

Park Ridge, NJ
November 15, 2007
8:00 PM

The regular meeting of the Board of Health was called to order by the Vice President at the above time, date and place.

The Compliance Statement as required by the Open Public Meetings Act, P.L. 1975 Chapter 231 was read by the Vice President.

PRESENT: Dr. Miller, Ms. Deppert, Ms. Roy, Ms. Scheulen, Dr. Lincoln

ABSENT: Ms. Bertini, Dr. Valas, Mr. Meyer, Ms. Viscovic

ALSO PRESENT: Ms. Linda Quinn, Principal Environmental Health Specialist,
Bergen County Department of Health Services

Mr. Terry Maguire, Council Liaison

ACCEPTANCE OF MINUTES: Ms. Deppert motioned that the minutes of the October 18, 2007 meeting be accepted. The motion was seconded by Ms. Scheulen. Unanimously approved.

APPROVAL OF INVOICES:

Ms. Scheulen motioned that the invoices be approved. The motion was seconded by Ms. Roy. Unanimously approved.

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| • Postage – October 2007 | \$ 32.75 |
| • Petty Cash – office supplies | 2.21 |
| • Bergen County Dept of Health Svcs –
Contract for Services – 7/1/07-12/31/07 | 18,874.80 |
| • Tyco Animal Control – contract pymt – 10/07 | 700.00 |
| • Pascack Community Services – November 2007 | 117.00 |

REPORT-ENVIRONMENTAL HEALTH SPECIALIST – OCTOBER 2007

- BURGER KING – Ms. Quinn reported that the newly renovated restaurant would re-open on the Wednesday before or the Friday after Thanksgiving.
- 25 Third Street – Complaints were received regarding a menacing rottweiler at this residence. The police arrived, and the dog was standing in the roadway in front of the house. When approached, the dog bit the officer on the forearm. The owner was questioned, and stated that the dog was unlicensed, but that all of its shots were up to date. The owner was told to license the dog immediately and quarantine the dog for 14 days. Ms. Scheulen asked Ms. Quinn to inquire regarding police procedures regarding dog complaints, and state that it is a concern of the Board of Health. Ms. Quinn stated that if a dog is at large, it is a police matter, and that they call Tyco Animal Control.
- A&P DELI DEPARTMENT – Ms. Quinn reported that she advised them to put more shelving in the Department. She also instructed them to discard some of their prepared foods. The law states that certain foods, such as the panini sandwiches, can only be out at room temperature for four hours. A log must be kept indicating when the foods are prepared. She stated that the employees will have to be monitored as far as food preparation.
- PARK RIDGE DINER AND THE PARK STEAKHOUSE - Ms. Quinn informed the Board that these two establishments will be receiving the Gold Star Award from the County for excellence in food protection.

- Le PETIT GATEAU - Ms. Roy asked that Ms. Quinn speak to the owners at the bakery regarding a complaint she received about the use of gloves in handling the baked goods in the counters.
- DUNKIN DONUTS - A complaint was received that an employee was pushing ice cream into a mold with bare hands to make a cake. Ms. Quinn went to speak to the employees about the use of gloves.
- 77 BROADWAY - A complaint was received from the resident regarding the excessive noise made by the siren in front of her home. Ms. Quinn said that Bergen County Department of Health Services would be able to send someone from Environmental to take readings when the siren rings, but that the sirens are actually exempt by State law, even if the noise is excessive.

MICHAEL LORDO-PARK RIDGE HOUSING INSPECTOR – Mr. Lordo was scheduled to report at the meeting, but was not present. Councilman Maguire said that he would follow up on why he wasn’t in attendance.

FLU CLINIC – Ms. Roy and Ms. Deppert said that they would be able to volunteer for the Clinic, which is scheduled for Friday, November 30 from 1:30-3:30PM.

COMMUNITY HEALTH IMPROVEMENT PLAN MEETING – Dr. Lincoln reported on the CHIP meeting that he attended on October 30. The program was established by Bergen County in 2006 for the purpose of improving access to health care. Dr. Lincoln stated that the meeting gave the County the opportunity to “touch base” with representatives of local health departments. The CHIP committee would like to have a better contact system set up with the local departments. Emergency preparedness was also discussed at the meeting.

2008 MEETING DATE RESOLUTION

BOROUGH OF PARK RIDGE
BOARD OF HEALTH
RESOLUTION

WHEREAS, the Open Public Meetings Act was approved on October 21, 1975 as Chapter 231, P.L. and became effective on January 19, 1976: and

WHEREAS, the said act requires that every public body within seven days following the annual organization or reorganization meeting of that body adopt a schedule of regular meetings to be held during the year and further gives to each public body the right to designate certain other items:

NOW, THEREFORE, BE IT RESOLVED BY the Board of Health of the Borough of Park Ridge that the schedule of regular meetings of the Board of Health, required by Section 13 of the Act, shall be set forth in Schedule “A” annexed hereto and made a part hereof:

The regular meeting of the Board of Health shall be held in the Municipal Building at 8:00 PM on the following dates:
SCHEDULE A

- JANUARY 17, 2008
- FEBRUARY 21, 2008
- MARCH 20, 2008
- APRIL 17, 2008
- MAY 15, 2008
- JUNE 19, 2008
- SEPTEMBER 18, 2008
- OCTOBER 16, 2008
- NOVEMBER 20, 2008
- DECEMBER 18, 2008

ATTEST:

APPROVED:

JOAN P. HIGGINS
Secretary
Date: November 15, 2007

JUNE BERTINI
President

The Board members voted unanimously to accept the Meeting Date Resolution for 2008.

SPECIAL NEEDS POPULATION SURVEY – A survey was received from the Bergen County Department of Health Services, which addresses the identification of special needs populations. The Board members decided to forward the survey to Park Ridge Police Lieutenant Craig Coughlin, Emergency Management Coordinator, and to Kathy Bowen, Social Service Director.

HOLIDAY PARTY – Ms. Deppert and Ms. Scheulen volunteered to arrange for the 2007 Holiday Party to be held on Monday, December 10 at 7PM. The Board asked the Secretary to extend an invitation to Dr. and Mrs. Licciardone.

CORRESPONDENCE

- National Association of Local Boards of Health-NewsBrief -3rd Quarter 2007
- Park Ridge Utilities – October 2007 Coliform Report

As there was no further business to come before the Board, a motion to adjourn was made by Ms. Deppert. The motion was seconded by Ms. Scheulen.

The meeting was adjourned at 9:45PM.

Respectfully submitted,