

**Park Ridge Board of Health  
Municipal Building  
Park Ridge, NJ 07656  
November 20, 2014 7:30PM**

The regular meeting of the Board of Health was called to order by Mrs. Deppert, President at the above time, date and place.

The Compliance Statement as required by the Open Public Meetings Act, P. L. 1975, Chapter 231 was read by the President.

PRESENT

Mrs. Deppert, Dr. Lincoln, Mrs. Roy, Dr. Valas, Ms. Szot, (7:45pm), Mrs. Scheulen (7:55pm) and Council Liaison, Mrs. Bertini (7:45pm).

Excused: Dr. Miller; Mr. Spies

ALSO PRESENT

Mrs. Quinn, Principal Registered Environmental Specialist

PUBLIC COMMENT

Public Comment was read. There were no members of the public present; therefore the public comment was not opened.

APPROVAL OF MINUTES

Dr. Valas made a motion to approve the minutes for the October 16, 2014 meeting. Mrs. Roy seconded the motion. Members of the Board approved the motion.

APPROVAL OF INVOICES

Postage – September 2014	\$ 8.66
Tyco Animal Control Services – September 2014	\$850.00
Bally’s Hotel, League of Municipality Meeting - Nov. 2014	\$278.00
Child Health Conference – September 2014	\$ 35.00

Mrs. Deppert made a motion to approve the invoices for October, 2014. Mrs. Roy seconded the motion. Members of the Board approved the motion.

REPORTS

1. Mrs. Quinn, Principal Registered Environmental Health Specialist reviewed her October 2014 report.

Pies & Quiches Bakery and Yuki Hana Sushi Restaurants have both opened and are running well without any issue.

Hertz and Sony Corporations are both in the process of reducing staff and are currently running scaled-back kitchen service for remaining employees. Mrs. Quinn requested Sony paint the cafeteria area. An ex-Sony kitchen employee tested positive for TB. Mrs. Quinn is working with the Bergen County TB Coordinator to test current employees in order to ensure the disease has not spread.

The Elks Club reported white powder from the ansul system in the bar area. The town remediated the problem. Mrs. Quinn will follow-up with Mr. Beatie in order to determine why the town did not contact her when the problem arose.

Brasserie Brandman Restaurant opened for dinner service. There were some minor violations which they addressed with Mrs. Quinn. She added that the restaurant management was more familiar with NY State BOH requirements and need assistance meeting the requirements of NJ State BOH. Mrs. Quinn recommended they hang fly tape vertically in the kitchen area to help eliminate flies in the kitchen area/restaurant.

Park Ridge High School continues to have an issue with regulating the temperature of their hot steam tables. Mrs. Quinn is concerned that kitchen service staff as well as students can be burned or injured by any hot steam. The manager is aware of the problem and stated that he is awaiting approval from the PR BOE so he can purchase new equipment. Mrs. Quinn will follow-up.

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Hawthorne Avenue Apartment Tenant Complaint: Responding to a complaint filed with the Borough BOH Secretary by the landlord, Mrs. Quinn visited tenants with the landlord. Two men share the apartment – a father and his son. The son appears to have a hoarding problem. Mrs. Quinn returned to the premises with PR Building Inspector, Nick Saluzzi. Mr. Saluzzi brought in Serve Pro to assess and estimate the cost to clean-out the apartment. The Serve Pro estimate was \$650.00. The father agreed to the clean-up on Wednesday, November 26, 2014 while his son is away from home. Mrs. Quinn contacted the County but they were not willing to cover the Serve Pro expense. The BOH recommended that Mrs. Kathy Bowen, social worker for Park Ridge, meet with the family. She can help them connect with any County Services they may qualify for. The father stated he would like counseling for his son after the clean-up. Mrs. Quinn will follow-up with Mrs. Bowen next week.

A&P Sewage Spill: There was a blockage in the sewer pipe line which caused raw sewage to pool in front of the Staples store. Environmental clean-up was called in. It was determined that grease or a grease trap problem did not cause the blockage. The landlord is responsible for pipe line repairs/replacement.

