

Board of Health
Municipal Building
Park Ridge, NJ 07656
October 18, 2012 8PM

The regular meeting of the Board of Health was called to order by the Dr. Miller, Vice President at the above time, date and place.

The Compliance Statement as required by the Open Public Meetings Act, P. L. 1975, Chapter 231 was read by the Board Secretary.

Present:

Dr. Miller, Mrs. Deppert, Mrs. Bertini, Dr. Lincoln and Mr. Spies

Also Present:

Mr. Hopper, Council Liaison

Mrs. Quinn, Principle Registered Environmental Health Specialist.

Miss Maria Palombo, 337 Jefferson Street, Ridgewood, NJ

Dr. Nancy Mangieri, Director, Health Officer, Bergen County.

Ms. Renee McCue, Public Health Nurse, Bergen County.

PUBLIC COMMENT

Board Secretary advised that before the meeting is opened for public comment the following procedure would need to be followed. The public will be requested to state their name and address for the record. The public will address all comments or questions to the chair of the meeting who will answer question(s) directly. A Member of the Board, or one of the Board's professionals (if present) will also answer questions.

Board Secretary requested a motion to open the meeting to public comment. Mrs. Deppert made a motion to open the meeting to public comment. Board Secretary requested a second to the motion. Mrs. Bertini seconded the motion. Members of the Board approved the motion to open the meeting to public comment. Board Secretary advised that the meeting is open for public comment.

Board Secretary requested the public to please provide her name and her address for the record.

Miss Maria Palombo mentioned that she lives at 337 Jefferson Street, Ridgewood, NJ.

Miss Palombo is a Nursing Student at Farleigh Dickinson University. Miss Palombo is in her senior year and one the courses she is taking is a Community Health. Miss Palombo is attending the Board of Health meeting to learn the structure of the Board, assistance that the Board of Health provides to the community and the process that is followed on issues brought before the Board.

Board Secretary requested a motion to close the public portion of the meeting. Mrs. Deppert made a motion to close the public portion of the meeting. Board Secretary requested a second to the motion. Mr. Spies seconded the motion. Members of the Board approved the motion to close the public comment and to resume the regular order of business.

DISCUSSION

Communicable Diseases -- Dr. Mangieri distributed a Quick Reference -- "Reporting Requirements for Communicable Diseases and Work- Related Conditions", Statistic reports for communicable diseases for the periods of January 1, 2011 to December 31, 2011 and January 1, 2012 to June 30, 2012.

Dr. Mangieri informed attendees that when there is a medical request for testing and there is a positive result the laboratory is required to provide an immediate electronic report to the Health Department of where the individual resides. The Health Department will respond by follow up, surveillance and education. The Health Department has a

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concern of how and where the communicable disease was received and how it may be transferred. The Health Department does a complete investigation on each report provided to the Health Department. The Epidemiology Department monitors the reports provided by the laboratories, will provide immediate notification to the municipality when there is an issue.

Ms. Renee McCue mentioned that there is a team that is well versed in communicable disease reporting and follow up investigation. This program operates twenty four hours, seven days a week, if necessary.

Education- Dr. Mangieri discussed the education that the county can provide to the Park Ridge population. It will be necessary for the Board of Health to be in contact with their residents to have a better understanding of the topics of information that the residents are requesting.

The county will be able to assist the Board. Survey Monkey is an electronic survey that can be forwarded to the population. The Board will need to obtain the email addresses for the survey. The Board will be able to establish their survey questions.

Prescription Project Medicine Drop Box - is a program where a permanent secured container will be placed in a protected area, Police Department, and the public will be able to drop off unused/outdated medicine. The Police Department is the coordinator for the destruction of the deposited medication. Councilman Hopper will discuss the program with the Mayor and Council and report back to the Board. Judy Forman, Bergen County, Municipal Alliance Coordinator is the contact person for the program.

