

Park Ridge Board of Health  
Municipal Building  
Park Ridge, NJ 07656  
February 21, 2013 7:30PM

The regular meeting of the Board of Health was called to order by the Dr. Valas, President at the above time, date and place.

The Compliance Statement as required by the Open Public Meetings Act, P. L. 1975, Chapter 231 was read by the President.

PRESENT

Dr. Valas, Dr. Miller, Mrs. Bertini, Mr. Meyer, Mrs. Scheulen, Dr. Lincoln and Mr. Spies.  
Excused: Mrs. Deppert

ALSO PRESENT

Mr. Hopper, Council Liaison  
Dr. Nancy Mangieri, Director/Health Officer Bergen County

PUBLIC COMMENT

Public Comment was read. There were no members of the public present; therefore, the public comment was not opened.

DISCUSSION

Dr. Mangieri discussed the following with attendees:

Permanent Prescription Drug Drop Box - Mentioned that the program is progressing. On Friday, February 22, 2103 she will meet with Judy Forman, Bergen County Alliance Coordinator and provide the Board with an update on the delivery date.

Standford University Chronic Disease Self Management Program – Mentioned that there is a grant for the program and that the Board of Health of Park Ridge can avail themselves of the grant. The program will provide the materials and facilitators who will come to the Borough and will be able to teach self management to the individual(s) &/or care-giver(s) to assist with the chronic disease. Attendees discussed advertising for the program, availability of room space to hold the meeting within the municipal building, number of participants, privacy for the program to be presented and evaluation by the participants of the program. The Members of the Board were in favor of sponsoring the program. Mrs. Bertini and Mrs. Scheulen will be the committee for the program.

Mental Health Law Project -is funded by Bergen County. At the present time the program is assisting in Park Ridge to two landlord/tenant cases and one parenting right case.

Educational Material- Dr. Mangieri provided a packet of educational material from the Office of Health Promotion. Flyers presented were on the Flu Season, Increase Preventive Screening Rates in Practice and Nutrition.

Personnel Issues – Bergen County - Dr. Mangieri talked about the qualifications and credentials for two new employees.

Bergen County Community Health Needs Assessment – Dr. Mangieri mentioned that the 18 month community assessment is almost complete. Dr. Mangieri advised that a report will be forwarded to the Board for review.

Dr. Mangieri talked with Board Members of the new concern of binge drinking between men and women over the age of 40 and the effects this is having on their children.

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Dr. Mangieri advised that on Thursday, March 7, 2013, at 11AM at One Bergen County Plaza, Hackensack, the Master Gardeners from Rutgers University will be doing a question and answer and information session "How Does Your Garden Grow – Post Sandy". All are welcomed.

APPROVAL OF MINUTES

Mrs. Scheulen made a motion to approve the minutes of the January 17, 2013 meeting. Dr. Miller seconded the motion. Mr. Meyer abstained on the motion. Members of the Board approved the motion.

APPROVAL OF INVOICES

Postage - January 2013	67.91
Tyco Animal Control Contract January 2013	825.00
Registrar's Spring Meeting-Atlantic City (3/5/13)	110.00
Child Health Conference Contract 2103	100.00
Child Health Conference	90.00
Bergen Passaic Co. Registrar's Association	20.00

Dr. Miller made a motion to approve the invoices. Mrs. Scheulen seconded the motion. Members of the Board approved the motion.

REPORTS

Mrs. Quinn, Principal Registered Environmental Specialist distributed her January 2013 report. Mrs. Quinn will review the report at the March 2013 scheduled meeting.

Board of Health Fees Collected Per Code – Mrs. Bertini suggested at the January 17, 2013 that a committee be established to discuss and review the fees collected.

Seating Census - Board Secretary mentioned that she presented a seating census form to and requested Mrs. Quinn to review the seating of the food establishments that she inspects. The Board Secretary advised that seating capacity number is not always completed when the food establishment is applying for the new calendar year license. Mrs. Quinn will be able to provide an accurate number of the seating at each of the food establishments.

