alliance** for the year 2011:

Judi Youngman	Jorge Becerra
Joyce Bruno	Barbara Dell' Armo
Andy Yaeger	Paul Higgins
Melanie Nagel	Tammy Levinson
Patricia Bucci, Principal PRHS	
Christine McCaffery, Principal West Ridge	
Sheldon Silver, Principal East Brook	
Laraine Meehan, Principal OLM	
Phil Langer, Park Ridge Elks	
Dave Laughton, Park Ridge Elks	

A motion is made by Councilmember Misciagna and seconded by Council President Maguire to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

HISTORICAL ADVISORY COMMITTEE

Mayor Ruschman asks for a motion to appoint the following members of the **Historical Advisory Committee** for the year 2011.

Karen Koehler	Penny Peed
Dave Lent	Betty Jean Quackenbush
Barbara Martine	John Thomsen, Sr.
Carol Reen	Ned Barber, <i>Borough Historian</i>
Joe Bruno	Marcia Eisen

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

BEAUTIFICATION COMMITTEE

Mayor Ruschman asks for a motion to appoint the following members of the **Beautification Committee** for the year 2011.

Joen Ciannella	Peter Jacobson
Bill Koenig	Gwen Pardi
Andrea Lincoln	Gabriel Smith
Girl Scout Leaders	

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

RECREATION & CULTURAL COMMITTEE

Mayor Ruschman asks for a motion to appoint the following members of the **Recreation & Cultural Committee** for the year 2011.

Lyn Beer	Alan Belthoff	George Bottinor
Odete Bottinor	Chris DeCarlentionio	Kevin J. Deen
Andy Deutsch	Liz Falkenstern	Bonnie Ferragut
George Ferragut	Bob Fornatale	Thomas Gibson
Tom Hoskins	Donna Kenyon	Tom Kistler
Bob LaRubbio	Barbara Maglio	Joe Mahoney
Tony Markowsky	Ben Martin	Al Mellone
Raymond Mital	Peter Montalbano	Rob Nicolich
Greg Perez	Michael Raia	Paul Scarduffa
Steve Valas	Patricia Weisenberg	Paul Wharton

A motion is made by Council President Maguire and seconded by Councilmember Hopper to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

SENIOR CITIZEN ADVISORY COMMITTEE

Mayor Ruschman asks for a motion to appoint the following members of the **Senior Citizen Advisory Committee** for the year 2011:

Mary Asterita	Mary Badame	Ann Biasi
Helen Catlin	Susan DeLorenzo	Christine Fethes-Connolly
Bernie Nicolosi	Eve Nicolosi	Alys Rea

Ceil Roch

Tom Scheulen

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

SHADE TREE COMMITTEE

Mayor Ruschman asks for a motion to appoint the following members of the **Shade Tree Committee** for the year 2011:

Jim Hespe

Kathryn Boyle

Penny Hoyt

Peter Jacobson

Mike Taber

Donald Schwamb

Joann Schwamb

Janet Tunick

Clare Viola

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

OPEN SPACE COMMITTEE

Mayor Ruschman asks for a motion to appoint the following members of the **Open Space Committee** for the year 2011:

Lyn Beer

Jerry Brunetto

Richard Henning

Ken Koehler

Barbara Martine

Donald Schwamb

Joann Schwamb

Ralph Donnell

Terence Maguire

Chairmen of the Planning and Zoning Boards

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

TECHNOLOGY COMMITTEE

Mayor Ruschman asks for a motion to appoint the following members of the **Technology Committee** for the year 2011.

Ned Barber

Alan Belthoff

George Bottinor

Dan Browne, BOE

Scott Kreisler

Terence Maguire

Peter Nakkash

Cathy Timpone, PRHS

Paul Wharton

Colleen Ennis

Kelley O'Donnell

Joseph Rampolla, PRPD

Peter Mauro, PRPD

Justin Mezzadri

A motion is made by Council President Maguire and seconded by Councilmember Kane to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

GREEN TEAM COMMITTEE

Mayor Ruschman asks for a motion to appoint the following members of the **Green Team Committee** for the year 2011.

