

Board of Health  
Municipal Building  
Park Ridge, NJ 07656  
June 21, 2012 8PM

The regular meeting of the Board of Health was called to order by Dr. Valas, President, at the above time, date and place.

The Compliance Statement as required by the Open Public Meetings Act, P. L. 1975, Chapter 231 was read by the President.

Present:

Dr. Valas, Dr. Miller, Mrs. Deppert, Mrs. Bertini, Mr. Meyer, Mrs. Scheulen, Dr. Lincoln and Mr. Viscovic.

Also Present:

Mrs. Linda Quinn, Principle Regional Environmental Health Specialist  
Mr. Steven Hopper, Council Liaison

### DISCUSSION

Elaine Rizzo, Bergen County, Department of Health Services, Program Coordinator, Immunization Management reviewed and discussed the Immunization Audit Report that is completed and presented to the Board on the schools and child care enters in Park Ridge.

The goal of an audit is for the facility to be 100% in compliance. It is required by the state that if there is less than 90% compliance that the re-audit of the facility is performed one month after the initial audit. Re-audits are done to in order for the facility to be 100% compliant.

The Local Board of Health Practice Standards requires elementary and high school and day care audits every three years. Following the State of NJ guidelines encourage the audit of nursery, Pre-K and child care centers every year.

Kindergarten, Grade 1 and Grade 6 audit 100% of the records. The State requires that if the audit is less than 95% compliant that a re-audit be done within one month.

Grade 9 through 12 it is required that randomly 50 records per grade are audited to equal 200. If the school is less than 200 all the records need to be audited.

The IMM-15 Form is completed after the audit and re-audit and submitted to the State with a copy being forwarded to the municipal Board of Health Department. It is the responsibility of the school to obtain the students immunization records when entering the system. By law the students may not be part of the system if the immunization records are not on file. Auditing of the facility is to assist the school with the required monitoring and to ensure that the facility is in compliance.

Attendees discussed the responsibility of the parents/guardian to provide the required medical documentation, the responsibility of the facility to maintain up to date records and to receive the appropriate documentation from the parent/guardian when there may be a medical and/or religious exemption and the removal of a child who may not be immunized from the facility during an incubation period for a communicable disease.

Blood Borne Pathogen Program – Ms. Russo discussed the program and the importance of the required training. The Board Secretary will forward a copy of the report from Ms. Russo dated June 20, 2012 to Mr. Beattie, Director of Operations.

### APPROVAL OF MINUTES

Mrs. Deppert made a motion to approve the Minutes for the May 17, 2012 meeting. Mrs. Bertini seconded the motion. Mr. Meyers and Mr. Viscovic abstained on the motion. Members of the Board who were present at the meeting approved the motion.

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APPROVAL OF CLOSED MINUTES TO OPEN MINUTES

Mrs. Deppert made a motion to open the closed minutes for the March 15, 2012 meeting. Dr. Miller seconded the motion. Members of the Board approved the motion.

APPROVAL OF INVOICES

Postage	51.59
Thomas West – Statues Updates	84.00
Child Health Conference (5-12)	60.00

Mrs. Bertini made a motion to approve the invoices May 2012. Dr. Miller seconded the motion. Members of the Board approved the motion.

REPORTS

Mrs. Quinn discussed the following:

266 Park Avenue – A flyer from the County on the Maine Coon cat was posted and distributed. Ms. Renee McCue, Public Health Nurse, Communicable Disease Program, provides assistance at the Senior Club has been in contact with the resident. The resident has advised that she has seen the cat in her house. This was/is a feral cat. This type of cat hides during the day and comes out in the evening. Dr. Valas advised that an information letter on the required immunization and licensing is to be forwarded to the resident.

183 Stephen Drive – A Bergen County police officer was bitten by his K-9 dog. The Department is aware of the required monitoring of the K-9 dog.

Park Ridge High School – necessary repairs were made to the walk in refrigeration box. Satisfactory upon re-inspection.

Pools – have been inspected for the upcoming season.

Municipal Pool – Snack Bar- A required grease trap will requested to be installed for the 2013 season.

Bears Nest – It was necessary for the alarm at the Spa to be replaced.

62 Hawthorne Avenue – Apt C - Fire Department had a fire call at this apartment.

Apartment “B”- It was necessary for the Fire Department to distinguish a kitchen fire in this apartment which is located across the hall. The tenant in apartment was hospitalized for a period of time. Tenant expressed health concerns for air quality at the building. Apartment “B” is not condemnable. Mrs. Quinn suggested that the tenant provide a letter to the owner of the property/superintendent advising of her concerns at the present time for not living in the apartment. The superintendent of the building will provide a cleaning service to the apartment. Tenant advised that she does not want her apartment cleaned until apartment “C” has been renovated.

Bears Nest Condominium Association – advised that Belissimo is the new food service for the restaurant. The restaurant at the present time is opened three hours a week from 6PM to 9PM only on Friday evening.

