

**Work Session Minutes of the Mayor and Council
July 13, 2010**

Present: Councilmembers Hopper, Misciagna, Council President Kane,
Mayor Ruschman, Councilmember Maughan (via telephone)

Absent: Councilmembers Maguire, Viola

Also Present: Robert Mancinelli, Esq., Borough Atty.

Helene Fall, Borough Admin.

Colleen Ennis, CFO

Lyn Beer, Deputy Clerk

Helene Fall, Administrator suggested discussion on the **Court** Feasibility study be held off until the July 27th meeting when the full governing body was present.

Administrator wanted to have open discussion from the June 29th meeting on new **Recycle Center** hours with M&C prior to issuing press releases...confirmed that center would be open 2nd and 4th Saturdays from 9:00am to noon. Mr. Beattie had posted on the website as well as placed notices at the Center.

The Mayor suggested having same people who served on the Transition Team, Councilman Hopper, Councilman Maguire, Utility Board and Staff review the operation of the Recycling Center to make recommendations for possible changes.

Councilman Hopper said he had volunteers for his **Green Team** and would like them appointed at next meeting....discussion between Councilmembers Hopper and Misciagna as to the jurisdictions of Green Team and Utility Board. Councilman Misciagna noted that they have different roles with respect to the Recycling Center.

Administrator Fall reported on **electronic bulletin board** and that Bill Beattie had suggested relocation to the site of the Park Ridge Owl (Eagle)...New proposed location had previously been reviewed by Chief Madden who was satisfied from a traffic perspective. Mayor suggested using amber lights as opposed to the red that was used. Councilman Maughan asked that it be located so that it was visible to as many lanes of traffic as possible.

Administrator reported on the **Sheriff's Labor Assistance Program** (SLAP). Councilman Hopper had suggested these areas to use them: Weed Memorial Park next to Krell; Clean up along the railroad tracks; Sand and stain the wood railing on Broadway along the train pick-up area; Weed the paver area for the train pick-up area. Anticipate 2 consecutive days. If there is time after the town clean-up, can weed down at Davies Field in the gravel area and weed the curb line along Park Avenue and pavers around the train station, town areas around. Cost to borough is providing lunch. The Governing Body discussed the pistol range building (power wash, minor exterior repairs proposal)...health

concerns expressed by some due to the lead in soil from spent bullets...Mr. Beattie, Administrator and Chief Madden OK with using this labor. Governing Body OK with these proposed project areas.

Administrator to speak to Director of Ops....hold put on going forward at this time with pistol range.

Administrator spoke to planner re: DOT Grants – planner suggested a reapplication for Third Street Bikeway, which has not been selected in the past...planner advised all work was done and cost for Grant application would be capped at \$750.00 but first wanted to speak to DOT as to why the bikeway was not selected at the last grant filing. Mayor and Council approved going forward with this reapplication at a cost not to exceed the said amount.

Administrator brought up the current COAH Administrative Agent and recommended we shop for new one...borough attorney concurred as did the MHL (Lyn Beer).

Administrator discussed 2011 Community Development Block Grants...application due in October...suggestions made to update bathroom at both Colony Field and Sulak Field to ADA requirements, to look into repairs to bridge that the handicapped housing residents use to come into town...Administrator to get cost estimates to prepare the budget estimates needed as part of the grant application.

Administrator reviewed July 5, 2010 Request from Courage to Connect NJ to use the Community Center. They do not have insurance, which is a requirement. Determination made to forgive insurance requirement.

Administrator brought up the Open Space Question for November ballot...Council agreed to authorize at .01...borough attorney to draw language...must be filed with County by August 20th @ 10:00am

Administrator reported NJ Transit had not gotten back regarding the colorized asphalt pavers at train station...is following up.

Administrator reported on the two police matrons...one is out ill and the other will be going on vacation...a qualified female crossing guard will be utilized in the interim.

Administrator reviewed the proposed technology grant for Video Surveillance equipment for various locations around the Borough. Council President Kane explained that the equipment would be used for traffic and security at the utility facilities especially water. Administrator advised by Congressman Garrett's Office on June 24th that this program is not a traditional competitive grant program – it is an earmark program. There is nothing the Borough can do without the assistance of our NJ Federal Legislators to request that funds be earmarked for the Borough.

Council President Kane advised he did get a chance to discuss this grant briefly with the Congressman over the weekend who seemed interested

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from the homeland security perspective. Senator Lautenberg is likely to become the new chair of this committee. The Mayor and Council approved contacting our two U.S. Senators for their assistance since Congressman Garrett's office has advised that he is taking a one-year ban from earmarks.

Councilman Maughan asked on status of reassessment. Administrator reported on the Reassessment/Reval and that it had been planned for discussion at the first August meeting when she would have a quote from the outside appraiser; said she would get a quote for the July 27th meeting and have it scheduled for discussion.

Administrator reported on the Reassessment/Reval and said she would get a quote for July 17th and have it scheduled for discussion.

Councilman Hopper suggested the M&C select a Volunteer for the Year and commended Joan Valas....to be discussed further.

CFO said she and Administrator have been meeting with the auditors in preparation for the exit audit...also the budget updates.

Respectfully submitted,

Lyn Beer, Deputy Clerk