

Park Ridge, NJ  
January 15, 2009  
8:00PM

The regular meeting of the Board of Health was called to order by the Secretary at the above time, date and place.

The Compliance Statement as required by the Open Public Meetings Act, P.L. 1975 Chapter 231 was read by the Secretary.

PRESENT: Ms. Bertini, Dr. Miller, Dr. Valas, Ms. Roy, Ms. Scheulen,  
Dr. Lincoln, Ms. Lupardo

ABSENT: Ms. Deppert, Mr. Meyer

ALSO PRESENT: Ms. Linda Quinn, Principal Environmental Health Specialist,  
Bergen County Department of Health Services

Mr. John Kane, Council Liaison

#### NOMINATIONS FOR THE OFFICE OF PRESIDENT FOR THE YEAR 2009

Dr. Valas nominated Ms. June Bertini for the office of President. The nomination was seconded by Dr. Lincoln. There were no other nominations.

All votes were recorded as yeas – Dr. Miller, Dr. Valas, Ms. Roy, Ms. Scheulen, Dr. Lincoln, Ms. Lupardo

#### NOMINATIONS FOR THE OFFICE OF VICE PRESIDENT FOR THE YEAR 2009

Ms. Bertini nominated Dr. Miller for the office of Vice President. The nomination was seconded by Ms. Roy. There were no other nominations.

All voted were recorded as yeas – Ms. Bertini, Dr. Valas, Ms. Roy, Ms. Scheulen, Dr. Lincoln, Ms. Lupardo

Ms. Bertini took over as President of the Board of Health at 8:15PM.

#### BOARD RE-APPOINTMENTS FOR 2009

Ms. Bertini announced the Board re-appointments made by the Mayor and Council at the January 2, 2009 re-organization meeting.

- Ms. Christine Deppert – term to expire 12/31/2011
- Ms. Cathy Roy - term to expire 12/31/2011
- Ms. Peggy Scheulen - term to expire 12/31/2011

#### INTRODUCTION OF COUNCIL LIAISON

Ms. Bertini introduced Councilman John Kane, the newly appointed liaison to the Board of Health.

#### INTRODUCTION OF NEW BOARD MEMBER

Ms. Bertini introduced Ms. Margaret Campbell Lupardo, the newly appointed member of the Board of Health.

ACCEPTANCE OF MINUTES – Dr. Miller motioned that the minutes of the November 20, 2008 meeting be accepted. The motion was seconded by Dr. Lincoln. Unanimously approved.

APPROVAL OF INVOICES

• Postage – November 2008	\$ 37.86
• Office Business Systems – Maintenance Agreement – portion of payment for recording device maintenance	238.80
• Tyco Animal Control – Contract Pymt – November 2008	725.00
• Tyco Animal Control – 2 Emergency Responses – Nov 2008	100.00
• Tyco Animal Control – Contract Pymt – December 2008	725.00
• Bergen Care Home Health – Contract Pymt – December 2008	120.00
• Bergen Care Home Health – Extra hour of nursing services at Blood Pressure Clinic	40.00
• The Best of Everything – Holiday Party	550.00
• Holiday Party Help/Server	100.00

Ms. Roy motioned that the invoices be approved. The motion was seconded by Ms. Scheulen. Unanimously approved.

REPORT – ENVIRONMENTAL HEALTH SPECIALIST – November & December 2008

- BOSTON MARKET - Ms. Quinn stated that Boston Market was given a conditional rating for numerous violations, which mostly involved cleaning.
- RIDGEMONT PIZZA - She informed the Board that Ridgemont Pizza had opened for business. Ms. Roy said that when she was in the restaurant, she noticed that the person serving pizza slices was not using gloves. Ms. Quinn stated that gloves are required for ready-to-eat foods. Gloves are not required when utensils like ice cream scoops and spatulas are used, which are considered “barriers”. She said that she would check into it.
- A&P MEAT DEPARTMENT - Ms. Quinn issued a conditional rating for prepared meat meals that were out-of-date.

Dr. Valas asked Ms. Quinn if she would get copies of Chapter 24 (NJ State Sanitary Code for Food Establishments) and bring them to the next meeting for the Board members.