Bergen County Community Health Needs Assessment - Five local Bergen County hospitals have provided funding and at the present time Bergen County is in the process of an 18 month community assessment. John Snow Incorporated, Massachusetts, has been engaged to conduct the community health needs assessment in Bergen County through a Request for Proposal process completed in 2011. The assessment commenced in January 2012. In May 2012 surveys were mailed to randomly chosen households in Bergen County. Questions were from the National Behavioral Risk Factor Survey. September and October 2012 Convenience Sampling was done with high risk populations that were identified. Focus groups were established to address issues within the high risk population. Key partners will hold a Strategic Planning Retreat in December 2012 to develop the new County Community Health Improvement Plan. The Bergen County Community Health Plan will be released in early 2013.

Stanford University Chronic Disease Self Management Program – Seven trainers who can come and do from twelve to fifteen people over a six week period, two and one half hours each week and teach self management of their chronic diseases. Action plan is provided to the individual. This is an evidence based and an international program. This program is for 18 years and over.

Shared Services – Dr. Mangieri advised that the 2013 Shared Services Agreement with the County will be hand delivered to the Board of Health and there is an estimated reduction for the cost of services.

Dr. Mangieri suggested that the saving funds be utilized by the Board of Health for education/information to be presented to the residents of Park Ridge.

Public Health Clinic- Will be opening at One Bergen County Plaza, Hackensack. Dr. Mangieri discussed the services that will be provided. Date to be determined.

Bergen County Animal Shelter & Adoption Center – is opened and located at 100 United Lane, Teterboro, NJ. The grand opening of the center is scheduled for November 10, 2012. The center will be providing low cost micro chipping for animals. Local Police Departments will be provided with scanners to assist with lost animals. Free rabies vaccines, spayed and neutered services, feline feral cat trap and release are part of the services of the center.

The animal control program is on duty 24 hours a day seven days a week. This program is not an on call service.

Animal Control Transit Vans – When an animal is picked up by the Animal Control Officer the Officer will electronically provide immediate information on the

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animal to the communicable disease nurses and sanitarians that do the confinement of animals.

Mobile Adoption Van- Grant research is being done to assist with the purchase of a van that will go into the community with animals for possible adoption.

Community Emergency Reserve Team (CERT) has now been joined with the Community Animal Rescue Team. (CART)

Medical Reserve Corps – Bergen County – is a local team organization of health professionals who volunteer to plan and respond to local public health emergencies. Training and simulation drills will be provided.

Obesity – Discussed the program that can be introduced into the community to reduce the intake of sugar drinks, to increase activity and help and encourage breast feeding. The nurses from the county who go into the schools and day care centers will be of assistance. Dr. Mangieri mentioned that the County will provide any and all information and county representation at a meeting that is requested. The Board of Health of Park Ridge is to know the community, know how to reach the community and to know what the community needs.

Dr. Mangieri also distributed to the Board Members from the New Jersey Local Boards of Health an Orientation Manual, A Guide to Roles and Responsibilities for Board of Health Members.

APPROVAL OF MINUTES

Mrs. Bertini made a motion to approve the minutes for the September 20, 2012 meeting. Dr. Lincoln seconded the motion. Members of the Board approved the motion.

APPROVAL OF INVOICES

Postage – September 2012	40.40
Caesars-NJ State Municipalities Conference	159.00
Registrar’s Association Meeting – Nov. 2012	98.00
Tyco Animal Control Contract – September 2012	825.00

Mrs. Deppert made a motion to approve the invoices. Mr. Spies seconded the motion. Members of the Board approved the motion.

REPORTS

Mrs. Quinn, Principle Registered Environmental Health Specialist distributed and reviewed the September 2012 monthly report. Mrs. Quinn provided an update on the new computerized reporting system.

Mrs. Quinn discussed with attendees her inspections of three resident’s pools that had stagnant water. Mrs. Quinn suggested that information on stagnant water be provided to the residents through the Borough’s newsletter and Board of Health website.

