

Park Ridge, NJ  
January 21, 2010  
8PM

The regular meeting of the Board of Health was called to order by the Secretary at the above time, date, and place.

The Compliance Statement, as required by the Open Public Meetings Act, P.L. 1975 Chapter 231, was read by the Secretary.

PRESENT: Ms. Bertini, Dr. Miller, Dr. Valas, Ms. Deppert, Ms. Roy,  
Ms. Scheulen, Dr. Lincoln, Mr. Alvarez

ABSENT: Mr. Meyer

ALSO PRESENT: Mr. John Kane, Council Liaison

Ms. Linda Quinn, Environmental Health Specialist –  
Bergen County Department of Health Services

#### NOMINATIONS FOR THE OFFICE OF PRESIDENT FOR THE YEAR 2010

Ms. Roy nominated Dr. Valas for the office of President. She respectfully declined because of other commitments. Ms. Bertini nominated Ms. Scheulen for the office of President. The nomination was seconded by Ms. Deppert. A vote was taken. All votes were recorded as ayes.

#### NOMINATIONS FOR THE OFFICE OF VICE PRESIDENT FOR THE YEAR 2010

Ms. Deppert nominated Dr. Miller for the office of Vice President. The nomination was seconded by Ms. Bertini. A vote was taken. All votes were recorded as ayes.

Ms. Scheulen took over as President of the Board of Health at 8:25PM.

#### BOARD RE-APPOINTMENTS FOR 2010

Ms. Scheulen announced the Board re-appointments made by the Mayor and Council at the January 1, 2010 re-organization meeting.

- Ms. June Bertini - term to expire 12/31/2012
- Mr. Lou Meyer - term to expire 12/31/2012
- Dr. Robert Lincoln - term to expire 12/31/2011

#### OATH OF OFFICE

Ms. Scheulen administered the Oath of Office to the new member of the Board, Mr. David Alvarez.

ACCEPTANCE OF MINUTES – 11/19/2009 MEETING

Ms. Bertini motioned that the minutes of the November 19, 2009 meeting be accepted. The motion was seconded by Ms. Scheulen.

APPROVAL OF INVOICES:

• Postage – November 2009	\$ 23.33
• Holiday Party- Banchetto Feast	800.00
• Office Business Systems – FTR Recording System Maintenance	245.96
• Swiftreach Networks, Inc.	153.62
• Tyco Animal Control – Contract Payment – November 2009	775.00
• Tyco Animal Control – 1 emergency response – 10/09	60.00
• Tyco Animal Control - 1 emergency response - 11/09	60.00
• Bergen County Dept of Health Services – 2008 Flu Clinic	1,015.00

Ms. Bertini motioned that the invoices be approved. The motion was seconded by Ms. Roy. All ayes.

REPORT – ENVIRONMENTAL HEALTH SPECIALIST - 11/09 & 12/09

- HERTZ CORP CAFETERIA - The cafeteria, which is operated by Gourmet Dining Services, was given a conditional rating for poor hygiene. A temporary employee was preparing chicken salad and was seen eating the salad with his hands. A report was given to the dining company by the head chef. The dining company felt that the employee did it purposely, because he was losing his job. He no longer works at the facility.
- ESTY STREET RESTAURANT – Ms. Quinn reported that there was a complaint about a sewage back-up problem at the restaurant. She consulted with Bill Hahn, Park Ridge Water Department Supervisor, and visited the establishment with Jim Babcock of the Water Department. They inspected the grease trap interceptors and spoke with the owner. Dr. Valas stated that according to Title 26 of the NJ State Statutes, the inspections are to be done by a licensed plumber. Mr. Alvarez stated that for his restaurants he has an independent company come to do grease trap inspections. Ms. Quinn said that according to her boss, she's not required to do the inspections if she doesn't want to, because she's not a licensed plumber, but she does them to make sure that the grease traps are being inspected on a timely basis. Ms. Scheulen asked Mr. Kane to find out if the town's licensed plumber has the time to do the inspections and report back to the Board. Dr. Valas asked Mr. Kane if the Sewer Ordinance should be under the jurisdiction of the Board of Health rather than the Mayor and Council.
- GOLD STAR PROGRAM – Ms. Quinn said that she attended the Gold Star Ceremony for The Park Steakhouse and The Plaza Regency Skilled Nursing facility. She explained that the Program commends food establishments for excellence in food protection.
- VALENTINO'S RESTAURANT – Ms. Quinn gave the restaurant a conditional rating. The employees in the kitchen were not using gloves, and there was no handwash soap in the employee bathroom.
- EL AZTECA DELI – A conditional rating was given to the deli because of numerous violations. Upon reinspection, everything was remedied. Ms. Quinn called the County to see if the manager of the deli had signed up for the Food Manager Course.

