

Park Ridge, NJ  
September 21, 2006  
8 PM

The regular meeting of the Board of Health was called to order by the President at the above time, date and place.

The Compliance Statement as required by the Open Public Meetings Act, P.L. 1975 Chapter 231 was read by the President.

PRESENT: Ms. Deppert, Ms. Bertini, Dr. Valas, Ms. Scheulen,  
Ms. Roy, Dr. Miller, Mr. Meyer, Ms. Viscovic

ACCEPTANCE OF MINUTES: Ms. Bertini motioned that the minutes of the June 15, 2006 meeting be accepted. The motion was seconded by Dr. Miller. Unanimously approved.

APPROVAL OF INVOICES:

• Postage – June 2006	\$ 31.89
• Postage – July 2006	13.93
• Postage – August 2006	28.48
• Ocker & Trapp – Binding of Vital Statistics	140.00
• John Crum Printing – Board of Health envelopes	75.00
• D&E Uniforms – Board of Health badges	347.80
• Registrars’ Assn of NJ – Registration fee for Joan Higgins to attend annual business meeting and re-certification credit seminars	50.00
• NJ League League of Municipalities – Atlantic City - registration fee for Joan Higgins	45.00
• Registrars Assn Luncheon – June 2006 – Joan Higgins	20.00
• NJLBOH - 2006 membership dues	75.00
• Park Ridge Florist – Floral Arrangement for Joan Valas	40.00
• Pascack Community Services – July 2006	95.00
• Pascack Community Services – August 2006	95.00
• Pascack Community Services – September 2006	95.00
• Pascack Community Services – Child Health Clinic - April 2006 – 1 child	27.00
• Tyco Animal Control-Contract Pymt-June 2006	700.00
• Tyco Animal Control-Contract Pymt-July 2006	700.00
• Tyco Animal Control-5 emergency responses-July 2006	250.00
• Tyco Animal Control-Contract Pymt-August 2006	700.00
• Tyco Animal Control-3 emergency responses-Aug 2006	150.00

Dr. Valas motioned that the invoices be approved. The motion was seconded by Ms. Roy. Unanimously approved.

REPORT – ENVIRONMENTAL HEALTH SPECIALIST – The Board members decided to review the reports for June, July and August at their next meeting, when Environmental Health Specialist, Ms. Linda Quinn, would be in attendance.

CDC – LOCAL PUBLIC HEALTH GOVERNANCE PERFORMANCE ASSESSMENT INSTRUMENT - Dr. Valas assisted the Board members in a study conducted by the CDC to “Monitor Health Status to Identify Health Problems”. The Board answered questions on the study regarding the 10 Essential Services of a local board of health according to the National Public Health Performance Standards.

The study will be completed at the next meeting of the Board.

Mr. Meyer stated that the Board of Health should be better aware of what should happen in the event of an emergency, and what the role of the Board would be. Ms. Roy suggested that someone from the Park Ridge Office of Emergency Management be invited to a Board of Health meeting.

Dr. Valas suggested that at the Board meeting in October, the members take an online course offered by FEMA. The course, "Incident Command System -200", addresses National Incident Management System Training.

PLAQUE FOR DR. LICCIARDONE - Ms. Deppert asked Ms. Bertini to assist her in getting a plaque made for Dr. Licciardone for his years of service as a member of the Board of Health.

#### ORDINANCE 2006-1

Ms. Deppert asked for a motion to introduce on first reading by title Ordinance 2006-1, a Board of Health fee ordinance.

Motion: Ms. Bertini Second: Mr. Meyer

Ms. Deppert asked the Board Secretary to read the ordinance by title and briefly discuss the ordinance.

The Secretary read the ordinance by title.

ORDINANCE 2006-1, AMENDING CHAPTER 109-3-B  
"FEES" OF THE BOARD OF HEALTH  
OF THE BOROUGH OF PARK RIDGE

This ordinance will increase the fees charged by the Board of Health.