- MARRIOTT POOL AND SPA - Ms. Quinn was informed by the swimming pool director that anti-entrapment covers, which are placed on outlets from the pool to the pump, were on order. This is required by the Virginia Graeme Baker Act, as a result of a child being sucked under water and drowning.
- PASCACK VALLEY CO-OP NURSERY SCHOOL - Ms. Quinn stated that according to the Park Ridge Building Department, the school was closed due to contaminated soil. Councilman Kane said that he would check into the situation.
- TYCO ANIMAL CONTROL – Ms. Bertini spoke about an e-mail that she received regarding a Park Ridge resident who reported her cat missing. The resident stated that the Police did not inform the resident that Park Ridge has a contract with Tyco. She went to the animal shelter in Teterboro, and was then informed that Park Ridge contracted with Tyco. She claimed that she called Tyco repeatedly over a weekend and got no response. Ms. Bertini said that she was looking into the incident. She asked the Board Secretary to invite Carol Tyler, the owner of Tyco, to the Board meeting in March. She asked the Secretary to bring a copy of the Tyco contract to the February meeting for discussion.
- PARK STEAK HOUSE – Ms. Quinn informed the Board that the Park Steak House received the Gold Star Award for excellence in the operation of their food establishment.

MEETING ATTENDANCE - Ms. Bertini stated that if anyone will not be in attendance, he or she should inform the Board Secretary. If there are three consecutive absences without calling, it will be considered a resignation from the Board. Dr. Miller suggested that there should be a certain number of meetings that the members have to attend each year, and asked the Board Secretary to put it on the February agenda for discussion. Ms. Lupardo stated that she teaches on Thursday nights, when the Board meets, and will consider whether or not she will be able to continue on the Board.

BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES 2009 CONTRACT

Ms. Bertini spoke about the cost of the contract being increased considerably, and stated that if the amount of time contracted for the services of the Environmental Health Specialist was cut down from two days per week to 1 ½ days per week, there would be a savings of \$8,000. Ms. Bertini said that she hasn't signed the contract with the Bergen County Department of Health Services as yet, and is in contact with Mr. Len Fiorenza, Assistant Chief of Administrative Services. According to him, Park Ridge is owed between 100 and 175 hours of service from previous contracts, which is another issue being addressed. She will also ask him for the name of the person who will be replacing Ms. Quinn, while she is out on family leave.

Ms. Bertini stated that she has also been in contact with Ms. Angela Musella of the Northwest Bergen Regional Health Department. She will be attending the February meeting of the Board to make a presentation regarding their services and cost for services. Dr. Lincoln stated that he met Mr. Daniel Levy, the Washington Township Health Officer, at a meeting that he was attending. He suggested that the Board also contact him to inquire about his services and the cost. Dr. Valas said that he should tentatively be invited to the March meeting.

Councilman Kane suggested that the Board compare services and costs from all options, and that the Borough Attorney would be more than willing to review any contracts. He also said that the Board should come up with a list of "absolutes" that are needed by the Borough, and take it from there. Dr. Valas informed him that the Borough would be able to proceed on a month-to-month basis with the Bergen County Dept of Health Services until a decision is made. She said that regional health commissions are the way most municipalities in the County are going. Councilman Kane stated that we have to deal with "right now", and that the Board being "on its own" or regionalizing needs to be investigated for the future.

Ms. Bertini excused herself from the meeting at 9:10PM. Dr. Miller took over the meeting.

Ms. Scheulen suggested that the Board consider forming a committee to investigate the possibilities of other health services in order to expedite the process. The committee would then come back to the Board meeting with a report. She asked if the hours owed to Park Ridge by the Bergen County Department of Health Services could be used for this year, and then a contract for the remainder of the year be negotiated.

POINT OF DISTRIBUTION - Dr. Valas informed the Board members that there would be a Town Hall Meeting on either February 5 or February 10 to develop a plan for a regional POD. OEM would host the meeting, and it would be open to all those in the Pascack Valley who are interested. Boards of health, police, fire, and ambulance members would meet to discuss the plan.

CERT TRAINING - Dr. Valas stated that a time in March will be established regarding the training.

INTRODUCTION OF BOARD OF HEALTH RESOLUTION AUTHORIZING THE  
BOARD PRESIDENT TO SIGN THE 2009 CONTRACT FOR SERVICES WITH  
BERGEN CARE HOME HEALTH

BOROUGH OF PARK RIDGE  
BOARD OF HEALTH  
RESOLUTION

WHEREAS, the Park Ridge Board of Health is required to provide health services for the Borough residents,  
and

WHEREAS, the Board of Health has accepted a contract with Bergen Care Home Health for the year 2009 to  
provide health services:

NOW, THEREFORE, BE IT RESOLVED BY the Board of Health of the Borough of Park Ridge that the Board  
President is authorized to sign the contract with Bergen Care Home Health for the year 2009.

