

Park Ridge Board of Health
Municipal Building
Park Ridge, NJ
April 18, 2013 7:50PM

The regular meeting of the Board of Health was called to order by the Dr. Valas, President at the above time, date and place.

The Compliance Statement as required by the Open Public Meetings Act, P. L. 1975, Chapter 231 was read by the President.

PRESENT

Dr. Valas, Mrs. Bertini, Mrs. Scheulen and Dr. Lincoln
Excused: Mr. Meyer, Dr. Miller and Mr. Spies

ALSO PRESENT

Mrs. Quinn, Principal Registered Health Specialist
Mr. Hopper, Council Liaison

PUBLIC COMMENT

Public Comment was read. There were no members of the public present; therefore the public comment was not opened.

APPROVAL OF MINUTES

Dr. Lincoln made a motion to approve the minutes for the March 21, 2013 meeting. Mrs. Bertini abstained on the motion. Mrs. Scheulen seconded the motion. Members of the Board approved the motion.

APPROVAL OF INVOICES

Postage – March 2013	29.91
Tyco Animal Control March 2013 Contract	825.00
Child Health Clinic – March 2013	90.00

Dr. Lincoln made a motion to approve the invoices. Mrs. Bertini seconded the motion. Members of the Board approved the motion.

REPORTS

Mrs. Quinn, Principal Registered Health Specialist reviewed and discussed her March report.

Mrs. Quinn informed attendees on the Sushi Inspection seminar that she recently attended in Atlantic City. It is necessary for a Sushi establishment to have the required PH meter and buffer to calibrate the meter.

Grease Traps- Mrs. Quinn discussed the inspections that she and Mr. Babcock perform. She advised that when there is a concern at the establishment a re-inspection is done. Summonses are not issued. If legal enforcement is required the Plumbing Inspector would be notified.

Mr. Hopper commented that information be provided to the Board on the schedule of the maintenance that is performed on the camera and jetting of the sewer mains.

West Nile Virus- Mrs. Quinn advised that the State has initiated a program on the collection of corvidae dead birds for testing. The County is purchasing the required container bags that will be distributed to the municipalities. A form will need to be completed. Mrs. Quinn advised that she as the Health Officer will be notified when a call is received and she will be responsible for the transportation of the bird to the County.

Dr. Valas mentioned that the right type wording and messaging will be received from the County professionals when notification to the public is required.

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Second Street-Boarding/Kennel Business - Mrs. Quinn advised that she has been in contact with the owner. She and Mr. Kent, Housing Inspector, Housing Task Force, have scheduled an appointment with the owner.

Vitmar Place – Dr. Valas requested Mrs. Quinn to make inquiries about a possible boarding/kennel business.

Mr. Hahn, Water & Sewer Supervisor

March 27 From Mr. Hahn 1st Quarter 2013 Disinfectant Residual Report submitted to the NJDEP, Bureau of Safe Drinking Water.

March 29 From Mr. Hahn a cover memo with a report and photographs from Mrs. Quinn and Mr. Babcock of their grease trap inspections that were performed on March 27 & 28, 2013.

April 9 From Mr. Hahn March 2013 Coliform Report electronically submitted to the NJDEP and is available on NJ Water Watch.

April 11 From Mr. Hahn a cover memo with a report and photographs from Mrs. Quinn and Mr. Babcock of their grease trap inspections that were performed on April 3, 2013.

Park Ridge Consultation Report – Ms. Florence Jennes, RN, County of Bergen, Department of Health Services provided the March 2013 Park Ridge Consultation Statistics Report for the services provided to the Golden Age Club.

IMMUNIZATION REPORTS

March 28 Letter from Maria Colasante, RN, BSN, Bergen County Department of Health Services, advising that Park Ridge childcare facilities and schools obtained 100% compliance with childhood immunizations for the 2012-2013 school year.

Audits

The Valley School – Audit completion date March 12, 2013.

Small World – Audit completion date March 13, 2013. (updated)

West Ridge School- Audit date February 6, 2013. (corrected)

CORRESPONDENCE

March 22 Morbidity & Mortality Weekly Report, Vol. 62, No. 11.

March 27 Request for payment from Mrs. Barbara Martine, RN, Public Health, Hillsdale Board of Health for three children of Park Ridge who attended the Child Health Clinic in Hillsdale.

March 29 Morbidity & Mortality Weekly Report, Vol. 62, No. 12.

April 3 Fax to Community Life, Pascack Press, The Record – News Desk, providing information on the animal control service between the Borough of Park Ridge and Tyco Animal Control Service.

April 3 Fax to Community Life, Pascack Press, The Record – News Desk providing information on the Child Health Conference that is available to children of Park Ridge.

