

Park Ridge, NJ
January 19, 2006
8 PM

The regular meeting of the Board of Health was called to order by the Secretary at the above time, date and place.

The Compliance Statement as required by the Open Public Meetings Act, P.L. 1975 Chapter 231 was read by the Secretary.

PRESENT: Ms. Deppert, Dr. Licciardone, Ms. Scheulen, Ms. Roy,
Ms. Viscovic, Dr. Miller

ABSENT: Ms. Bertini, Mr. Meyer, Ms. Valas

ALSO PRESENT: Ms. Linda Quinn, Environmental Health Specialist,
Bergen County Department of Health Services

Mr. Ron Cangialosi, Council Liaison

Ms. Donna Szot, , Chief of Administrative Services,
Bergen County Dept of Health Services

Mr. Len Fiorenza, Assistant Chief of Administrative Services,
Bergen County Dept of Health Services

Nominations for the Office of President for the year 2006

Ms. Roy nominated Ms. Deppert for the office of President. The nomination was seconded by Dr. Licciardone. There were no other nominations.

All votes were recorded as yeas – Dr. Licciardone, Ms. Scheulen, Ms. Roy, Ms. Viscovic,
Dr. Miller

Nominations for the Office of Vice President for the year 2006

Ms. Deppert nominated Dr. Licciardone for the office of Vice President. The nomination was seconded by Ms. Roy. There were no other nominations.

All votes were recorded as yeas – Ms. Deppert, Ms. Scheulen, Ms. Roy, Ms. Viscovic,
Dr. Miller

Ms. Deppert took over as President of the Board of Health at 8:20 PM.

NEW BOARD MEMBER

At the January 3, 2006 Borough re-organization meeting of the Mayor and Council, Mayor Ruschman appointed Ms. Laura Viscovic as Alternate Member #2 of the Board of Health to fill a vacancy, said term to expire on 12/31/2007. Ms. Deppert introduced Ms. Viscovic to the Board Members.

BOARD RE-APPOINTMENTS FOR 2006

Ms. Deppert announced the board re-appointments made by the Mayor and Council

- Christine Deppert – term to expire 12/31/2008
- Peggy Scheulen - term to expire 12/31/2008
- Catherine Roy - term to expire 12/31/2008

ACCEPTANCE OF MINUTES: Dr. Licciardone motioned that the minutes of the November 17, 2005 meeting be accepted. The motion was seconded by Ms. Roy. Unanimously approved.

Dr. Licciardone motioned that the minutes of the special meeting held on December 8, 2005 be accepted. The motion was seconded by Ms. Roy. Unanimously approved.

APPROVAL OF INVOICES:

• Postage – November 2005	\$ 25.28
• Community Resource Directory “Redbook”	\$ 33.00
• Registrar’s Luncheon – December 14	\$ 25.00
• Holiday Party – Arthur’s Restaurant	\$1,099.45
• Dinner/Atlantic City League Conf-Joan Higgins	\$ 23.30
• Legal Fee – John D’Anton – Ordinance 2005-1	\$ 230.00
• Moore Wallace – Safety Paper (Certified Copies)	\$ 133.16
• Registrar Seal for Certified Copies	\$ 38.00
• BCDHS Training for Hepatitis B- 1/1/05 -12/31/05, and Shots Administered	\$2,276.00
• Park Ridge Florist – Flowers/June Bertini	\$ 55.00
• Tyco Contract Payment- November 2005	\$ 687.50
• Tyco – Emergency Responses (2)	\$ 100.00
• Pascack Community Svcs – Nursing Svcs 12/05	\$ 92.50
• Pascack Community Svcs – Child Health Clinic – Sept 2005 – 5 children	\$ 130.00

REPORT – ENVIRONMENTAL HEALTH SPECIALIST- Nov/Dec 2005

- Skylite Deli – Ms. Quinn informed the Board that the deli has new ownership. She met with the new owner and advised her of requirements.
- A&P Meat Dept. – In November, the Meat Dept was rated conditional. The pre-packaged corned beefs were out of date. The Bakery Dept was also given a conditional rating. Upon re-inspection in November, the Meat Dept was still conditional, and the Bakery Dept was rated satisfactory. Upon re-inspection in December, the Meat Dept was rated satisfactory.
- Plaza Regency – In November, after inspection, a conditional rating was given because of repeated food temperature violations. A court appearance was deemed necessary and The Plaza Regency was fined \$533. In December, Ms. Quinn met with the nursing home administrator and the food service director regarding the recent inspection and past violations. She then copied all reports with violations and met with the new nursing home administrator to explain the entire file.
- Small World Day Care/Pre-School - The school was given a conditional rating because there was no hot water. Upon re-inspection, the situation was corrected.
- Plaza at Mill Pond - A conditional rating was given for numerous repeat violations, which included cleanliness. Ms. Quinn met with the administrator and the food service director regarding the recent inspection and past violations.

FOOD ESTABLISHMENT SELF-INSPECTIONS - Ms. Quinn stated that she would visit food establishments to deliver the forms for self-inspections, which she would monitor. This would provide an “extra tool” to insure proper food preparation and cleanliness.

FLU CLINIC - The additional vaccine ordered was received, and a second clinic was scheduled for December 9. It was then canceled due to inclement weather. The clinic was re-scheduled for December 16. Approximately 70 residents were vaccinated.

JOHN’S BAGELS - A call was received from someone who said that he became extremely ill after eating a hamburger at John’s Bagels. Ms. Quinn stated that it was unlikely that this was the reason for his illness. The hamburgers there are not defrosted but are cooked frozen to the grill.

TB – The State reported a case of TB at the Plaza Regency Nursing Home. Ms. Quinn spoke to the case manager, who informed her that the disease is only transmitted for one to two weeks. The patient is no longer contagious and is being treated.