Bill Beattie – Director of Operations
George Bottinor – Recreation Committee
Danielle Cawood - Public
Barbara Coleman - Public
Helene Fall – Administrator
James McDermott – Public
Jay Roemer – Public
Mike Taber – Shade Tree Committee
Representative Board of Health
Representative Zoning Board

A motion is made by Council President Maguire and seconded by Councilmember Hopper to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

MAYOR’S HOUSING TASK FORCE

Mayor Ruschman asks for a motion to appoint the following members of the **Mayor’s Housing Task Force** for the year 2011:

Robert J. Mancinelli, Borough Attorney
John Hansen Fire Official
Joseph Madden, Chief of Police
Linda Quinn, Inspector, Bergen County Department of Health Services
Robert Ludwig, Zoning Officer
Matthew Kent, Housing Inspector
Helene Fall, Administrator

A motion is made by Council President Maguire and seconded by Councilmember Hopper to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

2011 TEMPORARY BUDGET RESOLUTION

Mayor Ruschman asks Colleen Ennis, CFO to present the 2011 Temporary Budget.

Ms. Ennis notes the Temporary Budget is adopted each year to fund operations until the Municipal Budget is approved in March. The Temporary Budget represents one-fourth of the prior year’s appropriations.

Mayor Ruschman asks for a motion to adopt the **2011 Temporary Budget**.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 011-013**

2011 TEMPORARY APPROPRIATIONS

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the borough records:

GENERAL APPROPRIATIONS

OPERATIONS

General Government:

Office of the Administrator/Clerk

Salaries & Wages \$ 25,000

Other expenses 4,000

Administrative & Executive:

Salaries & Wages 12,000

Other expenses	
Mayor's Special Committee	2,000
Municipal Clerk	
Salaries & Wages	30,000
Other expenses	10,000
Consultant Grant	
Other expense	5,000
Assessment of Taxes:	
Salaries & Wages	7,000
Other expenses	5,800
Finance Administration	
Salaries & Wages	30,000
Other expenses	5,000
Collection of Taxes:	
Salaries & Wages	30,000
Other expenses	3,500
Legal Services and Costs:	
Other expenses	25,000
Municipal Court:	
Salaries & Wages	25,000
Other expenses	2,500
Municipal Prosecutor:	
Salaries & Wages	3,000
Public Defender:	
Salaries & Wages	1,500
Engineering Services & costs:	
Other expenses	6,000
Public Buildings & Grounds:	
Salaries & Wages	20,000
Other expenses	20,000
Planning Board:	
Salaries & Wages	10,000
Other expenses	7,500
Board of Adjustment:	
Salaries & Wages	12,000
Other expenses	1,000
Insurance:	
Group medical/dental/disability insurance	310,000
Other insurance premiums	61,000
Public Safety:	
Fire	
Other expenses	30,000
Fire Prevention Bureau	
Salaries & Wages	12,000
Other expenses	1,000
Police:	
Salaries & Wages	575,000
Other expenses	50,000
Police Reserves	
Other expenses	1,000
Municipal Alliance	
Salaries & Wages	0
Other expenses	1,500
Tri-Boro Safety Corp:	
Salaries & Wages	2,000
Other expenses	20,000
Pistol Range	
Other Expenses	5,000
Construction Code Office:	
Salaries & Wages	35,000

