



# PARK RIDGE DAY CAMP

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## **\*\*Dismissal Procedures\*\***

Two years ago, we collaborated with the traffic division of the Park Ridge Police Department and instituted a new pickup procedure. It was quite successful; we were able to safely dismiss campers while reducing the congestion that has been an issue in past years.

There are some modifications from last year's plan. So, please read below and feel free to contact us if you have any questions or concerns.

### For Campers entering Grades K-3

Campers will line up and be dismissed at Memorial Field, in regular camp tradition.

### For Campers entering Grades 4-7

Campers will line up and be dismissed on Mill Road (off Pascack Road). There are a few guidelines that will need to be in place to ensure that dismissal occurs in a safe and orderly fashion.

1. All cars must enter Mill Road from Pascack Rd. and be traveling northbound. Each vehicle should pull over on the lake-side of the road. Please leave about 3 feet between your car and the guardrail. All children must enter vehicles from the right-hand side (passenger side). Campers will **NOT** be permitted to go out into the road in order to enter a vehicle on the driver's side!
2. Cars will not be permitted to pull up and/or park along the residential side of the road. Not only would parking on the residential side upset the flow of traffic, but also more importantly, this creates a safety hazard for our campers. **NO campers will be allowed to cross Mill Road for pick up.**
3. Children will be dismissed "taxi-cab" style, where the break in the guardrails occurs on Mill Road. There are a few breaks in the guard rails...for **grades 3-4, we will be dismissing at** the break next to the tree, about 15 feet ahead of the Gazebo (if traveling northbound.) **For grades 5-7, we will be dismissing at the 2<sup>nd</sup> break in the guardrail – about 30 yards past the gazebo, across from Mallon Court.**
4. Campers will NOT be permitted to "jump the guard rail." They will need to wait in orderly fashion for pickup. We may be able to escort children 1 or 2 cars back but we cannot send them to walk alongside the road, so we do ask for your patience in waiting your turn for pickup.
5. There will be absolutely no double-parking permitted.
6. **Campers with siblings will be dismissed from the dismissal point of the OLDEST SIBLING.**

### **Fire Calls While Camp is in Session**

Should the fire whistle sound AT ANY POINT during the camp day (arrival, dismissal or mid-morning), please be aware of the following:

Do not use Healy Drive! We need to prevent traffic from turning right by the library so this path can be reserved for members of the PRFD who will need immediate access the FD. DO NOT TURN ONTO HEALY OR BLACK THIS PATH. Please pull up the road, away from Borough Hall to allow for our firefighters (who are oftentimes driving with a sense of urgency) an unobstructed path to the fire department. Should any cars already be at camp and/or in the process of departing, please note that **all camp traffic will come to a stand still until the fire trucks have departed**. Your cooperation is mandatory and very much appreciated!

### **In the event that camp closes mid-session due to an unanticipated weather event:**

In the event of inclement weather and/or a necessary evacuation, campers will be moved to the community center and the First friends room. Pickup will follow the normal traffic pattern. However, cars will pull up along the right-hand side of Deidtrich Lane, in single file, and **cars may NOT block the road by the library and/or pull up to the community center.** (See the picture below) The PR Police Department will be providing us with walkie-talkies so that we can communicate with families as well as staff inside of the community center and dismiss your children safely.

As with any procedure, unforeseen issues may arise. It is our hope that the procedures outlined above will alleviate some of the congestion at Memorial Field and enable families to retrieve their children in a safe, orderly, and timelier manner. Thank you in advance for your anticipated cooperation.

Sincerely,

Cheryl Shaw, Leah Sinisi and Ashley Arroyo

[summercamp@parkridgeboro.com](mailto:summercamp@parkridgeboro.com)



# MILL ROAD DISMISSAL MAP



