

**AGENDA
MAYOR & COUNCIL MEETING
November 10, 2015
8:15 p.m.**

Mayor Maguire calls meeting to order at:

Pledge of Allegiance to the Flag

ROLL CALL:

Present:

Absent:

Also Present:

Mayor Maguire Reads Compliance Statement, as required by Open Public Meeting Act, P.L. 1975, Chapter 231.

AGENDA CHANGES

PUBLIC PRIVILEGE OF THE FLOOR:

Mayor Maguire asks if anyone present wishes to be heard on any matter.

Speaker:

ORDINANCES – INTRODUCTION

None

ORDINANCES – PUBLIC HEARING

None

CONSENT AGENDA:

Mayor Maguire asks if any Councilmember would like to have any resolution removed from the consent agenda and placed under New Business.

Speaker:

Mayor Maguire asks if any Council member would like to abstain from voting on any resolution on the consent agenda.

Speaker:

Mayor Maguire asks for a motion to accept the Consent Agenda (with the abstentions so noted).

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

RESOLUTIONS:

1. Authorize Accepting Donation of Firefighting Foam and Execution of Agreement
2. Municipal Services Reimbursement- Pond Ridge 2014-2015
3. Release of Escrow Fund for B. Monteverdi
4. Chapter 159 Amending the 2015 Borough Budget for Additional Revenue and Appropriations
5. Authorizing Preparation of Plan for Culvert Repairs
6. Authorizing the Issuance of Requests for Qualifications for Various Professional Services
7. Award of Contract Landscape Improvements- Jacobsen
8. Authorize Tax Collector to Cancel Refunds or Delinquencies Less Than Ten (\$10.00) Dollars
9. Payment of Bills- Borough
10. Payment of Bills- Utility

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

APPROVAL OF MINUTES

Mayor Maguire asks for a motion to approve the minutes as follows:

Closed and Work Session Minutes Dated October 27, 2015

Public Hearing Minutes dated October 13, 2015 and October 27, 2015

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

ADJOURN

A motion was made by _____ and seconded by _____ to adjourn the regular Mayor and Council meeting. Meeting adjourned at _____ p.m.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 015 – 304**

**RESOLUTION ACCEPTING DONATION OF FIREFIGHTING FOAM
AND AUTHORIZING EXECUTION OF AGREEMENT WITH THE
COUNTY OF BERGEN REGARDING THE TERMS THEREOF.**

WHEREAS, the County of Bergen operates the Bergen County Law and Public Safety Institute (the “Institute”); and

WHEREAS, the New York City Fire Department (“FDNY”) has removed from service 7,820 gallons of National Foam Kidd brand firefighting foam concentrate, (“Firefighting Foam”) that is past its shelf life and has thus exceeded its operational life for firefighting purposes; and

WHEREAS, the City of New York (“the City”), acting by and through the FDNY, has agreed to donate the Firefighting Foam to the County for use by the Institute for training purposes; and

WHEREAS, the Bergen County Board of Chosen Freeholders, by Resolution No. 1198-15, adopted on October 14, 2015, authorized the County to share the donated Firefighting Foam with the Borough of Park Ridge for training purposes, subject to availability and the terms set forth in an “AGREEMENT TO SHARE DONATED FIREFIGHTING FOAM CONCENTRATE,” (the “Agreement”) annexed hereto as Exhibit A; and

WHEREAS, the governing body of the Borough of Park Ridge has determined that it is in the best interest of the residents and taxpayers of the municipality to accept the donation of the Firefighting Foam for training purposes, subject to the terms and conditions set forth in the Agreement,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Park Ridge, as follows:

1. The recitals set forth above are incorporated into the body of this resolution as if set forth at length herein.
2. The Borough of Park Ridge hereby accepts the donation from the County of Bergen of the Firefighting Foam as set forth above, subject to the terms of the Agreement annexed hereto as Exhibit A.
3. The Borough Administrator Kelley O’Donnell is hereby authorized to execute an Agreement with the County of Bergen in the form annexed hereto as Exhibit A, together with any other documents necessary to complete the above contemplated transaction.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Hopper						
Bosi						
Oppelt						
Bertini						
Cangialosi						
Misciagna						

APPROVED:

TERENCE P. MAGUIRE, MAYOR

Attest:

Kelley R. O’Donnell, RMC
Borough Clerk / Administrator

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 015 – 305**

**AUTHORIZE REIMBURSEMENTS TO POND RIDGE
CONDOMINIUM ASSOCIATION
2014-2015 SNOW SEASON AND 2014 LEAF REMOVAL SEASON**

WHEREAS, the Borough of Park Ridge has agreed to a reimbursement under the Municipal Services Act, N.J.S.A. 40:67-23.2 et al, for removal of snow and landscaping debris for the pond Ridge Condominium Association as follows:

2014-2015 SNOW SEASON	\$ 1,507.50
2014 LEAF REMOVAL SEASON	\$ <u>375.00</u>
Total	\$ 1,882.50

and;

WHEREAS, by email dated October 14, 2015 the Pond Ridge Condominium Association’s Board of Directors has agreed to said reimbursements pursuant to the above cited Municipal Services Act.