Other expenses	1,500	
Zoning Office		
Salaries & Wages	3,000	
Other Expenses	1,000	
Emergency Management:		
Other expenses:		
Disaster control	1,500	
Vehicle Maintenance:		
Salaries & Wages	20,000	
Other expenses	15,000	
Streets & Roads:		
Road repairs and maintenance:		
Salaries & wages	175,000	
Other expenses	50,000	
Shade Tree Committee	1,000	
Sanitation:		
Garbage and Trash Removal:		
Other expenses:		
Garbage removal – contractual	170,000	
Garbage tipping fees	25,000	
Compactor	8,000	
Municipal Services	3,000	
Recycling expenses	20,000	
Clean Communities	10,000	
Sewer System:		
Salaries & Wages	25,000	
Other expenses	2,000	
Bergen County Sewer Authority:		
Share of Costs	150,000	
Health and Welfare:		
Board of Health		
Salaries & Wages	10,000	
Other expenses	5,000	
Administration of Public Assistance:		
Salaries & Wages	2,500	
Other expenses	200	
Recreation Program:		
Other expenses	5,000	
PKRG:		
Salaries & Wages	2,000	
Other expenses	500	
Senior Citizen Van	5,000	
Housing Task Force:		
Salaries & Wages	2,500	
Other Expenses	500	
Unclassified:		
Telephone	7,500	
Gasoline	20,000	
Utilities	30,000	
Statutory Expenditures:		
Social Security	<u>75,000</u>	
	SUB-TOTAL:	\$2,253,000
Debt Service:		
Interest on Bonds/Principal	500,000	
Capital Improvement Fund	50,000	
Storm Water o/c	<u>10,000</u>	
	SUB-TOTAL:	\$ 560,000
	TOTAL:	\$2,813,000

DEDICATED APPROPRIATIONS

Water Utility:

Operating:	
Salaries & Wages	305,000
Other expenses	300,000
Group insurance plan for employees	80,000
Capital Improvements:	
Capital outlay	40,000
Statutory Expenditures:	
Social Security	<u>25,000</u>
Total:	\$750,000

Electric Utility:

Operating:	
Purchase of current	2,250,000
Salaries & Wages	355,000
Other expenses	160,000
Group insurance plan for employees	80,000
Capital Improvements:	
Capital outlay	75,000
Interest on Bonds/Principal	165,000
Statutory Expenditures:	
Contribution to:	
Social Security	<u>30,000</u>
TOTAL:	\$3,115,000

Swimming Pool Utility:

Operating:	
Salaries & Wages	500
Other expenses	20,000
Statutory expenditures:	
Capital Improvements	46,000
Contribution to Social Security System	<u>40</u>
TOTAL:	\$66,540

A motion is made by Council President Maguire and seconded by Councilmember Kane to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

ADOPTION OF 2011 BY-LAWS

Mayor Ruschman notes the By-laws govern the manner in which the Mayor and Council meetings are run.

Mayor Ruschman asks for a motion to adopt the **2011 By-Laws**.

RESOLUTION NO. 011-014

ADOPTING BY-LAWS FOR 2011

BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the following shall be adopted and are hereby approved as By-Laws regulating the conduct of meetings; order of business; appointment and duties of committees; and other matters more specifically referred to.

ARTICLE 1

These By-Laws shall regulate the conduct of the meetings of the Mayor and Council of the Borough of Park Ridge and shall remain effective until the next reorganization meeting or until repealed, supplemented or amended at a regular meeting by the majority vote of the whole

council. Any specific portion of the By-Laws may be suspended temporarily at any regular meeting for that meeting for that meeting only, upon the unanimous vote of the members present.

