

Board of Health
Municipal Building
Park Ridge NJ 07656
February 17, 2011 8PM

The President called the regular meeting of the Board of Health to order on the above time, date and place.

The Compliance Statement as required by the Open Public Meetings Act., P.L. 1975 Chapter 231, was read by the President.

Present: Mrs. Scheulen, Dr. Miller, Mrs. Roy, Dr. Lincoln and Mr. Alvarez.

Also Present: Council Liaison Viola and Environmental Health Specialist, Mrs. Quinn

APPROVAL OF MINUTES

Mrs. Roy made a motion to approve the minutes as submitted for the January 20, 2011 meeting. Dr. Miller seconded the motion. Members of the Board approved the motion.

APPROVAL OF INVOICES

Postage – January 2011	\$ 62.31
Tyco Animal Control Services – January 2011	\$800.00
Child Health Clinic Contract- Hillsdale- Year 2011	\$100.00

Dr. Lincoln made a motion to approve the invoices for January 2011. Mr. Alvarez seconded the motion. Members of the Board approved the motion.

ENVIRONMENTAL HEALTH SPECIALIST

Mrs. Quinn distributed her January 2011 report. Mrs. Quinn advised that upon re-inspection the following had obtained a satisfactory report: John's Famous Bagels, Park Ridge Marriott, Dunkin Donuts, B&M Meat Market and Hertz Corporation. There was an indication of low pressure at the Ridgemont Pizza and the problem was corrected.

Stein's Bagels – The new owner has applied for and received the Food Handlers License for 2011.

Lehmann Gardens – Mrs. Quinn discussed the original complaint that was received by a parent of "no heat" in her son's room at the facility. Mrs. Quinn discussed the inspection that she did, conversations with the plumber who was performing the heating maintenance, residents using heaters and having their ovens on at the time. Mrs. Quinn advised that the heating problem was corrected.

Mrs. Quinn advised that the parent has since called again and advised that her son is seriously ill and is blaming the "no heat" for his illness. The Police Department was at the site and found the door open. There was no report from the Police Department. Mrs. Quinn stated that the complaint was unfounded.

Ridge Diner- Mrs. Quinn discussed the issues and advised that the owner is very cooperative in correcting the problems. Improvements were found upon re-inspection. Mrs. Quinn reviewed with the owner maintaining the required schedules.

Mill Pond Assisted Living – Mrs. Quinn advised that the recent Noro Virus was limited. Management was responsible ensuring that sanitary maintenance was being performed.

A&P Ridgemont Shopping Center- Mrs. Quinn mentioned some of the medical issues with the staff at the store. The sprinkler system went off in the produce prep room and emergency services were called. The cold weather, snow storm, may have been the cause of the problem. Management was advised that the area needed to be sanitized and that an inspection was required. The area was satisfactory upon inspection.

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SONY Corporation – Mrs. Quinn discussed her recommendation to management for the painting and maintaining a pleasant work area for their employees.

REPORTS

January 20 2010 Annual Immunization Status Report from Our Lady of Mercy Academy, Park Ridge.

January 21 Memo from Mr. Hahn, General Supervisor, advising that the January 2011 Coliform Report was electronically submitted to the NJDEP and is available on NJ Water Watch.

February 1 Park Ridge Health Consultation Program- Ms. Renee A. McCue, RN, provided the January 2011 Park Ridge Health Consultation Statistics for the services provided at the Golden Age Club.

February 4 2010 Annual Report of TB Testing at the Our Lady of Mercy Academy, Park Ridge.

CORRESPONDENCE

January To the Library Director a packet of information from Ms. Michele Hart-Loughlin, Program Director, Office of Health Promotion, discussing March 2011 as the National Nutrition Month.

January The 2011 January/February issue of The Health Resource Letter with attachments from Ms. Marjorie E. Doremus, Program Administrator, Office of Health Promotion, Bergen County Department of Health and Services.

January 14 Morbidity and Mortality Weekly Report, Supplement Vol. 60.

January 21 Morbidity and Mortality Weekly Report, Vol. 60, No. 1.

January 21 Morbidity and Mortality Weekly Report, Weekly, Vol. 60 No. 2.

