

BOROUGH OF PARK RIDGE
MAYOR AND COUNCIL MEETING
WORK SESSION

May 11, 2010
9:14 P.M.

Present: Council members; Maughan, Viola, Maguire, Hopper, Misciagna, Council President Kane and Mayor Ruschman

Absent: None

Also Present: Robert Mancinelli, Borough Attorney
Helene Fall, Administrator
Colleen Ennis, CFO
Kelley O'Donnell, Borough Clerk

Mayor Ruschman read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.

ADMINISTRATOR'S REPORT

- **Assistance to Firefighters Grant Opportunity – Air Cascade System**
 - **Council authorizes administrator to submit grant application**
 - Park Ridge application will show that it is a service to 3 communities
 - Greater opportunity to obtain grant

- **Proposed Schedule for Municipal Court – Post Workforce Reduction Plan**
 - Helene Fall met with Judge Baboulis and Linda Campion, Court Administrator
 - Recommendation of a 4 day work week
 - Monday through Thursday
 - Approval needed from Assignment Judge
 - Helene Fall supports the recommendation
 - **All present agree to 4 day work week if Workforce Reduction Plan is implemented**

- **Ellin Drive Boulder**
 - **No action needed**
 - Boulder does not have to be moved
 - Mr. Battaglia's concerns which were brought up earlier this evening will need to be addressed

- **Green Acres Grant**
 - Standard Acquisition and Development
 - Referred to Open Space Committee for recommendation
 - Councilmember Maguire stated that is how it was done in the past

- Councilmember Maguire will bring it up at the 5/18 Open Space meeting
- **Insurance Committee**
 - Current Police Contract and Resolution No. 09-291; Mayor and Council need to select a member
 - Borough is fine on obligation of meetings due to the ongoing weekly union rep meetings
 - **Councilmember Maughan added to committee**
- **Current Policy for Recognition and Appreciation**
 - Waiting for the Utility Board to respond
 - Helene Fall will recommend a policy, when time permits and Utility Board has responded
- **Monday, May 17th meeting with Montvale Mayor and Council at 7:15 pm**
 - **Shared Services**
 - **Nothing involving Boards, Shared Court will be discussed**
- **Excess Sewer Usage fee**
 - Bill Beattie working on analysis of water usage
 - Should have information the end of this week, beginning next
 - Helene Fall will forward ordinance draft
 - Geared towards industrial users
 - Will not affect 95% of the residents
 - Council discussion on public schools
 - Parochial school
 - Houses of Worship
 - **Council agrees to look at users before making a determination**
- **School Construction**
 - trailers and equipment on old post office site
 - 4 Construction trailers and staging materials
 - **Council unanimously agrees to not allow**
 - Councilmember Hopper recommends students and staff park at Davies Field to allow contractors to use school parking lot
- **Labor Attorney**
 - Was not appointed this year
 - Mark Ruderman submitted a bill for \$975; services January through April 2010
 - Recommendation is to approve this bill
 - Services required balance of 2010 will be minimal
 - **Resolution needed for payment of \$975**
- **Musso Lane – Mr. Pat Hunt**

- Mayor Ruschman states it is private property and we should treat it as such
 - Leaf pick-up and plowing should stop
- Rob Mancinelli stated that he conducted a 60 year search of recorded deeds
 - It is private property
- Council discussion on the years that service has been provided
- Councilmember Maguire stated that it is a Private Easement

- Helene Fall advised the Council that there is a similar situation on Leroy Place
- Rob Mancinelli stated that Pat Hunt could bring an action against the Borough seeking the stoppage of services on a Private Easement

- **Mayor Ruschman calls for a Straw Poll vote on sending a letter stopping the services by date certain if the residents are unwilling to give public access/right of way**
 - Councilmember Maughan – Abstain
 - Councilmember Viola – Move along send letter
 - Councilmember Maguire – Abstain
 - Councilmember Kane – Send letter
 - Councilmember Hopper – Send letter
 - Councilmember Misciagna – Send letter
- **Helene Fall was asked to send letter**

BOROUGH CLERK REPORT

- **May 17th Joint Meeting with Montvale M & C**
 - Park Ridge Council Chambers @ 7:15 pm
 - Availability:
 - Councilmember Maughan, Viola, Maguire, Hopper, Misciagna and Kane confirmed their availability.
 - Council agrees that Rob Mancinelli need not attend
 - Bill Beattie, Director of Operations will attend

- **Records Reorganization & Purging Project scheduled to begin the end of May**
 - Part of a shared service with Bergen County
 - PARIS Grant Award
 - Park Ridge portion \$6281.73 in services

- **C3 – Citizen Communication Center**
 - Would replace Swift Reach
 - Current cost \$405.00/month
 - Borough pays ½, Utilities pays ½
 - Bill Beattie will review with Utility Board
 - Currently the Board of Ed uses swift reach & we bill them for the minutes used

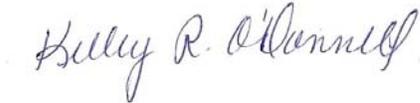
- If we move away from SwiftReach to C3 Municipal menu which would allow
 - **Basic Package is \$3,000/annually**
 - **Possibly shared cost with school**
- **June 8th meeting rescheduled to Monday, June 7th**
 - Conflict with Primary Election
 - **Closed Session 7:15 pm**
- **Primary Election**
 - **Mayor Ruschman and Councilmember Hopper will coordinate the dinner order for the Board Workers on June 8th**

CFO REPORT

Finance Reports will be submitted to Councilmember Maughan and Helene Fall next week.

Public Work Session adjourned to Closed Session at 9:45 p.m.

Respectfully Submitted,



Kelley R. O'Donnell, RMC
Borough Clerk