Councilman Hopper mentioned that he has been in contact with the Mosquito Commission and the Mosquito Commission will provide assistance to the town. There is no charge.

Councilman Hopper discussed the call into the Police Dispatch Center for the removal of dead raccoon by Tyco Animal Control.

Mobile Concession Fees – Dr. Valas provided an email to the Board Secretary requesting the Board Secretary to contact Mrs. Quinn for an update on an ice cream vendor truck in her area. Mrs. Quinn suggested for the Board Secretary to contact Police Chief Madden to inquire on the Solicitor-Peddler License(s) that have been issued. The Board of Health was notified that two licenses have been issued.

The Board Secretary advised that there was no food license application completed and no fee was paid by the vendors. The Board Secretary provided a pro-rated amount to be collected from each vendor and discussed the inspections of the trucks by Mrs. Quinn.

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After a discussion the Board agreed not to collect a fee from each of the vendors.

Councilman Hopper advised that he will look at the Ordinance Fee Rate to be charged to vendors and will report back to the Board of Health. Councilman Hopper requested a copy of the Board of Health Ordinance for the collection of fees.

Board Secretary mentioned that a procedure will be established between the Board of Health and the Police Department.

Mr. Hahn, Water & Sewer Supervisor submitted the following electronically to the NJDEP and advised that they are available on NJ Water Watch.

September 24 3rd Quarter 2012 Disinfectant Residuals Report
September 30 September 2012 Coliform Report

Park Ridge Consultation Report – Ms. Renee McCue, County of Bergen, Department of Health Services provided the September 2012 Park Ridge Consultation Statistics Report for the services provided to the Golden Age Club.

CORRESPONDENCE

September 14 Morbidity and Mortality Weekly Report, Vol. 61, No. 36.
September 21 Morbidity and Mortality Weekly Report, Vol. 61, No. 37.
September 28 Morbidity and Mortality Weekly Report, Vol. 61, No. 38.

October 4 From Barbara Wiederecht, Director, RSVP of Bergen County, Volunteer Center a cover letter and flyer providing information on a new program called Phoning Elderly and Lonely - PEAL.

October 5 Morbidity and Mortality Weekly Report, Vol. 61, No. 39.

October 11 Request for payment from Mrs. Barbara Martine, RN, Public Health, Hillsdale Board of Health, for three children of Park Ridge who attended the Child Health Clinic held in Hillsdale.

October 12 Morbidity and Mortality Weekly Report, Vol. 61, No. 40.

October 16 Invoice for payment from the Bergen County Department of Health and Services for the 2012 Shared Services contract.

NEW BUSINESS

Request for Proposals - Shared Services 2013 - Dr. Miller advised that the topic will be discussed at the next scheduled meeting to be held on November 15, 2012.

Correspondence – Email dated October 15, 2012 from Judy Migliaccio, Borough of Paramus, with an attachment of a proposal for shared services for 2013.

PUBLIC COMMENT

Board Secretary requested a motion to open the meeting to public comment. Dr. Lincoln made a motion to open the meeting to public comment. The Board Secretary requested a second to the motion. Mrs. Deppert seconded to the motion. Members of the Board approved the motion to open the meeting to public comment. Board Secretary advised that the meeting is open for public comment.

Miss Maria Palombo thanked the Board for her participation in the meeting. The Board provided their good wishes to Miss Palombo.

Board Secretary requested a motion to close the public portion of the meeting. Mrs. Deppert made a motion to close the public portion of the meeting. Board Secretary requested a second to the motion. Mrs. Bertini seconded the motion. Members of the Board approved the motion to close the public comment and to resume the regular order of business.

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ADJOURNMENT

At 9:45PM Mr. Deppert made a motion to adjourn the meeting. Ms. Bertini seconded the motion. Members of the Board approved the motion.



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Carole Reen, Secretary

Board of Health
Municipal Building
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November 15, 2012 8PM

The regular meeting of the Board of Health was called to order by the Dr. Miller, Vice President at the above time, date and place.

