

**BOROUGH OF PARK RIDGE**  
**MAYOR AND COUNCIL MEETING**  
**WORK SESSION**

**October 26, 2010**  
**8:53 P.M.**

Present: Council members; Maughan, Viola, Maguire, Hopper, Council President Kane and Mayor Ruschman

Absent: None

Also Present: Robert Mancinelli, Borough Attorney  
Helene Fall, Administrator  
Colleen Ennis, CFO  
Kelley O'Donnell, Borough Clerk

**Mayor Ruschman read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.**

**BOROUGH ADMINISTRATOR'S REPORT**

- **Solid Waste Collection Specifications**
  - Resolution adopted this evening authorizing the receipt of bids
  
- **Newsletter – Community Life**
  - No sponsor as of yet
  - Council says “no” to fund through Clean Communities grant
  
- **Chapter 45 – Bicycles and Motorcycles**
  - Ordinance to be introduced at 11/9 meeting
  
- **Copier Lease – Police Department**
  - Earlier this year a 36 month lease was approved
    - Contract did not expire until 01/2011
  - Resolution to authorize lease under State Contract to be on 11/9 agenda
  
- **Online Auction of Surplus Equipment**
  - Need to enter into agreement with govdeals.com
  - Minimum bid needs to be approved
    - Ms. Fall asked the Council if they want to allow employees to bid on items during off duty times
    - She also asked if they want to pass the 12 ½ % fee on to the purchaser
  - **Council agrees to both points**
  
- **Train Station – sidewalk/utility cabinet**

- Update only
- Detailed information provided in Borough Admin report
  - Wants to make certain that State would authorize additional expense
- Mayor asks Ms. Fall to follow up on train moving further north so gates open
  - Seems to be “hit or miss”
- **Labor Counsel**
  - Resolution will be listed on 11/9 agenda
    - No contract with Mark Ruderman
- **Wireless Audit Complete**
  - Trying to schedule conference call
    - Hopefully 10/27
  - Extel proposal for landline audit not to exceed \$800
    - Proposed an inventory of all lines first
    - Confident that they could save the Borough money
    - Tri-Borough dispatch operations has been split 3 ways in the past
      - In 2011 it will be Park Ridge only
- **Bergen County Open Space Trust Fund Application**
  - Council needs to choose a project
    - Trailway project could be completed in phases or High School track project
    - Ms. Fall also advised those present that they could ask the County to re-appropriate the \$75,000 earmarked for dredging
  - Council agrees to support Mill Pond trailway project

**Temporary Employee – CDL driver**

- Bill Beattie made a recommendation
  - **All present agree**

**ENGINEER’S REPORT**

- Circulated via email on Friday
  - Ms. Fall advised that a request had been received for an additional \$10,000 for the additional work on the 2010 Road Project
    - Ms. Fall has asked for a more detailed report to be discussed at the 11/9 meeting

**BOROUGH CLERK REPORT**

- Reminded those present that in the past the evening meals have been provided by the political parties
  - Clerk will distribute Marc’s menus to the Board workers
  - Mayor will pick up orders from Community Center
  - Councilman Hopper will pickup orders from East Brook School

- Councilman Maguire will make arrangements for orders to be picked up at West Ridge School
- Marc's will deliver

**BOROUGH ATTORNEY REPORT**

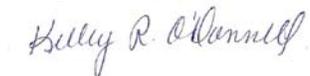
- **Bosi – 108 East Avenue**
- **Has proposed another alternative**
- **Bill Beattie not in favor**
- **Rob Mancinelli advised that he would like to be able to “put this to bed”**
- **Mr. Bosi’s proposal is to come in 15 feet from either property line thereby eliminating the need to notice them He would purchase that which is directly in front of his house**
- **Ms. Fall to send a letter stating that the matter is closed and the Council wishes no further discussion**

**Council President Kane asked for follow up on :**

- **Broadway Parking Meter**
  - Colleen Ennis to follow up
- **Hawthorne Avenue – 1 hour parking between Market and Park Avenue**
  - West side of Hawthorne Avenue
  - Clerk to check Borough Code
  - Road Department to be advised to install signs if parking is limited to 1 hour
- **Dogs and Cats registration mailer – Montvale send out reminder**
  - Clerk and CFO advised that Park Ridge had already sent out 2011 licensing reminders and will be sending letters to those that had not licensed their animals last year

**Work Session adjourned to Closed Session at 9:30 p.m.**

Respectfully yours,



Kelley R. O'Donnell, RMC  
Borough Clerk