

Board of Health
Municipal Building
Park Ridge, NJ
September 20, 2012 8PM

The regular meeting of the Board of Health was called to order by the Dr. Valas, President at the above time, date and place.

The Compliance Statement as required by the Open Public Meetings Act, P. L. 1975, Chapter 231 was read by the President.

Present:

Dr. Valas, Mrs. Deppert, Mrs. Bertini, Mrs. Scheulen, Dr. Lincoln and Mr. Spies.

Also Present:

Judith Migliaccio, Health Officer/Director, Borough of Paramus
Colleen Amaro, Vice President, Board of Health, Borough of Paramus
Sandra Ugras-Rey, Board of Health Member, Borough of Paramus

PUBLIC COMMENT

There were no members of the public present; therefore, the public comment was not opened.

DISCUSSION

Correspondence:

April 9, 2012 From Judith Migliaccio, Health Officer/Director proposal for Inter-Local Agreement of Services.

May From Judith Migliaccio, Health Officer/Director, Borough of Paramus, Board of Health, 2011 Annual Report, Report for January and February 2012, Minutes of the Re-organization and Regular Meeting held on January 23, 2012.

Dr. Valas welcomed the Members of the Paramus Board of Health to the meeting.

Dr. Valas mentioned that at one time the Board of Health was part of a Northwest Bergen Regional Health Commission.

Dr. Valas talked about the Board looking for services not only to be cost effective but also to have a different type of relationship with the Park Ridge Board of Health. Communication from/with the Health Officer is important in order for the Board of Health to be aware, informed and knowledgeable as to the current events within the public health profession.

Members of the Board of Health discussed the following with the representatives from the Borough of Paramus.

Nursing Services

At the present time the Board of Health has a contract with the Borough of Hillsdale for child health services from birth through 6 where they may receive free, completed medical physical exams and all required immunizations. Children 7 through 18 years of age may receive immunizations only. An invoice is submitted when a Park Ridge child attends the program.

The Board of Health also has a contract with the County for the adult health services at the senior organization, school immunization audits, flu clinic, blood borne pathogen training program.

Health Consultation Program Senior Club- At the present time a nurse from the County attends the scheduled meeting. Members' blood pressure is being monitored on a regular basis. A monthly report is submitted to the Board of Health for review.

Mrs. Bertini mentioned the possibility of having adult health screening programs to help raise the awareness of public health issues.

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Communicable Diseases- Judith Migliaccio discussed the reporting procedure that is followed from the medical profession in the municipality, to the county, to the state and finally to the Board of Health Department. Judith Migliaccio explained the procedure that is followed within her department when a communicable disease is reported.

Dr. Valas explained that at one time the physician reports were forwarded to the Board of Health.

Immunization Audits – Members of the Board of Health mentioned the presentation that was provided by the county discussing and the auditing within the schools and day care centers.

On July 31, 2012 Maria Colasante, RN, BSN, School Immunization Audits, Bergen County, provided the Annual Status Report, submitted to the NJ Department of Health and Senior Services for the 2011-2012 school year.

Education – Office of Health Promotion provides educational literature to the local schools. The Office of Health Promotion provides a report of printed material and audio visuals that are distributed.

Attendees discussed if the Health Officer goes directly to the school to do a presentation.

Registered Environmental Health Specialist- Discussed the monthly reports that are submitted by Mrs. Quinn and reviewed by the Board, inspections that are performed, assistance that is provided with the grease trap inspections, responding and interaction with residents regarding their issues/concerns and the required food manager and food handler training.

Judith Migliaccio talked about the State “Risk Based Inspections” and the importance of the dialogue inspection and site inspection that is done.

Grease Trap Inspections

Attendees reviewed and discussed Mr. Hahn’s cover memo to the Utility Board, spreadsheet and photographs of the inspections that were done on September 10, 2012 by Mr. Babcock, Water Repairer, and Mrs. Quinn, Registered Environmental Health Specialist.

Health Officer - Members of the Board discussed the importance of having the Health Officer attend a scheduled meeting and to provide regular reports.

Judith Migliaccio mentioned that she would be able to attend the Board’s meeting and would provide a concise report. Discussed her present staff within her department, creating and developing new ordinances with fees for the borough of Paramus and the process that is followed for the rabies clinic and flu clinic. Judith Migliaccio advised that she will present updated proposal for the Board’s review.