2. Mr. Hahn, Water & Sewer Supervisor – provided his cover memo with the attached October 2014 Coliform report. This report was electronically submitted to the NJDEP and is electronically available on NJ Water Watch
3. Park Ridge Consultation Report - Ms. Barbara Calabrese, Bergen County Dept. of Health Services provided the October 2014 statistic report for the services provided to the Golden Age Club.
4. School Immunization Audit Reports submitted by Ms. Colasante and Ms. Calabrese, NJ Department of Health, Vaccine Preventable Disease Program.
  - East Brook Elementary – Audit date October 14, 2014 98% overall compliance. Re-audit date November 17, 2014 100% compliant.
  - West Ridge Elementary – Audit date of October 14, 2014 94% overall compliance. Re-audit date November 12, 2014 100% compliant.
5. Rabies Clinic
  - May 20 Letter from the Board Secretary, Carole Reen to Carole Tyler, Tyco Animal Control Service and Dr. Manderino, Park Ridge Animal Hospital confirming 2014 Park Ridge Annual Rabies Clinic is to be held on Wednesday, November 12, 2014 at the DPW Building, 15 Sulak Lane, 6:30pm to 8pm. Requested Dr. Manderino supply the syringes necessary to administer the vaccine.
  - May 21 Notice of Intent, State/Municipal – Sponsored Rabies Vaccination Clinics Form faxed to the NJ Dept. of Health, Infections & Zoonotic Disease Program and Mr. Bob Harris, Bergen County Animal Control advising that the clinic will be held on Wednesday, November 12, 2014. Requested 150 doses of the rabies vaccine.
  - October 2 & 28 Park Ridge Rabies Clinic Press Release emailed to Community Life, Pascack Press. Notices for the Clinic were posted to the BOH webpage, PKRG-TV, and the electronic bulletin board. An e-blast message was also sent to borough residents registered to the borough's website message system one week before the clinic.
  - October 15 Reminder letters from Board Secretary, Gina Waluk to Mrs. Hamlin, Tyco Animal Control Service and Park Ridge Animal Hospital.
  - November 6 Linda Quinn dropped off 150 rabies vaccine doses with certification book.
  - November 13 Linda Quinn picked up remaining vaccines & certification book. State/Municipal-Sponsored Rabies Vaccination Clinic Report was faxed to NJ Department of Health, Infections and Zoonotic Disease Program and to Mr. Bob Harris, Bergen County Animal Control confirming that the vaccine ordered was 150 with 51 doses returned. Number of vaccinated dogs 75 and the number of vaccinated cats was 24. Ms. Linda Frese, NJ Department of Health, Infections & Zoonotic Disease Program, was sent the pink copies of the vaccination certificates. Thank You emails were sent to Ms. Jessie Mazarella, Mr. Tom Mazarella, Mrs. Liz Maggio and Board Members, Mrs. Chris Deppert, Mrs. June Bertini and Mrs. Cathy Roy, Margo Hamlin, PRAH, Tyco, and PRDPW for their assistance at the Clinic. The Animal Hospital charged \$25.00 for 103 syringes.

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Out of town residents who used the clinic for their animals were: 1 family with 3 animals from Emerson, 1 WCL resident (and PRB employee) and 4 families from River Vale.

Additionally, 2015 animal licenses were processed at the rabies clinic and \$689 was collected for 11 cat licenses and 66 dog licenses.

6. Stigma Free Zone Initiative – Mrs. Bertini invited BOH members to join her at the next Stigma Free Zone Meeting on Friday, December 5, 9:30am, Park Ridge Council Chambers.

EDUCATION PROGRAM

1. Centers for Disease Control & Prevention – Public Survey. Ms. Szot reported she has not received a response from the CDC.

CORRESPONDENCE

Bergen County Health Services: Health Education/Drug Abuse Programs for children via email.

New Jersey Statutes Title 26 – Health and Vital Statistics

BETTS Environmental & Alternative Fuel Services – Receptor Evaluation Form, Park Ridge

Automotive Centre 61 Broadway, Park Ridge, NJ

Buddies of New Jersey, Inc. – World Aids Day December 1, 2014

MMWR 2015 subscription renewal \$79.00

WCL Public Schools, Special Services Dept. - Child Find, November 2014

PR Municipal Alliance & Wellcare Panel Event: Dec. 3, 2014 PR Marriott, “*What You Need to Know About Drug Trends in our Community*”

NEW BUSINESS

NorthWest Bergen Regional Health Commission Presentation – Mrs. Angela Musella, Health Officer, presented the Board with an overview of services provided by NWBRHC. The Commission currently serves Midland Park, Waldwick, Hillsdale, Mahwah, Montvale, Northvale, Old Tappan, Westwood and Wyckoff. Recently, Upper Saddle River cancelled their contract with the Commission, so they are currently staffed to handle another town.

The Commission provides the following services: Food Establishment Compliance Investigations and Inspections, Food Handler’s Courses, Animal Services, Blood borne Pathogen Courses, Nursing and Registrar Services, Emergency Preparedness & Response as well as Health Education services.

After the presentation and an extensive Questions & Answer session, Mrs. Musella requested that their Background Information & Service Requirements Form be completed and sent to her next week so that she could provide the Board with accurate contract information for Park Ridge.

Hillsdale Board of Health – BOH Members reviewed and discussed the 2015 Hillsdale Board of Health Contract with the Borough of Park Ridge, NJ for the Child Health Conference in compliance with the NJ State Dept. of Health and Senior Services guidelines. Board Members agreed to the terms outlined in the 2015 Contract which featured no rate increase from 2014. Mrs. Deppert, President, signed the contract.

2015 Proposed Budget to the Finance Department – The Board Secretary provided 2015 Board of Health budget information to President, Christine Deppert. A letter from Mrs. Kelley O’Donnell to department chairs requests a 5% reduction in expenses for 2015 department budgets. The group agreed to review the 2014 budget and tabled 2015 budget planning until the December Board meeting.

December 18, 2014 Board of Health Monthly Meeting – The Board agreed to keep the planned December 18 Meeting on the calendar.

PUBLIC COMMENT

Public Comment was read. There were no members of the public present; therefore the public comment was not opened.

ADJOURNMENT

At 10:00PM Dr. Valas made a motion to adjourn the meeting. Mrs. Scheulen seconded the motion. Members of the Board approved the motion.

Gina Waluk  
Gina Waluk, Secretary