License Fees Collected – Board Secretary distributed the 2013 fees collected for the eating establishments, child care centers and rooming house in town. Also the fees collected in 2012 for swimming pool license and pool concessions.

Municipal Fees Comparison – Mr. John E. Ten Hoeve, Jr., Borough Attorney – Board Secretary distributed Mr. Ten Hoeve's memo dated December 14, 2012 for the municipal fee comparison for the Boroughs of Hillsdale, Westwood and Park Ridge. Also distributed was the fee listing the Borough of Woodcliff Lake.

Mr. Hahn, Water and Sewer Supervisor – electronically submitted the January 2013 Coliform Report to the NJDEP and the report is available on NJ Water Watch.

Park Ridge Consultation Report – Ms. Renee McCue, County of Bergen, Department of Health Services provided the January 2013 Park Ridge Consultation Statistics Report for the services provided to the Golden Age Club.

IMMUNIZATION

Audits

Our Lady of Mercy –Pre-K- Audit date January 18, 2013, Re-Audit and Audit Completion date February 4, 2013.

East Brook School – Audit Date February 6, 2013, Re-Audit Date February 7, 2013.

The Valley School – Audit Date February 6, 2013, Re-Audit Date February 15, 2013.

Annual

January 15, 2013 Our Lady of Mercy Academy Pre-K through Grade 6.

January 30, 2013 The Valley School, Pre-K.

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CORRESPONDENCE

- January 11                   Morbidity & Mortality Weekly Report, Vol. 62, No. 1  
January 18                   Morbidity & Mortality Weekly Report, Vol. 62, No. 2  
January 25                   Morbidity & Mortality Weekly Report, Vol. 62, No. 3
- January 30                   Request for payment from Mrs. Barbara Martine, RN, Public Health,  
Hillsdale Board of Health, for three children of Park Ridge who attended the Child Health Clinic  
in Hillsdale.
- February                    2013 Catalog Edition 1, Health-Edco, Bringing Health Education to Life.
- February                    To Local Boards of Health a notice from Stephanie DeBruyne, Pascack  
Valley Regional High School District, discussing the services of the districts that the Region II  
Special Education offers to those children three through twenty-one years old experiencing  
difficulties in their development.
- February 1                From Mr. John C. Saccenti, President, NJ Local Boards of Health Association a  
cover letter and the 2013 membership card for each Board Member.
- February 1                   Morbidity & Mortality Weekly Report, Vol. 62, No. 4  
February 8                   Morbidity & Mortality Weekly Report, Vol. 62, No. 5

NEW BUSINESS

1.     2013 Shared Services Contract between the Park Ridge Board of Health and Bergen  
County

Dr. Valas, President, mentioned that the 2013 Contract between the Board of Health and  
Bergen County has been reviewed and accepted by the Board.

The Board Secretary advised that the Board of Health will provide a resolution  
recommending to the Mayor and Council to accept the contract with Bergen County pending  
legal review by the Borough Attorney.

Dr. Miller made a motion to approve the resolution. Mrs. Bertini seconded the motion. Members  
of the Board approved the motion.

WHEREAS, the Park Ridge Board of Health is required to provide health services for the  
Borough residents; and

WHEREAS, the Board of Health has accepted a contract with the Bergen County  
Department of Health Services for the year 2013 to provide health and sanitarian services.

NOW THEREFORE BE IT RESOVLED by the Board of Health of the Borough of Park  
Ridge that it recommends to the Mayor and Council to accept the Bergen County Department of  
Health Services Shared Services Contract for 2013 pending the legal review by the Borough  
Attorney.

Resolution was signed by Dr. Valas, President and Dr. Miller, Vice President.

2.     2013 Animal Control Contract between the Park Ridge Board of Health and Tyco Animal  
Control

Dr. Valas, President, mentioned that the 2013 Contract between the Board of Health and  
Tyco Animal Control has been reviewed and accepted by the Board. Dr. Valas, President, and  
Dr. Miller, Vice President provided their signatures on the contract.