January 24 To the Members of the Press- Public Notice Department, Community Life, The Record and Pascack Press, a cover letter and approved scheduled meetings for the Board of Health for the year 2011

January 25 Copy of a fax received received by Mrs. O'Donnell, Borough Clerk, from RLG Engineering Inc. Warren, NJ, requesting environmental assessments/concerns located at 86 Madison Street, Block 1803 Lot 6, Park Ridge. Mrs. Quinn, Environmental Health Specialist, advised that there were no violations on record.

January 28 Morbidity and Mortality Weekly Report, Recommendations and Reports, Vol. 60. No. 2

January 28 Morbidity and Mortality Weekly Report, Weekly, Vol. 60, No. 3.

February Information from Ms. Stefanie Rubin, Director of Community Affairs, for Potomac Homes.

February New Jersey Winter 2011 Catalog from West Resources.

February A cover letter from Mr. Tim A. McFee, M. D., M.P.H., Director, Office on Smoking and Health, National Center for Chronic Disease Prevention and Health Promotion, Centers for Disease Control and Prevention, Atlanta, GA., the 2010 Report of the Surgeon General: How Tobacco Smoke Causes Disease.

February Cover memo and attachments to the Pascack Valley Boards of Health, from Stephanie DeBruyne, Pascack Valley Region High School District, Region II, Special Education Office, regarding Child Find – January 2011.

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February 4 Morbidity and Mortality Weekly Report, Weekly, Vol. 6, No. 4.

February 11 Morbidity and Mortality Weekly Report, Weekly, Vol 60, No. 5.

OLD BUSINESS

1. BERGEN COUNTY 2011 DEPARTMENT OF HEALTH SERVICES SHARED SERVICES CONTRACT

Correspondence

November 1, 2010 To the Board of Health a cover memo from Mrs. Fall, Borough Administrator, with the attachment dated October 27, 2010 to the Borough of Park Ridge. The 2011 Proposed Shared Services Agreement from Mr. Hansel F. Asmar, Director/Health Officer, Department of Health Services, County of Bergen, for review and approval by the Board of Health and the Borough of Park Ridge.

December 9 Email from Councilman Kane to Mrs. Scheulen providing a three year cost comparison for health services contract 2009 vs. 2010 vs. 2011.

January 24, 2011 Memo from the Board Secretary to Mrs. Fall, Borough Administrator, advising that on Thursday January 20, 2011 the Members of the Board of Health recommended that the contract be executed with the Borough Attorney's approval and that the blood borne pathogens program be approved by the Mayor and Council.

February 1 Approved Mayor and Council Resolution No. 011-033- Authorize Agreement with Bergen County Health Department – Various Services 2011.

February 1 Approved Mayor and Council Resolution No. 011-035 – Authorize Agreement with Bergen County Health Department – Blood Borne Pathogens Compliance Program 2011.

February 2 Letter from Mrs. Fall, Borough Administrator, to Mr. Hansel F. Asmar, Director/Health Office, Department of Health Services, advising that the 2011 Contract- Health & Services and Blood Borne Pathogens was authorized for execution by the Mayor and Council at their February 1, 2011 meeting.

February 7 From Mr. Hansel F. Asmar, Director/Health Officer, Department of Health Services, County of Bergen, a cover letter and three copies of the original finalized 2011 Agreement for Public Health Shared-Services to Mrs. Fall, Borough Administrator. Signatures and Resolution from the Board of Health are required.

Mrs. Scheulen advised that the completed contract and the resolution for the shared services for 2011 needs to be finalized with signatures.

Mrs. Scheulen discussed the \$2,600.00 in the contract for the 2011 Blood Borne Pathogens Compliance Program. Councilman Kane by his email dated February 8, 2011 to the Borough employees noted that this amount was also counted in the Municipal Budget and recommended that the funds be transferred to assist with the snow removal costs for the recent winter storms.

Mrs. Scheulen requested a motion to approve the resolution presented based on the stipulation that she and Dr. Miller will confirm with Mrs. Fall, Borough Administrator, that the blood borne pathogen program in amount of \$2,600.00 in the contract is correct.

RESOLUTION

Mr. Alvarez made a motion approve the resolution for the 2011 Shared Services Contract pending Mrs. Scheulen and Dr. Miller's conversation with Mrs. Fall, Borough Administrator, confirming the amount of \$2,600.00 in the contract is correct. Dr. Lincoln seconded the motion. Members of the Board approved the motion.

