

Park Ridge, NJ
February 18, 2010
8PM

The regular meeting of the Board of Health was called to order by the President at the above time, date, and place.

The Compliance Statement, as required by the Open Public Meetings Act, P.L. 1975 Chapter 231, was read by the President.

PRESENT: Ms. Scheulen, Dr. Miller, Ms. Bertini, Ms. Roy, Mr. Meyer,
Dr. Lincoln

ABSENT: Dr. Valas, Ms. Deppert, Mr. Alvarez

ALSO PRESENT: Mr. John Kane, Council Liaison
Ms. Linda Quinn, Environmental Health Specialist –
Bergen County Department of Health Services

ACCEPTANCE OF MINUTES – 1/21/2010 MEETING

Ms. Roy motioned that the minutes of the January 21, 2010 meeting be accepted. The motion was seconded by Dr. Miller. All ayes.

APPROVAL OF INVOICES:

- | | |
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| • Postage | \$ 45.12 |
| • Tyco Animal Control – Contract Payment – December 2009 | 775.00 |
| • Tyco Animal Control – 1 emergency response – 12/09 | 60.00 |
| • Hillsdale Child Health Clinic – 2 children – 12/09 | 60.00 |
| • Bergen/Passaic Registrar's Assn 2010 Membership Dues | 20.00 |

Mr. Meyer motioned that the invoices be approved. The motion was seconded by Ms. Roy. All ayes.

TYCO ANIMAL CENSUS

Ms. Scheulen reported that she attended a preliminary budget meeting with Park Ridge Administrator, Ms. Helene Fall, and Park Ridge Director of Finance, Ms. Colleen Ennis. She was informed that \$3,500. was being set aside this year for Tyco Animal Control to do an animal census. The census would be revenue producing, because many pets in Park Ridge are not licensed.

Ms. Scheulen asked for a motion to approve the census. A motion was made by Mr. Meyer. It was seconded by Ms. Roy. All ayes.

Mr. Kane stated that the census would provide a good data base of information on pet owners. Mr. Meyer suggested having a letter sent out to pet owners advising them when a rabies vaccination for their pet is due. Ms. Bertini suggested obtaining any available e-mail addresses and notifying the pet owners thru e-mail. Mr. Meyer said that a return receipt of the e-mail could then be requested.

Dr. Miller stated that licensing should be "in sync" with the Rabies Clinic.

REPORT ENVIRONMENTAL HEALTH SPECIALIST – 1/10

- TOBACCO STING - Ms. Quinn was asked by a Park Ridge Detective if a tobacco “sting” could be conducted. She called the State and was told that the program had been discontinued, but that a “sting” could be conducted by the local police. The Police Department said that it would be difficult to do. Ms. Quinn called back to the State and was told that Tobacco Age of Sale Enforcement would conduct a “sting” if one was requested.
- KRAUZER’S – A conditional rating was given because of items on the shelves that were outdated. None of them were dairy products.
- STEIN’S DELI - A conditional rating was given because of improper “hot holding” (a flame was not being kept under the hot food). This was a repeat violation.

Mr. Kane asked how often the Food Manager’s Course has to be taken. Ms. Quinn said that a food manager has to pass a test every five years. Only one food manager is needed per establishment. Not all employees have to take the Food Handler Course, but there has to be at least one person on each shift who has taken the course.

- POMPTONIAN FOOD SERVICE/PARK RIDGE SCHOOLS – Ms. Quinn stated that the food service is exceptional, and that she would recommend them for the Gold Star Program Award, which is a program for excellence in food protection.
- DOG BITE – A dog bite occurred at 16-Sturms Place. Ms. Quinn consulted with the bite victim and the dog owner. She wrote a confinement/bite report and visited the home.
- VALENTINO’S – A worker at the restaurant accidentally set off the sprinkler system. Ms. Quinn was called to inspect the kitchen at the restaurant.

Ms. Bertini noticed that on the Sanitary Inspector’s Daily Log Report there were hours listed for Ms. Schnitzer and for Ms. Quinn. Ms. Scheulen stated that in the future only Ms. Quinn will be working in Park Ridge. Mr. Kane said that in his analysis of the inspector’s hours that are still owed to Park Ridge, there are only 34 hours remaining. He asked Ms. Quinn if Park Ridge would be charged more than our contract price if an emergency occurred which required more hours of service. Ms. Quinn said that the Borough would not be charged.