ARTICLE 2 MEETINGS

1. Ordinances and Resolutions may only be acted upon at formal meetings which are advertised pursuant to NJSA 10:4-6 et seq.
2. The meetings of the Mayor and Council shall be held in the Borough Hall Council Chambers in accordance with the Resolution adopted at the Reorganization meeting each year setting forth the times and dates. Additional special meetings at which formal action may be taken will be scheduled as needed and in the manner provided by law.
3. The agenda for regularly scheduled formal meetings shall be set and distributed no later than the Friday preceding the formal meeting. Notwithstanding, the Borough Clerk may amend said agenda after distribution as necessary to include all pending business, and all agenda changes will be announced as part of the regular order of business.
4. The regular order of business at each formal council meeting shall be:
 - Pledge of Allegiance
 - Roll Call
 - Compliance Statement
 - Agenda Changes
 - Public Privilege of the Floor
 - Ordinance Introduction
 - Ordinance Public Hearing
 - Consent Agenda
 - Communications
 - New Business
 - Reports of Governing Body
 - Approval of Minutes
 - Optional Additional Public Privilege of the Floor
 - Adjournment
5. The Council may, by resolution duly passed at a meeting, dispense with a future meeting or designate a different date for any regular meeting.
6. Seating and Voting Roll Call shall be determined by the Mayor.
7. All formal meetings shall end no later than 11:00 pm.
8. The Public Privilege of the Floor at a formal meeting shall be limited to a 5 minute maximum per speaker. Nevertheless, at a meeting where more than 20 members of the public are present, the Mayor and Council may decide to shorten the allotted time for speaking in order to accommodate as many speakers as possible.
9. The public shall be permitted to speak at a work session as provided by law for a maximum of 5 minutes per speaker. The Mayor shall announce within a reasonable time from the opening of the meeting that the floor is open to the public for comments and will notify speakers of the 5 minute limitation.
10. Executive Sessions, commonly known as closed sessions, will be conducted as necessary in the manner prescribed by law to discuss only those matter allowed by law.
11. Pursuant to the New Jersey's Open Public Meeting Act, N.J.S.A. 10:4-7, any member of the Mayor & Council may participate in any closed session or public meeting by telephone communication device provided that the device being used is free from being intercepted and not be overheard by anyone. Participation by telephone communication shall not count for quorum purposes.
12. Only the Mayor and/or Acting Mayor (in the absence of the Mayor) can call for a vote in the public meeting for something not on the Agenda.
13. Mayor and Council will set aside the first Tuesday of December each year for a Special Meeting dedicated to Reorganization. At that time the Mayor and Council will invite any elected candidates that will be sworn in at the January Reorganization Meeting to this Special Meeting to discuss liaison and committee assignments.
14. Except as herein specified, Robert's Rules of Order Shall be used.

ARTICLE 3 COMMITTEES OF THE COUNCIL

1. The regular standing committees shall be as follows:

Finance & Administration
Fire
Insurance
Negotiations
Operations
Personnel
Policy
Public Buildings & Grounds
Public Health & Welfare
Public Safety

2. Each committee shall consist of at least one member of the Council and appointment to each Committee shall be made by the Mayor. Notwithstanding the foregoing, the Finance & Administration Committee shall have two members of the Council who shall be chosen from each political party, if applicable. If a subsequent vacancy exists for any Committee or Board Liaison appointment, then in such event, the Mayor shall make the appointment to fill said vacancy. –The Mayor, in his/her sole determination, shall make changes to Committee/Board Liaison assignments at any time during the year.

3. The Mayor, or the Council by a majority vote, shall have the power to appoint special committees for purposes other than those embraced in the duties of the standing committees. The Mayor, or the Council, shall have the power to appoint members from the Council or other citizens of Park Ridge as he determines necessary.

4. The Mayor shall be a member of all Committees, both special and standing.

5. All committees shall make a report to the Council either in writing or orally of their activities as necessary.

ARTICLE 4 PAYMENT OF BILLS

All bills or claims against the Borough shall be processed and paid in accordance with the Code of the Borough of Park Ridge, Chapter 6, entitled “Claims Approval and Payment.”

A motion is made by Councilmember Misciagna and seconded by Council President Maguire to confirm

AYES: Councilmembers Maguire, Misciagna, Kilmartin

NAYES: Councilmember Hopper

ABSTAIN: Councilmember Kane

SEATING ON DAIS: 2011 (from Mayor’s left to right)

Viola, Hopper, Maguire, MAYOR, Misciagna, Kane, Kilmartin

ADOPTION OF 2011 MAYOR AND COUNCIL MEETING SCHEDULE

Mayor Ruschman asks for a motion to adopt the **meeting schedule for 2011**.

