

Park Ridge, NJ  
March 18, 2010  
8PM

The regular meeting of the Board of Health was called to order by the President at the above time, date, and place.

The Compliance Statement, as required by the Open Public Meetings Act, P.L. 1975 Chapter 231, was read by the President.

PRESENT: Ms. Scheulen, Dr. Miller, Dr. Valas, Ms. Bertini,  
Ms. Deppert, Mr. Meyer, Dr. Lincoln, Mr. Alvarez

ABSENT: Ms. Roy

ALSO PRESENT: Mr. John Kane, Council Liaison  
Ms. Linda Quinn, Environmental Health Specialist –  
Bergen County Department of Health Services

ACCEPTANCE OF MINUTES – 2/18/2010 MEETING

Ms. Scheulen motioned that the minutes of the February 18, 2010 meeting be accepted. The motion was seconded by Mr. Meyer. All ayes.

APPROVAL OF INVOICES:

- |   |          |
|---|----------|
| • Postage – January   | \$ 22.62 |
| • Postage - February  | 17.27    |
| • Tyco Animal Control – Contract Pymt – January 2010                                    | 785.00   |
| • Tyco Animal Control – Contract Pymt – February 2010                                   | 785.00   |
| • Registrars' Spring Meeting Registration –<br>Joan Higgins and Liz Maggio              | 80.00    |
| • Registrars' Association of NJ- Professional Assn Dues-<br>Joan Higgins and Liz Maggio | 50.00    |
| • Hillsdale Child Health Conference – 2 children - Jan 2010                             | 60.00    |
| • Bill Tolg Business Machines – Typewriter Service Call                                 | 89.50    |

Ms. Deppert motioned that the invoices be approved. The motion was seconded by Ms. Bertini. All ayes.

REPORT-ENVIRONMENTAL HEALTH SPECIALIST – 2/10

- DUNKIN DONUTS – Ms. Quinn stated that a Montvale detective reported an incident regarding a woman resident, who said that her throat burned after drinking a frozen coffee drink at Dunkin Donuts. She said that she had to go to the hospital because of it. Ms. Quinn consulted with the detective and visited the store to inspect and review the procedures for cleaning and sanitizing the machines. Dr. Miller said that it sounded more like an allergic reaction.
- NUS – A conditional rating was given to the NUS cafeteria. There were numerous violations regarding temperatures and cleaning. Three food samples were taken.
- STEIN'S GOURMET DELI – There was a repeat violation regarding food being out of temperature. A conditional rating was given. The manager was registered to take the Food Manager Course. Everything was satisfactory upon re-inspection.

- VALENTINO'S - Ms. Quinn informed the Board that when a repairman set off the Ansul System (sprinkler system) in the restaurant kitchen, all food items had to be thrown away.
- PLAZA AT MILL POND – Ms. Quinn reported on a Norovirus outbreak at the assisted living facility. The outbreak began on February 11. The Board secretary was called on February 21, and she called the nurses at the Bergen County Department of Health Services. The County nurses met Ms. Quinn at the facility, and they did swab testing. They also gave advice to the staff on what the procedures are to stop the spread of the virus. Ms. Quinn stated that the director of the kitchen had not been made aware of the situation. There were 33 residents and 11 staff members who were affected by the virus. Some had repeat episodes, and seven people had to be hospitalized. When Ms. Quinn re-visited the facility, she realized that things were still not being sanitized properly, and the standard protocol for sanitizing was not implemented. The management at the Plaza finally hired an outside cleaning company to come in.
- POOL INSPECTIONS – The Board asked Ms. Quinn about the procedure for pool inspections. She said that each pool/spa is inspected twice yearly, once before opening for the season. If any problems occur, she goes back to inspect. If there's a high bacterial count the pool/spa has to be shocked, and another test is required. If the bacterial count is high twice in a row when the water is tested, the pool/spa is closed. Ms. Quinn said that the Bear's Nest community has a pool and a spa, Lollipop Nursery has two pools, the Marriott has two pools and a spa and there are two pools at the Municipal Pool complex.