The Compliance Statement as required by the Open Public Meetings Act, P. L. 1975, Chapter 231 was read by the Board Secretary.

Present:

Dr. Valas(8:15PM), Dr. Miller, Mrs. Deppert (8:10PM), Mrs. Bertini, Mr. Meyer, Mrs. Scheulen (8:35PM), Dr. Lincoln and Mr. Spies

Also Present:

Mrs. Deborah Rath, RNC-OB, Women's & Children's Resource Center Coordinator
The Valley Hospital, Spirit of Women Program, Ridgewood, New Jersey

Spirit of Woman Program—Mrs. Rath advised that the program is national, part of The Valley Hospital and the program became activated in February 2012. Approximately 100 hospitals across the country are part of the program to assist with educational programs for women. This is a free program and available through email addresses that are provided upon registration. Mrs. Rath talked about the programs that were previously held and the huge interaction between those who attended the programs with the medical professionals. Some topics discussed at the programs were pelvic health, baby planning event, menopause and cardiology. Health screening will be provided as part of the program for those who are under-insured or no insurance.

Mrs. Rath talked about the "Day of Dance" program that will be held on February 23, 2012 at the Park Ridge High School. The program is opened to the entire family. Board Members provided suggestions for the "Day of Dance" program - Outdated prescriptions in the home, texting & talking on the phone while driving and addictions.

Mrs. Rath mentioned that she will provide updates to the Board Secretary on the program.

APPROVAL OF EXPENDITURES

Postage—October 2012	36.25
Bergen County 2012 Shared Services Contract	23,610.50
Bergen County 2012 Blood Borne Pathogens Pgrm	1,300.00
Child Health Conference September 2012	90.00
Tyco Animal Control Services October 2012	825.00
Tyco Animal Control Services—Emerg Call - October 2012	120.00

Mrs. Deppert made a motion to approve the expenditures for October 2012. Mrs. Bertini seconded the motion. Members of the Board approved the motion.

REPORTS

Mrs. Quinn, Principal Registered Environmental Health Specialist - distributed and reviewed her October 2012 report.

Mrs. Quinn mentioned that Mill Pond Assisting Living, Park Pizza, Park Ridge Marriott and Pomptomian, Park Ridge High School are candidates for the Gold Star Award.

Mr. William Hahn, Water and Sewer Supervisor submitted the following:

October 19 The October 2012 Coliform report that was electronically submitted to the NJDEP and is available on NJ Water Watch.

October 22 Grease trap inspection report with photographs. The inspections were done on October 17, 2012 by Mr. Babcock, Water Repairer and Mrs. Quinn, Principal Registered Environmental Health Specialist.

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Park Ridge Consultation Report—Ms. Renee McCue, County of Bergen, Department of Health Services provided the October 2012 Park Ridge Consultation Statistics Report for the services provided to the Golden Age Club.

School Immunization Audit Report (K-12)- Audit completion date November 15, 2012 for the Park Ridge High School, Grades 7 to 12.

Flu Clinic

September 6 and October 2, 2012 - Notices by Fax to The Record, Community Life and Pascack Press advising that the Flu Clinic will be held on Friday, November 9, 2012 from 10:30AM to Noon at the Community Center, Municipal Building.

Notice of the flu clinic was placed on the Board of Health website and the electronic bulletin board. The Board Secretary advised that 100 vaccines were ordered, 83 vaccines were used and 17 vaccines were returned to the County. After a discussion the Board Members decided that the clinic is to be scheduled in the month of October 2013.

Rabies Clinic

April 25, 2012 - Letters to Dr. Manderino, DVM, Park Ridge Animal Hospital and Tyco Animal Control Services confirming the Annual Rabies Clinic is to be held on Tuesday, November 15, 2012 at the DPW Building, 15 Sulak Lane, from 6:30PM to 8PM.

