

Park Ridge, NJ
October 18, 2007
8:00 PM

The regular meeting of the Board of Health was called to order by the President at the above time, date and place.

The Compliance Statement as required by the Open Public Meetings Act, P.L. 1975 Chapter 231 was read by the President.

PRESENT: Ms. Bertini, Dr. Valas, Ms. Deppert, Ms. Scheulen,
Dr. Lincoln

ABSENT: Dr. Miller, Ms. Roy, Mr. Meyer, Ms. Viscovic

ALSO PRESENT: Ms. Linda Quinn, Principal Environmental Health Specialist,
Bergen County Department of Health Services

Mr. Terry Maguire, Council Liaison

Ms. Phyllis Schleifer, Park Ridge resident

ACCEPTANCE OF MINUTES: Ms. Deppert motioned that the minutes of the September 20, 2007 meeting be accepted. The motion was seconded by Ms. Scheulen. Unanimously approved.

APPROVAL OF INVOICES:

- | | |
|-------------------------------------------------------------------------|----------|
| • Postage – September 2007 | \$ 15.97 |
| • West – NJ Statutes-Health & Vital Statistics | 330.00 |
| • Moore Wallace North America, Inc.-Security Paper | 133.16 |
| • Petty Cash – Joan Higgins & Liz Maggio –
Fall Registrar’s Luncheon | 26.00 |
| • Tyco Animal Control – contract payment - 9/07 | 700.00 |
| • Pascack Community Services -October 2007 | 117.00 |

Ms. Deppert motioned that the invoices be approved. The motion was seconded by Ms. Scheulen. Unanimously approved.

REPORT – ENVIRONMENTAL HEALTH SPECIALIST – SEPTEMBER 2007

- A&P – Ms. Quinn explained to the Board members that by State law, the prepared foods that the store is selling can only be on the shelves for a maximum of four hours. The food then has to be discarded. A log has to be kept recording the time of preparation. She reported that the sprinkler went off in the walk-in freezer, and \$20,000 worth of food had to be thrown away. There also was a problem with one of the refrigeration units. She informed the members that each shelf in a refrigeration unit has to be checked with a thermometer, because the temperatures can vary.
- GOLD STAR PROGRAM - The Park Steakhouse and the Park Ridge Diner have been nominated for the County Gold Star Program as being exceptional in the operation of their food establishments. Ms. Deppert suggested that if they win the award, it should be publicized. Ms. Quinn said that it will be put on the County website and would be in the newspaper. Ms. Bertini said that it should definitely be in the Community Life and the Pascack Press.
- PARK RIDGE HIGH SCHOOL – Ms. Quinn stated that the school had water damage in the cafeteria.

- DOG BITE – Ms. Quinn received a call about a dog on Hall Ct. biting another dog. The owner of the dog who was bitten said that she incurred a \$3,000 bill at the Oradell Animal Hospital. This was the second incident involving this dog, which lives in close proximity to East Brook School. Ms. Quinn spoke with Carol Tyler at Tyco Animal Control with regard to declaring the dog potentially dangerous. Ms. Tyler will consult with the dog owner.

Ms. Quinn informed the Board that the Bergen County Department of Health Services will be putting inspection reports online in the future.

HOLIDAY PARTY - Ms. Deppert and Ms. Scheulen volunteered to look into the possible venues for the holiday party and report back at the next meeting of the Board.

FLU CLINIC – The Flu Clinic will be conducted on Friday, November 30 from 1:30-3:30PM. It was decided that the teachers are permitted to come at any time that it is convenient for them, and that the Clinic would be open to the general public, including residents from other municipalities, after 3:00PM, at a charge of \$20 per inoculation. Dr. Valas suggested that the Ambulance Corps members be made aware of the date. Ms. Bertini asked the secretary to e-mail the members of the Board to ask for volunteers at the Clinic.

ENVIRONMENTAL HEALTH SPECIALIST/HOURS – Park Ridge has hired a part-time housing inspector, and Ms. Quinn will no longer be going on housing inspections, but will be consulted only when health matters become an issue. As a result, Dr. Valas suggested that the Board discuss the possibility of decreasing the hours necessary for the Environmental Health Specialist to be in Park Ridge. The Board will discuss the matter at the next meeting.

Ms. Deppert suggested that the Board request written reports from the Housing Inspector. Dr. Valas stated that the Board should invite him to a meeting to explain more about the inspections.

POD DRILL - Ms. Bertini discussed the Point of Distribution drill (in the case of a medical emergency) that she would like to have conducted in Park Ridge. Thirty to forty volunteers would be needed, some of who should have some medical knowledge. Ms. Bertini asked for suggestions as to what groups should be contacted for help with the drill. Ms. Deppert suggested contacting the Police Reserves, the Office of Emergency Management, the Ambulance Corps, the Fire Department and the school nurses. Ms. Bertini stated that she would be in touch with Park Ridge Police Lieutenant Craig Coughlin to further discuss the plan.

SPECIAL NEEDS POPULATION - Ms. Bertini stated that Lt. Coughlin has a list of special needs residents. Dr. Valas said that there should be a registry for these residents and that Montvale has one already in place. She said that the Board should ask the County for guidance as to what they would like to know about this population.

DOG/CAT LICENSING – Ms. Bertini went over “Chapter 52: Dogs, Cats and Other Animals” of the Borough Code. She copied the sections that she felt the Board members should review, and gave a copy to each member. She asked the members to familiarize themselves with the ordinance, and asked the Board Secretary to send copies to the members who were absent from the meeting for their review. There would possibly be a work session before the November meeting to discuss the ordinance.

CHIP MEETING – On October 30 a meeting of the Community Health Improvement Plan Committee was held in Hackensack. Dr. Lincoln and Ms. Deppert said that they might be able to attend and would report back to the Board at the next meeting.

BERGEN COMMUNITY HEALTH CARE – Dr. Valas suggested that the Board Secretary call BCHC to find out what will be happening to agency and to the programs that Park Ridge contracts for with them, as a result of the closing of Pascack Valley Hospital.

FLU CLINIC RESOLUTION -

BOROUGH OF PARK RIDGE
BOARD OF HEALTH
RESOLUTION

WHEREAS, the Park Ridge Board of Health has agreed to participate in the County annual flu program, and

WHEREAS, the Board of Health has accepted the Professional Services Agreement 2007-2008 with the County of Bergen, Department of Health Services, for services provided in conjunction with the 2007 Flu Clinic and the requirements of HIPPA

NOW, THEREFORE, BE IT RESOLVED BY the Board of Health of the Borough of Park Ridge that the Board President and Vice President are authorized to sign the Professional Services Agreement with the Bergen County Department of Health Services for the 2007 Flu Clinic.

Introduced by Board of Health Member Ms. Peggy Scheulen

Seconded by Board of Health Member Dr. Joan Valas

ATTEST:

APPROVED:

Ms. June Bertini
PRESIDENT

Dr. Marilyn Miller
VICE PRESIDENT

Certified to be a true copy of a Resolution adopted by the Board of Health at the meeting held on October 18, 2007.

Joan P. Higgins
Secretary

CORRESPONDENCE

- Park Ridge Utilities – 2007 Lead and Copper Monitoring Results
- Park Ridge Utilities – September 2007 Coliform Report

As there was no further business to come before the Board, a motion to adjourn was made by Ms. Deppert. The motion was seconded by Ms. Scheulen. All ayes.

The meeting was adjourned at 10:00PM.

Respectfully submitted,