RESOLUTION NO. 011-015

SCHEDULE OF MAYOR AND COUNCIL MEETINGS FOR 2011

BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge, County of Bergen, State of New Jersey, that all meetings of the Governing Body for the year 2011 shall be held in the Council Chambers of the Municipal Building, 53 Park Avenue, Park Ridge, in accordance with the following schedule.

BE IT FURTHER RESOLVED that formal action may be taken at these meetings.

BE IT FURTHER RESOLVED, that the Mayor and Council will hold Closed/Executive Session Meetings at 7:15 p.m. prior to the start of each Public Meeting and Agenda/Work Session Meeting, in which no action will be taken.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to publish this Annual Notice in the official newspaper pursuant to the requirements of Public Law 1975, Chapter 231.

2011 MAYOR AND COUNCIL MEETINGS

All public meetings are held on Tuesdays at 8:15 pm unless otherwise noted. All Work Sessions begin at 8:15 pm.

Public Meetings

January 1 – Sine Die 12:30 pm
January 1 – Reorganization 1:00 pm

January 11

February 8

March 8

April 12

May 10

June 7

July 12

August 9

September 13

October 11

November 14

December 13

Agenda/Work Sessions

January 25

February 22

March 22

April 26

May 24

June 21

July 26

August 23

September 27

October 25

November 29

December 6 – 2012 Reorganization
Planning

December 27

A motion is made by Council President Maguire and seconded by Councilmember Misciagna to confirm

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

COUNCILMEMBERS REMARKS:

Councilmember Hopper – Stated that as we enter a new year he applauds the hard work of our entire volunteer family, employees and professionals. He further stated that we clearly need to all work together, as we are faced with a 2% cap and other financial challenges. Last year he enjoyed working with the Recreation Committee, PRAA and the Green Team. He is looking forward to his new committee assignments this year; Emergency Management, Green Team,

Recreation and Shared Services. He feels that by working together we will be a smarter, stronger community.

Council President Maguire – Also thanked all the volunteers and committees that he served on this past year. He is looking forward to working with new Councilmembers Kilmartin and Misciagna. Wished outgoing Councilman Maughan well in future endeavors and thanked him again for his time and dedication to the Borough of Park Ridge.

Councilmember Misciagna – When he was appointed in 2010 he thanked the Mayor and Council for the appointment. He failed to thank his wife and family. Wanted to take this opportunity to apologize; and thanked his wife Desiree', and his children Keith, Ryan and Ashley. He apologized in advance for all of the events that he will miss over the next couple of years. He also thanked his parents for being there, being supportive during the campaign. He concluded by saying that he looks forward to working with everyone on the dais.

Councilmember Kane – Stated that he looks forward to his new liaison posts this year working with Operations, the Utility Board and DARE. Technology Committee continues for a third year. The committee is very excited with some projects that are coming due. They are hopeful of receiving the Homeland Security Grant this year for the security cameras for our wells and our intersections. Shade Tree Committee will be a new assignment for him. He knows that there are a lot of dedicated people on this committee. He further stated that he left the hardest for the end. He will be once again on the Finance Committee returning after two years. It will be a difficult year as everyone expects. Recognized that we will be losing some knowledge missing with Gerry moving on. He welcomed the opportunity to work with Ann, understands she has forty years experience as a CFO. Certain that Ann can teach him many things about municipal accounting. He concluded by saying that he is looking forward to tackling the issues at hand this year.

Mayor Ruschman thanked Councilman Kane for the year he served as Council President. He stated that Councilman Kane did an outstanding job; helped out in many areas. Mayor Ruschman stated that he sincerely appreciated it.

Councilmember Kilmartin – Thanked her three children; Richard, Nancy and Robert for helping her out during the election campaign. She also thanked George Mehm for his help.