Introduced by Board of Health Member Cathy Roy

Seconded by Board of Health Member Joan Valas

Adopted: January 15, 2009

ATTEST:

APPROVED:

Joan P. Higgins  
Secretary

June Bertini  
President

Certified to be a true copy of a resolution adopted by the Board of Health at the meeting held on  
January 15, 2009.

Joan P. Higgins  
Joan P. Higgins, Secretary

PROPOSED 2009 BOARD OF HEALTH BUDGET

The Board reviewed the proposed budget and agreed that it should be submitted to the Mayor  
and Council for their approval.

Legal Advertising	\$ 300.
Postage	450.
Printing & Binding	400.
Books & Publications	350.
Office Supplies	650.
Conferences & Meetings	2,500.
Professional Association Dues	300.
Office Equipment	400.
BC Dept of Health Services Contract *	49,862.
Board of Health – Hepatitis	2,700.
Health Promotions	150.
Flu Clinic	1,200.
Tyco Animal Control	11,000.
Bergen Care Home Health	1,550.
Hillsdale Child Health Clinic	400.
Bergen Care Home Health – Home Visits	<u>300.</u>
	\$72,512.

\*The cost for the 2008 contract was \$38,711. The cost for the 2009 contract is  
\$49,862. The matter is currently being reviewed by the Board of Health.

Motion to submit budget: Ms. Scheulen

Motion seconded: Ms. Roy

All Ayes

FLU CLINIC - The Secretary reported that 25 vials (250 doses) of vaccine were order for the clinic held on November 19, 2008. 190 doses were administered, and there were receipts of \$1,060. Dr. Licciardone administered the vaccine to the residents of Woodland Gardens. It was agreed upon by the members of the Board that the vaccine order for the 2009 Flu Clinic would be 22 vials (220 doses).

REPORTS – Dr. Miller reviewed the following reports:

- NJ Dept of Health & Senior Services Annual Tuberculin Testing Reports for Our Lady of Mercy School and Park Ridge Jr/Sr High School
- Bergen County Dept of Health Services Immunization Audit Reports for West Ridge Elementary School and Our Lady of Mercy School
- Bergen County Dept of Health Services Communicable Disease Reporting – January 2008 – November 2008
- Bergen Care Home Health – Summary Report for July, August & September 2008

#### ADDITIONAL REPORTS

##### PARK RIDGE UTILITIES

- 2008 4<sup>th</sup> Quarter Report for THM 4-Total Trihalomethane
- 2008 4<sup>th</sup> Quarter Report for Haloacetic Acids Five
- Annual Report for Iron & Manganese – PWS ID NJ247001
- Annual Report for Nitrate/Nitrite PWS ID NJ 247001
- Annual Nitrate/Nitrite Report for Well 20
- November & December 2008 Coliform Report
- 4<sup>th</sup> Quarter Report for Disinfectant Residuals
- 4<sup>th</sup> Quarter Report for VOC – PWS ID NJ247001
- 4<sup>th</sup> Quarter Report – PWSID NJ0247001 – Sodium – Wells 7 & 8, 20
- Arsenic Monitoring – Fourth Quarter 2008 – TP014032 – Well 13
- 4<sup>th</sup> Quarter Radionuclide Results for Well 20

##### STATE OF NJ – DEPT OF ENVIRONMENTAL PROTECTION

- Safe Drinking Water Act (SDWA) 2008 Monitoring Schedules and Inventory Report
- Sodium Exceeding Recommended Upper Limit
- Complete Profile Sampling

#### PUBLICATIONS

##### BERGEN COUNTY DEPT OF HEALTH SERVICES

- 2008 September/October and 2009 January/February publications of “The Health Resource Letter” – Health Promotion Resource Center
- 2008/2009 VIDEO CATALOG

#### CORRESPONDENCE

- NALBOH - 4<sup>TH</sup> Quarter 2008 Newsbrief
- NALBOH – Conference – Sheraton Society Hill Hotel, Philadelphia, PA - July 1-3, 2009

As there was no further business to come before the Board, a motion to adjourn was made by Ms. Scheulen. The motion was seconded by Ms. Roy. All ayes.

The meeting was adjourned at 10:00PM.

Respectfully submitted,