The Board Secretary advised that the Board of Health will provide a resolution  
recommending to the Mayor and Council to accept the 2013 Contract with Tyco Animal Control  
pending legal review by the Borough Attorney.

Dr. Valas made a motion to approve the resolution. Mrs. Scheulen seconded the motion.  
Members of he Board approved the motion.

WHEREAS, the Park Ridge Board of Health is required to provide animal control  
services for the Borough residents; and

WHEREAS, the Board of Health has accepted a contract with Tyco Animal Control, 1  
Stout Lane, Ho-Ho-Kus, New Jersey for the year 2013 to provide animal control services.

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NOW THEREFORE BE IT RESOVLED by the Board of Health of the Borough of Park Ridge that it recommends to the Mayor and Council to accept the 2013 Contract with Tyco Animal Control pending the legal review by the Borough Attorney.

Resolution was signed by Dr. Valas, President, and Dr. Miller, Vice President.

Have a Heart Trap – Board Secretary mentioned that she and Mrs. Quinn discussed the service to residents at the January 21, 2013 meeting. The Board Secretary advised that she has spoken to Mr. Wayne, Road & Vehicle, Solid Waste Supervisor, Police Chief Madden and Mrs. O'Donnell/Borough Clerk/Administrator, and they advised that there is no lending policy. Mrs. Quinn, at the January 21, 2103 meeting, discussed the possible liability to the Borough if the trap is lent out and the individual is beaten by the captured animal. After a discussion the Board was in agreement that the lending of the have a heart trap would not be done.

The Board Secretary presented to the Board a drafted press release informing residents of the 2013 Contract with Tyco Animal Control. Mrs. Bertini provided her comments.

3. First Responder ID's and Prophylaxis Medications- Dr. Valas talked about the Community Emergency Reserve Team (CERT) program and how the program assists during a public health emergency or disaster. During these events additional volunteers may be needed to assist. Dr. Valas talked about Point of Distribution (POD), Just in Time Training and services that have been provided by the CERT program.

Dr. Valas asked for volunteers from the Board to partake in the program. Dr. Valas distributed the application form for the program. Dr. Valas mentioned that the ID cards will be available for pickup at the Bergen County Police & Fire Academy, in Mahwah. These individuals would be required to have a specific ID card to allow them to travel on the roads that have been closed to traffic during the emergency.

4. Budget 2013 – Dr Valas mentioned that the Board Secretary distributed the proposed Budget for 2013 that she and the Board Secretary completed. The proposed budget has been forwarded to Mrs. Ennis, Director of Finance/CFO. Dr Valas informed the Board that Mrs. Ennis and Mrs. O'Donnell meet with the Department Head to review the proposed budget. If necessary the Department Head will then meet with the Mayor and Council's Finance Committee.

For the Year 2014 the end of the year budget for 2013 and the worksheet for the year 2014 will be provided to the Board for the January meeting for discussion and approval.

5. 2013 Flu Clinic – was discussed by the Members of the Board. After the discussion it was decided the Board of Health would not order vaccine unless the County promises and October date for the clinic.

6. MicroChip Program – Bergen County – Members of the Board were in agreement for the posting of the program.

7. Board Member Resignation – Board Members accepted the email resignation notification dated February 21, 2013 from Mr. Viscovic as a Member to the Board of Health. The Board Secretary advised that Mr. Viscovic's email was forwarded to Mayor Maguire and Mrs. O'Donnell, Borough Clerk/Administrator

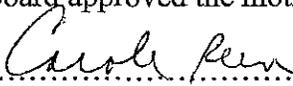
8. By Laws – Dr. Valas mentioned that the By-Laws adopted December 9, 1975 and updated March 10, 1994 will be reviewed, discussed and if necessary up-dated at the March 21, 2013 meeting.

PUBLIC COMMENT

Public Comment was read. There were no members of the public present; therefore, the public comment was not opened.

ADJOURNMENT

At 9:30PM Mrs. Scheulen made a motion to adjourn the meeting. Mrs. Bertini seconded the motion. Members of the Board approved the motion.

  
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Carole Reen, Secretary