April 5 Morbidity & Mortality Weekly Report, Vol. 62, No. 13.

April 8 Response Action Outcome letter to Waste Management of NJ Inc., from Mr. Craig S. Stevens, P.G., LSRP, CSI Environmental, LLC amending the Response Action Outcome issued on March 1, 2013 which remains in full force and effect by correcting administrative errors.

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April 9 Semi Annual Invoice from the Bergen County of Health Services for the Shared Services Agreement for the year 2013.

April 12 Morbidty & Mortality Weekly Report, Vol. 62, No. 14.

COMMITTEE REPORTS

1. Public Health Education Services – Mrs. Bertini and Mrs. Scheulen
Stanford University- Chronic Disease Self Management Program

Mrs. Bertini mentioned that the sessions for the program will be held on Tuesdays, from 2PM to 4:30PM. Scheduled dates are May 21, 28, June 11, 18, 25 and July 2. The Library will be providing their assistance for the program with the setup of the tables. Mrs. Bertini will be providing a flyer to Carol Parker, Bergen County, for printing. Mrs. Bertini discussed the press release notification. Mrs. Bertini and Dr. Valas discussed the posting of the program on the municipal websites and distribution.

Board of Health Fees Collected Per Code- Mrs. Bertini

Mrs. Bertini reviewed and discussed her comparison spread sheet for the fees that are collected by the Boroughs of Park Ridge, Hillsdale, Woodcliff Lake and Westwood. The spread sheet was submitted to the Board Members for their review.

Board Members agreed that the fees that are presently being collected by the Board of Health per Chapter 109 – Fees, Ordinance No. 109.3 are reasonable.

Mrs. Scheulen made a motion to accept the fees Chapter 109 – Fees, Ordinance No. 109.3. Dr. Lincoln seconded the motion. Members of the Board approved the motion.

NEW BUSINESS

1. New Jersey Boards of Local Health Association - Dr. Valas mentioned that the association will be revising the Practice and Standards. Committees are being established and reviewing the Practice and Standards implemented in 2003. The group for Shared Services has been come before the NJ Association of Seating of County Health Officers to discuss the structure of the Health Department. All Health Departments will seek National Accreditation. National Accreditation is similar as to what is done in the joint commission with hospitals and other health care institutions. Bergen County Health Department is in the process of applying for accreditation.

2. Amendment of By Laws adopted December 9, 1975 and Revised March 10, 1994

Article II – Membership - At the March 21, 2013 meeting Members of the Board discussed attendance at the meeting by the Member and the notification to the Board Secretary if a member would not be able to attend the meeting. Members of the Board provided an Amendment to Article II – Membership.

Upon notification, the Board would review and discuss the amendment at the next meeting, April 18, 2013.

Article VI – Order of Business – April 11, 2013- The Board Secretary informed the Members of the Board that the Order of Business presently used is not the same as the Order of Business, Revised March 10, 1994. This area of the By-Laws would need to be discussed at the April 18, 2013 meeting.

Article X- Amendments – April 11, 2013- Notice was provided by the Board Secretary to the Members of the Board for the proposed amendments to the By-Laws adopted December 9, 1975 and revised March 10, 1993.

Board Secretary voiced the proposed amendments to the By-Laws. Mrs. Bertini made a motion to approve the amendments presented to the Board. Dr. Lincoln seconded the motion. Members of the Board approved the motion.

Amendments revised to read as follows:

Article II- Membership – Members are expected to notify the Board of Health Secretary if they are unable to attend the meeting.

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Article VI- Order of Business – a) Compliance Statement; b) Roll Call/Also Present, c) Public Comment, d) Approval of Minutes, e) Approval of Invoices, f) Reports, g) Correspondence, h) Old Business, i) Committee Reports, j) New Business, k) Public Comment and l) Adjournment.

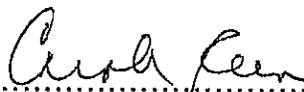
3. Notification Flyer – Flu Clinic – Dr. Valas mentioned that a new flyer will be re-posted to municipal employees explaining that the Board of Health will not be sponsoring the 2013 Flu Clinic. The Board of Health encourages people to obtain their flu shots which can be readily available through local pharmacies and personal health care providers. Notification will be made in September 2103 and will be on the Borough's and Board of Health Websites.

PUBLIC COMMENT

Public Comment was read. There were no members of the public present; therefore, the public comment was not opened.

ADJOURNMENT

At 8:50PM Dr. Lincoln made a motion to adjourn the meeting. Mrs. Bertini seconded the motion. Members of the Board approved the motion.


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Carole Reen, Secretary