

Park Ridge, NJ
November 19, 2009
8 PM

The regular meeting of the board of Health was called to order by the President at the above time, date, and place.

The Compliance Statement, as required by the Open Public Meetings Act, P.L. 1975 Chapter 231, was read by the President.

PRESENT: Ms. Bertini, Dr. Miller, Ms. Deppert, Ms. Roy, Ms. Scheulen,
Mr. Meyer, Mr. Alvarez

ABSENT: Dr. Valas, Dr. Lincoln

ALSO PRESENT: Mr. John Kane, Council Liaison
Ms. Linda Quinn, Environmental Health Specialist –
Bergen County Department of Health Services

WELCOME OF NEW BOARD MEMBER – Ms. Bertini officially welcomed the new member, Mr. David Alvarez, to the Board.

ACCEPTANCE OF MINUTES: Ms. Roy motioned that the minutes of the Oct 15, 2009 meeting be accepted. The motion was seconded by Ms. Scheulen. All ayes.

APPROVAL OF INVOICES:

- | | |
|---|----------|
| • Postage – September 2009 | \$ 21.64 |
| • Office Concepts Group, Inc. | 30.99 |
| • Tyco Animal Control – Contract Payment – September 2009 | 775.00 |
| • Tyco Animal Control – 1 Emergency Response – 9/09 | 60.00 |

Ms. Deppert motioned that the invoices be approved. The motion was seconded by Dr. Miller. All ayes.

REPORT – ENVIRONMENTAL HEALTH SPECIALIST – October 2009

Ms. Quinn reported to the Board that the State is in the process of standardizing the procedures for kitchen inspections, concentrating on food handlers, in order to prevent foodborne illness outbreaks. The plan is to observe the food handlers and have more of a teaching, educational relationship, rather than a “police” relationship. A new rating, “Corrected on Site”, will now be an option for the inspectors. Mr. Meyer stated that he has experienced the new inspection procedure in the restaurants that he deals with, and feels that the inspections are much more productive. Ms. Quinn said that she would be one of the instructors who will be teaching the new procedures to other inspectors.

- PARK RIDGE MARRIOTT – The flow meter that was connected to the filter in the spa was clogged and not functioning properly. Ms. Schnitzer advised the pool manager to get a new meter.

- PLAZA REGENCY – Ms. Scheulen questioned why the establishment was recommended for the Gold Star Program by Ms. Schnitzer, when they had been given conditional ratings in the past. Ms. Quinn said that the Plaza now has a new kitchen manager who is very diligent.

Ms. Quinn informed the Board members that three Park Ridge businesses: the Curves exercise facility, the Park Ridge Five Star Deli and the Kindercare day care facility, had all closed.

Ms. Bertini asked Ms. Quinn why the monthly inspection logs are no longer typed. Ms. Quinn stated that the software for the inspectors is being changed and put into computers, which they will have in their vehicles. When that is completed, the logs will again be in typewritten format.

FLU CLINIC - The Flu Clinic, which was held on October 16, went very well. Two hundred and twenty doses of vaccine were administered. The vaccine supply ran out and some residents were not able to receive a vaccination. Because such a large number of people attended this year's clinic, Ms. Deppert suggested that the "First Friends" room, as well as the Community Center, be used for the clinic next year in order to have better control.

RABIES CLINIC - Ms. Bertini stated that the October 20 Rabies Clinic went well. The secretary reported that 59 dogs and 18 cats were vaccinated.

SWINE FLU CLINICS – The Swine Flu clinics held by the Bergen County Dept of Health Services were advertised on the municipal bulletin board and on the Boro website. Ms. Bertini stated that Superintendent of Schools, Dr. Johnson, was notified regarding the clinics.