WELCOME

Dr. Valas and the Board Members welcomed Mr. Spies to the meeting and congratulated him on being a Member of the Board of Health.

APPROVAL OF MINUTES

Mrs. Deppert made a motion approve the minutes for the June 21, 2012 meeting. Mrs. Bertini seconded the motion. Members of the Board approved the motion.

APPROVAL OF INVOICES

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| Postage June 2012 | 62.46 |
| Tyco Animal Control May 2012 | 825.00 |
| Tyco Animal Control May 2012 Emergency Calls | 120.00 |
| Tyco Animal Control June 2012 | 825.00 |
| Tyco Animal Control June 2012 Emergency Calls | 60.00 |
| Child Health Conference June 2012 | 30.00 |
| Postage July 2012 | 8.30 |
| Tyco Animal Control July 2012 | 825.00 |
| Tyco Animal Control July 2012 Emergency Call | 60.00 |

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| Child Health Conference July 2012 | 30.00 |
| Postage August 2012 | 9.16 |
| Maco Office Supplies | 53.98 |
| Tyco Animal Control August 2012 | 825.00 |
| 2011 Flu Clinic | 593.25 |

Mrs. Scheulen made a motion to approve the invoices for the months of June, July and August 2012. Dr. Lincoln seconded the motion. Members of the Board approved the motion.

REPORTS

Mrs. Quinn, Registered Environmental Health Specialist distributed her reports for the months of June, July and August 2012.

Mr. Hahn, Water and Sewer Supervisor submitted the following electronically to the NJDEP and advised that the reports are available on NJ Water Watch.

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| July 9 | 2 nd Quarter 2012 Arsenic Report |
| July 20 | July 2012 Coliform Report |
| August 21 | August 2012 Coliform Report |
| August 21 | 3 rd Quarter 2012 Nitrate (N) Report |
| August 21 | 3 rd Quarter 2012 Arsenic Report |
| August 27 | 2 nd Quarter 2012 Sodium Report |
| August 27 | 3 rd Quarter 2012 HAA5 Report |
| August 27 | 3 rd Quarter 2012 THM Report |
| August 30 | 3 rd Quarter 2012 VOC Report |

Park Ridge Consultation Report- Ms. Renee McCue, County of Bergen, Department of Health and Services provided the June and August 2012 Park Ridge Consultation Statistics Reports for the services provided at the Golden Age Club.

Board of Health Fess and Expenses

September 5 From the Board Secretary Fess and Expenses for the time period of June 1, 2012 to August 31, 2012 for a required food licensing establishment, animal licensing, Registrar and payment for the 2011 Flu Clinic.

UPDATE

Outdoor Cafes- Board Secretary provided a synopsis of the municipal ordinances for outdoor cafes services for the following municipalities: Borough of Park Ridge, Borough of Allendale, Borough of Ho-HoKus and Village of Ridgewood.

Blood Borne Pathogen Program - Board Secretary informed the Board the she and Mrs. Russell, Mr. Beattie's assistant, have updated the report received on July 24, 2012 from the County. Individual names have been removed from the original list due to non-membership, inactive member and relocation. Mr. Beattie, Director of Operations, has provided his memo to the various department heads providing them with the list of names for the required training and the scheduled of training dates.

CORRESPONDENCE

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| June 15 | Morbidity and Mortality Weekly Report, Vol. 61, No. 23. |
| June 20 | Request for payment from Mrs. Barbara Martine, RN, Public Health, Hillsdale Board of Health for a child in Park Ridge who attended the Child Health Conference. |
| June 22 | Morbidity and Mortality Weekly Report, Vol. 61, No. 24. |
| June 29 | Morbidity and Mortality Weekly Report, Vol. 61, No. 25. |
| July 6 | Morbidity and Mortality Weekly Report, Vol. 61, No. 26. |