It is necessary for a credit to be provided to the Bears Nest as there was an overpayment on the required food license.

La Strada is the food concession for the pool facility.

Outdoor Eating Services– Board Members discussed the outdoor eating that is now being offered by local restaurants. Mrs. Quinn advised that she will obtain the outdoor eating Ordinance from the Borough of Allendale for the Board’s review.

Mr. Hahn, Water and Sewer Supervisor- submitted the following reports electronically to the NJDEP and advised that the reports are available on NJ Water Watch.

May 20	May 2012 Coliform Report
May 20	2 <sup>nd</sup> Quarter 2012 THM Report

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May 20 2<sup>nd</sup> Quarter 2012 Nitrate Report  
May 20 2<sup>nd</sup> Quarter 2012 HAA5 Report  
June 4 2<sup>nd</sup> Quarter 2012 VOC Report  
June 4 2<sup>nd</sup> Quarter 2012 Sodium Report  
June 19 June 2012 Coliform Report

June 18 Cover letter and 2<sup>nd</sup> Quarter Disinfectant Residuals report from Mr. Hahn to Mr. Paul Smith, NJDEP.

Grease Trap Inspections

Mr. Hahn provided a cover memo dated May 6, 2012, spread sheet and photographs of the inspections that were done on May 16, 2012 by Mr. Babcock, Water Repairer and Mrs. Linda Quinn.

Park Ridge Consultation Report – Ms. Renee McCue, County of Bergen, Department of Health Services provided the May 2012 Park Ridge Consultation Statistics Report for the services provided to the Golden Age Club.

Board of Health Fees and Expenses – From the Board Secretary Fees and Expenses for the year 2010, 2011 and January 1, 2012 to May 31, 2012 for services rendered by the Registrar, Animal Licensing, Rabies Clinic, required licensing by food establishments, rooming house, pools, child care facilities without food services, flu clinic and blood borne pathogen training program.

CORRESPONDENCE

May 18 Morbidity & Mortality Weekly Report, Vol. 61, No. 19.

May 23 Request for payment from Mrs. Barbara Martine, RN, Public Health, Hillsdale Board of Health for two children in Park Ridge who attended the Child Health Conference held in Hillsdale.

May 24 To Mr. Viscovic from the Board Secretary a welcome letter, February, March and April 2012 minutes, Approved Scheduled Meeting Dates, By-Laws revised March 10, 1994 and correspondence for the May 17, 2012 meeting.

May 25 Morbidity & Mortality Weekly Report, Vol. 61, No. 20.

June To Local Boards of Health a notice from Stephanie DeBruyne, Pascack Valley Regional High School District, discussing the services of the districts that the Region II Special Education offers to those children three through twenty-one years old experiencing difficulties in their development.

June Cover letter and information from Aftermath, specialists in crime and trauma scene cleanup.

June 1 Morbidity & Mortality Weekly Report, Vol. 61, No. 21.

June 8 Morbidity & Mortality Weekly Report, Vol. 61, No. 22.

June 20 Bark in the Park adoption program to be held Saturday, July 14, 2012 at the Overpeck Park, Ridgefield.

Local Information Network Communications System

Lincs Program – Bergen County Department of Health Services- information  
discussing:

June 6 2012 Youth Camp Pre-Operational inspections list and Summer Camp Security Measures

June 14 Information discussing Vaccine – Preventable Diseases.

June 18 NJ Public Law 2011, Chapter 142, Amends Animal Control & Impoundment Statutes – Senate Bill 2923 – June 2012.

June 18 Disaster Preparedness Conference to be held Tuesday, July 10, 2012 at Bergen Community College.

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NEW BUSINESS

1. Request for Proposals – Shared Services for 2013 – Attendees reviewed and discussed the proposals and information that were received. After a discussion the Board requested that an invitation be forwarded to Ms. Judith Migliaccio, Health Officer/Director, Paramus Board of Health to attend the next scheduled meeting to be held on Thursday, September 20, 2012 to discuss services.
  
2. Resignation letter dated June 21, 2012 was received from Mrs. Roy.  
Board Members accepted the letter of resignation. Dr. Valas on behalf of the Members of the Board Health forwarded a letter to Mrs. Roy and thanked her for her fourteen years and four months of consideration, dedication and support to the Board.  
After a discussion the Board requested/recommended to Mayor Maguire to contact Mr. Chad Spies to provide an invitation to Mr. Spies to become a Member of the Board of Health as Alternate Board Member #2.  
Dr. Lincoln would now become a full member and would not be Alternate Member #1.
  
3. Title 26 – Dr. Valas mentioned that the NJ Local Boards of Health Association has met and have made recommendations to remain and possible changes to Title 26. One change is for the certification of Board of Health Members be mandated, which can be done on-line.

ADJOURNMENT

At 10PM Mrs. Scheulen made a motion to adjourn the meeting. Dr. Miller seconded the motion. Members of the Board approved the motion.

  
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Carole Reen, Secretary