BOARD OF HEALTH RECOMMENDATION FOR DOG/CAT LIMIT -

The Mayor and Council asked the Board of Health to make a recommendation for a limit to be put on the number of dogs and/or cats permitted in a residence in Park Ridge. Dr. Miller asked if there have been a lot of problems regarding dogs or cats recently. She also asked why the Board should legislate this. Ms. Scheulen stated that the Board would only be making a recommendation, that a limit would prevent any issues or problems in the future, and that the legislation of an ordinance would ultimately be the responsibility of the Mayor and Council. Mr. Kane said that something would be “on the books” in case of a problem. Ms. Quinn said that an ordinance would prevent a situation such as that which occurred in the Saddle River home that housed 40 cats. She also stated that having too many animals in a residential home is not healthy for the individuals or for the animals.

Ms. Scheulen informed the members that fostering could be included in the limit.

Ms. Quinn said that the State requires fostered pets to have a current New Jersey license. If the pet does not have a New Jersey license, it must be obtained within ten days. She also stated that in the case of a new litter, seven months is the licensing age.

Mr. Kane suggested that when everything regarding pets is decided and approved by the Borough Attorney, a one-page fact sheet should be put onto the website.

Ms. Scheulen suggested that a limit of four dogs and four cats seems reasonable. A motion to recommend the limit to the Mayor and Council was made by Mr. Meyer. It was seconded by Ms. Scheulen. A vote was taken.

Dr. Miller opposed.

Ms. Roy abstained.

All other votes were ayes.

BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES CONTRACT –

Mr. Kane did an analysis of the contract and the hours logged for health inspector services. He gave copies to the Board members, and said that he could update the spread sheets periodically. Ms. Scheulen said that she spoke to Mr. Len Fiorenza, BCDHS Assistant Chief of Administrative Services, regarding the extra hours owed to Park Ridge for the health inspector. She realized that the health inspector has been in Park Ridge for two full days per week rather than the one and a half days contracted for. The extra half day has been using up the hours owed to Park Ridge, with only 34 hours remaining.

Dr. Miller would like the Board to receive a monthly reporting of the number of food inspections and the number of pool inspections that are being done. She asked if there was a minimum number of food inspections required. Mr. Meyer said that they have to be inspected at least once a year, but that twice a year is better. He stated that a “good” inspection should take between one to one and a half hours. He suggested inviting someone to a Board meeting to talk about health laws regarding restaurants.

Ms. Scheulen said that the Board should be sure to look at the inspection reports on a month to month basis and tell BCDHS how they want the reporting done.

Mr. Meyer asked if language could be put into the contract to keep to one and a half days a week in order to be protected from being charged for more time, and Mr. Kane agreed that it was a good idea. It is the opinion of the Board that the hours logged were “padded”, and that the bank of time owed was drained. Ms. Scheulen said that the BCDHS should not have sent the inspector for two days a week without talking to the Board first. Mr. Kane said that he would speak to the Borough Attorney, and have him send a letter to the BCDHS.

Dr. Miller questioned why school immunization reporting was so costly, and Mr. Meyer questioned the amount of time spent on pool inspections. Mr. Kane asked the Board Secretary to put a copy of the health inspector’s report in his mailbox every month, as soon as it is received, so that he can keep track of it.

REIMBURSEMENT FOR HINI ACTIVITIES - Ms. Scheulen spoke to Mr. Fiorenza regarding the reimbursement. He told her that a brief narrative of the activities performed by the Borough would be required to receive a reimbursement of \$3,500.

SECRETARY'S REPORT ON BIRTHS, MARRIAGES AND DEATHS – The Board Secretary reported on her duties as the Registrar of Vital Statistics. She informed the members of all that is involved in the reporting of births, marriages and deaths.

Mr. Meyer asked if it would be possible to invite someone from the Park Ridge Department of Utilities to explain more about grease trap inspections and water reporting.

REPORTS

- Park Ridge Utilities – January and February 2010 Coliform Reports
- Hillsdale Child Health Conference – 2 children – January 2010

CORRESPONDENCE

- Bergen County Dept of Health Services – 2010 January/February Health Resource Letter

As there was no further business to come before the Board, a motion to adjourn was made by Mr. Meyer. The motion was seconded by Ms. Roy. All ayes.

The meeting was adjourned at 10:00PM.

Respectfully submitted,