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- July 11 A copy of the 2011 Right-To-Know Survey to the Health Department, Borough of Park Ridge, from Mr. Wright, Park Ridge Board of Education, Business Administrator, Board Secretary.
- July 13 Morbidity and Mortality Weekly Report, Vol. 61, No. 27.
July 20 Morbidity and Mortality Weekly Report, Vol. 61, No. 28.
- July 25 Request for payment from Mrs. Barbara Martine, RN, Public Health, Hillsdale Board of Health for a child in Park Ridge who attended the Child Health Conference.
- July 26 From Mr. Robert Fenz, PG, LSARP, Betts Environmental Services Corporation, Butler, NJ, to the Bureau of Case Assignment and Initial Notice Site Remediation Program public notification regarding Vale Pontiac, South Kinderkamack Road, Park Ridge and Montvale, NJ. SRP PI#580643. Case 12-05-29-0956-23.
- July 27 Morbidity and Mortality Weekly Report, Vol. 61, No. 29.
- July 31 From the Board Secretary notice to The Record, Pascack Press and Community Life for the Child Health Conference that is held with the Borough of Hillsdale for Park Ridge children.
- August From Marjorie E. Doremus, PhD, RD, Program Administrator, Office of Health Promotion, Bergen County, a report of activities for the six-month period ending June 30, 2012 to local municipalities.
- August 3 Morbidity and Mortality Weekly Report, Vol. 61, No. 30.
August 10 Morbidity and Mortality Weekly Report, Vol. 61, No. 31.
August 17 Morbidity and Mortality Weekly Report, Vol. 61, No. 32.
August 24 Morbidity and Mortality Weekly Report, Vol. 61, No. 33.
August 31 Morbidity and Mortality Weekly Report, Vol. 61, No. 34.
- September From Marjorie E. Doremus, PhD, RD, Program Administrator, Office of Promotion, Bergen County, a cover letter and packet of information, Eat Right, Play Hard Challenge materials that have been provided to the schools in Park Ridge.
- September To Local Boards of Health a notice from Stephanie DeBruyne, Pascack Valley Regional High School District, discussing the services of the districts that the Region II Special Education offers to those children three through twenty-one years old experiencing difficulties in their development.
- September 7 Morbidity and Mortality Weekly Report, Vol. 61, No. 35.
- September 13 From the Board Secretary to Mr. Spies a welcome letter, approved schedule of meetings for the year 2012, By-Laws of the Board of Health revised March 10, 1994, packet of information for the September 20, 2012 meeting and information for the On Line Board of Health Member Certification Program.

NEW BUSINESS

The Record- Board Members discussed the email dated September 13, 2012 from Mrs. Quinn, Registered Environmental Health Specialist, regarding The Record's policy on health inspection reports.

Rabies Clinic Board Secretary advised that the Rabies Clinic will be held on Tuesday, November 13, 2012 from 6:30PM to 8PM at the DPW building, 15 Sulak Lane. Dr. Manderino and Tyco Animal Control Services will be assisting at the clinic. Animal licenses for 2013 will be able to be obtained at the clinic.

Flu Clinic Board Secretary advised that the Flu Clinic for 2012 will be held on Friday, November 9, 2012 from 10:30AM to Noon at the Community Center. The contract for the clinic has been received from the County. The approved contract and resolution with signatures and seal are to be returned to the County. After a discussion

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Mrs. Bertini made a motion to accept the contract received and the approved resolution. Ms. Deppert seconded the motion. Members of the Board approved the motion.

RESOLUTION

WHEREAS, the Park Ridge Board of Health has agreed to participate in the County annual flu program; and

WHEREAS, the Board of Health has accepted the Professional Services Agreement for 2012-2013 with the County of Bergen, Department of Health Services for services provided in conjunction with the 2012 Flu Clinic and the requirements of HIPPA.

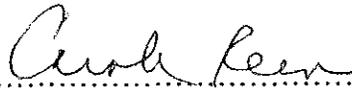
NOW THEREFORE BE IT RESOLVED by the Board of Health of the Borough of Park Ridge that the Board President and Vice President are authorized to sign the Professional Services Agreement with the Bergen County Department of Health Services for the 2012 Flu Clinic.

PUBLIC COMMENT

There were no members of the public present; therefore, the public comment was not read.

ADJOURNMENT

At 10PM Mrs. Bertini made a motion to adjourn the meeting. Mrs. Deppert seconded the motion. Members of the Board approved the motion.



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Carole Reen, Secretary