MAYOR'S ADDRESS

Mayor Ruschman began by thanking outgoing Councilman Gerry Maughan on his completion of a successful three year term. He went on to state that Gerry brought a prodigious knowledge of finance to the table and had been the watchdog of the governing body when it came to that area. On behalf of the governing body and the residents of Park Ride he thanked Gerry and wished him all the best.

Mayor Ruschman stated that he wished to congratulate Ann Kilmartin and Keith Misciagna on their election to Council. He went on to state that Keith has served on the Council for the past eight or nine months; filling Tammy Levinson's Council seat, and has done an excellent job. Mayor Ruschman then stated that he was certain that everyone knew Ann and the forty plus years she served as the town's CFO. Her record was unapproachable. He further stated that on behalf of the governing body he welcomed Ann and Keith, and enthusiastically looks forward to working with both of them.

Mayor Ruschman advised that traditionally this has been the time to report on the previous year's events and enumerate the many good accomplishments of 2010. He continued by saying that might be very difficult to do, as most of the happenings this past year have not been what one would call positive – with one exception. Needless to say from a harmony point of view we have had our ups and downs and the blame is shared equally. From a financial view – it has been a nightmare. There were numerous factors which contributed to this year long struggle, the impact of a countrywide economic disaster, the trickle down of our own municipal budget, the loss of anticipated revenue, state mandates, but no financial help from the state. The lack of ratable to help subsidize our income and the litany goes on and on. It was not a happy time, budget time, usually carried out in a reasonably sane manner, became a six month period of ups and downs; mostly downs, with several side roads of near despair. Then came the one major positive exception – the day when the governing body came together and met with the employee

groups of the Borough. There were many meetings, all focused on working as a unit to balance a large budget gap and save 17 of our fellow worker's jobs. Mayor Ruschman stated that he was sure everyone knew the details of those meetings, they were outlined weekly, sometimes daily. What should be pointed out and highlighted however is the unselfish actions of our employees who gave concessions so that a balanced budget could be achieved and jobs could be saved. Mayor Ruschman stated that he was and still is so very proud of their actions.

Mayor Ruschman continued by saying that through it all, the governing body has learned something very valuable, that these critical times, times that need critical decisions, the Borough's needs and the needs of the residents should be foremost in the minds of the governing body; petty differences should have no place in the governing body's deliberations. Their only concern and focus should be what is best for Park Ridge.

Mayor Ruschman went on to say that the governing body is glad to put 2010 behind them. They look forward to the New Year with hope and some trepidation, nobody knows what this coming year will bring, we will know much sooner what the finances are like – at least compared to 2010. Many of the obstacles experienced last year are still there, with some added roadblocks. Mayor Ruschman stated that the governing body is smarter and more experienced; having learned from last year's exercises. He went on to say that the Borough will be faced with another formidable budget gap that must be closed, there are options to help bridge that gap. He continued by urging the governing body to work together and join with him, starting today to meet that challenge, as a united body they can accomplish this major task and move on to many other positive areas so that the report in 2012 can be a much brighter one.

In closing Mayor Ruschman wished everyone present and all the citizens of Park Ridge a happy, healthy and prosperous 2011.

PUBLIC PRIVILEGE TO THE FLOOR

Mayor Ruschman asks if anyone present wishes to be heard on any matter. There was no one.

BENEDICTION

Mayor Ruschman calls on Rev. Wilma Houston White, First Congregational Church for the Benediction.

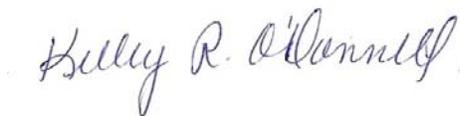
There being no further business, Mayor Ruschman asks for a motion to close the Reorganizational meeting.

A motion is made by Councilmember Misciagna and seconded by Council President Maguire to close the Reorganizational meeting.

AYES: Councilmembers Hopper, Maguire, Misciagna, Kane, Kilmartin

The Reorganization Meeting adjourned at 2:00 p.m.

Respectfully submitted,



Kelley O'Donnell, RMC
Borough Clerk