SMOKING BAN – Ms. Quinn informed the Board that the “New Jersey Smoke-Free Air Act”, which prohibits smoking in indoor public places and workplaces, will take effect on April 15, 2006.

BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES -

Ms. Donna Szot, Chief of Administrative Services, and Mr. Len Fiorenza, Assistant Chief of Administrative Services, attended the Board meeting. Ms. Szot brought the Communicable Disease Reports for Park Ridge, which was generated by the Communicable Disease Reporting and Surveillance System. She stated that Park Ridge has a lower number of communicable diseases than comparable municipalities. Mr. Fiorenza informed the Board that the CDRS System will supply information and report anything of concern.

Mr. Fiorenza stated that the bio-terrorism information system set up thru the hospitals serves many purposes for reporting. He said that the best information for chronic disease reporting would be thru private local physicians.

Ms. Deppert inquired about HIV reports. Ms. Szot stated that these reports come from the State, by County. They are not reported by municipality if there are any less than 5 cases. It is referred to as the “Rule of Five Threshold”.

The Board inquired about immunization reporting. Ms. Szot stated that nursery and pre-schools are audited every year for immunizations. One third of grammar school populations are audited every year, and there is a random check when there are 500 or more students in a high school. Ms. Szot said that it is very helpful to have school nurses report to the Board of Health.

Mr. Cangialosi inquired as to whether or not any monitoring should be done with the First Friends Group of children meeting in the Community Center in Park Ridge. Ms. Szot said that for audit purposes, it would depend on how long the children are actually together when they meet.

NIMS TRAINING - Mr. Fiorenza suggested that members of the Board of Health take the National Incident Management System training for preparedness. He stated that public health should be more involved and should interface with OEM.

BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES CONTRACT - The contract for services for the year 2006 was approved and signed by the Mayor and Council at their meeting on December 13, 2005. Ms. Deppert suggested that the Board send a letter to the Mayor and Council explaining that the Board of Health, which is autonomous, should have received this contract. Ms. Szot and Mr. Fiorenza assured the Board that, in the future, the contract will be mailed directly to the Board of Health for review and approval.

The Board thanked Ms. Szot and Mr. Fiorenza for attending and being so informative. They left the meeting at 10:05 PM.

INTRODUCTION OF BOARD OF HEALTH RESOLUTION AUTHORIZING THE BOARD PRESIDENT TO SIGN THE CONTRACT FOR SERVICES WITH BERGEN COMMUNITY HEALTH CARE

BOROUGH OF PARK RIDGE
BOARD OF HEALTH
RESOLUTION

WHEREAS, the Park Ridge Board of Health is required to provide health services for the Borough residents, and

WHEREAS, the Board of Health has accepted a contract with Bergen Community Health Care for the year 2006 to provide health services:

NOW, THEREFORE, BE IT RESOLVED BY the Board of Health of the Borough of Park Ridge that the Board President is authorized to sign the contract with Bergen Community Health Care for the year 2006.

Introduced by Board of Health Member Dr. Salvatore Licciardone

Seconded by Board of Health Member Ms. Peggy Scheulen

Adopted: January 19, 2006

ATTEST:

APPROVED:

Joan P. Higgins
SECRETARY

Christine K. Deppert
PRESIDENT

Certified to be a true copy of a resolution adopted by the Board of Health at the meeting held on January 19, 2006.

Joan P. Higgins, Secretary

BERGEN COMMUNITY HEALTH CARE CONTRACT for 2006

Ms. Deppert asked for a motion to approve the contract with Bergen Community Health Care for the year 2006.

Motion to approve: Dr. Salvatore Licciardone

Motion seconded: Ms. Peggy Scheulen

All votes recorded as yeas.

Contract Approved: January 20, 2006

Ms. Roy suggested that the Board invite representatives from Bergen Community Health Care to a meeting to report on their services.

BOARD OF HEALTH PROPOSED 2006 BUDGET

The Board reviewed the budget and agreed that it should be submitted to the Mayor and Council for their approval.

Legal Advertising	\$ 175.
Postage	450.
Printing & Binding	250.
Books & Publications	150.
Conferences & Meetings	1,600.
Professional Association Dues	225.
Office Equipment and Supplies	800.
BC Dept of Health Services Contract	37,750.
Board of Health-Hepatitis	2,500.
Health Promotions	200.
Flu Clinic	1,200.
Tyco Animal Control	11,500.
Bergen Community Health Care Contract	1,140.
Bergen Community Health Care – Child Health Clinic	1,000.
Bergen Community Health Care – Home Visits	<u>750.</u>
	\$59,690.

Motion to submit budget: Ms. Deppert
 Motion seconded: Dr. Licciardone
 All votes recorded as yeas.

WEST BERGEN MENTAL HEALTH – Ms. Scheulen spoke about the West Bergen Mental Health Center, a private, not-for profit organization, which has varied programs meeting many needs. The Board members agreed that they would like to learn more about this organization at a future date. They would also like to review the services provided by the Pascack Mental Health Center.

CORRESPONDENCE

- PARK RIDGE UTILITIES – COLIFORM REPORT – DECEMBER 2005
- PARK RIDGE UTILITIES – 4TH QTR THM REPORT FOR 2005
- PARK RIDGE UTILITIES – ANNUAL VO REPORT FOR 2005
- PARK RIDGE UTILITIES – 4TH QTR VO REPORT FOR 2005
- NALBOH – 4TH QTR 2005 NEWSBRIEF

As there was no further business to come before the Board, a motion to adjourn was made by Dr. Licciardone. The motion was seconded by Ms. Roy.

The meeting was adjourned at 10:55 PM.

Respectfully submitted,