WHEREAS, the Chief Financial Officer has certified the funds are available in Account No. 4-01-26-303-000-000.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Park Ridge that the total reimbursement for the combined period above is \$ 1,882.50 to be made payable to the Pond Ridge Condominium Association.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Hopper						
Bosi						
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Cangialosi						
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APPROVED:

TERENCE P. MAGUIRE, MAYOR

Attest:

Kelley R. O’Donnell, RMC
Borough Clerk / Administrator

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 015 – 306**

RELEASE OF ESCROW BRIAN MONTEVERDI

WHEREAS, BRIAN MONTEVERDI, 22 WIELD COURT, known as Block 2009, Lot 1 on the tax map of the Borough of Park Ridge, has posted an Engineering Review Escrow in the amount of \$1,500.00 on March 15, 2013; and

WHEREAS, the Engineering Review Escrow has earned interest in Escrow Sub Account No. 7761457147; and

WHEREAS, payments have been made for engineering costs from the initial deposit from this Engineering Review Escrow Account; and

WHEREAS, BRIAN MONTEVERDI has completed his project and received a Certificate of Occupancy; and

WHEREAS, there remains in the escrow account \$295.00 which the applicant has requested be returned; and

WHEREAS, the Construction Official Nick Saluzzi has determined there are no outstanding claims against this escrow balance and there remains no reason to have an escrow account;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Borough Treasurer is hereby authorized to release the remaining escrow of \$295.00 as well as any accrued interest to BRIAN MONTEVERDI.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Hopper						
Bosi						
Oppelt						
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Cangialosi						
Misciagna						

APPROVED:

TERENCE P. MAGUIRE, MAYOR

Attest:

Kelley R. O'Donnell, RMC
Borough Clerk / Administrator

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 015 – 307**

**Chapter 159
Amending the 2015 Borough Budget for Additional Revenue and
Appropriation**

WHEREAS, N.J.S.A 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any Special Item of Revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and;

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount, and;

WHEREAS, the Borough of Park Ridge has received \$2,015.49 from the New Jersey Division of Criminal Justice for the purchase of Body Armor and wishes to amend the 2015 Municipal Budget to include this amount as revenue.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Park Ridge hereby requests the Director of Division of Local Government Services to approve the insertion of an Item of Revenue in the 2015 Budget in the sum of \$2,015.49 which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:
State and Federal Revenues Off-set with Appropriations:
2015 New Jersey Department of Justice – Body Armor Grant - \$2,015.49

BE IT FURTHER RESOLVED that the like sum of \$2,015.49 be and the same is hereby appropriated under the caption of:

General Appropriations

Operations Excluded from CAPS
State and Federal Programs Offset by Revenues:
2015 New Jersey Department of Justice – Body Armor Grant - \$2,015.49

BE IT FURTHER RESOLVED, that the Borough Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
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APPROVED:

TERENCE P. MAGUIRE, MAYOR

Attest:

Kelley R. O'Donnell, RMC
Borough Clerk / Administrator

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 015 – 308**

AUTHORIZING PREPARATION OF PLAN FOR CULVERT REPAIRS

WHEREAS, the Borough Engineer has advised the Mayor and Council that there is an immediate need for repairs to the sidewalk overlying a culvert along Park Avenue; and

WHEREAS, the Borough Engineer has submitted a proposal dated October 22, 2015 for the preparation of plans required to complete the aforementioned plans (Task I) at a cost not to exceed \$9,500.00; and

WHEREAS, the Borough wishes to authorize the Borough Engineer to prepare said plan and to utilize funds held in the Borough In Lieu of Sidewalk Improvement Fund for the preparation of said plan,

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Park Ridge hereby authorize the Borough Engineer to prepare a plan for the repair of the sidewalk and culvert (Task I) as set forth in her proposal dated October 22, 2015 at a fee not to exceed \$9,500.00, with engineering fees to be paid from the Borough In Lieu of Sidewalk Improvement Fund.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
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APPROVED:

TERENCE P. MAGUIRE, MAYOR

Attest:

Kelley R. O'Donnell, RMC
Borough Clerk / Administrator

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 015 – 309**

**RESOLUTION AUTHORIZING THE ISSUANCE OF REQUESTS FOR
QUALIFICATIONS FOR VARIOUS PROFESSIONAL SERVICES FOR
THE 2016 CALENDAR YEAR**