WHEREAS, the Park Ridge Board of Health is required to provide health services for the Borough residents; and

WHEREAS, the Board of Health has accepted a contract with the Bergen County Department of Health Services for the year 2011 to provide health and sanitation services.

NOW THEREFORE BE IT RESOLVED, by the Board of Health of the Borough of Park Ridge that the Board President and Vice President are authorized to sign the contract with the Bergen County Department of Health Services for the year 2011.

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2. TYCO ANIMAL CONTROL SERVICE CONTRACT

Correspondence

December 21, 2010 A cover memo from Mrs. Fall, Borough Administrator, and the 2011 Proposed Contract from Tyco Animal Control Service for review and approval to the Board of Health.

January 21, 2011 The Board Secretary provided a memo to Mrs. Fall, Borough Administrator, advising that the Board of Health Members at their meeting on Thursday, January 20, 2011, recommended that the contract be submitted back to the Mayor and Council and recommended that Mayor Ruschman sign the contract based on the approval of the contract by Mr. Robert Mancinelli, Borough Attorney.

February 9 Letter and two copies of the 2011 contract with rider as approved by the Mayor and Council at their February 2011 meeting to Ms. Carol Tyler for signature.

February 10 Mrs. Fall, Borough Administrator, advised the Board Secretary that the contract was approved at the Mayor and Council meeting on Tuesday, February 8, 2011. The Contract is being processed for signature. Updated information was provided to the Board of Health Members by the Board Secretary.

NEW BUSINESS

Flu Clinic – 2011- The Board Secretary advised that a fax had been received from Ms. Elaine Rizzo, Bergen County Department of Health Services, requesting the date and the number of vaccines to be purchased for the flu clinic to be held in Park Ridge. The Board Secretary and Ms. Rizzo agreed upon a tentative date for the clinic to be held on Monday, November 14, 2011 and the purchase of 125 individual vaccines. The Board Secretary advised that she will contact Ms. Rizzo in July 2011 to confirm the date of November 14, 2011.

Grease Traps & Grease Interceptors- Mrs. Scheulen advised that Mr. Alvarez has done some research to assist the Board of Health in creating an Ordinance where the establishment would be responsible to produce a certification by a licensed plumber that the installed grease traps and grease interceptors would be in compliance.

Mr. Alvarez distributed the Borough of Westwood Ordinance No. 02-18 – An Ordinance Regulating Sewer Use and Connections and Providing for the Mandatory Installation of Grease Interceptors by Certain Sewer Users. Mr. Alvarez stated that the requirements of the ordinance are being followed in the Borough of Westwood and there are no issues.

Mr. Alvarez advised that the installation of the grease traps and interceptors are expensive and the monthly maintenance would be nominal. Mr. Alvarez spoke about the two types of interceptors One that is cleaned every other week or once a month and monthly maintenance would be approximately a few hundred dollars and enzymes are added. The other new unit is a wheel that spins inside the interceptor for the interceptor to be cleaned and the oil is placed in the grease container located outside the establishment. Mr. Alvarez advised that he has received information from companies that will come to collect and pay for the oil.

Mr. Alvarez expressed his concern for the owners of the food establishments to continue in their business successfully and not to be affected when there is a grease problem within the sewer system at their location.

Mr. Alvarez provided his recommendation to have the owners of the food establishments have mandatory maintenance contract with a certified company and routine inspections with documentation that would be available upon request when inspections are done.

Mrs. Quinn advised that all food establishments have grease traps and that some designated establishments have interceptors. Mrs. Quinn informed on the inspections that she has performed with a Sewer Department employee and that the Sewer Department does maintain the system. The Borough of Park Ridge does have an Ordinance, Chapter 81- Sewers on grease traps and grease interceptors. Mrs. Scheulen requested the Board Secretary to provide the Ordinance to the Board Members for their review.

Attendees discussed the importance of being responsible to the environment, unnecessary expense to the food establishment owner, requesting Mr. Beattie, the Director of Operations and/or Mr. Hahn, Water & Sewer Supervisor to attend a future meeting, the

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size of a required grease trap or grease interceptor depending on the size of the food establishment, the issue of fines by the Plumbing Inspector to the owner when the establishment is not in compliance and the importance of the inspections by the Health Officer.

ADJOURNMENT

At 9:10PM Mrs. Roy made a motion to adjourn the meeting. Dr. Miller seconded the motion. Members of the Board approved the motion.


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Carole Reen, Secretary