

BOROUGH OF PARK RIDGE
MAYOR AND COUNCIL MEETING
SPECIAL MEETING

January 12, 2010
7:30 P.M.

Present: Council members: Levinson, Maughan (via phone), Kane, Brouwer, Maguire, Viola

Absent: Mayor Ruschman

Also Present: Helene V. Fall, Borough Administrator
Colleen Ennis, CFO

Council President Levinson read the compliance statement as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.

The purpose of tonight's meeting is to discuss Council's Priorities, Goals and/or Objectives for the 2010 Calendar Year.

Mrs. Fall moderated this meeting for the Council.

Council first identified major areas, items, or projects of interest. The following items were listed:

1. Master Plan
2. Vision Plan
3. Open Space Plan Garrity Property
4. Upgrade Plan for Fields
5. Open Space Tax Ballot
6. Mill Pond Pedestrian Walk/Jogging Path
7. Dredging of Mill Pond
8. Water Shed Plan
9. Train Station – Possible combining with Montvale and Woodcliff Lake
10. Green Streets
11. Pedestrian Path System
12. Land Acquisition
13. Greenbelt Plan
14. Pedestrian Bridge
15. Swim Pool Parking Lot Aare
16. RR Gates/Timing

17. Train Location – Park Avenue.
18. Transfer Station – Revenue; Redevelopment opportunities
19. Implementation of Affordable Housing Plan
20. Regional Issues Meeting
 - a. Coordinate/host meeting of other Governing Bodies.
 - b. Dialogue about similar concerns
 - c. Look at other possible regional operations
21. Creation of Pascack Valley Planning Association
22. Sustainability
 - a. Energy Audits – Borough Facilities and availability for residential properties
 - b. Green Team
23. Infrastructure
 - a. Roads – long term resurfacing plan
 - b. Road Dept. annual report
 - c. Private roads
 - d. Old Post Office
24. United Water Property – possible recreational ball field use
25. Fifth Street/Grand Avenue property
26. Redesign of Park Avenue
27. Redesign of Fremont Avenue
28. Pistol Range – is there an environmental issue
29. Shared Services with School – Expand Opportunities
 - a. Interconnection of schools by Borough
 - b. LAN support
 - c. Would school solar project benefit the Borough either directly or have the Borough do a similar project
30. WIFI in Borough owned buildings and/or parks and or Borough Wide
31. Expanded use of swimming pool facility and area
 - a. Year round by use of bubble/covering
 - b. Use property for indoor basketball courts
32. Council Code of Conduct
 - a. Code of Ethics applicable to all elected and appointed officials/volunteers and staff
 - b. Develop organizational chart so that chain of command, council-liaison roles, organization structure, structure of A-Team, and communication methodology are clearly outlined.
33. Evaluate current field fee structure
34. Develop guidelines for PKRG.
35. Film Council meetings

36. Committee to systematically review Code Book and all ordinances to see what should be retained/amended.
37. Internal audit/review of all professional service contracts – quarterly basis.
38. Inventory of equipment shared out to other communities and develop a rental fee
39. Develop a volunteer committee to connect volunteer services available with people in need of services
40. ADA – establish fully compliant policy for all Borough facilities – to comply with letter and spirit of the law
41. Cost Benefit analysis of programs, personnel and equipment as requests for changes, additions are made prior to making determination to proceed with funding, hiring or acquisition
42. Revenue – evaluate all additional opportunities
43. Outreach to community organizations to see how they can help Borough with projects
44. Council Liaisons – no more than 2 consecutive terms.
45. Volunteers serving on committees/boards, etc – no more than 2 consecutive terms
46. Better use technology to enhance operations – look at expanding website and internal applications
47. Bank consolidation
48. Borough Employee review process

After review of the broader group of items as listed above they were categorized into the subsections as follows:

Open Space	Open Space Plan – review items for possible implementation
Open Space	Mill Pond Pedestrian Walkway
Open Space	Dredging of Mill Pond – process including permits, methodology
Open Space	Upgrade of Fields
Open Space	Watershed Plan
Open Space	5th St/Grand; Garrity Property – possible acquisition.
Open Space	Open Space Tax - Ballot Question & communication of importance
Open Space	Green Streets/ Pedestrian Paths
Open Space	Land Acquisition - including United Water Property East of Sulak Field
Open Space	Greenbelt Plan
Open Space	Swim Pool Parking Area – possible use for bubble-covered basketball courts
Infrastructure	Train Station
Infrastructure	Roads including long term plan for resurfacing
Infrastructure	Post Office
Infrastructure	Park Avenue Redesign/Fremont Avenue Redesign

Infrastructure	ADA Compliance – Proactive not only complying with law but with spirit of making facilities accessible
Infrastructure	Pistol Range - Environmental Issues
Regional Shared Services	Triboro Train Station – possible joint venture with Montvale and WCL
Regional/Shared Services	Schools – review opportunities to share facilities, equipment, projects
Regional/Shared Services	Meeting with other Councils so that the decision makers can meet to discuss possible opportunities
Regional/Shared Services	Regional Operations
Regional/Shared Services	PV Regional Planning Association
Regional/Shared Services	Pool/Basketball - school
Planning	COAH – implementation of affordable housing plan
Planning	Redevelopment opportunities including transfer station
Green	Sustainability
Green	Green Team
Green	Energy Audit
Green	Solar Project School – can Borough benefit from current project as add-on or consider undertaking similar project.
Administrative	PKRG Resolution
Administrative	Cost Benefit Analyses – review for all new program implementations, personnel
Administrative	Boro Employee Review
Administrative	Community Group Outreach to groups to ascertain what assistance they can provide to Borough for Borough projects
Administrative	Bank Consolidation
Administrative	Evaluate Revenue opportunities
Administrative	Ordinance Review
Administrative	Volunteer Committee - match needs
Administrative	Professional Service Contract Internal Audits
Administrative	Equipment Inventory – fees for shared opportunities including expansion of potential shared opportunities
Administrative	Field Fees
Administrative	Code of Conduct <ul style="list-style-type: none"> a. Code of Ethics applicable to all elected and appointed officials/volunteers and staff b. Organizational chart for chain of command, council-liaison roles, organization structure, structure of A-Team, communication methodology are clear.

Administrative	Term limits for consecutive Council Liaison assignments and volunteer board members
Administrative	Road Dept. annual report
Technology	Film Council Meetings
Technology	Utilize technology Better
Technology	Interconnect schools
Technology	Borough-wide WiFi including Borough Bldgs and Parks
Technology	LAN Support with schools

Council discussed the next step and agreed to:

1. Discuss what items within each subsection should be focused on, recognizing that it may be just a few items within each subsection, and
2. Establish the time-frame for achieving those agreed-to items i.e. short-term, mid-term and long term and assignment.

Council determined to meet again on February 2nd at 7:30 PM to complete their discussion.

Public Work Session adjourned at 9:30 p.m.