FLU CLINIC - The Board secretary stated that the Bergen County Department of Health Services notified her regarding the ordering of flu vaccine for the 2010 Flu Clinic. The members of the Board all agreed that 250 does of the vaccine should be ordered.

RECOGNITION AND APPRECIATION ACTIVITIES – Ms. Scheulen informed the Board that she received a letter from the Borough Administrator regarding the holiday parties held at the end of each year in recognition of the volunteers who serve the Borough. Mr. Kane said that the administration would like to keep this ongoing without too much spending, because of all the budgeting problems. Ms. Valas asked if the Board of Health should be looking at cutting down on its budget, but Mr. Kane said that the Board's budget was at "bare bones" now. Ms. Scheulen stated that if the Administrator indicates that the Board has to cut its budget, she will call a meeting. Ms. Valas suggested having one party for all Borough volunteers. Ms. Scheulen suggested having each Board member "chip in" for the Board of Health party, and that any monies in the Board's present budget set aside for a party be taken out. All the members agreed. Mr. Alvarez said that the Board could have its party at Banchetto Feast again next year.

Ms. Bertini left the meeting at 9PM.

BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES CONTRACT -

Ms. Scheulen stated that the Board has to make sure that the hours spent in Park Ridge by the Environmental Health Specialist is monitored on a monthly basis, because the hours that were banked and owed to Park Ridge from previous years are virtually gone. The new contract will be for 1.5 days per week. Mr. Kane stated that he will update a spread sheet with the hours utilized, and Mr. Meyer volunteered to assist Mr. Kane in making sure that the hours are utilized properly.

Ms. Scheulen asked the Board members to make her aware of any issues they might want to discuss, before the meeting dates, so that it can be put onto the agenda.

Ms. Scheulen stated that she would be extending an invitation to Mr. Len Fiorenza of the Bergen County Department of Health Services for the May meeting. She would like any member with a question for Mr. Fiorenza to e-mail it to her, so that she can have a list of questions prepared for him. Ms. Valas wanted to know why, if there was a hepatitis case at Kindercare noted on Margaret Micali's nursing report, the Board wasn't notified of it when it occurred. Ms. Scheulen said that it would be a good question to ask Mr. Fiorenza.

Mr. Kane informed the Board members that he has worked with Borough Attorney Mancinelli to compose a letter pertaining to the BCDHS contract. A copy of the letter was given to each member for review. A motion to send the letter to Mr. Hansel Asmar, Health Officer, BCDHS, was made by Mr. Meyer. The motion was seconded by Ms. Deppert. All Ayes.

DOG/CAT ORDINANCE – Ms. Scheulen informed the members that the Borough Attorney is drafting an ordinance. When it is done, it will be e-mailed to each member.

PET CENSUS – Ms. Deppert stated that the Borough residents should be made aware that Tyco will be doing a house-to-house pet census. Mr. Kane suggested that a notice be put into the utility bills, on the website and on the bulletin board.

#### REPORTS

- NJ Department of Health & Senior Services – Annual Immunization Status Reports for:
  - Park Ridge Middle/High School
  - Our Lady of Mercy Academy
- Bergen County Department of Health Services – Office of Health Promotion Report for 6-month period ending 12/31/2009
- Bergen County Department of Health Services – Public Health Nursing Services Report and Communicable Disease Reports for 7/1/2009-12/31/2009
- Park Ridge Utilities – 1<sup>st</sup> Quarter Nitrate Report  
1<sup>st</sup> Quarter Arsenic Report  
1<sup>st</sup> Quarter Sodium Report  
1<sup>st</sup> Quarter THM Report  
1<sup>st</sup> Quarter HAA5 Report

#### CORRESPONDENCE

- NALBOH – Newsbrief – 1<sup>st</sup> Quarter 2010

As there was no further business to come before the Board, a motion to adjourn was made by Mr. Meyer. The motion was seconded by Ms. Deppert.

The meeting was adjourned at 9:25PM.

Respectfully submitted,