- CAT BITE – Ms. Quinn stated that there was a cat bite report at 18-Windsor Drive. She visited the home to observe the cat and check the rabies certificate. She consulted with the owner and faxed a quarantine report to the County.
- DOG BITE – A dog bite occurred at 132-Sibbald Drive. Ms. Quinn visited the home to observe the dog and check the rabies certificate. She faxed a quarantine report to the County nurses.

Mr. Kane asked Ms. Quinn about the procedure that is followed when an animal bite occurs. Ms. Quinn said that she has to send the County nurses a Bite/Confinement Report. She checks to see if the animal is licensed and current with its rabies vaccination, and has to see the animal within the first five days after the bite. A week later, she has to see the animal again in order to release it from quarantine.

BOARD OF HEALTH BUDGET - The proposed budget was discussed and copies were given to the Board members. There was a significant increase in cost for the Bergen County Department of Health Services contract. Because of the increase, Dr. Miller asked if the Board should consider getting its own Health Officer. Mr. Alvarez asked if it would be possible to put a cap in the contract for the number of hours allotted for food surveillance. Dr. Miller suggested that the Board members make a list of any questions they have regarding the proposed budget for discussion at the next meeting.

TYCO ANIMAL CONTROL - The issue of doing a dog/cat canvas of Park Ridge was discussed. A letter sent by Tyco stated that they can do a census at a cost of .85 cents per single residence and .50 cents per unit in multi-family dwellings. Ms. Scheulen suggested that Tyco should do the census. Mr. Kane said that the cost doesn't necessarily have to come out of the Board of Health budget.

REIMBURSEMENT FOR H1N1 ACTIVITIES – Ms. Bertini said that correspondence was received from the Bergen County Dept of Health Services. It stated that \$3,500 has been budgeted for each of its contracting municipalities to assist with H1N1 related activities, approved by the NJ Department of Health and Senior Services. Documentation of what was done in connection with H1N1 activities would be required.

#### REPORTS

Park Ridge Utilities – 11/09 & 12/09 Coliform Reports

- 4<sup>th</sup> Quarter 2009 VOC Report
- Annual Report/ Iron & Manganese
- 4<sup>th</sup> Quarter Report for Sodium
- 4<sup>th</sup> Quarter Nitrate/Nitrite Report
- 4<sup>th</sup> Quarter Report for THM4
- 4<sup>th</sup> Quarter HAA5 Report
- 4<sup>th</sup> Quarter Disinfectant Residuals Report
- 4<sup>th</sup> Quarter Arsenic Monitoring – Well 13

New Jersey Department of Health and Senior Services – Annual Report of TB Testing/  
Park Ridge Middle/High School  
Our Lady of Mercy Academy

Bergen County Dept of Health Services- 12/09 & 1/10 Synopses of Health Consultation  
Program Services

CORRESPONDENCE

- Communication from Len Fiorenza (Bergen County Dept of Health Services) via Jim Dockery (LINCS) re: Reimbursement for H1N1 Activities
- Thank you note from Dr. Robert and Andrea Lincoln
- NALBOH Newsbrief - 4<sup>th</sup> Qtr 2009
- NALBOH NEWS – Members Edition – January 2010

As there was no further business to come before the Board, a motion to adjourn was made by Ms. Deppert. The motion was seconded by Ms. Bertini. All ayes.

The meeting was adjourned at 10:30PM.

Respectfully submitted,