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a) contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law, however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1 et seq., for contracts in excess of \$17,500.00; and

WHEREAS, pursuant to the Pay to Play Law a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made any contribution within one year of the date the contract is to be awarded that is reportable by the recipient under N.J.S.A. 19:44A-1 et seq. to a municipal political party or candidate unless the contract is awarded under a “fair and open process” as defined pursuant to said statute; and

WHEREAS, the Borough wishes to award contracts for various professionals pursuant to the fair and open process defined by the aforementioned statute and explained in suggest procedures issued by the New Jersey Department of Community Affairs,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that Requests for Qualifications be issued for the following Borough Professional positions:

Attorney, Auditor, Bond Counsel, Engineer, Environmental Engineer, Rate Counsel, Rate Engineer, Risk Manager, Risk Manager Medical, Borough Planner, Special Rate Counsel, Financial Advisor for Current & Continuing SEC Disclosure Requirements and Grant Consultant and Writer.

BE IT FURTHER RESOLVED that said notice shall indicate that responses to the Request for Qualifications shall be provided on or before December 4, 2015.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
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APPROVED:

TERENCE P. MAGUIRE, MAYOR

Attest:

Kelley R. O'Donnell, RMC
Borough Clerk / Administrator

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 015 – 310**

**Award of Contract Landscape Improvements
Jacobsen Landscape Contractors, Inc.**

WHEREAS, the Mayor and Council are desirous of making landscape improvements to various locations within the Borough as described in the attached proposal; and

WHEREAS, proposals were obtained for the improvements recommended by the Open Space and Shade Tree Committees; and

WHEREAS, the New Jersey Local Public Contracts Law allows for the award of a contract when the estimated value is less than \$21,000 and a minimum of two proposals have been received; and

WHEREAS, two proposals were received as listed below:

Jacobsen Landscape Contractors, Inc.	\$ 15,150.00
Landscape Systems, Inc.	\$ 16,840.00

WHEREAS, the Borough Administrator has recommended that the Mayor and Council award the Contract for Landscape Improvements to Jacobsen Landscape Contractors, Inc.; and

WHEREAS, the Chief Financial Officer has certified the funds are available in Account No. 5-01-26-300-000-001.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Contract for Landscape Improvements to various locations within the Borough be awarded to Jacobsen Landscape Contractors, Inc. in an amount not to exceed Fifteen Thousand One Hundred Fifty Dollars (\$ 15,150.00); and

BE IT FURTHER RESOLVED that a true copy of this resolution shall be sent to Jacobsen Landscape Contractors Inc., 115 Hawthorne Avenue, Park Ridge, NJ 07656 within ten (10) days of adoption.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
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APPROVED:

TERENCE P. MAGUIRE, MAYOR

Attest:

Kelley R. O'Donnell, RMC
Borough Clerk / Administrator

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 015 – 311**

Authorization and Empowerment of the Park Ridge Tax Collector to Cancel Refunds or Delinquencies Less Than Ten (\$10.00) Dollars

WHEREAS, N.J.S.A. 40A:5-17.1 allows for the cancellation of property tax and utility overpayments and balances in the amounts of less than \$10.00; and

WHEREAS, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax or utility refunds or delinquencies of less than \$10.00; and

WHEREAS, the Mayor and Council of the Borough of Park Ridge wishes to utilize the provisions of N.J.S.A. 40A:17.1 to authorize the Tax Collector to so cancel any tax or utility refunds or delinquencies of less than \$10.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Borough Tax Collector is hereby authorized to cancel said amounts as deemed necessary.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
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APPROVED:

TERENCE P. MAGUIRE, MAYOR

Attest:

Kelley R. O'Donnell, RMC
Borough Clerk / Administrator

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 015 – 312**

PAYMENT OF BILLS - BOROUGH

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that the following bills in the sum of \$3,623,451.94 have been approved and that the Mayor, Clerk and Chief Financial Officer are hereby authorized and directed to issue warrants in payment of same.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Misciagna						
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Oppelt						
Bertini						
Cangialosi						

APPROVED:

TERENCE P. MAGUIRE, MAYOR

Attest:

Kelley R. O'Donnell, RMC
Borough Clerk /Administrator

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 015 – 313**

PAYMENT OF BILLS - UTILITY

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that they are in receipt of the following Board of Public Works Utility bills in the sum of \$ 586,103.86 which were previously approved and authorized for payment by the Board of Public Works Certifying Officer

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
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Bosi						
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Cangialosi						
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APPROVED:

TERENCE P. MAGUIRE, MAYOR

Attest:

Kelley R. O'Donnell, RMC
Borough Clerk / Administrator