

BOROUGH OF PARK RIDGE
MAYOR AND COUNCIL MEETING
WORK SESSION

August 10, 2010
8:50 P.M.

Present: Council members; Hopper, Viola, Maughan (via telephone), Maguire, Misciagna,
Council President Kane and Mayor Ruschman

Absent: None

Also Present: Robert Mancinelli, Borough Attorney
Helene Fall, Administrator
Kelley O'Donnell, Borough Clerk

Mayor Ruschman read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.

BOROUGH ADMINISTRATORS REPORTS

- **Newsletter**
 - NJMG offers a free newsletter; either monthly or quarterly
 - Montvale copy distributed
 - NJMG does layout
 - Ms. Fall stated that this could be the official newsletter
 - Advertisers are the responsibility of NJMG
 - Council agrees
 - Discussion on quarterly v. monthly
 - Discussion on including school board as well as all other town groups

- **2009 PV Coop Road Program**
 - Ms. Fall asked the Council's approval to issue a change order to extend the project just south of W. Park
 - Wish to expend the full amount of the grant
 - **All present agree**

- **Pistol Range**
 - Can utilize Sheriff's Labor Assistance Program
 - Stucco needs to be repaired prior to painting
 - Council President Kane stated that Westwood had secured a Special Grant for cleanup of their pistol range
 - **Ms. Fall will contact Westwood Administrator Bob Hoffman**

- **ADA Compliant Pool Contract**
 - Final billing is \$2,750, of which \$1,000 exceeds the original approved amount
 - Pool Commission agrees to payment

- Project went very well
 - Tough timeline
 - **Council agrees to additional expense**
- **Township of Washington – Council President D’Urso**
 - Shared Services
 - Council President Kane stated that there is enough going on with the two adjacent towns at this time
 - **Ms. Fall advised to send letter asking if Washington Township had something specific in mind**
- **2010 Capital Program**
 - Items included in Capital Budget were Ms. Fall’s recommendations
 - Chief Madden would prefer that the Borough move forward with purchase of 1 mobile data computer
 - Chief will purchase another from forfeited funds account
 - Electronic Sign Board purchase coming from other appropriations
 - Additional \$1,000 available
 - Council discussion on prioritizing items
 - **Council agrees, Ms. Fall to have funding ordinance prepared**
- **Excess Sewer Charge**
 - Council had asked for the list of residential users over 137,000 gallons
 - Discussion on ability to set any threshold amount
 - Discussion on history in Montvale
 - Discussion on single family as opposed to multi family
 - Council President Kane feels the notice should go out to commercial properties
 - Consider raising threshold
 - Discussion on tough year to hit residential
 - Discussion on alerting residents that it will be implemented in the future
 - Council discussion on 2010 or 2011
 - Councilmember Maughan recommends holding off until 2011
 - Councilmember Viola stated that he does not think residential users should be billed
 - Ms. Fall stated that if the ordinance was adopted in 2010 the money would go into surplus
 - If the ordinance is adopted in 2011 it would be anticipated revenue in 2011 budget
 - Council President Kane recommends not including residents
- Councilmember Maughan suggested holding for 8/24 meeting
- **Councilmember Maughan will distribute information to all prior to the 8/24 meeting**
- **FY 2011 BC Open Space Trust Fund Grant Applications**
 - Ms. Fall will complete application
 - Same as ANJEC Grant

- Bob Wright approached Ms. Fall regarding the resurfacing of the track at the High School
 - Ms. Fall asked the Council if they were interested in submitting two applications
 - Track resurfacing would be ¼ Borough, ¼ Board of Ed, ½ Grant
 - Borough's portion would come from Open Space Trust
 - Discussion on age of track
 - Discussion on grading and flooding issues at football field
 - Drainage needs to be improved
- **FY 2011 BC Community Development Block Grant**
 - Joe Bruno, AIA willing to complete design
 - ADA Compliant bathrooms
 - Sulak Field and Colony
 - Sulak Bridge
 - Library
 - All 3 projects under \$10,000
 - Ms. Fall stated that Br. Bruno's costs are very fair
 - Councilmember Maguire asked for clarification
 - If the Borough does not secure the grant, we do not pay Mr. Bruno
 - Ms. Fall concurred
 - **All present agree to Joe Bruno, AIA to complete design**
- **Salary Resolution for Contractual Employees**
 - Resolution not needed, Salary Ordinance is adopted each year
 - Employees are contractual
 - Exempt employee Resolution is still necessary
 - **All present agree to no longer adopt Contractual Employee Salary Resolutions**
- **Depot Square**
 - Girl Scouts would like to once again decorate for Halloween
 - Will decorate Columbus Day Weekend
 - COLI on file

BOROUGH CLERK REPORT

- **Animal Census**
 - Clerk advised that the Borough has 363 unlicensed dogs and 200 unlicensed cats
 - Letters will be sent out to residents advising them of the code violation and asking them to respond by 9/3
 - Clerk suggested that no late fee be charged at this time
 - After September 3rd they will be advised of the potential for summons
 - 2 ½ to 3 week lead time needed for tags
 - Clerk asked if Matt Kent would be responsible for issuing summons
 - Discussion on Foster groups

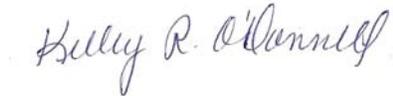
- **Clerk was asked to forward letter to Mayor and Council, Borough Attorney and Peggy Scheulen, Pres. Board of Health**
- **Endorsing Resolution**
 - Freeholder's resolution opposing privatization of Meadowlands
 - Council does not wish to adopt similar resolution

Mayor Ruschman stated that the Pascack Press had inadvertently ran the Golf Outing notice in this past weekend's edition

- The information was incorrect
- **The Golf Outing will be on October 18th**
 - Darlington Golf Course
 - Lunch at the River Palm
- **Mr. Mancinelli stated that he wished to sponsor the 5 holes in one again**

Public Work Session adjourned at 9:35 p.m.

Respectfully submitted,



Kelley R. O'Donnell, RMC
Borough Clerk