Ms. Deppert asked for a vote that this ordinance be passed on first reading by title and that it be published in full in the "Record" with notice of public hearing to be held on October 19, 2006.

Ayes: Carried Unanimously

The Board Secretary stated that the ordinance had been faxed to Mr. Stephen Tiffinger, H.O., Bergen County Department of Health Services.

#### RABIES CLINIC

The Rabies Clinic will be held on Tuesday, October 24, 2006 from 6:30PM-8:00PM at the Utility Garage on Sulak Lane.

#### FLU CLINIC

The Flu Clinic will be held on Monday, November 20, 2006 from 10:30AM-12:30PM in the Community Center. The Board agreed that senior citizens, with Medicare cards and all other health insurance cards; and the chronically ill, with a doctor's note, should come at 10:30AM. The general public should come beginning at 11:30AM. If not covered by medical insurance, the cost per inoculation will be \$20.

The Board asked the Board Secretary to call Dr. Licciardone and ask if he would administer the inoculations to the residents of Woodland Gardens. She was also asked to contact the group homes in Park Ridge.

OUTDOOR SMOKING

The President informed the Board members that she and the Board Secretary called a number of the surrounding municipalities to inquire about any ordinances they had passed regarding smoking at outdoor events and locales. The information was given to Mayor Ruschman. If Park Ridge does pass an ordinance, it would be under the auspices of the Mayor and Council, and be enforced by the Park Ridge Police Department.

COMMUNITY HEALTH IMPROVEMENT PLAN

Ms. Deppert attended a luncheon for the “kick-off” of the “Community Health Improvement Plan”. As yet, things are in the planning stages for the implementation of the plan. All reports will be e-mailed to the Board Secretary to be disseminated to the Members of the Board.

BOARD VACANCY

Because of Dr. Licciardone’s resignation, Dr. Marilyn Miller, will now become a permanent member of the Board. Her position as an alternate member now needs to be filled.

BOARD OF HEALTH 2006 BUDGET

The Board of Health Budget was approved at the meeting of the Mayor and Council in May 2006.

Legal Advertising	\$ 175.
Postage	450.
Printing & Binding	250.
Books & Publications	150.
Conferences & Meetings	1,600.
Professional Association Dues	225.
Office Equipment and Supplies	800.
BC Dept of Health Services Contract	37,750.
Board of Health-Hepatitis	2,500.
Health Promotions	200.
Flu Clinic	1,200.
Tyco Animal Control	11,500.
Bergen Community Health Care Contract	1,140.
Bergen Community Health Care – Child Health Clinic	1,000.
Bergen Community Health Care – Home Visits	<u>750.</u>
	\$59,690

CORRESPONDENCE

- NALBOH – Newsbrief – 2<sup>nd</sup> Qtr 2006
- PASCACK VALLEY HOSPITAL – Annual Report
- PARK RIDGE UTILITIES –
  - Quarterly Arsenic Monitoring Report – June 2006
  - Monthly Coliform Reports – June, July, August 2006
  - Fe&Mn Report for 2006
  - 2<sup>nd</sup> Quarter THM Report for 2006
  - 2<sup>nd</sup> Quarter Radiological Results for 2006
  - 2<sup>nd</sup> Quarter Disinfection Residuals Report – 2006
  - Annual Nitrates Report – 2006
  - 2<sup>nd</sup> Quarter HAA5 Report for 2006
  - 2<sup>nd</sup> Quarter VO Report for 2006
- NJLBOH – Membership Cards
- NJLBOH – Letter dated 8/4/2006 re: 9/16/06 Annual Conference – “Public Health Response to Disaster” & 10/3/06 Conference – “The Roadmap to Preparedness”
- NJLBOH Newsletter – Fall 2006

As there was no more business to come before the Board, a motion to adjourn was made by Ms. Bertini. The motion was seconded by Ms. Roy.

The meeting was adjourned at 10:05 PM.

Respectfully submitted,