DOG/CAT ORDINANCE – It was reported that Mayor Ruschman would like the Board to discuss the limitation of the number of dogs permitted in Park Ridge residences. At the present time, the Borough ordinance has a limit of three cats per residence. Ms. Scheulen stated that a limit would set some sort of boundary. Mr. Meyer stated that even if certain residents would be "grandfathered", there should be some sort of boundary in the future. Ms. Deppert question the limitation stating that there could be a responsible owner of five dogs and an irresponsible owner of one dog. Mr. Kane said that the first thing that should be addressed is a pet census. It states in the Dog/Cat Ordinance that the Police Dept should conduct the census. He stated that Montvale has a good program, that he would inquire about it, and that he would also reach out to the Police Dept. Ms. Quinn said that many towns have the crossing guards do a census during the summer, and that Glen Rock has a very successful licensing program, which she will look into. She also stated that Tyco Animal Control is excellent at doing a census. The Board secretary was asked to call Carol Tyler of Tyco Animal Control to inquire about their services. Ms. Bertini said that the issue regarding limitation would be re-addressed at the January meeting, because some of the members were still unsure about it.

BOARD OF HEALTH SUB-COMMITTEE – The Board discussed the formation of a sub-committee, made up of volunteers, for the purpose of working on Board of Health special projects. Mr. Meyer and Ms. Scheulen reported on the meeting they had, along with Dr. Lincoln, regarding the sub-committee. Ms. Scheulen stated that the sub-committee would be separate as far as policy making, would have a chairperson, and would also have a representative present at Board meetings. The committee would participate in community education and in town-organized events, such as clinics and the picnic. Monthly meetings would be held one week after the Board of Health meeting, with a liaison from the Board at those meetings. Mr. Meyer stated that he had been very impressed with the volunteers who were interested in the vacant position on the Board of Health. Ms. Bertini asked if she should mention future interest in the Board or in volunteering for special Board projects, when she sends thank-you letters to them. Mr. Meyer said that she should, especially since the volunteers were so enthusiastic. Due to his absence at the Board meeting, Dr. Lincoln submitted the notes in advance, that he made regarding the sub committee.

2010 MEETING DATE RESOLUTION -

BOROUGH OF PARK RIDGE
BOARD OF HEALTH
RESOLUTION

WHEREAS, the Open Public Meetings Act was approved on October 21, 1975 as Chapter 231, P.L. and became effective on January 19, 1976; and

WHEREAS, the said act requires that every public body within seven days following the annual organization or reorganization meeting of that body adopt a schedule of regular meetings to be held during the year and further gives to each public body the right to designate certain other items:

NOW, THEREFORE, BE IT RESOLVED BY the Board of Health of the Borough of Park Ridge that the schedule of regular meetings of the Board of Health, required by Section 13 of the Act, shall be set forth in Schedule "A" annexed hereto and made a part hereof:

The regular meeting of the Board of Health shall be held in the Municipal Building at 8:00 PM on the following dates:

SCHEDULE A
JANUARY 21, 2010
FEBRUARY 18, 2010
MARCH 18, 2010
APRIL 15, 2010
MAY 20, 2010
JUNE 17, 2010
SEPTEMBER 16, 2010
OCTOBER 21, 2010
NOVEMBER 18, 2010
DECEMBER 16, 2010

ATTEST:

APPROVED:

JOAN P. HIGGINS
Secretary
Date: November 19, 2009

JUNE BERTINI
President

BERGEN COUNTY DEPT OF HEALTH SERVICES

The number of hours needed for health inspections was brought up for discussion. Mr. Kane stated that thru September of the present year 605 hours were logged for inspections. In the entire year of 2008, 534.75 hours were logged. He asked the Board Secretary to give him the logs for 2007, so that he would be able to review the three-year period. Mr. Kane gave each Board member a copy of an analysis that he did of the Sanitary Inspectors Monthly Report for 2009 to date, and a copy of an analysis of the Hours Logged on Inspections by Program for 2008 vs. 2009.

HOLIDAY PARTY

It was decided by the Board Members to have their holiday party on December 17 at the Banchetto Feast restaurant in Westwood. All votes were ayes. Mr. Kane was in agreement with the Board's choice. The Board Secretary was asked to send out the invitations.

REPORTS

- Park Ridge Utilities – October 2009 Coliform Report

CORRESPONDENCE

- Bergen County Dept of Health Services – November/December 2009 publication of The Health Resource Letter from the Health Promotion Resource Center

As there was no further business to come before the Board, a motion to adjourn was made by Ms. Scheulen. The motion was seconded by Mr. Meyer. All ayes.

The meeting was adjourned at 9:40PM.

Respectfully submitted,