October 4 and October 16, 2012 - Notices by Fax to The Record, Community Life and Pascack Press advising that the annual rabies clinic is to be held on Tuesday, November 15, 2012 at the DPW Building, 15 Sulak Lane, from 6:30PM to 8PM.

October 16, 2012—Reminder letters to Dr. Manderino, DVM, Park Ridge Animal Hospital and Tyco Animal Control Services of the clinic to be held on November 15, 2012, at the DPW Building, 15 Sulak Lane.

Notice of the rabies clinic was placed on the Board of Health website and the electronic bulletin board.

The Board Secretary advised that 100 vaccines were ordered. There were a total number of 109 animals at the clinic. Dr. Manderino assisted with the additional vaccine from her practice. At the clinic there were 88 dogs and 21 cats. Vaccines were administered to one (1) dog from Woodcliff Lake and one (1) dog from Montvale.

2013 Animal Licensing - Residents obtained 54 dog licenses for the year 2013 and 11 cat licenses for the year 2013.

Syringes - November 14 an email from Bergen County, LINCS Program advising that as of January 1, 2013 syringes will no longer be supplied by the NJ Department of Health for rabies vaccination clinics. Municipalities participating in the program will need to either purchase syringes independently or can contact the veterinarian who will be assisting at the clinic. Municipal animal fund can also be used for the funding of the syringes. Contact persons are Mr. Colin T. Campbell and Faye E. Sorhage, Infectious and Zoonotic Disease Program, State of New Jersey.

The Board discussed the new regulation regarding the availability of the syringes and increasing the amount of vaccine to be ordered for the clinic to be held in 2013.

Mobile Concession Fees—It will be necessary for the vendor to make an application and obtain approval from the Health Officer of the Board of Health and Police Department in order to provide service within the municipality. Attendees reviewed the license fee schedule Ordinance No. 109-3. After a discussion the Board of Health fee will be pro-rated based on the approval dates of the Solicitor-Peddler License issued by the Police Department.

Prescription Project Medicine Drop Box—Board Secretary advised that the permanent prescription drug drop box is available free through the Division of Consumer Affairs. Councilman Hopper is the coordinator for the program and will be working with the County and Police Chief Madden.

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CORRESPONDENCE

October 19 Morbidity & Mortality Weekly Report, Vol. 61, No. 41.
October 26 Morbidity & Mortality Weekly Report, Vol. 61, No. 42.
November 2 Morbidity & Mortality Weekly Report, Vol. 61, No. 43.

November 7 From Nancy L. Mangieri, Director, Health Officer County of Bergen, Department of Health Services, information on the need for tetanus vaccination among First Responders.

NEW BUSINESS

SHARED SERVICES

Borough of Paramus - Email dated October 23, 2012 from Judy Migliaccio, Health Officer, Paramus Board of Health advising of the withdrawal to provide Health Officer Services to the Park Ridge Board of Health.

2013 Shared Services Contract--Bergen County

November 13--From Dr. Nancy Mangieri, Director/Health Officer, a cover letter and Contract between the Bergen County Department of Health Services Agreement for Public Health Shared Services for the Borough of Park Ridge.

November 15 - Shared Services Contract was hand delivered by Mrs. Quinn to the Board Secretary. The Board Members reviewed and discussed Appendix A of the contract. Members of the Board requested the Board Secretary to email Dr. Mangieri and request "bullet point list of the reduction of scope of services between 2012 and 2013 contract."

Tyco Animal Control Services--Board Members requested fee for services for the years 2011 and 2012.

New Jersey Local Boards of Health Association- Members of the Board agreed to renew the Full Board Regular Membership for the year 2013.

ADJOURNMENT

At 10:15PM Mrs. Bertini made a motion to adjourn the meeting. Mrs. Deppert seconded the motion. Members of the Board approved the motion.


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Carole Reen, Secretary

THERE WAS NO MEETING HELD ON

ON DECEMBER 20, 2012